

MEMBERS OF COUNCIL

HON. KIM REYNOLDS GOVERNOR

HON. PAUL D. PATE SECRETARY OF STATE

HON. ROB SAND AUDITOR OF STATE

HON. ROBY SMITH TREASURER OF STATE

HON. MIKE NAIG SECRETARY OF AGRICULTURE

Executive Council of Jowa

CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

September 3, 2024

Accounting Department Office of the Treasurer Lucas Building 321 E 12th Street Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

This represents full and final payment, \$20.50 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services

DAS Fleet Services, Risk

Matt Bender, Department of Management

Heather Hackbarth, Department of Management

OFFICE OF AUDITOR OF STATE



STATE OF IOWA

Rob Sand Auditor of State

State Capitol Building Des Moines, Iowa 50319-0004

Telephone (515) 281-5834

August 16, 2024

Kristi Onstot Executive Council L O C A L

Subject: Hail Damage to Vehicle #464 on May 24, 2024

Department of Administrative Services

Claim dated June 3, 2024 AOS Claim ID: 3790

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$ 3,713.00
Executive Council Allocation		\$ 3,733.50
Less: Previous payments This payment Total	\$ 0.00 3,713.00	\$ 3,713.00

Remaining Executive Council allocation \$ 20.50

We recommend reimbursement be made in the amount of \$3,713.00. This represents <u>full</u> and <u>final</u> payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Brian R. Brustkern, CPA Deputy Auditor of State

Por R. Bross

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services





Date: July 5, 2024

To: Tammy Hollingsworth, Auditor of State

Victoria Newton, Treasurer of State

Executive Council

From: Karl Bubser, Fleet Administrator

DAS Fleet Services

Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3790
Vehicle / Event	#464/Weather
Event Date	May 24, 2024
Summary	Vehicle 464 sustained hail damage. (281775)
Amount Requested	\$3713.00 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator

DAS Fleet Services karl.bubser@iowa.gov

515-281-3162





Search here...









Karl Bubser Financial User



Warrants

Edit

Cancel

* Required fields



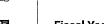












Fiscal Year 2024 **Vendor Customer** 00003082281

Warrant Information

Amount \$3,713.00 Line Number

Warrant Number 73112850 Last Updated

07/03/2024 07:32 PM

Issue Information

Issued 06/19/2024 12:00 AM

Duplicate No

Line Amount \$338.00

Void No

Transaction Line Number

Comments

Transaction ID RISK00524164001

Stop No

Redeemed Information

Redeemed 07/03/2024 12:00 AM

Sequence Number

03308

Batch Number

0000

Redeemed Fund

0665

Object

Sub Object

Revenue Source

Revenue Source Class

2715

Unit

5790

Redeemed Bank

0000

Redeemed Department

005

∨ COA

Fund 0665

Sub Fund

Department 005

Object Class

Appropriation 0000 Sub BSA

Show More

Dept Object

Dept Revenue

Sub Revenue Source

Sub Unit

B\$A





Search here...









Karl Bubser Financial User



Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024

Vendor Customer

00003082281

Amount \$3,713.00 **Line Number** **Warrant Number** 73112850 **Last Updated** 07/03/2024 07:32 PM

→ Issue Information

Issued 06/19/2024 12:00 AM

Duplicate No

Line Amount \$3,375.00

Void No

Transaction Line Number

Comments

Transaction ID RISK00524164001

Stop No

Redeemed Information

Redeemed 07/03/2024 12:00 AM

Sequence Number

03308

Batch Number

0000

Redeemed Fund

0665

Redeemed Bank

0000

Redeemed Department

005

∨ COA

Fund 0665

Sub Fund

Department 005

Object Class

Appropriation 0000 Sub BSA

Object 2715

Sub Object

Unit 5790

Revenue Source

Revenue Source Class

Dept Object

Dept Revenue

Sub Unit

Sub Revenue Source

BSA

Show More

Printed Date: 6/7/2024 3:09:27 PM

KEN BORTH AUTOBODY

301 11TH ST SW PO BOX 1053 SPENCER, IA 51301

INVOICE

RO# 41132

(712) 262-7076

Est: Dale Kabrick

State Of Iowa

Work: 712-260-9774

Home:

Cell:

16 Dodge Charger

Color:

Type: PC 4 Door Sedan

VIN: 2C3CDXKT6GH348123 Prod Date: Plate: 464

Odometer: 99255

Engine:

Unknown Insurance

Adjustor: Phone:

Claim #: Deductible: 0 Loss Type: Unknown

P = Who Pays? (I = Insurance, C = Customer)

				P		Pays? (l = Insi	urance, C		ner)
Qty	Туре	Description	Part#	Amount	Sup #	Labor	Op	Labor Units	Paint Units	Р
1	Sublet	Hood Panel (Alum) 31-50 Quarter - Add For Aluminum		625.00		Body				1
	Parts Existing	Hood Insulator				Body	R&I	0.3	;	ı
1	Sublet	R Fender Panel 1-5 Quarter		150.00		Body				l
1	Sublet	R Frt Door Repair Panel (HSS)		150.00		Body				i i
1	Sublet	1-5 Quarter A L Frt Door Repair Panel (HSS) 1-5 Quarter B		150.00		Body				
1	Parts New	L Frt Upr Door Adhesive Moulding	57010505AM	146.00		Body	Rep	0.3		1
1	Sublet	R Rear Door Repair Panel (HSS)	*	150.00		Body				1
1	Sublet	L Rear Door Repair Panel (HSS) 6-15 Quarter		225.00		Body				i 1
1	Parts New	L Rear Upr Door Adhesive Moulding	57010507AN	179.00		Body	Rep	0.3		1
1	Sublet	Roof Panel 16-30 Quarter		475.00		Body				 [
	Parts Existing	Roof Headliner				Body	R&I	3.4		
1	Sublet	R Quarter Outer Panel 6-15 Qaurter		225.00		Body				
1	Sublet	L Quarter Outer Panel 6-15 Quarter A		225.00		Body				
	Parts Existing	Luggage Trim Panel				Body	R&I	0.3		1
1	Sublet	Luggage Lid Panel 6-15 Quarter B		300.00		Body				1
	Parts Existing	R Rear Combination Lamp				Body	R&I	0.3		ı
	Parts Existing	L Rear Combination Lamp				Body	R&I	0.3		ı
1	Parts New	LH Roof Rail		187.50		Body	Rep			ı
		1-5 Quarter - Add For Double Panel					_			ı
1	Parts New	RH Roof Rail		187.50		Body	Rep 1			1
		1-5 Quarter - Add For Double Panel A								ı
	t				Subl	ot	•	•	2,675	.00

 Sublet
 2,675.00

 Labor
 338.00

 Parts
 700.00

INVOICE

SubTotal Taxes	3,713.00 0.00
Grand Total	3.713.00

Due from	Insurance	Due 1	rom Customer	
SubTotal	3,713.00	SubTotal		0.00
Tax	0.00	Tax		0.00
Total	3,713.00	Total		0.00
	Т	otal Amount	3,713.00	





Date: June 3, 2024

To: Tammy Hollingsworth, Auditor of State

Victoria Newton, Treasurer of State

Executive Council

From: Karl Bubser, Fleet Administrator

DAS Fleet Services

Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#464/Hail
Event Date	May 24, 2024
Summary	Vehicle 464 sustained hail damage. (281775)
Amount Requested	\$3,733.50 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator

DAS Fleet Services Karl.Bubser@iowa.gov

515-281-3162



Fwd: Vehicle Damage

1 message

Risk, DAS <das.risk@iowa.gov>

Tue, May 28, 2024 at 8:14 AM

To: TOS ExecutiveCouncil executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

https://das.iowa.gov



----- Forwarded message -----

From: Kurtz Vincent <kurtz@dps.state.ia.us>

Date: Fri, May 24, 2024 at 2:56 PM

Subject: Vehicle Damage

To: vehicledamage@dps.state.ia.us>, Risk, DAS <das.risk@iowa.gov> Cc: Williams Matthew <mwilliam@dps.state.ia.us>, Hesse Chase <hesse@dps.state.ia.us>

Good afternoon,

Lt. Williams #464 asked me to make this notification as his phone email is not working properly. The #464 squad car sustained hail damage in the early morning hours on 5-24-24 while parked at his residence. Lt. Williams will be securing a repair estimate early next week after the holiday weekend. We will forward this information as we have it.

Respectfully,

Vince

Sergeant Vince Kurtz ★495★

Iowa State Patrol District 6 HQ

503 West 44th Street

Spencer, IA 51301

712-262-1424 Office

712-732-1341 State Radio

www.dpscareers.com



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State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: DPS – Vehicle Damage; DAS – Risk

- > One Repair Estimate from Approved State Bid Shop
- > DOT MARS Report (if reportable)
- > Memo from the Driver of the State Vehicle
- > 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature ≥) CASE #: 2024013109

STATE VEHICL	□. (IV	iaik ii Act oi i	valure⊠ j CASE #:	20240 13 103		
Date:	05/2	4/24	Time:	0330 a.m.		
(Month/Day/Year)			(Time plus a.m./p.m.)			
Vehicle Plate #:	464		Vehicle Mileage:	99127		
Vehicle	004					
Description:	2016	6 DODGE CHA	ARGER			
(Yr/Make/Model/ & Vin#)	VIN	# 2C3CDXKT	3GH348123			
Assigned To:	Mat	thew Williams	Badge#	464		
Driven By:	Matt	thew Williams	Badge #	464		
Driver's Lic#:	850	AA7691	Damage:	\$3733.50		
Vehicle Towed:	No		Towed By:			
(Yes / No)						
Towed To:		****	Towing Cost:	\$		
Seat Belt:			Type of Vehicle:			
(Yes / No)			(Marked/Semi /Unmarked)			
Injured/Injuries:		None	•			
Occupants: (Other than driver)		None				

VEHICLE #2:

DL #:	State:	
Vehicle Lic. #	State:	
Driver's Name:		
Driver's Address:	1	
Owner's Name:		
Owner's Address:		
Owner's Phone:		

Insurance Info: (Carrier/Policy #/Phone)					1.00
Veh Description:					
(Yr/Make/Model & Vin#)					
Damage:	\$		Seat Belt:	Yes	
Damage.	9		(Yes / No)	163	·
Injured/Injuries:					41.7
Occupants:					
(Other than driver) Occupant(s) Wearing	ng Seat B	elt: (Ves/No)		* ***
Occupant(o) Wearn	ig ocal b	Cit. (Tes/NO)		
OTHER INFORMA	TION:				
Witnesses:		NONE			
Accident Location: (Street/Hwy)		92 Wood	llyn Dr. Milford	la 51351	
County:		Dickinson	n		
Weather/Road Con	ditions:	Rain/Hai			- 4
Narrative: During th	ne early n	norning ho	urs of May 24,	2024 Lt. V	Villiams
patrol vehicle susta	ined hail	damage fr	om a storm tha	at past thro	ugh the City
of Milford.					
Droporty Damage o	thar than	NONE			
Property Damage o	tner than	NONE			
Cost:	<u></u>	\$NONE	<u> </u>		
Citations Issued To	.	NONE	-		
(List Charge(s) and Statute		ITOILE .			
Investigating Office	ſ:				
VEHICLE #3: (If ne	, ,	or more v	ehicles, pleas	se make e	xtra
copies of this port	ion)			"··	
DL #:			State:	···	
Vehicle Lic. #			State:		
Driver's Name:					
Driver's Address:					
Our and a Name of					
Owner's Name:					
Owner's Name: Owner's Address:					·

Owner's Phone:				0000	
Insurance Info: (Carrier/Policy #/Phone)					
Veh Description: (Yr/Make/Model & Vin#)					
Damage:	\$	Seat (Yes /	t Belt: No)		
Injured/Injuries:					
Occupants: (Other than driver)					
Occupant(s) Weari	ng Seat Bel	t: (Yes/No)	Yes		<u> </u>

KEN BORTH AUTO BODY

301 11th St SW, Spencer, IA 51301

Office: (712) 262-7076 Fax: (712) 262-7777 dalekabrick@live.com Tax ID: 471534086

Estimate ID 18648081 Original

Owner State Of Iowa (712) 260-9774 (Work) Appraiser Dale Kabrick dalekabrick@live.com

Classification None

Loss Type Unknown Deductible Unknown

2016 Dodge Charger Police Fleet 4 Door Sedan 5.7L 8 Cyl Gas Injected 5 Speed Auto Trans AWD

License 464

2C3CDXKT6GH348123

Drivable

Unknown

Odometer 99255

Mitchell Service Code 911667

Options

Air Conditioning

Air Suspension

All Wheel Drive

AM-FM Stereo

Anti-Lock Brake Sys. (ABS)

Automatic Headlights

Auxiliary Input

Bluetooth Wireless

Cloth Seat

Cruise Control

Daytime Running Lights

Driver-Front Air Bag

Connectivity Dual A/C

Electric Defogger

Electronic Stability Control

First Row Bucket Seat

Keyless Entry System

Leather Steering Wheel

Left-Curtain Air Bag

Power Door Locks

Power Driver Seat

Power Remote Mirror

Passenger-Front Air Bag

Rear Bench Seat

Remote Decklid Or Tailgate

Second Row Side Airbag With

Power Steering

Power Windows

Steering Wheel Mounted

Release

Head Protection

Side Airbags

MP3 Player

Smart Key System

Tilt Steering Wheel

Tire Pressure Monitoring

Trip Computer

Audio Control

System

Traction Control/Electronic

State Of Iowa | 2016 Dodge Charger Police Fleet

Parts Profile

Parts Profile Version

N/A

N/A

				LABOR				PART			
Line#		Description	Operation	Туре	Total Units	CEG	Type	Number	Qty To	otal Price	Tax
Hood											The same of the sa
1	100559	Hood Panel (Alum)	Paintless Repair	Body	0.0*	1.6	Sublet		\$5	500.00*	
2	900510	Line Markup 25.0%							\$1	125.00	
3	900501	31-50 Quarter - Add For Aluminum									
4	102478	Hood Insulator	Remove / Install	Body	0.3r	0.3	Existing				

Committed On

Mitchell Estimating 24.1 OEM MAY_24_V

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Printed On 5/29/2024 11:10 AM STATE OF IOWA Profile Version 3.0

Page 1 of 4

			- LAL	OR		-	PAR		, , , , , , , , , , , , , , , , , , ,
Line#	Description	Operation	Туре	Total Units	CEG	Туре	Number	Qty	Total Price T
Front Fender			and Articles						
5 101042	R Fender Panel	Paintless Repair	Body	0.0*#	1.3	Sublet			\$150.00*
6 900501	1-5 Quarter	and the second s	the secondary and selected by the second control of the second con	MICHAEL M. RANGERHALINGTON, WAS REFERRED.					
Front Door									
7 101426	R Frt Door Repair Panel (HSS)	Paintless Repair	Body	0.0*#	7.0	Sublet			\$150.00*
8 900501	1-5 Quarter								
9 101427	L Frt Door Repair Panel (HSS)	Paintless Repair	Body	0.0*#	7.0	Sublet	•		\$150.00*
10 900501	1-5 Quarter								
11 101468	L Frt Upr Door Adhesive Moulding	Remove / Replace	Body	0.2	0.2	New	57010505AM	1	\$146.00
Rear Door									
12 100732	R Rear Door Repair Panel (HSS)	Paintless Repair	Body	0.0*#	7.4	Sublet			\$150.00*
13 900501	1-5 Quarter								
14 100733	L Rear Door Repair Panel (HSS)	Paintless Repair	Body	0.0*#	7.4	Sublet			\$225.00*
15 900501	6-15 Quarter								
16 100740	L Rear Upr Door Adhesive Moulding	Remove / Replace	Body	0.2	0.2	New	57010507AN	1	\$179.00
Roof	and the second s				: Koeff				
17 101694	Roof Panel	Paintless Repair	Body	0.0*	19.0	Sublet			\$475.00*
18 900501	16-30 Quarter								
19 101699	Roof Headliner	Remove / Install	Body	4.4#	4.4	Existing			
Quarter Panel									
20 100290	R Quarter Outer Panel	Paintless Repair	Body	0.0*#	17.2	Sublet	en in the first teacher of the state of the		\$225.00*
21 900501	6-15 Qaurter								
22 100291	L Quarter Outer Panel	Paintless Repair	Body	0.0*#	17.7	Sublet			\$225.00*
23 900501	6-15 Quarter								
_uggage Lid		Zalifarikalekasis							
24 101797	Luggage Trim Panel	Remove / Install	Body	0.3	0.3	Existing			
25 102185	Luggage Lid Panel	Paintless Repair	Body	0.0*	1.8	Sublet			\$300.00*
26 900501	6-15 Quarter		e on a verticelle (exclusive) son (excess) son door	na ja malifili ali na kaja pilika ji kilikah da ali jika ayaka ma, da asa			an which are made being as described and the state of the	namesmanawa	
Rear Lamps									
27 100462	R Rear Combination Lamp	Remove / Install	Body	0.6#	0.6	Existing			
28 100463	L Rear Combination Lamp	Remove / Insta ll	Body	0.6#	0.6	Existing			
Special / Manu	al Entry		277 147						
29 900500	LH Roof Rail	Remove / Replace	Body*	0.0*	0.0	New		1	\$150.00*
30 900510	Line Markup 25.0%								\$37.50
31 900501	1-5 Quarter - Add For Double Panel								
32 900500	RH Roof Rail	Remove / Replace	Body*	0.0*	0.0	New		1	\$150.00*
nmitted On	Version Mitchell Estimating 24.1		Mitchell Clo	ud Estimating TM		Printed On	Profile		Page 2 of 4

LABOR -- PART -

Line#

Description

Operation Type

Total Units

CEG Type Number

Qty Total Price

Tax

33 900501

1-5 Quarter - Add For

Double Panel

* Judgment Item

C Included in Clear Coat Calculation

T Included in Two Tone Calculation

A Included in Clear Coat and Two Tone Calculation

Labor Note Applies

r CEG R&R Time Used for this Labor Operation

d Discontinued by Manufacturer

[] Verify the part number and price before ordering

Estimate Totals

Body Labor Fotal Labor	6.6 \$60.00 6.6	\$2,550.00 \$2,550.00		\$2,946.00 \$2,946.00 \$0.00 \$0.00
Total Labor	6.6	\$2,550.00	Taxable Tax 0.0000%	\$0.00 \$0.00
			Tax 0.0000%	\$0.00
			Non-Taxable	
				\$2,946.00
			Pre-Tax Discount 0.00%	\$0.00
			Labor Total	\$2,946.00
Parts	Amount	VIDER DATE AND A SECURE NAMED AND PROPERTY OF A DESCRIPTION OF PARTY OF THE PARTY O		
Taxable Parts	\$0.00			\$0.00
			Parts Adjustments	\$162.50
			Tax 0.0000%	\$0.00
			Non-Taxable	\$625.00
			Pre-Tax Discount 0.00%	<u> </u>
			Parts Total	\$787.50
Costs Paint Materials	Amount \$0.00			\$0.00
Shop Materials	\$0.00 \$0.00			\$0.00
Other Additional Costs	\$0.00 \$0.00			\$0.00
	ψ0.00		Taxable	\$0.00
			Tax 0.0000%	\$0.00
			Non-Taxable	\$0.00
			Pre-Tax Discount 0.00%	
	ist dan lawa ka Lawings with libraries of the Jacobs Schniff Schwarten (1988) as with the Silling of the Silling Schwarten (1988) as with the Silling Schwarten		Costs Total	\$0.00
Gross Totals Gross Total	Amount \$3,733.50			\$3,733.50
GIOSS TOTAL	φ3,733.JU		Taxable	\$0.00
			тахаше Тах	\$0.00 \$0.00
			Non-Taxable	\$3,733.50
			Pre-Tax Discount 0.00%	\$0.00
			Gross Total	\$3,733.50
Adjustments	Amount			
Fotal Customer Responsibility				\$0.00

Net Estimate Total

\$3,733.50

Estimate Event Log

Job Created Estimate Started Estimate Printed 5/29/2024 10:25 AM 5/29/2024 10:26 AM 5/29/2024 11:10 AM

Estimate Not Committed

Estimate Committed Estimate Retrieval ID

1001514028