



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

September 3, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services.....\$3,787.75
On June 25, 2024, Vehicle #479 was damaged by hail. Request was to cover repair costs.

This represents full and final payment, \$321.25 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3851
TOS Job # 2672



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

August 16, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #479 on June 25, 2024
Department of Administrative Services
Claim dated June 27, 2024
AOS Claim ID: 3851

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request			<u>\$ 3,787.75</u>
Executive Council Allocation			\$ 4,109.00
Less:			
Previous payments	\$	0.00	
This payment		<u>3,787.75</u>	
Total			<u>\$ 3,787.75</u>
Remaining Executive Council allocation			<u>\$ 321.25</u>

We recommend reimbursement be made in the amount of \$3,787.75. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Date: July 18, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

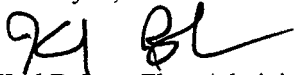
Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3851
Vehicle / Event	#479/Weather
Event Date	June 25, 2024
Summary	Vehicle 479 sustained hail damage. (283955)
Amount Requested	\$3,787.75 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,


Karl Bubser, Fleet Administrator
DAS Fleet Services
karl.bubser@iowa.gov
515-281-3162

Warrants

[Edit](#)[Cancel](#)

* Required fields

Warrant Information

Fiscal Year	Amount	Warrant Number
2025	\$3,787.75	86287735
Vendor Customer	Line Number	Last Updated
VS000002922	1	07/16/2024 07:19 PM

Issue Information

Issued	Void	Transaction ID
07/16/2024 12:00 AM	No	RISK00525194005
Duplicate	Transaction Line Number	Stop
No	1	No
Line Amount	Comments	
\$462.00		

Redeemed Information

Redeemed	Batch Number	Redeemed Bank
-	-	-
Sequence Number	Redeemed Fund	Redeemed Department
-	-	-

COA

Fund	Object	Dept Object
0665	2715	-
Sub Fund	Sub Object	Dept Revenue
-	-	-
Department	Unit	Sub Unit
005	5790	-
Object Class	Revenue Source	Sub Revenue Source
-	-	-
Appropriation	Revenue Source Class	BSA
0000	-	-
Sub BSA		
-		

[▶ Show More](#)

Warrants

[Edit](#)[Cancel](#)

* Required fields

Warrant Information

Fiscal Year	Amount	Warrant Number
2025	\$3,787.75	86287735
Vendor Customer	Line Number	Last Updated
VS000002922	2	07/16/2024 07:19 PM

Issue Information

Issued	Void	Transaction ID
07/16/2024 12:00 AM	No	RISK00525194005
Duplicate	Transaction Line Number	Stop
No	2	No
Line Amount	Comments	
\$570.00		

Redeemed Information

Redeemed	Batch Number	Redeemed Bank
-	-	-
Sequence Number	Redeemed Fund	Redeemed Department
-	-	-

COA

Fund	Object	Dept Object
0665	2715	-
Sub Fund	Sub Object	Dept Revenue
-	-	-
Department	Unit	Sub Unit
005	5790	-
Object Class	Revenue Source	Sub Revenue Source
-	-	-
Appropriation	Revenue Source Class	BSA
0000	-	-
Sub BSA		
-		

[▶ Show More](#)

Warrants

[Edit](#)[Cancel](#)

* Required fields

Warrant Information

Fiscal Year 2025	Amount \$3,787.75	Warrant Number 86287735
Vendor Customer VS000002922	Line Number 3	Last Updated 07/16/2024 07:19 PM

Issue Information

Issued 07/16/2024 12:00 AM	Void No	Transaction ID RISK00525194005
Duplicate No	Transaction Line Number 3	Stop No
Line Amount \$2,755.75	Comments	

Redeemed Information

Redeemed -	Batch Number -	Redeemed Bank -
Sequence Number -	Redeemed Fund -	Redeemed Department -

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

[▶ Show More](#)

All Makes Collision Center

Invoice

No: 2563

524 23rd Ave
 Council Bluffs, IA 51501
 Phone (712) 256-3195

Scheduled In Date: 7/10/2024
 Completed Date: 7/11/2024
 Service Rep: Kortnie Getzschman
 Page 1
 PO No:

Name

state of iowa

Service Item

21 Dodge Charger Police 4 DR Sedan
 Lic: Unit#
 VIN: 2C3CDXKG4MH525914 Color:
 Mileage In: Mileage Out:
 Paint Code : _____

Insurance Information

Claim No: 283955-001
 Policy No:
 Date of Loss:
 Deductible: 0.0000

Insurance Company

Ext:

Insured

Ext:

Adjuster

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	5.7	100.00	570.00	7.00%	0.00	570.00
BL	Body Labor	8.4	55.00	462.00	7.00%	0.00	462.00
NP	NonTaxable Part			1,030.75	0.00%	0.00	1,030.75
NS	NonTaxable Sublet			1,725.00	0.00%	0.00	1,725.00
ESTIMATE TOTALS				\$3,787.75		\$0.00	\$3,787.75

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	5.7	100.00	570.00	7.00%	0.00	570.00
BL	Body Labor	8.4	55.00	462.00	7.00%	0.00	462.00
NP	NonTaxable Part			1,030.75	0.00%	0.00	1,030.75
NS	NonTaxable Sublet			1,725.00	0.00%	0.00	1,725.00
INVOICE TOTALS				\$3,787.75		\$0.00	\$3,787.75

An express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of costs incurred by in collecting amounts owed for repairs on the above vehicle. I also hereby make, constitute and appoint you and/or your employees as my true lawful attorney for me and in my name, place, and stead to ask, demand, collect, sign for and receive all such sums of money which are or shall be due owing, payable and belonging to me, or detained from me, related to the vehicle herein described. This includes full power and authority to sign my name to all checks, drafts, and/or negotiable instruments related to or arising out of work done by you and/or your employees on the above mentioned vehicle.

Signature: _____

Date: _____



6/25/24

Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: June 27, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#479/Weather
Event Date	June 25, 2024
Summary	Vehicle 479 sustained hail damage. (283955)
Amount Requested	\$4,109.00 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162

29C20

Risk, DAS <das.risk@iowa.gov>

Thu, Jun 27, 2024 at 10:20 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 479 sustained hail damage on 6/25/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024015985

Date: <small>(Month/Day/Year)</small>	06/25/2024	Time: <small>(Time plus a.m./p.m.)</small>	8:00 p.m.
Vehicle Plate #:	479	Vehicle Mileage:	59,330
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2021 Blue Dodge Charger 2C3CDXKG4MH525914		
Assigned To:	Aaron Ockenfels	Badge #	479
Driven By:		Badge #	479
Driver's Lic #:		Damage:	\$4,109.00
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	n/a
Towed To:	n/a	Towing Cost:	\$0
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Unmarked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:	None
Accident Location: (Street/Hwy)	502 N 9 th St Missouri Valley 51555
County:	Harrison
Weather/Road Conditions:	Raining/Wind/Hail
Narrative: On June 25, 2024 Trooper Ockenfels patrol car was hailed on during a storm that passed through. The patrol car was parked at his residence in Missouri Valley. His patrol car was previously damaged by hail on June 12, 2024 and hasn't been fixed yet.	
Property Damage other than Vehicles:	None
Cost:	\$0
Citations Issued To: (List Charge(s) and Statute Code(s))	None

Investigating Officer:	Sgt. Mike Cunningham #36
------------------------	--------------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

All Makes Collision Center
524 23rd Ave Council Bluffs, IA 51501
Phone: (712) 256-3195

*** PRELIMINARY ESTIMATE ***

06/26/2024 10:29 AM

Owner

Owner: state of iowa

Control Information

File # : 479

Accounting # :

Inspection

Inspection Date: 06/26/2024 10:33 AM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License # :

Repairer

Repairer: ALL MAKES COLLISION

Address: 524 23rd ave

City State Zip: COUNCIL BLUFFS, IA 51501

Email: KARL.AAAUTO@LIVE.COM

Contact: KARL GETZSCHMAN

Work/Day: (712)256-3195

Cell: (712)355-0860

Work/Day:

Target Complete Date/Time:

Days To Repair: 4

Vehicle

2021 Dodge Charger Police 4 DR Sedan
6cyl Gasoline 3.6
8-Speed Automatic

Lic Expire:

Veh Insp# :

Condition:

Ext. Refinish: Two-Stage

VIN: 2C3CDXKG4MH525914

Mileage Type: Actual

Code: N3183F

Int. Refinish: Two-Stage

Options

1st Row LCD Monitor(s)
AM/FM Radio
Auto Adjust Suspension
Black Grille
Chrome Trim
Daytime Running Lights
Dual Airbags
Elect. Stability Control
Fuel Door Release
Head Airbags
Intermittent Wipers
LED Brakelights
Lighted Entry System
Power Brakes

2nd Row Head Airbags
Analog Gauges
Automatic Power Locks
Bucket Seats
Color-Keyed Bumper(s)
Driver Knee Airbag
Dual Exhaust System
Electric Steering
Full Size Spare Tire
Heated W/S Wiper Washers
Keyless Entry System
Laminated Glass
Overhead Console
Power Door Locks

4-Wheel Drive
Anti-Lock Brakes
Auxiliary Audio Input
Cargo Lamp
Cruise Control
Dual Air Conditioning
Dual Zone Auto A/C
Electronic Compass
Halogen Headlights
Heavy Duty Suspension
Keyless Ignition System
Leather Steering Wheel
Paddle Shifter
Power Drivers Seat

Power Mirrors	Power Steering	Power Windows
Pwr Accessory Outlet(s)	Rain-Sensing W/S Wipers	Rear View Camera
Rear Window Defroster	Reverse Sensing System	Roll Over Prot. System
Side Airbags	Stability Cntrl Suspensn	Steel Wheels
Strg Wheel Radio Control	Tachometer	Temperature Gauge(s)
Tilt & Telescopic Steer	Tinted Glass	Tire Pressure Monitor
Traction Control System	Trip Computer	Trunk/Cargo Organizer
Velour/Cloth Seats	Wireless Audio Streaming	Wireless Phone Connect

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Front Body And Windshield										
1	E	83		Panel,Hood Aluminum	68265445AB	\$1,495.00			1.2	SM
2	L	83	13	Panel,Hood	Refinish 3.1 Surface 1.2 Edge 0.6 Two-stage setup 0.8 Two-stage				5.7	RF
3	SB	103		Fender,Front LT	Sublet Repair	\$225.00*				SM
4	SB	104		Fender,Front RT	Sublet Repair	\$100.00*				SM
Roof										
5	SB	341		Panel,Roof	Sublet Repair	\$750.00*				SM
6	RI	347		Roof Headliner R & I	R & I Assembly				4.6	SM
Front Doors										
7	SB	207		Door Shell,Front LT	Sublet Repair	\$200.00*				SM
Rear Doors										
8	SB	287		Door Shell,Rear LT	Sublet Repair	\$100.00*				SM
Quarter And Rocker Panel										
9	SB	503		Panel,Bodyside Front LT >> all glue pull	Sublet Repair	\$350.00*				SM
9	Items									
			MC	Message						
			13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE						

Estimate Total & Entries

OEM Parts		\$1,495.00	
Parts & Material Total			\$1,495.00
Labor	Rate	Replace Hrs	Total Hrs
Sheet Metal (SM)	\$55.00	5.8	5.8
Mech/Elec (ME)	\$55.00		
Frame (FR)	\$55.00		
Refinish (RF)	\$100.00	5.7	5.7
Labor Total			11.5 Hours
Sublet Repairs		\$1,725.00	
Gross Total			\$4,109.00

Net Total

\$4,109.00

Alternate Parts Y/01/00/00/01/01 Cumulative 01/00/00/01/01 Zip Code: 51501 Default
Rate Name Default

Audatex Estimating 8.2.054 ES 06/26/2024 10:40 AM REL 8.2.054 DT 05/01/2024

State Disclosure: Not Selected

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1.4 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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