



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

May 1, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services.....\$5,517.97
On November 14, 2022, Vehicle #1645 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment, \$319.89 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 2398
TOS Job # 2361



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 18, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1645 on November 14, 2022
Department of Administrative Services
Claim dated November 29, 2022
AOS Claim ID: 2398

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

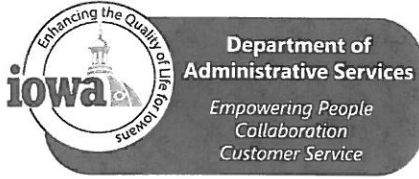
Documented request		<u>\$ 5,517.97</u>
Executive Council Allocation		\$ 5,837.86
Less:		
Previous payments	\$ 0.00	
This payment	<u>5,517.97</u>	
Total		<u>\$ 5,517.97</u>
Remaining Executive Council allocation		<u>\$ 319.89</u>

We recommend reimbursement be made in the amount of \$5,517.97. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: March 4, 2022

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Claim #	2398
Vehicle / Event	#1645/Deer
Event Date	November 14, 2022
Summary	Vehicle 1645 struck a deer. (247697)
Amount Requested	\$5,517.97 - Final Invoice

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager
DAS Fleet Services
Mariah.Flowers@iowa.gov
515-414-6582

Warrants

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	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2023	85827732	1	\$467.20	02/21/2023	02/24/2023	00002088178
	2023	85827732	2	\$1,475.60	02/21/2023	02/24/2023	00002088178
	2023	85827732	3	\$3,575.17	02/21/2023	02/24/2023	00002088178

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▼Warrant Information

Fiscal Year : 2023 Amount : \$5,517.97
Warrant Number : 85827732 Vendor Customer : 00002088178
Line Number : 1 Last Updated : 2/24/23

▼Issue Information

Issued : 02/21/2023 Void :
Document ID : RISK00523005002 Duplicate :
Document Line Number : 1 Stop :
Line Amount : \$467.20
Comments :

▼Redeemed Information

Redeemed : 02/24/2023 Batch Number : 0992
Redeemed Bank : 0022 Sequence Number : 00005
Redeemed Fund : 0665
Redeemed Department : 005

▼Fund Accounting

Fund : 0665 Object : 2715 Dept Object :
Sub Fund : Sub Object : Dept Revenue :
Department : 005 Object Class :
Unit : 5790 Revenue Source :
Sub Unit : Sub Revenue Source :
Appropriation : 0000 Revenue Source Class :
BSA :
Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :
Sub Location : Sub Reporting : Program :
Activity : 2920 Task : Phase :
Sub Activity : Sub Task : Program Period :
Function : Task Order :
Sub Function :

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BODENSTEINER BODY WERKS

Lifetime Warrentee Collision Repairs
24 - 1ST AVENUE NE, bodiebmb@rconnect.com,
WAUKON, IA 52172
Phone: (563) 568-2046
FAX: (563) 568-2237

Workfile ID: 174036ac
PartsShare: 74832z
Federal ID: 03-0442-700
State ID: 1-03-004954

Preliminary Supplement 1 with Summary

Customer: State Of Iowa

Job Number:

Written By: Erik Bodensteiner

Insured: State Of Iowa
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #: APDS010247697-001
Days to Repair: 0

Owner:
State Of Iowa
(641) 330-2502 Business

Inspection Location:
BODENSTEINER BODY WERKS
24 - 1ST AVENUE NE
bodiebmb@rconnect.com
WAUKON, IA 52172
Repair Facility
(563) 568-2046 Business

Insurance Company:

VEHICLE

2020 FORD Fusion S FWD 4D SED 4-2.5L Gasoline Sequential MPI

VIN: 3FA6P0G7XLR120679
License:
State: IA

Interior Color:
Exterior Color:
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:
Job #:

TRANSMISSION

Automatic Transmission

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors

DECOR

Dual Mirrors
Tinted Glass
Console/Storage
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Remote Starter
Backup Camera

RADIO

AM Radio

FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device
Blind Spot Detection
Lane Departure Warning

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Wheel Covers

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
California Emissions

Preliminary Supplement 1 with Summary

Customer: State Of Iowa

Job Number:

2020 FORD Fusion S FWD 4D SED 4-2.5L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2		O/H front bumper				2.7	
3	Repl	Bumper cover w/o auto park w/o tow hook	KS7Z17D957ADPTM	1	705.38	Incl.	3.0
4		Add for Clear Coat					1.2
5	* R&I	Emblem				Incl.	
6	R&I	RT Side trim w/o fog lamps, w/o SSV feature black w/o gloss				Incl.	
7	R&I	LT Side trim w/o fog lamps, w/o SSV feature black w/o gloss				Incl.	
8	R&I	RT Trim molding black				Incl.	
9	R&I	LT Trim molding black				Incl.	
10	** Repl	A/M CAPA Upper grille black	KS7Z8200DB	1	442.00	Incl.	
11	R&I	Lower grille black, w/o engine heater w/o gloss				Incl.	
12	R&I	License bracket				0.2	
13		FRONT LAMPS					
14	** Repl	A/M CAPA LT Headlamp assy w/signature lamps	HS7Z13008H	1	1,245.00	0.3	
15		Aim headlamps				0.5	
16	Repl	LT Headlamp assy mount bracket	HS7Z13A005B	1	10.63	Incl.	
17		RADIATOR SUPPORT					
18	** Repl	A/M CAPA Upper tie bar	HP5Z8A284B	1	327.00	1.2	0.8
19	Repl	LT Mount panel retainer	DS7Z13N020A	1	7.30		
20	Repl	Housing	HS7Z8B455C	1	175.93	0.7	
21		HOOD					
22	** Repl	A/M CAPA Hood (ALU)	DS7Z16612B	1	441.00	1.7	2.8
23		Add for Clear Coat					1.1
24		Add for Underside(Complete)					1.4
25	Repl	Front w/strip	DS7Z16B990F	1	77.43	Incl.	
26		FENDER					
27	Blnd	RT Fender					1.0
28		VEHICLE DIAGNOSTICS					
29	* Subl	Pre-repair scan		1	128.50	X m	
30	* Subl	Post-repair scan		1		X m	
31	# Repl	Cover Car		1		T	0.3
32	#	Color tint / color match		1			0.3
33	# Repl	Flex additive		1	15.00	T	
34	# S01	FINAL INVOICE/BILL		1			
SUBTOTALS					3,575.17	7.3	11.9

Preliminary Supplement 1 with Summary

Customer: State Of Iowa

Job Number:

2020 FORD Fusion S FWD 4D SED 4-2.5L Gasoline Sequential MPI

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,431.67
Body Labor	7.3 hrs @	\$ 64.00 /hr	467.20
Paint Labor	11.9 hrs @	\$ 124.00 /hr	1,475.60
Miscellaneous			143.50
Subtotal			5,517.97
Grand Total			5,517.97
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			5,517.97

MyPriceLink Estimate ID / Quote ID:

1021507144895176704 / 114695696

Preliminary Supplement 1 with Summary

Customer: State Of Iowa

Job Number:

2020 FORD Fusion S FWD 4D SED 4-2.5L Gasoline Sequential MPI

SUPPLEMENT SUMMARY

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
Deleted Items							
27	**	Repl A/M CAPA LT Fender	HS7Z16006A	1	-334.00	-1.6	-2.0
28		Overlap Major Adj. Panel					0.4
29		Add for Clear Coat					-0.3
30		Add for Edging					-0.5
31		Deduct for Overlap				0.3	
Added Items							
34	#	S01 FINAL INVOICE/BILL		1			
SUBTOTALS					-334.00	-1.3	-2.4

TOTALS SUMMARY

Category	Basis	Rate	Cost \$
Parts			-334.00
Body Labor	-1.3 hrs @	\$ 64.00 /hr	-83.20
Paint Labor	-2.4 hrs @	\$ 124.00 /hr	-297.60
Subtotal			-714.80
Total Supplement Amount			-714.80
NET COST OF SUPPLEMENT			-714.80

MyPriceLink Estimate ID / Quote ID:

1021507144895176704 / 114695696

CUMULATIVE EFFECTS OF SUPPLEMENT(S)

Estimate	6,232.77	Erik Bodensteiner
Supplement S01	-714.80	Erik Bodensteiner
Job Total:	\$ 5,517.97	
INSURANCE PAY:	\$ 5,517.97	

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

2471097

Rob Sand
Auditor of State

January 5, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1645 on November 14, 2022
Department of Administrative Services
Claim dated November 29, 2022
AOS Claim ID: 2398

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,837.86, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Mariah Flowers, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management

MEMBERS OF COUNCIL

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HON. MICHAEL L. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

January 17, 2023

Mr. Kyle Harms
Office of the Treasurer
LOCAL

Dear Mr. Harms:

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$5,837.86, subject to audit of actual invoices. On November 14, 2022, Vehicle #1645 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 2398
TOS Job # _____