

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

May 5, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,058.50, subject to an audit of actual invoices. On January 27, 2025, Vehicle #98 was damaged by a raccoon. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3976
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

April 23, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #98 on January 27, 2025
Department of Administrative Services
Claim dated February 6, 2025
AOS Claim ID: 3976

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$2,059.20; however, the estimate from the vendor includes sales tax \$0.70. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$2,058.50, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in dark ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: February 6, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#98 / Animal
Event Date	January 27, 2025
Summary	Vehicle 98 - struck a raccoon. (Claim # 299688)
Amount Requested	\$2,059.20 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, and Repair Estimate(s)

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

RE: Trooper Mark Ades #98 Vehicle Damage - Animal 1-27-25

1 message

Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Wed, Jan 29, 2025 at 4:57 PM

To: "Risk, DAS" <das.risk@iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Notification of 29C.20 Damages Received – AOS Claim #3976

From: ryan.betts1@iowa.gov <ryan.betts1@iowa.gov> On Behalf Of Risk, DAS**Sent:** Tuesday, January 28, 2025 1:04 PM**To:** Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>; TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>**Subject:** Fwd: Trooper Mark Ades #98 Vehicle Damage - Animal 1-27-25

CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please accept this email as initial 24 hr notification for AON, vehicle 98 struck a raccoon on 1/27/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Kurtz Vincent** <kurtz@dps.state.ia.us>

Date: Tue, Jan 28, 2025 at 11:52 AM

Subject: Trooper Mark Ades #98 Vehicle Damage - Animal 1-27-25

To: vehicledamage <vehicledamage@dps.state.ia.us>, Risk, DAS <das.risk@iowa.gov>

Cc: Williams Matthew <mwilliam@dps.state.ia.us>, Hesse Chase <hesse@dps.state.ia.us>

All,

Trooper Mark Ades #98 struck a raccoon while on patrol late in his shift on 1-27-25. I will be completing the damage report and forward it on ASAP. Trooper Ades will be getting a repair estimate, and I will also forward this on when completed.

His squad remains in service, with a mileage of 128,094.

Respectfully,

Sergeant Vince Kurtz ★495★

Iowa State Patrol District 6 HQ

[503 West 44th Street](#)

Spencer, IA 51301

712-262-1424 Office

712-732-1341 State Radio

www.dpscareers.com



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[Auditor.Iowa.Gov](https://auditor.iowa.gov)

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature ☒) CASE #: 2025002269

Date: <small>(Month/Day/Year)</small>	01-27-25	Time: <small>(Time plus a.m./p.m.)</small>	11:57 p.m.
Vehicle Plate #:	98	Vehicle Mileage:	128,094
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2020 DODGE CHARGER VIN # 2C3CDXKT0LH127501		
Assigned To:	Mark Ades	Badge #	98
Driven By:	Mark Ades	Badge #	98
Driver's Lic #:	671WW3953	Damage:	\$2,059.20
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:	NONE
Accident Location: (Street/Hwy)	B-40 and Taft Ave
County:	Obrien
Weather/Road Conditions:	Normal
<p>Narrative: On 27 January, 2025, at 2357 hours I; was westbound on B-40 west of Taft Avenue, in Obrien County, when a raccoon entered my travel path, to close to brake or evade, and I struck the raccoon, at the lower left side of front spoiler, functional/minimal damage to my squad car upon inspection when I got home. I immediately notified Storm Lake State Radio of the animal Strike, then drove roughly 3.0 miles home for convenience and completion of my shift . A CFS was created through Storm lake State Radio and made note. I continued to my residence. Upon inspection I could see that the collision appeared to have caused he spidering of paint, and possibly a brake on the lower spoiler/ground effect under the push bumper.</p>	
Property Damage other than Vehicles:	NONE
Cost:	\$NONE
Citations Issued To: (List Charge(s) and Statute Code(s))	NONE
Investigating Officer:	Sgt. Vince Kurtz #495

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

KEN BORTH AUTO BODY
301 11th St SW, Spencer, IA 51301
Office: (712) 262-7076
Fax: (712) 262-7777
dalekabrick@live.com
Tax ID: 471534086

Estimate ID
21777583
Original

Owner
State Of Iowa
(712) 737-7902 (Work)

Appraiser
Dale Kabrick
dalekabrick@live.com

Classification
None

Loss Type
Unknown

Deductible
Unknown

2020 Dodge Charger Police Fleet 4 Door Sedan 5.7L 8 Cyl Gas Injected 5 Speed Auto Trans AWD

License #98	VIN 2C3CDXKT0LH127501	Drivable Unknown	Odometer 128126
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Mitchell Service Code
911667

Options				
Air Conditioning	All Wheel Drive	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Automatic Headlights
Auxiliary Input	Bluetooth Wireless Connectivity	Cloth Seat	Cruise Control	Daytime Running Lights
Driver-Front Air Bag	Dual A/C	Electric Defogger	Electronic Parking Aid	Electronic Stability Control
First Row Bucket Seat	Keyless Entry System	Leather Steering Wheel	Left-Curtain Air Bag	MP3 Player
Passenger-Front Air Bag	Power Door Locks	Power Driver Seat	Power Remote Mirror	Power Steering
Power Windows	Rear Bench Seat	Rearview Camera	Remote Decklid Or Tailgate Release	Second Row Side Airbag With Head Protection
Side Airbags	Smart Key System	Steering Wheel Mounted Audio Control	Tilt Steering Wheel	Tire Pressure Monitoring System
Traction Control/Electronic	Trip Computer			

State Of Iowa | 2020 Dodge Charger Police Fleet

Parts Profile N/A	Parts Profile Version N/A
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		LABOR				PART				
Line #	Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Front Bumper										
1	103516 Frt Bumper Cover Assy	Overhaul	Body	4.0#	4.0	Existing				
2	100932 Frt Bumper Cover	Remove / Replace	Body	0.0*#	4.0	New	68267765AC	1	\$1,010.00	
3	AUTO Frt Bumper Cover	Refinish Only	Refinish	3.1 C	3.1					

Additional Costs & Materials

Line #	Description	LABOR				PART				
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
4	AUTO Hazardous Waste Disposal	Additional Cost							\$5.00*	
Additional Operations										
5	AUTO Clear Coat	Additional Operation	Refinish	1.2	0.0				\$0.00	
6	933000 Two Tone	Additional Operation	Refinish	0.0#	0.0				\$0.00	
7	933021 De-Nib And Finesse	Additional Operation	Refinish	0.6	0.0				\$0.00	
8	933018 Mask For Overspray	Additional Operation	Refinish	0.0	0.0				\$0.00	
9	931127 Pre Repair Scan	Additional Operation	Mechanical	0.5*	0.0				\$0.00	
10	931128 Post Repair Scan	Additional Operation	Mechanical	0.5*	0.0				\$0.00	
Special / Manual Entry										
11	900500 Grill Guard	Remove / Install	Body*	1.0*	0.0	Existing				
12	900500 Modify Bumper for Grill Guard	Additional Labor	Body*	1.0*	0.0	Existing				
13	900500 FLEX ADDITIVE	Remove / Replace	Refinish*	0.0*	0.0	Aftermarket New	** QUAL REPL PART	1	\$10.00*	Yes

* Judgment Item

T Included in Two Tone Calculation

Labor Note Applies

d Discontinued by Manufacturer

C Included in Clear Coat Calculation

A Included in Clear Coat and Two Tone Calculation

r CEG R&R Time Used for this Labor Operation

[] Verify the part number and price before ordering

Estimate Totals

Labor	Units	Rate	Sublet	Add'l Amount	Totals	
Body Labor	6.0	\$65.00			\$390.00	
Refinish Labor	4.9	\$115.00			\$563.50	
Mechanical Labor	1.0	\$80.00			\$80.00	
Total Labor	11.9				\$1,033.50	
					Taxable	\$0.00
					Tax 7.0000%	\$0.00
					Non-Taxable	\$1,033.50
					Pre-Tax Discount 0.00%	\$0.00
					Labor Total	\$1,033.50
Parts	Amount					
Taxable Parts	\$10.00					\$10.00
					Parts Adjustments	\$0.00
					Tax 7.0000%	\$0.70
					Non-Taxable	\$1,010.00
					Pre-Tax Discount 0.00%	\$0.00
					Parts Total	\$1,020.70
Costs	Amount					
Paint Materials	\$0.00					\$0.00
Shop Materials	\$0.00					\$0.00
Other Additional Costs	\$5.00					\$5.00

Estimate Totals

		Taxable	\$0.00
		Tax 7.0000%	\$0.00
		Non-Taxable	\$5.00
		Pre-Tax Discount 0.00%	\$0.00
		Costs Total	\$5.00
Gross Totals	Amount		
Gross Total	\$2,059.20		\$2,059.20
		Taxable	\$10.00
		Tax	\$0.70
		Non-Taxable	\$2,048.50
		Pre-Tax Discount 0.00%	\$0.00
		Gross Total	\$2,059.20
Adjustments	Amount		
Total Customer Responsibility			\$0.00
		Net Estimate Total	\$2,059.20

Please stop back and have wheels retorqued 50-100 miles

Estimate Event Log

Job Created	2/6/2023 08:56 AM
Estimate Started	1/28/2025 04:39 PM
Estimate Printed	2/5/2025 08:13 AM
Estimate Committed	Estimate Not Committed
Estimate Retrieval ID	1004593814