

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

May 5, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12th Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$500.60. This brings the total allocation to \$6,434.57. On November 6, 2024, Vehicle #1847 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3935  
TOS Job # 2761



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

April 7, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #1847 on November 6, 2024  
Department of Administrative Services  
Claim dated November 13, 2024  
AOS Claim ID: 3935

The Department's request included a supplemental allocation request of \$500.60 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$500.60, which increases the allocation to \$6,434.57. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>6,434.57</u>
Executive Council allocation (Revised)		\$	6,434.57
Less:			
Previous payments	\$	0.00	
This payment		<u>6,434.57</u>	
Total			\$ <u>6,434.57</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$6,434.57. This represents full and final payment on this allocation.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: February 7, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

AOS Claim #	3935
Vehicle / Event	#1847/Deer
Event Date	November 6, 2024
Summary	Vehicle 1847 struck a deer. (293837)
Amount Requested	<b>\$6,434.57 Total</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Manager  
[ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov)  
515-281-8008

## Warrants

Edit

Cancel

\* Required fields

## Warrant Information

## Fiscal Year

2025

## Amount

\$6,434.57

## Warrant Number

73445080

## Vendor Customer

00003174675

## Line Number

1

## Last Updated

02/06/2025 07:35 PM

## Issue Information

## Issued

01/30/2025 12:00 AM

## Void

No

## Transaction ID

RISK00525016001

## Duplicate

No

## Transaction Line Number

1

## Stop

No

## Line Amount

\$2,149.00

## Comments

## Redeemed Information

## Redeemed

02/06/2025 12:00 AM

## Batch Number

0000

## Redeemed Bank

0000

## Sequence Number

02100

## Redeemed Fund

0665

## Redeemed Department

005

## COA

## Fund

0665

## Object

2715

## Dept Object

-

## Sub Fund

-

## Sub Object

-

## Dept Revenue

-

## Department

005

## Unit

5790

## Sub Unit

-

## Object Class

-

## Revenue Source

-

## Sub Revenue Source

-

## Appropriation

0000

## Revenue Source Class

-

## BSA

-

## Sub BSA

-

▶ Show More

**Centerville Body Shop**  
1312 S 18th St, Centerville, IA 52544  
Office: (641) 856-6328  
Fax: (641) 856-6733  
jerrychs@iowatelecom.net  
EPA: IAD981721962 Tax ID: 271972063

Estimate ID  
20816829  
S1

**FINAL BILL!!!**

Owner  
**IOWA DNR**  
**DES MOINES, IA**  
**(641) 414-2175 (Mobile)**

Appraiser  
**John Stewart**  
jerrychs@iowatelecom.net

Supplemented By  
**John Stewart**  
jerrychs@iowatelecom.net

IA License  
**1**  
  
Classification  
**None**

IA License  
**1**  
  
Classification  
**None**

Loss Type  
**Unknown**

Deductible  
**Unknown**

**2022 Chevrolet 1500 Silverado LTD Work Truck 4 Door Crew Cab 147" WB 6 Foot Bed 5.3L 8 Cyl Gas Injected Base 4WD**

VIN  
**1GCUYAED2NZ210937**

Drivable  
**Unknown**

Mitchell Service Code  
**912090**

Options				
4 Wheel Drive	Air Conditioning	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Auxiliary Input
Bluetooth Wireless Connectivity	Daytime Running Lights	Driver-Front Air Bag	Electronic Stability Control	First Row Split Bench Seat
Left-Curtain Air Bag	MP3 Player	Passenger-Front Air Bag	Power Door Locks	Power Steering
Power Windows	Rear Bench Seat	Rearview Camera	Second Row Side Airbag With Head Protection	Side Airbags
Tilt Steering Wheel	Tire Pressure Monitoring System	Traction Control/Electronic	Vinyl Seat	

**IOWA DNR | 2022 Chevrolet 1500 Silverado LTD Work Truck**

Parts Profile  
N/A

Parts Profile Version  
N/A

Line #	Description	LABOR				PART				
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Front Bumper										
1	200384 R Frt Otr Bumper Filler	Remove / Replace	Body	0.3*#	0.2	Aftermarket New	GM1017110	1	\$88.00	Yes
2	AUTO R Frt Otr Filler Panel	Refinish Only	Refinish	1.1* C	1.0					
3	900501 Modified Refinish With Full Clear Coat									
4	200390 R Frt Otr Bumper Cover Moulding	Access / Inspect	Body	0.0*#	0.0	Existing				



Line #	Description	LABOR				PART				
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
5	200333 R Frt Bumper Guide	Remove / Replace	Body	0.1*#	0.2	Aftermarket New	GM1043155	1	\$11.00	Yes
6	200335 R Frt Otr Bumper Bracket	Remove / Replace	Body	0.3#	0.3	Aftermarket New	GM1063124	1	\$82.00	Yes
7	AUTO Frt Bumper Assy	Remove / Install	Body	1.0*#	1.4					
Grille										
8	200680 Grille Assembly	Remove / Replace	Body	0.4#	0.4	New	84401129	1	\$929.78	Yes
9	AUTO Air Intake Splash Shield Assy	Remove / Install	Body	0.3*	0.3					
Front Lamps										
10	201171 R Frt Combination Lamp Assembly	Remove / Replace	Body	0.5*#	0.3	New	84621849	1	\$1,118.67	Yes
11	AUTO Headlamps	Check / Adjust	Body	0.5*	0.4					
Hood										
51	12 201179 R Hood Adjuster	Remove / Replace	Body	0.1	0.1	New	22936953	1	\$7.85	Yes
Front Fender										
13	200001 R Fender Outside	Blend	Refinish	1.8* C	2.4	Existing				
51	14 200136 R Fender Panel	Repair	Body	4.0*#	1.2	Existing				
15	200131 R Fender Front Bracket	Remove / Replace	Body	0.1*#	0.2	New	23393858	1	\$35.00	Yes
16	200750 R Frt Fender Wheelhouse Bracket	Remove / Replace	Body	0.1*#	0.3	New	84455536	1	\$48.48	Yes
17	200754 R Fender Liner	Remove / Replace	Body	0.0*	0.4	Aftermarket New	GM1249292	1	\$104.00	Yes
18	900500 Rt Side impact sens fr door	Remove / Install	Body*	0.3*	0.0	Existing				
51	19 200764 R Fender Adhesive Nameplate	Remove / Replace	Body	0.2	0.2	New	23400375	1	\$66.75	Yes
Front Inner Structure										
51	20 201618 R Frt Body Headlamp Mtg Brkt	Repair	Body	0.5*#	0.3	Existing				
Rear Door										
21	201462 R Rear Door Shell (Alum/UHSS)	Remove / Replace	Body	5.1*	5.0	New	85658275	1	\$1,075.00	Yes
22	AUTO R Rear Door Outside	Refinish Only	Refinish	2.2* C	2.6					
23	900501 Modified Refinish With Full Clear Coat									
24	AUTO R Rear Add For Jambs & Interior	Refinish Only	Refinish	1.0 C	1.0					
25	AUTO R Rear Add To R&I/R&R Side Air Bag Senso	Remove / Replace	Mechanical	0.3	0.3					
Pickup Bed										
26	200011 R Bed Outer Side Panel	Blend	Refinish	2.7* C	3.0	Existing				
51	27 200301 R Pickup Bed Side Panel (HSS)	Repair	Body	3.0*#	11.7	Existing				
28	200396 R Frt Bed Air Deflector	Remove / Install	Body	0.2*#	0.1	Existing				
29	201958 R Bed Rail Protector	Remove / Install	Body	0.3*	0.4	Existing				
30	900501 upr mld									

		LABOR				PART					
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
31	201282	R Rear Lwr Bed Rail Protector	Remove / Install	Body	0.2	0.2	Existing				
32	201284	R Pickup Bed Mudguard	Remove / Install	Body	0.2	0.2	Existing				
33	200586	R Pickup Bed Adhesive Nameplate	Remove / Replace	Body	0.3*	0.2	New	23400362	1	\$42.64	Yes
34	201288	R Bed Power Outlet	Remove / Install	Body	0.3	0.3	Existing				
Tailgate											
35	200876	Tailgate Assembly	Remove / Install	Body	0.4*	0.3	Existing				
Rear Lamps											
36	200362	R Rear Combination Lamp	Remove / Install	Body	0.3	0.3	Existing				
37	200363	L Rear Combination Lamp	Remove / Install	Body	0.0*	0.3	Existing				
Rear Bumper											
38	200859	Rear Bumper Assy	Remove / Install	Body	1.0	1.0	Existing				
Additional Costs & Materials											
39	AUTO	Paint/Materials	Additional Cost							\$500.00*	Yes
40	AUTO	Hazardous Waste Disposal	Additional Cost							\$3.00*	Yes
Additional Operations											
41	AUTO	Clear Coat	Additional Operation	Refinish	1.9	0.0				\$0.00	
S1	42	931127	Pre Repair Scan	Additional Operation	0.5*	0.0				\$0.00	
S1	43	931128	Post Repair Scan	Additional Operation	0.5*	0.0				\$0.00	
Special / Manual Entry											
44	900500	Add'l Paint & Mat'l	Remove / Replace	Body*	0.0*	0.0	New		1	\$56.40*	Yes

\* Judgment Item

T Included in Two Tone Calculation

# Labor Note Applies

d Discontinued by Manufacturer

C Included in Clear Coat Calculation

A Included in Clear Coat and Two Tone Calculation

r CEG R&R Time Used for this Labor Operation

[ ] Verify the part number and price before ordering

## Parts Vendors

KEYSTONE KEYSIQ  
810 SE CORP WOODS DR. STE. 120  
ANKENY IA 50021  
(800) 845-1515 (Work)  
(515) 727-7857 (Work)

KEYSTONE-INS QUALITY PRT  
810 SE CORP WOODS DR. STE. 120  
ANKENY IA 50021  
(800) 845-1515 (Work)  
(515) 727-7857 (Work)

Line	Part #	Total Price	Line	Part #	Total Price
1	GM1017110	\$88.00	17	GM1249292	\$104.00
5	GM1043155	\$11.00			
6	GM1063124	\$82.00			

**Disclaimer:** This estimate has been prepared based on the use of aftermarket crash parts supplied by a source other than the manufacturer of your motor vehicle. Any warranties applicable to these replacement parts are provided by the manufacturer or distributor of these parts rather than the manufacturer of your vehicle.

**Estimate Totals**

Labor	Units	Rate	Sublet	Add'l Amount	Totals
Body Labor	20.0	\$70.00			\$1,400.00
Refinish Labor	10.7	\$70.00			\$749.00
Mechanical Labor	1.3	\$90.00			\$117.00
Total Labor	32.0				\$2,266.00
				Taxable	\$2,266.00
				Tax 0.0000%	\$0.00
				Non-Taxable	\$0.00
				Pre-Tax Discount 0.00%	\$0.00
				Labor Total	\$2,266.00
Parts	Amount				
Taxable Parts	\$3,665.57				\$3,665.57
				Parts Adjustments	\$0.00
				Tax 0.0000%	\$0.00
				Non-Taxable	\$0.00
				Pre-Tax Discount 0.00%	\$0.00
				Parts Total	\$3,665.57
Costs	Amount				
Paint Materials	\$500.00				\$500.00
Shop Materials	\$0.00				\$0.00
Other Additional Costs	\$3.00				\$3.00
				Taxable	\$503.00
				Tax 0.0000%	\$0.00
				Non-Taxable	\$0.00
				Pre-Tax Discount 0.00%	\$0.00
				Costs Total	\$503.00
Gross Totals	Amount				
Gross Total	\$6,434.57				\$6,434.57
				Taxable	\$6,434.57
				Tax	\$0.00
				Non-Taxable	\$0.00
				Pre-Tax Discount 0.00%	\$0.00
				Gross Total	\$6,434.57
Adjustments	Amount				
Total Customer Responsibility					\$0.00
				Net Estimate Total	\$6,434.57
				Less Original Net Total	\$5,933.97
				Net Supplement Amount	\$500.60
				S1: John Stewart	\$500.60

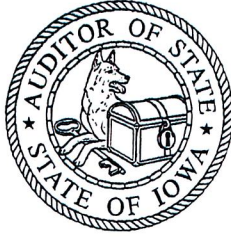
**Disclaimer:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly



presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Estimate Event Log

Job Created	11/7/2024 02:05 PM
Supplement 1 Started	1/8/2025 04:13 PM
Supplement 1 Printed	1/15/2025 11:05 AM
Supplement 1 Committed	Estimate Not Committed
Estimate Retrieval ID	1003641342



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

January 21, 2025

Kristi Onstot  
Executive Council  
LOCAL

Subject: Deer Damage to Vehicle #1847 on November 6, 2024  
Department of Administrative Services  
Claim dated November 13, 2024  
AOS Claim ID: 3935

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,933.97, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management