

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

May 5, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Department of Natural Resources' request for an emergency allocation in the amount of \$2,202.20, subject to audit of actual invoices. On February 28, 2025, a shelter roof at Maquoketa Caves State Park was damaged by high winds. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot  
Executive Secretary

cc: Kayla Lyon, Director, Department of Natural Resources  
Sherry Arntzen, Bureau Chief, Parks, Forests and Preserves Bureau, Department of Natural Resources  
Kara Bryant, Budget and Finance, Department of Natural Resources  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3993  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

April 28, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Damages to Shelter Roof at Maquoketa Caves State Park due to High  
Winds on February 28, 2025  
Department of Natural Resources  
Claim dated March 7, 2025  
AOS Claim ID: 3993

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Department of Natural Resources is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$2,200.00; however, the support provided totals \$2,202.20. Therefore, we recommend an Executive Council allocation in the amount of \$2,202.20, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Kayla Lyon, Director, Department of Natural Resources  
Sherry Arntzen, Parks, Forests and Preserves Bureau, Department of Natural Resources  
Kara Bryant, Budget & Finance, Department of Natural Resources  
Heather Hackbarth, Department of Management

March 7, 2025

Victoria Newton  
Executive Council  
State Capitol  
LOCAL

Tammy Hollingsworth  
Auditor's Office  
Lucas Building  
LOCAL

RE: High Wind Damage at Maquoketa Caves State Park

Dear Victoria and Tammy:

On Friday, February 28, 2025, Maquoketa Caves State Park in Jackson County experienced a high wind event that caused shingles to be blown off Shelter B. Seth Moore sent an initial e-mail notification of the damages on March 4, 2025. A cost estimate of \$2,200.00 is attached.

The supporting documents include:

- Estimated cost of repair

This information is being submitted to the Executive Council as a request for allocation of \$2,200.00 for AOS ID #3993.

I thank you and the Executive Council members for your time and consideration in reviewing this material. Please inform me if it would be advantageous to participate in the Executive Council meeting in order to answer any questions.

Sincerely,

Sherry L. Arntzen, Bureau Chief  
Parks, Forests and Preserves Bureau

cc: Kara Bryant, DNR Budget and Finance

Attachments: 1

<b>ESTIMATE OF PROBABLE COSTS</b>					
Maquoketa Caves State Park					
Shelter B Roof Repair Estimate					
3/5/2025					
Bruce Flippin					
Item No.	Description	Quantity	Unit	Unit Cost	Cost
1	Shingle removal, reshingle, and dispose of waste	572	Square Feet	3.85	\$2,200