



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

May 5, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services\$6,345.70
On September 23, 2024, Vehicle #381 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3920
TOS Job # 2783



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

April 7, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #381 on September 23, 2024
Department of Administrative Services
Claim dated December 11, 2024
AOS Claim ID: 3920

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		\$ <u>6,345.70</u>
Executive Council Allocation		\$ 6,345.70
Less:		
Previous payments	\$ 0.00	
This payment	<u>6,345.70</u>	
Total		\$ <u>6,345.70</u>
Remaining Executive Council allocation		\$ <u>0.00</u>

We recommend reimbursement be made in the amount of \$6,345.70. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: February 7, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3920
Vehicle / Event	#381/Deer
Event Date	September 23, 2024
Summary	Vehicle 381 struck a deer. (290697)
Amount Requested	\$6,345.70 Total

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year

2025

Amount

\$6,345.70

Warrant Number

73327624

Vendor Customer

00003028866

Line Number

1

Last Updated

11/16/2024 12:34 AM

Issue Information

Issued

11/07/2024 12:00 AM

Void

No

Transaction ID

RISK00525311005

Duplicate

No

Transaction Line Number

1

Stop

No

Line Amount

\$1,740.00

Comments

Redeemed Information

Redeemed

11/15/2024 12:00 AM

Batch Number

0000

Redeemed Bank

0000

Sequence Number

03768

Redeemed Fund

0665

Redeemed Department

005

COA

Fund

0665

Object

2715

Dept Object

-

Sub Fund

-

Sub Object

-

Dept Revenue

-

Department

005

Unit

5790

Sub Unit

-

Object Class

-

Revenue Source

-

Sub Revenue Source

-

Appropriation

0000

Revenue Source Class

-

BSA

-

Sub BSA

-

[Show More](#)



NORTH IOWA COLLISION CENTER INC.

Serving your car, light & heavy duty truck, heavy
equipment & RV repair needs.
11201 265TH ST, CLEAR LAKE, IA 50428
Phone: (641) 421-8555
FAX: (641) 421-8558

Workfile ID: 1cdc027e
PartsShare: 898wLT
Federal ID: 87-2591068
Resale Number: 1-17-020011
Federal EPA: IAR000007856

Final Bill

RO Number: 26333

Customer:	Insurance:	Adjuster:	Estimator:
Iowa State Patrol	QCS	Phone:	Scott Larson
4425 S Washington		Claim:	Create Date: 9/23/2024
		APDSOI0290697-00	
		1	
Mason City, IA 50401		Loss Date:	
(111) 111-1111		Deductible:	

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Baltic Gray Metallic

VIN: 1C4SDJFT3PC676231	Interior Color: Black	Mileage In: 5,858	Vehicle Out: 10/23/2024
License: 381	Exterior Color: Baltic Gray Metallic	Mileage Out:	
State: IA	Production Date: 8/2023	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		Rental Formula 31.8 / 4 = 9						
2	E01								
3	E01		INFORMATION LABELS						
4	E01	Remove/Replace	VIN Label	1	129.95	OEM	0.2	Body	
5	E01	Sublet	Shipping - label	1	4.95	Other			
6	E01		FRONT BUMPER						
7	E01	Remove/Install	R&I bumper assy				1.4	Body	
8	E01	Remove/Install	Push bar				2.0	Body	
9	S01	Repair	Wiring - Push bar				0.4	Body	
10	S01		R&I Bumper Assy - 2nd Time OEM				1.4	Body	
			Headlight						
11	S01		Push Bar - 2nd OEM Headlight				2.0	Body	
12	E01		GRILLE						
13	E01	Remove/Install	R&I grille assy				0.3	Body	
14	E01	Remove/Install	Sight shield				0.2	Body	
15	S01		Sight Shield 2nd OEM headlight				0.2	Body	
16	E01		FRONT LAMPS						
17	S01	Remove/Replace	LT Headlamp assy w/auto high beam, black w/auto level	1	1,175.00	OEM	0.0	Body	
18	S01	Remove/Replace	Aim headlamps				0.5	Body	
19	S01	Repair	Labor to install 2nd OEM headlight				0.4	Body	
20	S01		Aim headlamps 2nd OEM headlight				0.5	Body	
21	E01		FENDER						
22	S01	Remove/Replace	LT Fender	1	315.00	A/M	2.0	Body	2.0

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

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Final Bill

RO Number: 26333

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Baltic Gray Metallic

23	S01	Add for Clear Coat						
24	S01	Add for Edging						0.8
25	E01	Remove/Replace	Decal "STATE TROOPER"					0.5
26	E01	Remove/Install	LT Wheel flare w/o body color			0.3	Body	
27	E01	Remove/Install	RT Wheel flare w/o body color			0.3	Body	
28	E01	Remove/Install	LT Fender liner all			0.3	Body	
29	E01	Remove/Replace	LT Fender liner rivet	1	12.25	OEM	0.0	Body
30	E01	Remove/Install	Radar unit				1.0	Body
31	E01	ELECTRICAL						
32	E01	Remove/Install	Battery - D & R				0.2	Body
33	E01	PILLARS, ROCKER & FLOOR						
34	E01	Remove/Install	LT Rocker molding w/chrome				0.9	Body
35	E01	Remove/Replace	LT Rocker molding rivet	6	73.50	OEM		
36	E01	FRONT DOOR						
37	E01	Remove/Replace	LT Door shell	1	1,485.00	OEM	5.6	Body
38	S01	Overlap Major Adj. Panel						3.4
39	E01	Add for Clear Coat						(0.4)
40	E01	Remove/Replace	Seam Sealer - Factory Replicate	1	25.00	A/M	0.5	Body
41	E01	Remove/Replace	Decal "Iowa State Patrol"				0.3	Body
42	E01	REAR DOOR						
43	E01	Blend	LT Outer panel					1.2
44	E01	Remove/Install	LT Belt molding				0.3	Body
45	E01	Remove/Install	LT Applique front				0.2	Body
46	E01	Remove/Install	LT Applique rear				0.2	Body
47	E01	Remove/Install	LT Glass run				0.3	Body
48	E01	Remove/Install	LT Handle, outside painted ceramic gray				0.4	Body
49	E01	Remove/Install	LT R&I trim panel				0.4	Body
50	E01	VEHICLE DIAGNOSTICS						
51	S01	Sublet	Pre-repair scan	1	118.65	Sublet		
52	E01	Repair	Pre Repair Scan Labor				0.5	Mech
53	S01	Sublet	Post-repair scan	1	141.50	Sublet		
54	E01	Repair	Post Repair Scan Labor				0.5	Mech
55	E01	MISCELLANEOUS OPERATIONS						
56	E01	Remove/Replace	Cover car/bag	1	10.00	A/M	0.2	Body
57	S01	Remove/Replace	Corrosion Protection	1	10.00	A/M	0.2	Body
58	S01	Remove/Replace	Cavity wax	1	7.00	A/M	0.1	Body
59	S01	Fuel Surcharge		1	5.00	A/M		
60	S01	16-14 Butt Connectors		4	1.40	Other		
61	S01	Nylon Rivet		4	3.00	Other		

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					3,252.10
Sublet/Miscellaneous					265.10
Labor, Body			75.00	23.2	1,740.00
Labor, Refinish			125.00	8.1	1,012.50

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Final Bill

RO Number: 26333

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Baltic Gray Metallic

Labor, Mechanical	75.00	1.0	75.00
E.P.C.			1.00
Subtotal			6,345.70
Sales Tax			0.00
Grand Total			6,345.70
Net Total			6,345.70

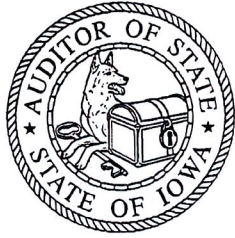
Estimate Version	Total \$
Original	4,719.60
Supplement S01	1,626.10

Insurance Total \$:	0.00
Received from Insurance \$:	0.00
Balance due from Insurance \$:	0.00

Customer Total \$:	6,345.70
Received from Customer \$:	0.00
Balance due from Customer \$:	6,345.70

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OFFICE OF AUDITOR OF STATE

STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834

Rob Sand
Auditor of State

February 6, 2025

Kristi Onstot
Executive Council
LOCAL

Subject: Deer Damage to Vehicle #381 on September 23, 2024
Department of Administrative Services
Claim dated December 11, 2024
AOS Claim ID: 3920

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,345.70, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management