



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

May 5, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services.....\$29,454.00

On May 21, 2024, multiple buildings on the Capitol Complex and Ankeny Labs Facility were damaged by storm. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Mariah Gibb
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3777
TOS Job # 2752



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

April 22, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Storm Damages to Multiple Buildings on the Capital Complex and Ankeny Labs
Facility on May 21, 2024
Department of Administrative Services
Claim dated October 28, 2024
Supplemental Request dated December 30, 2024
AOS Claim ID: 3777

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		\$ 29,454.00
Executive Council Allocation		\$ 29,454.00
Less:		
Previous payments	\$ 0.00	
This payment	<u>29,454.00</u>	
Total		<u>\$ 29,454.00</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$29,454.00. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Brooke Futrelle, Accountant II, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: March 10, 2025

To: Tammy Hollingsworth, Manager
Office of Auditor of State
State of Iowa

From: Brooke Futrelle
Accountant II
Department of Administrative Services

Subj: **Reimbursement Request_Final**
29C.20 Complex & Iowa Labs_Claim 3777

Tammy,

On behalf of the Department of Administrative Services, I would like to request the final payment of \$29,454.00 pursuant to Section 29C.20 of the Code of Iowa, for repair work associated with the damage to the Complex & Iowa Labs Facilities on May 22, 2024. This Reimbursement Request is based on actual costs.

DO/PO	Bid/Proposal Date	Paid Date	Actual/Est	Invoice Number	Vendor/Employee	Amount
		See Spreadsheet			See Spreadsheet	\$29,454.00
Total						<u>\$29,454.00</u>

The costs itemized above are actual as of March 10, 2025. This letter represents the final closeout of this 29c.20 project.

Upon Executive Council approval, please use the following accounting string to record the reimbursement:

0674-005-X674-02-0657	Increase 501 Revenue	\$10,600.00
0674-005-X674-11-0657	Increase 501 Revenue	\$1,500.00
0674-005-X674-84-0657	Increase 501 Revenue	\$10,925.00
0674-005-X674-12-0657	Increase 501 Revenue	\$6,429.00

Please contact me at brooke.futrelle@iowa.gov if you have questions. Thank you for your attention to this matter.

Sincerely,

Brooke Futrelle
Accountant II
Department Administrative Services

cc: Victoria Newton, Executive Council executivecouncil@tos.iowa.gov
Matt Durand, CFO DAS-GSE matt.durand@iowa.gov

Document	Actual Estimate	Vendor/Employee	Estimated Amount	Actual Amount	Status	Invoice Number	Warrant/E FT	Date Paid
00524457628B	Actual	Tree Doctor (00003166892)		3,100.00	Paid	3421	86300802	8/5/2024
00524457628	Actual	Tree Doctor		1,100.00	Paid	3384	86270586	7/2/2024
00524457628	Actual	Tree Doctor		6,400.00	Paid	3389	86270586	7/2/2024
00524457621	Actual	Brockway Mechanical (00002116146)		1,500.00	Paid	R8390	86267471	6/28/2024
00525457203A	Actual	Marks Nursery (00003215582)		10,925.00	Paid	11132024	73390548	12/31/2024
00525457129	Actual	Heartland Finishes (00002097604)		6,429.00	Paid	19215	86435138	12/27/2024
Total 005-X674			\$ -	\$ 29,454.00				

		PURCHASE REQUISITION							07/26/2024		
MAPCON PO #	Goods/Services/Both	Requested By		MAPCON #	eDAS or Work Order Number:			MP	Date		
00524457628	Services	Josh Davenport		2404718				29C20	5/28/24		
Bill To:		Ship To:		VENDOR INFORMATION				Vendor ID	00003166892		
Main Site Iowa Dept. of Administrative Services Hoover State Office Building 1305 East Walnut Ave das.finance.payables@iowa.gov Des Moines, IA 50319-0106		Main Site Iowa Department of Administrative Services 109 SE 13th Street Facility Maintenance Building Des Moines, IA 50319-0106		Names	Tree Doctor LLC			Master Agreement	20147D		
				Address	4317 62nd St			Contact Person			
				City	Urbandale			Phone Number			
				State	Iowa	Zip Code	50322-2807	Email	info@thetreedoctormd.cor		
Narrative/Justification		For tree removals Added additional lines to reflect full scope of work.									
Point of Contact		Josh Davenport									
Line #	Building Name	More than one accounting code can be used per line			Object class	BLDG	Objective code description	Dept #	X and 0655 Total	Ceremonial Total	Grand total
		X674	Ceremonial	P655							
1	6200 Park 100% X	100	0	0	409	62	2508	4228	\$1100.00	\$0.00	\$1100.00
tree removal											
2	Ola Babcock Miller - 100% X	100	0	0	409	81	2508	4228	\$2400.00	\$0.00	\$2400.00
tree removal											
3	Lucas - 100% X	100	0	0	409	10	2508	4228	\$2900.00	\$0.00	\$2900.00
tree removal											
4	IWD 1000 - 100% X	100	0	0	409	02	2508	4228	\$1100.00	\$0.00	\$1100.00
tree removal											
5	IWD 1000 - 100% X	100			409	02	2508	4228	\$3100.00	\$0.00	\$3100.00
tree removal											
Requestor Approval		CCM Administrator Approval			GSE Authorized Purchaser			\$10600.00	\$0.00	\$10600.00	
Digitally signed by		Date Signed	Digitally signed by		Date Signed	Digitally signed by		Date Signed	Final Total		
Josh Davenport, Public Service Supervisor		5/28/24	Damon Pierson, Public Service Supervisor		7/24/24	JEFF SHANNON, Pulic Service Supervisor		7/24/24			

The Tree Doctor
2811 South Union St
Des Moines, IA 50315 USA
info@thetreedoctormd.com



INVOICE

RECEIVED

By DAS Finance at 8:29 am, Jun 28, 2024

BILL TO

Josh Davenport
Iowa Department of
Administrative Services
109 SE 13th St
Des Moines, IA

SHIP TO

Josh Davenport
Iowa Department of
Administrative Services
109 SE 13th St
Des Moines, IA

INVOICE # 3421

DATE 06/27/2024

DUE DATE 06/27/2024

TERMS Due on receipt

DESCRIPTION	AMOUNT
Tree Removal Removed tree and hauled all debris. Iowa work force building	3,100.00
<hr/>	
SUBTOTAL	3,100.00
TAX	0.00
TOTAL	3,100.00
BALANCE DUE	\$3,100.00

Wanicki, Brittney <brittney.wanicki@iowa.gov>

Fwd: PO # 00524457628 - Invoice # 3421 for vendor Tree Doctor LLC is ready to process

1 message

Finance Payables, DAS <das.finance.payables@iowa.gov>
To: Brittney Wanicki <brittney.wanicki@iowa.gov>

Fri, Jul 26, 2024 at 7:33 AM

----- Forwarded message -----

From: <donotreply@mapcon.com>

Date: Fri, Jul 26, 2024 at 7:24 AM

Subject: PO # 00524457628 - Invoice # 3421 for vendor Tree Doctor LLC is ready to process

To: <das.finance.payables@iowa.gov>

Invoice # 3421 and \$3100.0000 for purchase order # 00524457628 was approved by DEREK CHAPMAN on 07/26/2024

Purchase order # 00524457628 has been fully invoiced

Refer to the attached Purchase Order # 00524457628 for all pertinent documentation

 DAS_PurchaseOrder.pdf
73K



Warrants

Edit

Cancel

00003166892

1

08/05/2024 07:36 PM

▼ Issue Information

Issued

07/31/2024 12:00 AM

Duplicate

No

Line Amount

\$3,100.00

Void

No

Transaction Line Number

1

Comments**Transaction ID**

00524457628B

Stop

No

▼ Redeemed Information

Redeemed

08/05/2024 12:00 AM

Sequence Number

00006

Batch Number

0992

Redeemed Fund

0674

Redeemed Bank

0022

Redeemed Department

005

▼ COA

Fund

0674

Sub Fund

-

Department

005

Object Class

-

Appropriation

0000

Sub BSA

-

Object

2508

Sub Object

-

Unit

X674

Revenue Source

-

Revenue Source Class

-

Dept Object

-

Dept Revenue

-

Sub Unit

02

Sub Revenue Source

-

BSA

-

▶ Show More

			PURCHASE REQUISITION						06/14/2024			
MAPCON PO #		Goods/Services/Both		Requested By		MAPCON #	eDAS or Work Order Number:			MP	Date	
00524457628		Services		Josh Davenport		2404718				29C20	5/28/24	
Bill To:			Ship To:			VENDOR INFORMATION				Vendor ID	00003166892	
Main Site Iowa Dept. of Administrative Services Hoover State Office Building 1305 East Walnut Ave das.finance.payables@iowa.gov Des Moines, IA 50319-0106			Main Site Iowa Department of Administrative Services 109 SE 13th Street Facility Maintenance Building Des Moines, IA 50319-0106			Names	Tree Doctor LLC			Master Agreement	20147D	
						Address	4317 62nd St			Contact Person		
						City	Urbandale			Phone Number		
						State	Iowa	Zip Code	50322-2807	Email	info@thetreedoctormd.cor	
Narrative/Justification			For tree removals Added additional lines to reflect full scope of work.									
Point of Contact			Josh Davenport									
Line #	Building Name	More than one accounting code can be used per line			Object class	BLDG	Objective code description	Dept #	X and 0655 Total	Ceremonial Total	Grand total	
		X674	Ceremonial	P655								
1	6200 Park 100% X	100			409	62	2508	4228	\$1100.00	\$0.00	\$1100.00	
tree removal												
2	Ola Babcock Miller - 100% X	100			409	81	2508	4228	\$2400.00	\$0.00	\$2400.00	
tree removal												
3	Lucas - 100% X	100			409	10	2508	4228	\$2900.00	\$0.00	\$2900.00	
tree removal												
4	IWD 1000 - 100% X	100			409	02	2508	4228	\$1100.00	\$0.00	\$1100.00	
tree removal												
Requestor Approval			CCM Administrator Approval			GSE Authorized Purchaser			\$7500.00	\$0.00	\$7500.00	
Digitally signed by		Date Signed	Digitally signed by		Date Signed	Digitally signed by		Date Signed	Final Total			
Josh Davenport, Public Service Supervisor		5/28/24	Damon Pierson, Public Service Supervisor		6/13/24	JEFF SHANNON, Pulic Service Supervisor		6/13/24				

The Tree Doctor
2811 South Union St
Des Moines, IA 50315 USA
info@thetreedoctormd.com



INVOICE

RECEIVED

By DAS Finance at 10:49 am, May 28, 2024

BILL TO

Josh Davenport
Iowa Department of
Administrative Services
109 SE 13th St
Des Moines, IA

SHIP TO

Josh Davenport
Iowa Department of
Administrative Services
109 SE 13th St
Des Moines, IA

INVOICE # 3384

DATE 05/24/2024

DUE DATE 05/24/2024

TERMS Due on receipt

DESCRIPTION	AMOUNT
Storm Damage Provided emergency storm damage cleanup.	1,100.00
<hr/>	
SUBTOTAL	1,100.00
TAX	0.00
TOTAL	1,100.00
BALANCE DUE	\$1,100.00

The Tree Doctor
2811 South Union St
Des Moines, IA 50315 USA
info@thetreedoctormd.com



INVOICE

RECEIVED

By DAS Finance at 7:24 am, May 29, 2024

BILL TO

Josh Davenport
Iowa Department of
Administrative Services
109 SE 13th St
Des Moines, IA

SHIP TO

Josh Davenport
6900 Park ave
Des Moines, IA

INVOICE # 3389

DATE 05/28/2024

DUE DATE 05/28/2024

TERMS Due on receipt

DESCRIPTION	AMOUNT
Storm Damage Provided emergency storm damage cleanup. Remove Large Limb That Broke From White oak.	1,100.00
Tree Removal Removed tree and hauled all debris. Removed Linden Tree that fell over in storm. in Front of Lucas Building	2,900.00
Tree Removal Removed tree and hauled all debris. Removed Tree that fell over in storm in front of Ola Babcock Building	2,400.00
<hr/>	
SUBTOTAL	6,400.00
TAX	0.00
TOTAL	6,400.00
BALANCE DUE	\$6,400.00



Wanicki, Brittney <brittney.wanicki@iowa.gov>

Fwd: PO # 00524457628 - Invoice # 3384, 3389 for vendor Tree Doctor LLC is ready to process

1 message

Finance Payables, DAS <das.finance.payables@iowa.gov>
To: Brittney Wanicki <brittney.wanicki@iowa.gov>

Fri, Jun 14, 2024 at 7:22 AM

----- Forwarded message -----

From: <donotreply@mapcon.com>

Date: Fri, Jun 14, 2024 at 7:06 AM

Subject: PO # 00524457628 - Invoice # 3384, 3389 for vendor Tree Doctor LLC is ready to process

To: <das.finance.payables@iowa.gov>

Invoice # 3384, 3389 and \$7500.0000 for purchase order # 00524457628 was approved by DEREK CHAPMAN on 06/14/2024

Purchase order # 00524457628 has been fully invoiced

Refer to the attached Purchase Order # 00524457628 for all pertinent documentation

 **DAS_PurchaseOrder.pdf**
139K



Warrants

Edit

Cancel

00003166892

1

07/02/2024 08:13 PM

▼ Issue Information

Issued

06/27/2024 12:00 AM

Duplicate

No

Line Amount

\$1,100.00

Void

No

Transaction Line Number

1

Comments**Transaction ID**

00524457628

Stop

No

▼ Redeemed Information

Redeemed

07/02/2024 12:00 AM

Sequence Number

00005

Batch Number

0992

Redeemed Fund

0674

Redeemed Bank

0022

Redeemed Department

005

▼ COA

Fund

0674

Sub Fund

-

Department

005

Object Class

-

Appropriation

0000

Sub BSA

-

Object

2508

Sub Object

-

Unit

X674

Revenue Source

-

Revenue Source Class

-

Dept Object

-

Dept Revenue

-

Sub Unit

02

Sub Revenue Source

-

BSA

-

▶ Show More

			PURCHASE REQUISITION							06/21/2024		
MAPCON PO #		Goods/Services/Both		Requested By		MAPCON #	eDAS or Work Order Number:			MP	Date	
00524457621		Services		TROY KOESTER		2404647				29C20	5/23/24	
Bill To:			Ship To:			VENDOR INFORMATION				Vendor ID	00002116146	
Main Site Iowa Dept. of Administrative Services Hoover State Office Building 1305 East Walnut Ave das.finance.payables@iowa.gov Des Moines, IA 50319-0106			Main Site Iowa Department of Administrative Services 109 SE 13th Street Facility Maintenance Building Des Moines, IA 50319-0106			Names	Brockway Mechanical & Roofing Co			Master Agreement	19146D	
						Address	PO Box 1190			Contact Person		
						City	Burlington			Phone Number		
						State	Iowa	Zip Code	52601	Email	njennetten@brockwaymec	
Narrative/Justification			Repair roofs 29c20 # 3777									
Point of Contact			TROY KOESTER									
Line #	Building Name	More than one accounting code can be used per line			Object class	BLDG	Objective code description	Dept #	X and 0655 Total	Ceremonial Total	Grand total	
		X674	Ceremonial	P655								
1	Grimes - 100% X	100			409	11	2512	4186	\$750.00	\$0.00	\$750.00	
service												
2	Lucas - 100% X	100			409	10	2512	4186	\$750.00	\$0.00	\$750.00	
service												
Requestor Approval			CCM Administrator Approval			GSE Authorized Purchaser			\$1500.00	\$0.00	\$1500.00	
Digitally signed by		Date Signed	Digitally signed by		Date Signed	Digitally signed by		Date Signed	Final Total			
TROY KOESTER, CARPENTER		5/23/24	Damon Pierson, Public Service Supervisor		5/23/24	JEFF SHANNON, Pulic Service Supervisor		5/29/24				

By DAS Finance at 11:41 am, Jun 21, 2024



Remit to: P. O. Box 1190
Burlington, Iowa 52601
Phone: (319) 753-2753, Fax (319) 753-1662

Invoice No: **R8390**
PO No: 00524457621

EMAIL ONLY:
das.finance.payables@iowa.gov

INVOICE

Customer

Iowa Dept of Admin Services
Hoover State Office Bldg
1305 East Walnut Ave
Des Moines, IA 50319-0106

Date 6/18/2024

PO# 00524457621 - Roof repairs
at Grimes & Lucas Bldgs as
requested by Mike

3024R

IOWSTA

[illegible]

THANK YOU FOR YOUR BUSINESS!

www.brockwaymechanical.com

BROCKWAY - A PERFORMANCE DRIVEN COMPANY

		PURCHASE REQUISITION						06/18/2024			
MAPCON PO #	Goods/Services/Both	Requested By	MAPCON #	eDAS or Work Order Number:			MP	Date			
00524457621	Services	TROY KOESTER	2404647				29C20	5/23/24			
Bill To:		Ship To:		VENDOR INFORMATION				Vendor ID	00002116146		
Main Site Iowa Dept. of Administrative Services Hoover State Office Building 1305 East Walnut Ave das.finance.payables@iowa.gov Des Moines, IA 50319-0106		Main Site Iowa Department of Administrative Services 109 SE 13th Street Facility Maintenance Building Des Moines, IA 50319-0106		Names	Brockway Mechanical & Roofing Co			Master Agreement	19146D		
				Address	PO Box 1190			Contact Person			
				City	Burlington			Phone Number			
				State	Iowa	Zip Code	52601	Email	njennetten@brockwaymec		
Narrative/Justification		Repair roofs 29c20 # 3777									
Point of Contact		TROY KOESTER									
Line #	Building Name	More than one accounting code can be used per line			Object class	BLDG	Objective code description	Dept #	X and 0655 Total	Ceremonial Total	Grand total
		X674	Ceremonial	P655							
1	Grimes - 100% X	100			409	11	2512	4186	\$750.00	\$0.00	\$750.00
service											
2	Lucas - 100% X	100			409	10	2512	4186	\$750.00	\$0.00	\$750.00
service											
Requestor Approval		CCM Administrator Approval			GSE Authorized Purchaser			\$1500.00	\$0.00	\$1500.00	
Digitally signed by		Date Signed	Digitally signed by		Date Signed	Digitally signed by		Date Signed	Final Total		
TROY KOESTER, CARPENTER		5/23/24	Damon Pierson, Public Service Supervisor		5/23/24	JEFF SHANNON, Pulic Service Supervisor		5/29/24			



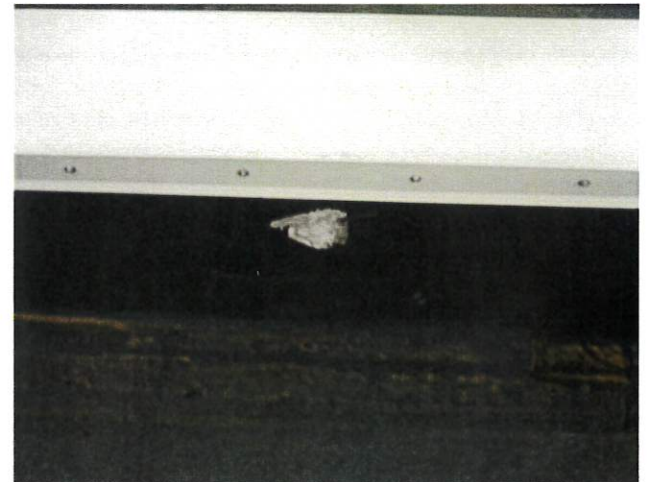
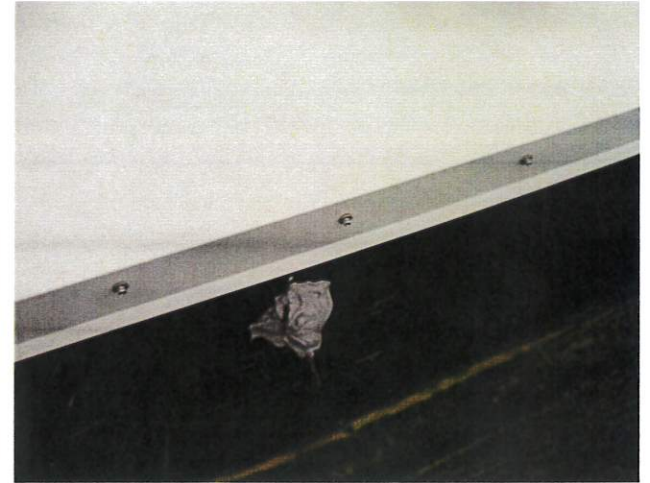
B Brockway
MECHANICAL & ROOFING
www.brockwaymechanical.com
4301 NE 34th Street, Des Moines, Iowa 50313
Phone: 515-262-2528 Fax: 515-262-2538

WORK ORDER #: R 8390

DATE: _____
SCHEDULE DATE: _____
MANUFACTURER PD: _____

BILL TO: <u>DAS</u>	PHONE: _____
ADDRESS: _____	
JOB NAME: <u>Lucas Building</u>	CONTACT: <u>Mike</u>
ADDRESS: _____	PHONE: _____
	TYPE OF ROOF: <u>EPDM</u>

DESCRIPTION OF PROBLEM: Roof Leak. Where?





Wanicki, Brittney <brittney.wanicki@iowa.gov>

Fwd: PO # 00524457621 - Invoice # R8390 for vendor Brockway Mechanical & Roofing Co is ready to process

1 message

Finance Payables, DAS <das.finance.payables@iowa.gov>
To: Brittney Wanicki <brittney.wanicki@iowa.gov>

Fri, Jun 21, 2024 at 2:29 PM

----- Forwarded message -----

From: <donotreply@mapcon.com>

Date: Fri, Jun 21, 2024 at 2:22 PM

Subject: PO # 00524457621 - Invoice # R8390 for vendor Brockway Mechanical & Roofing Co is ready to process

To: <das.finance.payables@iowa.gov>

Invoice # R8390 and \$1500.0000 for purchase order # 00524457621 was approved by DEREK CHAPMAN on 06/21/2024

Purchase order # 00524457621 has been fully invoiced

Refer to the attached Purchase Order # 00524457621 for all pertinent documentation

 **DAS_PurchaseOrder.pdf**
667K



Warrants

Edit

Cancel

00002116146

1

06/28/2024 08:21 PM

▼ Issue Information

Issued

06/25/2024 12:00 AM

Duplicate

No

Line Amount

\$750.00

Void

No

Transaction Line Number

1

Comments**Transaction ID**

00524457621

Stop

No

▼ Redeemed Information

Redeemed

06/28/2024 12:00 AM

Sequence Number

00010

Batch Number

0992

Redeemed Fund

0674

Redeemed Bank

0022

Redeemed Department

005

▼ COA

Fund

0674

Sub Fund

-

Department

005

Object Class

-

Appropriation

0000

Sub BSA

-

Object

2512

Sub Object

-

Unit

X674

Revenue Source

-

Revenue Source Class

-

Dept Object

-

Dept Revenue

-

Sub Unit

11

Sub Revenue Source

-

BSA

-

▶ Show More

			PURCHASE REQUISITION						11/18/2024		
MAPCON PO #		Goods/Services/Both		Requested By		MAPCON #	eDAS or Work Order Number:			MP	Date
00525457203		Both		Josh Davenport		2501270				29C20	9/18/24
Bill To:			Ship To:			VENDOR INFORMATION				Vendor ID	00002132480
Main Site Iowa Dept. of Administrative Services Hoover State Office Building 1305 East Walnut Ave das.finance.payables@iowa.gov Des Moines, IA 50319-0106			Main Site Iowa Department of Administrative Services 109 SE 13th Street Facility Maintenance Building Des Moines, IA 50319-0106			Names	Marks Nursery			Master Agreement	NA
						Address	15008 310th Trail			Contact Person	
						City	Redfield			Phone Number	
						State	Iowa	Zip Code	50233	Email	
Narrative/Justification			Trees and planting service all over complex								
Point of Contact			Josh Davenport								
Line #	Building Name	More than one accounting code can be used per line			Object class	BLDG	Objective code description	Dept #	X and 0655 Total	Ceremonial Total	Grand total
		X674	Ceremonial	P655							
1	Complex Wide - 100%X	100			307	84	2271	4228	\$10925.00	\$0.00	\$10925.00
tree and planting											
Requestor Approval			CCM Administrator Approval			GSE Authorized Purchaser			\$10925.00	\$0.00	\$10925.00
Digitally signed by		Date Signed	Digitally signed by		Date Signed	Digitally signed by		Date Signed	Final Total		
Josh Davenport, Public Service Supervisor		9/18/24	Joshua Davenport2, Public Service Supervisor		9/18/24	Jeff Shannon, Associate Facilities Administrator		9/18/24			

Invoice

Marks Nursery LLC
15008 310th Trail
Redfield, IA 50233
Doug Jones (515) 490-1040

Date: 11/13/2024
Customer: State of Iowa ATTN: Joshua Davenport
Address: 109 SE 13th St
Des Moines, IA 50319
County: Polk

	Quantity	Cost Per Unit	Total
Crimson King	1	\$300.00	\$300.00
Shawnee Brave Bald Cypress	2	\$185.00	\$370.00
Chinkapin Oak	1	\$250.00	\$250.00
Espresso Coffeetree	2	\$250.00	\$500.00
Linden	6	\$225.00	\$1,350.00
Bur Oak	1	\$300.00	\$300.00
Princeton Elm	2	\$300.00	\$600.00
Musclewood	2	\$225.00	\$450.00
Autumn Gold	2	\$275.00	\$550.00
Northern Catalpa	2	\$300.00	\$600.00
Swamp White Oak	1	\$300.00	\$300.00
Green Vase Zelkova	1	\$300.00	\$300.00
Red Oak	1	\$300.00	\$300.00
Scarlet Oak	1	\$275.00	\$275.00
Mulch (per yard)	8	\$60.00	\$480.00
Labor and Delivery			\$4,000.00
Total =	25		\$10,925.00

Sales Tax NA - Govt
Total Amount Due =

\$0.00
\$10,925.00

1 1/2% interest charged per month on all accounts after 30 days

One year replacement on trees planted by our landscape professionals. Replacement will be void on all trees not planted by our professionals. Replacement will be void if trees are damaged by wildlife, weather events, and improper care. Improper care includes but is not limited to: overwatering, underwatering, lawn mower / string trimmer damage, planting grass or other plant materials over the root ball of the tree, etc. Please



Phillips, Bobbi <bobbi.phillips@iowa.gov>

Fwd: PO # 00525457203 - Invoice # 11132024 for vendor Marks Nursery is ready to process

1 message

Finance Payables, DAS <das.finance.payables@iowa.gov>
To: Bobbi Phillips <bobbi.phillips@iowa.gov>

Mon, Nov 18, 2024 at 11:09 AM

----- Forwarded message -----

From: <donotreply@mapcon.com>

Date: Mon, Nov 18, 2024 at 11:08 AM

Subject: PO # 00525457203 - Invoice # 11132024 for vendor Marks Nursery is ready to process

To: <das.finance.payables@iowa.gov>

Invoice # 11132024 and \$10925.0000 for purchase order # 00525457203 was approved by Derek Chapman on 11/18/2024

Purchase order # 00525457203 has been fully invoiced

Refer to the attached Purchase Order # 00525457203 for all pertinent documentation

 **DAS_PurchaseOrder.pdf**
14K



Warrants

Edit

Cancel

00003215582

1

12/31/2024 07:30 PM

▽ Issue Information

Issued

12/23/2024 12:00 AM

Duplicate

No

Line Amount

\$10,925.00

Void

No

Transaction Line Number

1

Comments**Transaction ID**

00525457203A

Stop

No

▽ Redeemed Information

Redeemed

12/31/2024 12:00 AM

Sequence Number

04565

Batch Number

0000

Redeemed Fund

0674

Redeemed Bank

0000

Redeemed Department

005

▽ COA

Fund

0674

Sub Fund

-

Department

005

Object Class

-

Appropriation

0000

Sub BSA

-

Object

2271

Sub Object

-

Unit

X674

Revenue Source

-

Revenue Source Class

-

Dept Object

-

Dept Revenue

-

Sub Unit

84

Sub Revenue Source

-

BSA

-

▶ Show More

			PURCHASE REQUISITION						11/18/2024		
MAPCON PO #		Goods/Services/Both		Requested By		MAPCON #	eDAS or Work Order Number:			MP	Date
00525457129		Services		Troy Koester		2500436				29C20	8/13/24
Bill To:			Ship To:			VENDOR INFORMATION				Vendor ID	0002097604
Main Site Iowa Dept. of Administrative Services Hoover State Office Building 1305 East Walnut Ave das.finance.payables@iowa.gov Des Moines, IA 50319-0106			Main Site Iowa Department of Administrative Services 109 SE 13th Street Facility Maintenance Building Des Moines, IA 50319-0106			Names	Heartland Finishes Inc			Master Agreement	21421B
						Address	1305 East Broadway Ave			Contact Person	Kim Pullen
						City	Des Moines			Phone Number	515-202-8991
						State	Iowa	Zip Code	50313	Email	pullenkimp@hrtlnd.us
Narrative/Justification			Repair water damage from storm.Furnish/install foam insulation patch in sheetrock on walls and ceiling tape new sheetrock paint walls and ceiling as necessary patch in vinyl wall base.								
Point of Contact			Troy Koester								
Line #	Building Name	More than one accounting code can be used per line			Object class	BLDG	Objective code description	Dept #	X and 0655 Total	Ceremonial Total	Grand total
		X674	Ceremonial	P655							
1	Hoover - 100% X	100			409	12	2512	4186	\$6429.00	\$0.00	\$6429.00
service											
Requestor Approval			CCM Administrator Approval			GSE Authorized Purchaser			\$6429.00	\$0.00	\$6429.00
Digitally signed by		Date Signed	Digitally signed by		Date Signed	Digitally signed by		Date Signed	Final Total		
Troy Koester, Carpenter		8/13/24	Cory Paul, Maintenance Administrator		8/13/24	Jeff Shannon, Associate Facilities Administrator		8/13/24			



PLEASE REMIT PAYMENT TO: Heartland Finishes, Inc.
A / 1305 E. Broadway Ave. / Des Moines, IA 50313 P / 515.246.3265

INVOICE

INV# 19215
JOB# 24-19520
Customer Job #
Customer ID IOWDEPT
Customer P.O.# 00525457129
Invoice Date 11/13/24

To: IOWA DEPT OF ADMINISTRATIVE
SERVICES
3rd Floor Finance - Hoover Building
1305 East Walnut Street
Des Moines, IA 50319

Project: Hoover Blg Water Damage
PO#00525457129
Des Moines IA

RECEIVED

By Bobbi Phillips at 4:10 pm, Nov 15, 2024

Reference#	Description	Amount
CONTRACT	Furnish/install foam insulation. Patch in sheetrock on walls and ceiling. Tape new sheetrock. Paint walls and ceiling as necessary. Patch in vinyl wall base.	6,429.00
TERMS: NET30 Payment due 12/13/24		
Sub Total		\$6,429.00
		0.00
Total		\$6,429.00

Customer Copy



Phillips, Bobbi <bobbi.phillips@iowa.gov>

Fwd: PO # 00525457129 - Invoice # 19215 for vendor Heartland Finishes Inc is ready to process

1 message

Finance Payables, DAS <das.finance.payables@iowa.gov>
To: Bobbi Phillips <bobbi.phillips@iowa.gov>

Mon, Nov 18, 2024 at 11:08 AM

----- Forwarded message -----

From: <donotreply@mapcon.com>

Date: Mon, Nov 18, 2024 at 11:06 AM

Subject: PO # 00525457129 - Invoice # 19215 for vendor Heartland Finishes Inc is ready to process

To: <das.finance.payables@iowa.gov>

Invoice # 19215 and \$6429.0000 for purchase order # 00525457129 was approved by Derek Chapman on 11/18/2024

Purchase order # 00525457129 has been fully invoiced

Refer to the attached Purchase Order # 00525457129 for all pertinent documentation



DAS_PurchaseOrder.pdf
168K



Warrants

Edit

Cancel

00002097604

1

12/27/2024 09:01 PM

▼ Issue Information

Issued

12/23/2024 12:00 AM

Duplicate

No

Line Amount

\$6,429.00

Void

No

Transaction Line Number

1

Comments**Transaction ID**

00525457129

Stop

No

▼ Redeemed Information

Redeemed

12/27/2024 12:00 AM

Sequence Number

00003

Batch Number

0992

Redeemed Fund

0674

Redeemed Bank

0022

Redeemed Department

005

▼ COA

Fund

0674

Sub Fund

-

Department

005

Object Class

-

Appropriation

0000

Sub BSA

-

Object

2512

Sub Object

-

Unit

X674

Revenue Source

-

Revenue Source Class

-

Dept Object

-

Dept Revenue

-

Sub Unit

12

Sub Revenue Source

-

BSA

-

▶ Show More



Futrelle, Brooke <brooke.futrelle@iowa.gov>

Fwd: Potential 29C Capitol Complex & Iowa Labs on 5-21-2024

1 message

Durand, Matthew <matthew.durand@iowa.gov>
To: Brooke Futrelle <brooke.futrelle@iowa.gov>

Tue, Jun 25, 2024 at 2:20 PM

----- Forwarded message -----

From: **Tammy Hollingsworth** <Tammy.Hollingsworth@aos.iowa.gov>
Date: Tue, Jun 4, 2024 at 1:48 PM
Subject: RE: Potential 29C Capitol Complex & Iowa Labs on 5-21-2024
To: Newton, Victoria [TOS] <victoria.newton@tos.iowa.gov>, Arntzen, Brent <brent.arntzen@iowa.gov>, Cross, Charlee [DAS] <charlee.cross@iowa.gov>, Durand, Matthew [DAS] <matthew.durand@iowa.gov>
Cc: Onstot, Kristi [TOS] <kristi.onstot@tos.iowa.gov>

I would agree. We can just include this with #3777.

From: Newton, Victoria [TOS] <Victoria.Newton@tos.iowa.gov>
Sent: Friday, May 24, 2024 1:44 PM
To: Arntzen, Brent <brent.arntzen@iowa.gov>; Cross, Charlee [DAS] <charlee.cross@iowa.gov>; Durand, Matthew [DAS] <matthew.durand@iowa.gov>; Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>
Cc: Onstot, Kristi [TOS] <kristi.onstot@tos.iowa.gov>
Subject: RE: Potential 29C Capitol Complex & Iowa Labs on 5-21-2024

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Unless Tammy sees this differently, I think this should be on AOS Claim 3777 since it is hard to discern what damage would have solely been caused by today's events had Tuesday not happened.

I'll let Tammy weigh in if she feels differently.

Victoria Newton | Consumer Programs Manager

Treasurer of State • Lucas State Office Building

321 E 12th Street 1st Floor • Des Moines, Iowa 50319

[p] 515.281.7677 • [w] [IowaTreasurer.gov](https://www.iowatreasurer.gov)

From: Arntzen, Brent <brent.arntzen@iowa.gov>
Sent: Friday, May 24, 2024 7:00 AM
To: Cross, Charlee [DAS] <Charlee.Cross@iowa.gov>; Durand, Matthew [DAS] <matthew.durand@iowa.gov>; Hollingsworth, Tammy [AOS] <Tammy.Hollingsworth@aos.iowa.gov>; Newton, Victoria [TOS]

<Victoria.Newton@tos.iowa.gov>

Subject: Re: Potential 29C Capitol Complex & Iowa Labs on 5-21-2024

All

The storm that just went through did more damage to the campus. Can I just add this damage to the existing AOS Claim #3777?

Brent

On Thu, May 23, 2024 at 11:47 AM Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov> wrote:

Notification of 29C.20 Damages Received – AOS Claim #3777

From: Arntzen, Brent <brent.arntzen@iowa.gov>

Sent: Wednesday, May 22, 2024 3:46 PM

To: Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>; ExecutiveCouncil [TOS] <ExecutiveCouncil@tos.iowa.gov>; Arntzen, Brent <brent.arntzen@iowa.gov>; Cross, Charlee [DAS] <charlee.cross@iowa.gov>; Durand, Matthew [DAS] <matthew.durand@iowa.gov>; Newton, Victoria [TOS] <victoria.newton@tos.iowa.gov>

Subject: Potential 29C Capitol Complex & Iowa Labs on 5-21-2024

CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

All,

On behalf of the Department of Administrative Services, I am submitting a possible 29C20 claim for storm damages that occurred on May 21, 2024. Due to the extreme winds and rainfall, multiple buildings and trees on the Capitol Complex and the Iowa Laboratories Facility at Ankeny sustained a variety of damages. At this time the exact extent of the damages or potential damages are unknown and DAS-GSE is working with Contractors and State Agencies to assess the damage and repairs needed. We will continue to update and provide additional information as requested.

Thanks

Brent

--

Brent Arntzen

Facilities Administrator

General Services Enterprise

Iowa Department of Administrative Services

109 SE 13th Street Des Moines, Iowa 50319

515-281-3137 main line

515-208-4399 mobile

515-242-5120 ext 3 (24/7) Customer Service brent.arntzen@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

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[Auditor.iowa.gov](https://auditor.iowa.gov)

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Matt Durand, CPA
Chief Financial Officer

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Department of
Administrative Services