MEMBERS OF COUNCIL

HON. KIM REYNOLDS GOVERNOR

HON. PAUL D. PATE SECRETARY OF STATE

HON. ROB SAND AUDITOR OF STATE

HON. ROBY SMITH TREASURER OF STATE

HON. MIKE NAIG SECRETARY OF AGRICULTURE



CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

May 5, 2025

Accounting Department Office of the Treasurer Lucas Building 321 E 12<sup>th</sup> Street Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Corrections - Clarinda Correctional Facility request for an emergency allocation and payment in the amount of \$11,399.44. On October 27, 2024, a power outage caused damage to generator, freezer and cooler at the Clarinda Correctional Facility. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

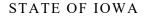
Kristi Onstot

**Executive Secretary** 

Kristi Onstot

cc: Beth A. Skinner, Director, Department of Corrections
Meredith Baker, Associate Warden of Administration, Clarinda Correctional Facility
Heather Hackbarth, Department of Management
Matt Bender, Department of Management

## OFFICE OF AUDITOR OF STATE





Rob Sand Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

April 23, 2025

Kristi Onstot Executive Council L O C A L

Subject: Damages to Generator, Freezer and Cooler due to Power Outage on

October 27, 2024

Clarinda Correctional Facility - Department of Corrections

Claim Dated March 11, 2025

AOS Claim ID: 3966

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Clarinda Correctional Facility – Department of Corrections is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council <u>allocation</u> and <u>reimbursement</u> in the amount of \$11,399.44.

Sincerely,

Brian R. Brustkern, CPA Deputy Auditor of State

Phi R Bis

cc: Beth A. Skinner, Director, Department of Corrections

Meredith Baker, Associate Warden of Administration, Clarinda Correctional Facility

Heather Hackbarth, Department of Management



## **Iowa Department of Corrections**

GOVERNOR KIM REYNOLDS
LT. GOVERNOR CHRIS COURNOYER

BETH SKINNER, PHD, DIRECTOR STEPHEN WEIS, WARDEN

Date:

October 29, 2024 revised March 11, 2025 revised April 3, 2025

To:

Tammy A. Hollingsworth, Office of the Auditor

Victoria M. Newton, Office of Treasurer of State, Executive Council

From:

Meredith Baker, Associate Warden of Administration

Iowa Department of Corrections, Clarinda Correctional Facility

Re:

29C20; Formal Notification for asking for 29C20 funds for damage to a generator

and possible dietary coolers/freezers from a power outage.

The Clarinda Correctional Facility (CCF) is notifying the Iowa Auditor of State, Treasurer of State and Executive Council of the Institution's intent to submit all the proper paperwork to request funding to repair damage to one of our generators and dietary equipment.

The Clarinda Correctional Facility lost power on 10/27/24 due to an issue with Mid American Energy. We lost at least one freezer and the generator at the MHI building. Outside vendors were called in to assist.

At this time, we do not have any estimates for repairs. We might also have staff overtime involved with this issue, as we had to call in maintenance to assist with repairs.

We now know the costs associated with the power outage and broken down as follows:

Generator repair: \$1,687.80 Freezer/Cooler repairs: \$780

Parts to repair freezers, coolers, Tonka plant water treatment: \$7,793.43

Staff overtime and call back time: \$1,138.21

Total we are seeking reimbursement for is \$11,399.44.

Attached are the invoices and payment documents for the invoices, to include our accounting string. I have also attached a spreadsheet for the staff overtime and call back time.

Please let me know if you need anything else.

Staff Name	Title	Hours	Hourly Rate	Total Costs
Quintin Wilcoxson	Correctional Trades Leader	12.2	\$43.93	\$535.88 Overtime
Quintin Wilcoxson	Correctional Trades Leader	9	\$28.10	\$252.88 Callback
Rick Hulse	Information Tech Specialist	6	\$39.47	\$236.82
<b>Tucker Morrison</b>	Correctional Trades Leader	3	\$37.55	\$112.63

Grand Total \$1,138.21



Company

State of Iowa - Centralized Payroll 1305 East Walnut Street Des Moines, IA 50319 centralpayroll@iowa.gov Quintin J Wilcoxson 110 N 3rd Ave Villisca, IA 50864

Employee ID Pay Period Begin Pay Period End Check Date Check Number

Quintin J Wilcoxso	n	State of low	/a - Central	lized Payro	oll	1003		5/2024	11/07/2024	11/15/2024	,
	ANTE CRESCION		3.780 S.E.	Gross Pa	y Post	-Tax Deduct	tion Em	ployee Taxes	Pre-Tax De	eductions	Net Pay
Current				3,104.2	.0	45	.89	526.03		323.17	2,209.11
YTD				46,003.0	9	696	.74	6,759.66		5,029.47	33,517.22
	The state of the s		Earning	S			/包括學表面 四數		Emplo	yee Taxes	
Description	Dates		Hours	Rate	Amount	YTD Hours	s YTD Amount	Description		Amount	YTC
Regular Time - H	10/25/2024 -	11/07/2024	59.80	28.10	1,680.38	1,487.80	0 40,356.80	OASDI		184.37	2,717.48
Overtime	10/25/2024 -	10/31/2024	12.20	43.93	535.88	26.4	5 1,135.26	Medicare		43.12	635.54
Compensatory				0.00		2.00	56.20	Federal Withh		181.11	1,892.82
Time Pay				0.00			00.20	State Withhol	ding (Work)	117.43	1,513.82
Family Care				0.00		8.00	218.24	1			
Holiday Premium				0.00		0.79	9 21.55				
Holiday Worked				0.00		1.58	8 43.10	1			
Holiday				0.00		24.00	0 654.96	1			
Sick Pay				0.00		16.2	5 430.46	1			
Call Back-	10/25/2024 -	10/31/2024	4.20	28.10	118.01	14.4	5 396.62	i			
Productive								1			
Call Back-	10/25/2024 -	10/31/2024	4.80	28.10	134.87	25.97	7 713.65				
unproductive								1			
Standby Pay	10/25/2024 -	10/31/2024	66.00	28.10	185.46			1			
Vacation Pay	11/01/2024 -	11/07/2024	16.00	28.10	449.60	40.00	0 1,098.00			•	
Earnings					3,104.20		46,003.09	Employee Ta	ixes	526.03	6,759.66
		Post-Tax De	duction						Pre-Tax Deduction	ins	
Description				Α	mount	YTD D	escription			Amount	YTD
AET Carabridge 1	-4.0.0-1.0				27 FO	E60 E0 .					

Post-Tax Deduction			Pre-Tax Deductions		
Description	Amount	YTD	Description	Amount	YTD
457- Corebridge 1st & 2nd Check	37.50	562.50	Insurance - Dental (Pre Tax)	23.00	391.00
Eyemed Vision Plan	8.39	134.24	Insurance - Health (Pre Tax)	102.50	1,742.50
		1	Insurance - Supplemental Life (Pre-Tax)	4.90	39.20
			Retirement - IPERS (EE)	192.77	2,856.77
		- 1			
		1			
Post-Tax Deduction	45.89	696.74	Pre-Tax Deductions	323.17	5,029.47
		New Orah I			

	Non Cash Benefits	
Description	Amount	YTD

	Employer Paid Benefits	SERVICE SERVIC	Taxable Wages	D. And (1984) [1984] [1984] [1984] [1984] [1984] [1984] [1984] [1984] [1984] [1984] [1984] [1984] [1984] [1984]	
Description	Amount	YTD	Description	Amount	YTD
401(a) - Corebridge (ER)	37.50	562.50		2,973.80	43,830.39
Insurance - Dental (ER)	0.00	368.00	Medicare - Taxable Wages	2,973.80	43,830.39
Insurance - Disability (ER)	12.86	99 90	Federal Withholding - Taxable Wages State Withholding (Work) - Taxable Wages	2,781.03	40,973.62
Insurance - Health (ER)	0.00	14,832.00	State withholding (work) - raxable wages	2,781.03	40,973.62
and the second s		557 5.000,000,000,000			
Insurance - Life (ER)	2.52	20.16			
Retirement - IPERS (ER)	289.00	4,282.91			
Employer Paid Benefits	341.88	20,165.47			

	Federal	State		Absence Plans		
Marital Status	Married filing jointly (or		Description	Accrued	Reduced	Available
	Qualifying widow(er))		Comp Time	0.00	0.00	8.08
Allowances	0	0	Family Care	0.00	0.00	32.00
Allowance Amount	0	0	Sick	5.54	0.00	86.09
Additional Withholding	0	0	Vacation	3.69	16.00	33.56

	Paymer Paymer	nt Information	<b>98. 化数型操作性 医皮肤 电三式通信管 医动脉管</b>
Bank	Account Name	Account Number	Amount
Iowa State Savings Bank	lowa State Savings Bank *****7232	*****7232	2,209.11 USD



State of Iowa - Centralized Payroll 1305 East Walnut Street Des Moines, IA 50319 centralpayroll@iowa.gov Rick W Hulse 923 S 18TH ST CLARINDA, IA 51632-2504

Name Rick W Hulse		Company State of low	/a - Centrali	zed Payroll		Employee 71	e ID 175	Pay Period	d Begin 25/2024		Period End 11/07/2024		15/2024	Check Number
er braker by the company				Gross Pay	Post	t-Tax Dedu	ction	Em	ployee 1	Taxes	Pre-Tax	Deductions		Net Pay
Current				3,394.42			0.00			51.36		411.22		2,631.84
YTD				70,551.91			0.00		6,7	47.15		8,653.01		55,151.75
			Earnings								Em	ployee Taxe	S	
Description	Dates		Hours	Rate	Amount	t YTD Hou	ırs Y	TD Amount	Descrip	otion		project rand	Amoun	t YTD
Regular Time - H	10/25/2024 -	11/07/2024	62.68	39.47	2,473.98			59,920.26	OASDI				198.20	
Call Back-				0.00		10.9	92	414.64	Medica				46.35	
unproductive Compensatory				0.00		8.	14	306.72		l Withhold Vithholdin			20.63 86.18	10 10 10 10 10 10 10 10 10 10 10 10 10 1
Time Pay Holiday				0.00		56.0	00	2,110.32	1					
Call Back- Productive	10/25/2024 -	10/31/2024	6.00	39.47	236.82			505.31						
Vacation Pay	10/25/2024 -	11/07/2024	16.00	39.47	631.52	148.4	40	5,647.60	1					
Sick Pay	11/01/2024 -	11/07/2024	1.32	39.47	52.10	43.	10	1,647.06						
Earnings					3,394.42	2		70,551.91	Emplo	yee Taxes	3		351.36	6,747.15
					Pr	re-Tax Ded	luction	s	E PARAGE			31. A. S. 175.		V2 (* 10 days)
Description					miletianess.		accuro.	The state of the s				SOLITA CONTROL SOLITA	Amoun	t YTD
FSA - Health Care	1												60.00	1,320.00
Insurance - Dental	l (Pre Tax)												23.00	506.00
Insurance - Health													102.50	
Insurance - Supple		e-Tax)											12.21	
Retirement - IPER		,											213.51	0.0000000000000000000000000000000000000
Pre-Tax Deduction	ne												411.22	8,653.01
T Te-Tax Deduction	19												711.22	0,000.01
					N	on Cash Be					NEWS PROPERTY.			
Description						Am	nount					YTD		
<b>新疆交易的原则</b>	E	Employer Paid	d Benefits		<b>阿里克州</b>					and T	axable Wag	ges		推制机器性质的
Description				Amo			Descri						Amoun	
Insurance - Dental					.00	000.00		I - Taxable V are - Taxable					3,196.71 3,196.71	
Insurance - Disabi	lity (ER)			13	.20			al Withholdin			s		2,983.20	
Insurance - Health	(ER)			0	.00 20	0,394.00	State V	Withholding (	(Work) -	Taxable V	Vages		2,983.20	61,898.90
Insurance - Life (E	R)			2	.52	27.72								
Retirement - IPER	S (ER)			320		6,660.06								
Employer Paid Bei	nefits			336	.15 27	7,732.98								
			Federa	1		State					Absence Pla	ins		
Marital Status			Married		arried Filin		Descri				P	Accrued	Reduced	l Available
Allowances			13				Comp					0.00	0.00	
Allowance Amount Additional Withhold			(				Family Sick	Care				0.00 5.54	0.00 1.32	
	9						Vacation	on				5.23	16.00	
					Pé	ayment Info	ormatic	on						
Bank	All Indiana		count Name				Acco	ount Number	•					Amount
BANK IOWA			NK IOWA *					*1364						2,631.84 USD



Company

State of Iowa - Centralized Payroll

Earnings

Hours

Gross Pay

2,179.41

31,265.31

Rate

Name

Current

Description

Dates

YTD

Tucker L Morrison

State of Iowa - Centralized Payroll 1305 East Walnut Street Des Moines, IA 50319 centralpayroll@iowa.gov
Tucker L Morrison 2570 250th Street Clarinda, IA 51632

Pay Period Begin

11/08/2024

**Employee Taxes** 

257.90

3,112.41

Pay Period End

11/21/2024

Pre-Tax Deductions

135.35

4,886.08

Employee Taxes

Employee ID

Post-Tax Deduction

101075

0.00

0.00

Amount YTD Hours YTD Amount Description

Check Date | Check Number

Net Pay

1,786.16

YTD

23,266.82

11/26/2024

Amount

Desider Time 11										
	10/25/2024 - 10/31/20		25.03	0.00	0.00		OASDI		135.12	1,755.89
	11/08/2024 - 11/21/20		25.78	1,611.25	1,118.81		Medicare Federal Withholding		31.60 15.75	410.65 57.78
	10/25/2024 - 10/31/20	24 3.00	37.55	112.63	10.95		State Withholding (Work)		75.43	888.09
Call Back- Productive			0.00		16.76	419.48	State Withholding (Work)		70.10	000.00
Call Back-			0.00		16.54	413.99				
unproductive										
Standby Pay			0.00		288.85					
	11/08/2024 - 11/14/20:		25.78	103.12	12.00					
	11/08/2024 - 11/14/203		25.78	206.24	32.00					
Sick Pay Earnings	11/08/2024 - 11/21/20	24 5.67	25.78	2,179,41	14.17		Empleyee Teyes		257.00	2 442 44
Lamings						31,265.31	Employee Taxes		257.90	3,112.41
				Pre	-Tax Deduc	ctions				
Description	(D. T. )								Amount	YTC
Insurance - Dental (										299.00
Insurance - Health (										2,645.50
Retirement - IPERS	S (EE)								135.35	1,941.58
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Pre-Tax Deductions	S								135.35	4,886.08
Pre-Tax Deductions	8		120 23 270	No	n Cash Ben	efits			135.35	4,886.08
Pre-Tax Deductions  Description	S			No	n Cash Ben Amou			YTD	135.35	4,886.08
		Paid Benefits		No			Taxable V		135.35	4,886.08
		Paid Benefits	Aı	Nor	Amou		Taxable V		135.35 Amount	•
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Description  Description	Employer (ER)	Paid Benefits	Aı	mount	YTD De 276.00 OA Me	escription ASDI - Taxable Wedicare - Taxable	Vages • Wages		Amount 2,179.41 2,179.41	YTE 28,320.81 28,320.81
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Description  Description  Insurance - Dental ( Insurance - Disabilit Insurance - Health ( Insurance - Life (ER	Employer (ER) ty (ER) (ER) R) S (ER)	Paid Benefits	20	mount 0.00 0.00 0.00 0.00 11, 0.00 02,91 2,	YTD De 276.00 68.37 124.00 15.12	escription ASDI - Taxable Wedicare - Taxable deral Withholding	/ages Wages g - Taxable Wages		Amount 2,179.41 2,179.41 2,044.06	YTD 28,320.81 28,320.81 26,379.23
Description  Description  Insurance - Dental ( Insurance - Disabilit Insurance - Health ( Insurance - Life (ER Retirement - IPERS	Employer (ER) ty (ER) (ER) R) S (ER)		21	mount 0.00 0.00 0.00 0.00 11, 0.00 02,91 2,	YTD De 276.00	escription ASDI - Taxable Wedicare - Taxable deral Withholding	Vages Wages g - Taxable Wages Work) - Taxable Wages	Vages .	Amount 2,179.41 2,179.41 2,044.06	YTD 28,320.81 28,320.81 26,379.23
Description  Description  Insurance - Dental ( Insurance - Disabilit Insurance - Health ( Insurance - Life (ER Retirement - IPERS Employer Paid Bene	Employer (ER) ty (ER) (ER) R) 6 (ER) efits	Federa	2:	mount 0.00 0.00 0.00 11, 0.00 02.91 2, 02.91 14,	YTD De 276.00	escription ASDI - Taxable W dicare - Taxable deral Withholding ate Withholding (	/ages Wages g - Taxable Wages	Vages Plans	Amount 2,179.41 2,179.41 2,044.06 2,044.06	YTD 28,320.81 28,320.81 26,379.23 26,379.23
Description  Description  Insurance - Dental ( Insurance - Disabilit Insurance - Health ( Insurance - Life (ER Retirement - IPERS Employer Paid Bend	Employer  (ER) ty (ER) (ER) 8) 6 (ER) efits  Marrie	Federa d filing jointly (o fying widow(er)	2( 2( 1) r	mount 0.00 0.00 0.00 0.00 11, 0.00 02,91 2,	YTD De 276.00	escription ASDI - Taxable Wedicare - Taxable deral Withholding	Vages Wages g - Taxable Wages Work) - Taxable Wages	Vages .	Amount 2,179.41 2,179.41 2,044.06	YTD 28,320.81 28,320.81 26,379.23 26,379.23
Description  Description  Insurance - Dental ( Insurance - Disabilit Insurance - Health ( Insurance - Life (ER Retirement - IPERS Employer Paid Bend Marital Status  Allowances	Employer  (ER) ty (ER) (ER) 8) 6 (ER) efits  Marrie	Federa d filing jointly (o fying widow(er)	20 20 1 1 1 1	mount 0.00 0.00 0.00 11, 0.00 02.91 2, 02.91 14,	YTD De 276.00 68.37 124.00 15.12 910.77 394.26 State Jointly De Co Fai	escription ASDI - Taxable Wedicare - Taxable deral Withholding (  escription Imp Time Imp Time Imp Care	Vages Wages g - Taxable Wages Work) - Taxable Wages	Plans Accrued 0.00 0.00	Amount 2,179.41 2,179.41 2,044.06 2,044.06 Reduced 0.00 4.00	YTD 28,320.81 28,320.81 26,379.23 26,379.23 Available 23,64 28.00
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Description  Description  Insurance - Dental ( Insurance - Disabilit Insurance - Health ( Insurance - Life (ER Retirement - IPERS Employer Paid Bene Marital Status  Allowances Allowance Amount	Employer (ER) (ER) (ER) (ER) (ER) (ER) efits  Marrie Qual	Federa d filing jointly (o fying widow(er) (	20 20 1 1 1 1	mount 0.00 0.00 0.00 11, 0.00 02.91 2, 02.91 14, Married Filing	YTD De 276.00	escription ASDI - Taxable Wadicare - Taxable deral Withholding (  escription are Time mily Care ck cation	Vages Wages g - Taxable Wages Work) - Taxable Wages	Plans Accrued 0.00 0.00	Amount 2,179.41 2,179.41 2,044.06 2,044.06 Reduced 0.00 4.00	YTD 28,320.81 28,320.81 26,379.23 26,379.23 Available 23.64 28.00 56.36
Description  Description  Insurance - Dental ( Insurance - Disabilit Insurance - Health ( Insurance - Life (ER Retirement - IPERS	Employer (ER) (ER) (ER) (ER) (ER) (ER) efits  Marrie Qual	Federa d filing jointly (o fying widow(er) (	21 21 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	mount 0.00 0.00 0.00 11, 0.00 02.91 2, 02.91 14, Married Filing	YTD De 276.00	escription ASDI - Taxable Wadicare - Taxable deral Withholding (  escription are Time mily Care ck cation	Vages Wages g - Taxable Wages Work) - Taxable Wages	Plans Accrued 0.00 0.00 1.54	Amount 2,179,41 2,179,41 2,044.06 2,044.06  Reduced 0.00 4.00 5.67 0.00	4,886.08  YTD 28,320.81 28,320.81 26,379.23 26,379.23  Available 23.64 28.00 56.36 55.02