

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

May 5, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Corrections - Clarinda Correctional Facility request for an emergency allocation and payment in the amount of \$11,399.44. On October 27, 2024, a power outage caused damage to generator, freezer and cooler at the Clarinda Correctional Facility. Request was to cover repair costs.

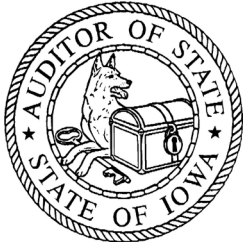
This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot
Kristi Onstot
Executive Secretary

cc: Beth A. Skinner, Director, Department of Corrections
Meredith Baker, Associate Warden of Administration, Clarinda Correctional Facility
Heather Hackbarth, Department of Management
Matt Bender, Department of Management

AOS Claim # 3966
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

Rob Sand
Auditor of State

April 23, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Damages to Generator, Freezer and Cooler due to Power Outage on
October 27, 2024
Clarinda Correctional Facility – Department of Corrections
Claim Dated March 11, 2025
AOS Claim ID: 3966

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Clarinda Correctional Facility – Department of Corrections is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation and reimbursement in the amount of \$11,399.44.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Beth A. Skinner, Director, Department of Corrections
Meredith Baker, Associate Warden of Administration, Clarinda Correctional Facility
Heather Hackbarth, Department of Management



Iowa Department of Corrections

GOVERNOR KIM REYNOLDS
LT. GOVERNOR CHRIS COURNOYER

BETH SKINNER, PHD, DIRECTOR
STEPHEN WEIS, WARDEN

Date: October 29, 2024 revised March 11, 2025 revised April 3, 2025

To: Tammy A. Hollingsworth, Office of the Auditor
Victoria M. Newton, Office of Treasurer of State, Executive Council

From: Meredith Baker, Associate Warden of Administration
Iowa Department of Corrections, Clarinda Correctional Facility

Re: 29C20; Formal Notification for asking for 29C20 funds for damage to a generator and possible dietary coolers/freezers from a power outage.

The Clarinda Correctional Facility (CCF) is notifying the Iowa Auditor of State, Treasurer of State and Executive Council of the Institution's intent to submit all the proper paperwork to request funding to repair damage to one of our generators and dietary equipment.

The Clarinda Correctional Facility lost power on 10/27/24 due to an issue with Mid American Energy. We lost at least one freezer and the generator at the MHI building. Outside vendors were called in to assist.

At this time, we do not have any estimates for repairs. We might also have staff overtime involved with this issue, as we had to call in maintenance to assist with repairs.

We now know the costs associated with the power outage and broken down as follows:

Generator repair: \$1,687.80
Freezer/Cooler repairs: \$780
Parts to repair freezers, coolers, Tonka plant water treatment: \$7,793.43
Staff overtime and call back time: \$1,138.21

Total we are seeking reimbursement for is \$11,399.44.

Attached are the invoices and payment documents for the invoices, to include our accounting string. I have also attached a spreadsheet for the staff overtime and call back time.

Please let me know if you need anything else.

Staff Name	Title	Hours	Hourly Rate	Total Costs
Quintin Wilcoxson	Correctional Trades Leader	12.2	\$43.93	\$535.88 Overtime
Quintin Wilcoxson	Correctional Trades Leader	9	\$28.10	\$252.88 Callback
Rick Hulse	Information Tech Specialist	6	\$39.47	\$236.82
Tucker Morrison	Correctional Trades Leader	3	\$37.55	\$112.63
Grand Total				\$1,138.21



State of Iowa - Centralized Payroll 1305 East Walnut Street Des Moines, IA 50319 centralpayroll@iowa.gov
Quintin J Wilcoxson 110 N 3rd Ave Villisca, IA 50864

Name	Company	Employee ID	Pay Period Begin	Pay Period End	Check Date	Check Number
Quintin J Wilcoxson	State of Iowa - Centralized Payroll	100348	10/25/2024	11/07/2024	11/15/2024	

	Gross Pay	Post-Tax Deduction	Employee Taxes	Pre-Tax Deductions	Net Pay
Current	3,104.20	45.89	526.03	323.17	2,209.11
YTD	46,003.09	696.74	6,759.66	5,029.47	33,517.22

Earnings							Employee Taxes		
Description	Dates	Hours	Rate	Amount	YTD Hours	YTD Amount	Description	Amount	YTD
Regular Time - H	10/25/2024 - 11/07/2024	59.80	28.10	1,680.38	1,487.80	40,356.80	OASDI	184.37	2,717.48
Overtime	10/25/2024 - 10/31/2024	12.20	43.93	535.88	26.45	1,135.26	Medicare	43.12	635.54
Compensatory			0.00		2.00	56.20	Federal Withholding	181.11	1,892.82
Time Pay							State Withholding (Work)	117.43	1,513.82
Family Care			0.00		8.00	218.24			
Holiday Premium			0.00		0.79	21.55			
Holiday Worked			0.00		1.58	43.10			
Holiday			0.00		24.00	654.96			
Sick Pay			0.00		16.25	430.46			
Call Back- Productive	10/25/2024 - 10/31/2024	4.20	28.10	118.01	14.45	396.62			
Call Back- unproductive	10/25/2024 - 10/31/2024	4.80	28.10	134.87	25.97	713.65			
Standby Pay	10/25/2024 - 10/31/2024	66.00	28.10	185.46	323.00	878.25			
Vacation Pay	11/01/2024 - 11/07/2024	16.00	28.10	449.60	40.00	1,098.00			
Earnings				3,104.20		46,003.09	Employee Taxes	526.03	6,759.66

Post-Tax Deduction			Pre-Tax Deductions		
Description	Amount	YTD	Description	Amount	YTD
457- Corebridge 1st & 2nd Check	37.50	562.50	Insurance - Dental (Pre Tax)	23.00	391.00
Eyemed Vision Plan	8.39	134.24	Insurance - Health (Pre Tax)	102.50	1,742.50
			Insurance - Supplemental Life (Pre-Tax)	4.90	39.20
			Retirement - IPERS (EE)	192.77	2,856.77
Post-Tax Deduction	45.89	696.74	Pre-Tax Deductions	323.17	5,029.47

Non Cash Benefits		
Description	Amount	YTD

Employer Paid Benefits			Taxable Wages		
Description	Amount	YTD	Description	Amount	YTD
401(a) - Corebridge (ER)	37.50	562.50	OASDI - Taxable Wages	2,973.80	43,830.39
Insurance - Dental (ER)	0.00	368.00	Medicare - Taxable Wages	2,973.80	43,830.39
Insurance - Disability (ER)	12.86	99.90	Federal Withholding - Taxable Wages	2,781.03	40,973.62
Insurance - Health (ER)	0.00	14,832.00	State Withholding (Work) - Taxable Wages	2,781.03	40,973.62
Insurance - Life (ER)	2.52	20.16			
Retirement - IPERS (ER)	289.00	4,282.91			
Employer Paid Benefits	341.88	20,165.47			

	Federal	State	Absence Plans			
Marital Status	Married filing jointly (or Qualifying widow(er))	Married Filing Jointly	Description	Accrued	Reduced	Available
Allowances	0	0	Comp Time	0.00	0.00	8.08
Allowance Amount	0	0	Family Care	0.00	0.00	32.00
Additional Withholding	0	0	Sick	5.54	0.00	86.09
			Vacation	3.69	16.00	33.56

Payment Information			
Bank	Account Name	Account Number	Amount
Iowa State Savings Bank	Iowa State Savings Bank *****7232	*****7232	2,209.11 USD



State of Iowa - Centralized Payroll 1305 East Walnut Street Des Moines, IA 50319 centralpayroll@iowa.gov
Rick W Hulse 923 S 18TH ST CLARINDA, IA 51632-2504

Name	Company	Employee ID	Pay Period Begin	Pay Period End	Check Date	Check Number
Rick W Hulse	State of Iowa - Centralized Payroll	71175	10/25/2024	11/07/2024	11/15/2024	

	Gross Pay	Post-Tax Deduction	Employee Taxes	Pre-Tax Deductions	Net Pay
Current	3,394.42	0.00	351.36	411.22	2,631.84
YTD	70,551.91	0.00	6,747.15	8,653.01	55,151.75

Earnings							Employee Taxes		
Description	Dates	Hours	Rate	Amount	YTD Hours	YTD Amount	Description	Amount	YTD
Regular Time - H	10/25/2024 - 11/07/2024	62.68	39.47	2,473.98	1,577.40	59,920.26	OASDI	198.20	4,112.87
Call Back-unproductive			0.00		10.92	414.64	Medicare	46.35	961.88
Compensatory			0.00		8.14	306.72	Federal Withholding	20.63	31.72
Time Pay							State Withholding (Work)	86.18	1,640.68
Holiday			0.00		56.00	2,110.32			
Call Back-Productive	10/25/2024 - 10/31/2024	6.00	39.47	236.82	13.08	505.31			
Vacation Pay	10/25/2024 - 11/07/2024	16.00	39.47	631.52	148.40	5,647.60			
Sick Pay	11/01/2024 - 11/07/2024	1.32	39.47	52.10	43.10	1,647.06			
Earnings				3,394.42		70,551.91	Employee Taxes	351.36	6,747.15

Pre-Tax Deductions		
Description	Amount	YTD
FSA - Health Care	60.00	1,320.00
Insurance - Dental (Pre Tax)	23.00	506.00
Insurance - Health (Pre Tax)	102.50	2,255.00
Insurance - Supplemental Life (Pre-Tax)	12.21	134.31
Retirement - IPERS (EE)	213.51	4,437.70
Pre-Tax Deductions	411.22	8,653.01

Non Cash Benefits		
Description	Amount	YTD
Employer Paid Benefits		
Description	Amount	YTD
Insurance - Dental (ER)	0.00	506.00
Insurance - Disability (ER)	13.20	145.20
Insurance - Health (ER)	0.00	20,394.00
Insurance - Life (ER)	2.52	27.72
Retirement - IPERS (ER)	320.43	6,660.06
Employer Paid Benefits	336.15	27,732.98
Taxable Wages		
Description	Amount	YTD
OASDI - Taxable Wages	3,196.71	66,336.60
Medicare - Taxable Wages	3,196.71	66,336.60
Federal Withholding - Taxable Wages	2,983.20	61,898.90
State Withholding (Work) - Taxable Wages	2,983.20	61,898.90

Federal		State		Absence Plans			
Marital Status	Married	Married	Filing Jointly	Description	Accrued	Reduced	Available
Allowances	13		0	Comp Time	0.00	0.00	0.67
Allowance Amount	0		280	Family Care	0.00	0.00	40.00
Additional Withholding	0		0	Sick	5.54	1.32	319.17
				Vacation	5.23	16.00	9.78

Payment Information			
Bank	Account Name	Account Number	Amount
BANK IOWA	BANK IOWA *****1364	*****1364	2,631.84 USD



State of Iowa - Centralized Payroll 1305 East Walnut Street Des Moines, IA 50319 centralpayroll@iowa.gov
Tucker L Morrison 2570 250th Street Clarinda, IA 51632

Name	Company	Employee ID	Pay Period Begin	Pay Period End	Check Date	Check Number
Tucker L Morrison	State of Iowa - Centralized Payroll	101075	11/08/2024	11/21/2024	11/26/2024	

	Gross Pay	Post-Tax Deduction	Employee Taxes	Pre-Tax Deductions	Net Pay
Current	2,179.41	0.00	257.90	135.35	1,786.16
YTD	31,265.31	0.00	3,112.41	4,886.08	23,266.82

Earnings							Employee Taxes		
Description	Dates	Hours	Rate	Amount	YTD Hours	YTD Amount	Description	Amount	YTD
Regular Time - H	10/25/2024 - 10/31/2024	0.00	25.03	0.00	0.00		OASDI	135.12	1,755.89
Regular Time - H	11/08/2024 - 11/21/2024	62.50	25.78	1,611.25	1,118.81	27,828.68	Medicare	31.60	410.65
Overtime	10/25/2024 - 10/31/2024	3.00	37.55	112.63	10.95	416.75	Federal Withholding	15.75	57.78
Call Back-Productive			0.00		16.76	419.48	State Withholding (Work)	75.43	888.09
Call Back-unproductive			0.00		16.54	413.99			
Standby Pay			0.00		288.85	723.01			
Family Care	11/08/2024 - 11/14/2024	4.00	25.78	103.12	12.00	303.36			
Holiday	11/08/2024 - 11/14/2024	8.00	25.78	206.24	32.00	801.12			
Sick Pay	11/08/2024 - 11/21/2024	5.67	25.78	146.17	14.17	358.92			
Earnings				2,179.41		31,265.31	Employee Taxes	257.90	3,112.41

Pre-Tax Deductions		
Description	Amount	YTD
Insurance - Dental (Pre Tax)		299.00
Insurance - Health (Pre Tax)		2,645.50
Retirement - IPERS (EE)	135.35	1,941.58
Pre-Tax Deductions	135.35	4,886.08

Non Cash Benefits		
Description	Amount	YTD

Employer Paid Benefits			Taxable Wages		
Description	Amount	YTD	Description	Amount	YTD
Insurance - Dental (ER)	0.00	276.00	OASDI - Taxable Wages	2,179.41	28,320.81
Insurance - Disability (ER)	0.00	68.37	Medicare - Taxable Wages	2,179.41	28,320.81
Insurance - Health (ER)	0.00	11,124.00	Federal Withholding - Taxable Wages	2,044.06	26,379.23
Insurance - Life (ER)	0.00	15.12	State Withholding (Work) - Taxable Wages	2,044.06	26,379.23
Retirement - IPERS (ER)	202.91	2,910.77			
Employer Paid Benefits	202.91	14,394.26			

	Federal	State	Absence Plans		
Marital Status	Married filing jointly (or Qualifying widow(er))	Married Filing Jointly	Description	Accrued	Reduced Available
Allowances	0	0	Comp Time	0.00	0.00 23.64
Allowance Amount	0	0	Family Care	0.00	4.00 28.00
Additional Withholding	0	0	Sick	1.54	5.67 56.36
			Vacation	3.69	0.00 55.02

Payment Information			
Bank	Account Name	Account Number	Amount
PCSB Bank	PCSB Bank *****8528	*****8528	1,786.16 USD