

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

May 5, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12th Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$1,193.46. This brings the total allocation to \$5,324.20. On January 10, 2025, Vehicle #105470 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3970  
TOS Job # 2790



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

April 7, 2025

Kristi Onstot  
Executive Council  
LOCAL

Subject: Deer Damage to Vehicle #105470 on January 10, 2025  
Department of Administrative Services  
Claim dated January 10, 2025  
AOS Claim ID: 3970

The Department's request included a supplemental allocation request of \$1,193.46 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$1,193.46, which increases the allocation to \$5,324.20. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$ <u>5,324.20</u>
Executive Council allocation (Revised)		\$ 5,324.20
Less:		
Previous payments	\$ 0.00	
This payment	<u>5,324.20</u>	
Total		\$ <u>5,324.20</u>
Remaining Executive Council allocation		\$ <u>0.00</u>

We recommend that reimbursement be made in the amount of \$5,324.20. This represents full and final payment on this allocation.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: February 19, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

AOS Claim #	3970
Vehicle / Event	#105470/Deer
Event Date	January 10, 2025
Summary	Vehicle 105470 struck a deer. (297917)
Amount Requested	<b>\$5,324.20 Total</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts  
DAS Fleet Risk Manager  
[ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov)  
515-281-8008

## Warrants

Edit

Cancel

\* Required fields

## Warrant Information

<b>Fiscal Year</b>	<b>Amount</b>	<b>Warrant Number</b>
2025	\$5,324.20	73462329
<b>Vendor Customer</b>	<b>Line Number</b>	<b>Last Updated</b>
00003028866	1	02/14/2025 07:24 PM

## Issue Information

<b>Issued</b>	<b>Void</b>	<b>Transaction ID</b>
02/06/2025 12:00 AM	No	RISK00525037004
<b>Duplicate</b>	<b>Transaction Line Number</b>	<b>Stop</b>
No	1	No
<b>Line Amount</b>	<b>Comments</b>	
\$1,800.00		

## Redeemed Information

<b>Redeemed</b>	<b>Batch Number</b>	<b>Redeemed Bank</b>
02/14/2025 12:00 AM	0000	0000
<b>Sequence Number</b>	<b>Redeemed Fund</b>	<b>Redeemed Department</b>
02183	0665	005

## COA

<b>Fund</b>	<b>Object</b>	<b>Dept Object</b>
0665	2715	-
<b>Sub Fund</b>	<b>Sub Object</b>	<b>Dept Revenue</b>
-	-	-
<b>Department</b>	<b>Unit</b>	<b>Sub Unit</b>
005	5790	-
<b>Object Class</b>	<b>Revenue Source</b>	<b>Sub Revenue Source</b>
-	-	-
<b>Appropriation</b>	<b>Revenue Source Class</b>	<b>BSA</b>
0000	-	-
<b>Sub BSA</b>		
-		

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# NORTH IOWA COLLISION CENTER INC.

Serving your car, light & heavy duty truck, heavy  
equipment & RV repair needs.  
11201 265TH ST, CLEAR LAKE, IA 50428  
Phone: (641) 421-8555  
FAX: (641) 421-8558

Workfile ID: 86bd7e66  
PartsShare: 8kRTN8  
Federal ID: 87-2591068  
Resale Number: 1-17-020011  
Federal EPA: IAR000007856

## Final Bill

### RO Number: 26737

Customer:	Insurance:	Adjuster:	Estimator:	Scott Larson
State of Iowa - Iowa Lottery	QCS	Phone:	Create Date:	1/10/2025
2900 - 4th Street SW		Claim:	APDSOI0297917-00	
			1	
Mason City, IA 50401		Loss Date:		
(641) 424-6011		Deductible:		

2021 CHRY Voyager LX FWD 4D VAN 6-3.6L Gasoline Sequential MPI Bright White Clearco

VIN:	2C4RC1CG2MR578089	Interior Color:	Black/Alloy/Black	Mileage In:	56,384	Vehicle Out:	1/29/2025
License:	CSR289	Exterior Color:	Bright White Clearco	Mileage Out:			
State:	IA	Production Date:	9/2021	Condition:		Job #:	

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		Rental Formula 28.8 / 4 = 7						
2	E01								
3	E01		<b>FRONT BUMPER &amp; GRILLE</b>						
4	E01	Remove/Replace	O/H front bumper				3.9	Body	
5	E01	Remove/Replace	Bumper cover	1	667.00	A/M	0.0	Body	3.3
6	E01		Add for Clear Coat						1.3
7	E01	Refinish	Tow eye cap						0.2
8	E01		Add for Clear Coat						0.1
9	E01	Remove/Replace	LT Side bracket	1	10.55	OEM	0.0	Body	
10	E01	Remove/Install	License bracket				0.2	Body	
11	E01	Remove/Install	License plate				0.1	Body	
12	S01	Remove/Replace	Upper grille	1	81.00	A/M	0.0	Body	
13	S01	Remove/Install	Emblem chrome all				0.0	Body	
14	S01		<b>FRONT LAMPS</b>						
15	S01	Remove/Replace	LT Headlamp assy	1	333.33	Opt OEM	0.5	Body	
16	S01	Remove/Replace	Aim headlamps				0.5	Body	
17	S01	Remove/Replace	LT Headlamp assy pin	1	3.30	OEM			
18	S01	Remove/Replace	LT Bracket	1	50.50	OEM	0.1	Body	
19	E01		<b>RADIATOR SUPPORT</b>						
20	E01	Remove/Install	Sight shield				0.0	Body	
21	E01		<b>FENDER</b>						
22	E01	Remove/Replace	LT Fender w/o hybrid (HSS)	1	379.00	A/M	2.4	Body	2.0
23	E01		Overlap Major Non-Adj. Panel						(0.2)
24	E01		Add for Clear Coat						0.4

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



**RO Number: 26737**

2021 CHRY Voyager LX FWD 4D VAN 6-3.6L Gasoline Sequential MPI Bright White Clearco

25	E01		Add for Edging						0.5
26	S01	Remove/Replace	LT Fender liner	1	81.00	A/M	0.0	Body	
27	S01	Remove/Replace	Fender Nutsert	1	10.30	OEM			
28	S01		<b>COWL</b>						
29	S01	Remove/Replace	LT Side seal	1	25.40	OEM	0.1	Body	
30	E01		<b>PILLARS, ROCKER &amp; FLOOR</b>						
31	S01	Remove/Replace	LT Glass assy Chrysler chrome	1	244.00	Glass	1.3	Body	
32	E01	Remove/Replace	Urethane / Glass Kit	1	15.00	A/M			
33	E01	Remove/Install	LT Rocker molding				0.0	Body	
34	S01		Rocker molding clips	4	16.40	OEM			
35	E01		<b>FRONT DOOR</b>						
36	S01	Remove/Install	LT R&I door assy				1.0	Body	
37	S01	Repair	LT Outer panel (HSS)				8.5	Body	2.1
38	E01		Overlap Major Adj. Panel						(0.4)
39	E01		Add for Clear Coat						0.3
40	E01	Remove/Replace	Mask for Primer Application	1	5.00	A/M	0.2	Body	
41	E01	Remove/Replace	Feather edge prime and block			A/M	1.0	Body	
42	S01	Remove/Install	LT R&I carrier assy				1.2	Body	
43	E01	Remove/Install	LT Belt molding outer chrome				0.3	Body	
44	E01	Remove/Install	LT R&I trim panel				0.6	Body	
45	E01	Remove/Install	LT Handle, outside painted, w/hands free ent, w/o chrome stone white				0.4	Body	
46	E01	Remove/Install	LT Power mirror man fold, w/painted base, w/blind spot bright white				0.5	Body	
47	S01	Remove/Install	LT Door glass Chrysler w/o acoustic glass				0.5	Body	
48	S01	Remove/Install	LT Window regulator				0.2	Body	
49	E01		<b>VEHICLE DIAGNOSTICS</b>						
50	S01	Sublet	Pre-repair scan	1	118.65	Sublet			
51	E01	Repair	Pre Repair Scan Labor				0.5	Mech	
52	S01	Sublet	Post-repair scan	1	98.90	Sublet			
53	E01	Repair	Post Repair Scan Labor				0.5	Mech	
54	E01		<b>MISCELLANEOUS OPERATIONS</b>						
55	E01	Remove/Replace	Cover car/bag	1	5.00	A/M	0.2	Body	
56	E01	Remove/Replace	Corrosion Protection	1	10.00	A/M	0.2	Body	
57	E01	Remove/Replace	Cavity wax	1	15.00	A/M	0.1	Body	
58	E01	Refinish	Tint color						0.5
59	S01	Remove/Replace	Rivet	3	12.30	A/M			
60	S01		Miniature Bulb	1	2.07	A/M			

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					1,966.15
Sublet/Miscellaneous					217.55
Labor, Body			75.00	24.0	1,800.00
Labor, Refinish			125.00	10.1	1,262.50

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

# Final Bill

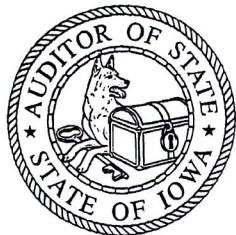
RO Number: 26737

2021 CHRY Voyager LX FWD 4D VAN 6-3.6L Gasoline Sequential MPI Bright White Clearco

Labor, Mechanical	75.00	1.0	75.00
E.P.C.			3.00
<b>Subtotal</b>			<b>5,324.20</b>
Sales Tax			0.00
<b>Grand Total</b>			<b>5,324.20</b>
<b>Net Total</b>			<b>5,324.20</b>

Estimate Version	Total \$
Original	3,964.50
Supplement S01	1,359.70

Insurance Total \$:	0.00
Received from Insurance \$:	0.00
Balance due from Insurance \$:	0.00
Customer Total \$:	5,324.20
Received from Customer \$:	0.00
Balance due from Customer \$:	5,324.20



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

February 6, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #105470 on January 10, 2025  
Department of Administrative Services  
Claim dated January 10, 2025  
AOS Claim ID: 3970

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,130.74, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management