

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

May 5, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$818.35. This brings the total allocation to \$8,728.05. On January 18, 2025, Vehicle #159 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3975
TOS Job # 2800



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

April 7, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #159 on January 18, 2025
Department of Administrative Services
Claim dated January 18, 2025
AOS Claim ID: 3975

The Department's requested included a supplemental allocation request of \$818.35 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$818.35, which increases the allocation to \$8,728.05. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>8,728.05</u>
Executive Council allocation (Revised)		\$	8,728.05
Less:			
Previous payments	\$	0.00	
This payment		<u>8,728.05</u>	
Total		\$	<u>8,728.05</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$8,728.05. This represents full and final payment on this allocation.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: March 20, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3975
Vehicle / Event	#159 / Deer
Event Date	January 18, 2025
Summary	Vehicle 159 struck a deer. (298551)
Amount Requested	\$8,728.05 Total

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



Warrants

Warrant # 86506704
\$8,728.05

Edit

Cancel

00002091860

1

03/14/2025 07:32 PM

▼ Issue Information

Issued

03/11/2025 12:00 AM

Duplicate

No

Line Amount

\$1,807.50

Void

No

Transaction Line Number

1

Comments

Transaction ID

RISK00525069001

Stop

No

▼ Redeemed Information

Redeemed

03/14/2025 12:00 AM

Sequence Number

00008

Batch Number

0992

Redeemed Fund

0665

Redeemed Bank

0022

Redeemed Department

005

▼ COA

Fund

0665

Sub Fund

-

Department

005

Object Class

-

Appropriation

0000

Sub BSA

-

Object

2715

Sub Object

-

Unit

5790

Revenue Source

-

Revenue Source Class

-

Dept Object

-

Dept Revenue

-

Sub Unit

-

Sub Revenue Source

-

BSA

-

▶ Show More



C & H Body Repair Inc.

707 Lincoln Avenue SE
Orange City, IA 51041

Invoice

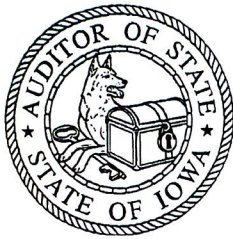
Date	Invoice #
3/7/2025	1304110

Bill To
Iowa State Patrol -159 Iowa State Patrol -159

Vehicle info
23 Tahoe Commercial 4WD (Fleet) 4D UTV 1GNSKLED9PR346576

Ins. Company	RO ID

Item	Description	Quantity	Rate	Parts Numbers	Amount
OEM Part	Grille assy		702.48	85617308	702.48T
OEM Part	RT Guide		15.25	85594226	15.25T
OEM Part	RT Headlamp assy		1,049.95	85123918	1,049.95T
Economy Part	Push Bumper		1,149.00		1,149.00T
Economy Part	A/M CAPA Hood (ALU)		1,009.00	Economy Part	1,009.00T
Paint Materials	Paint Materials		0.00		0.00T
	Parts Subtotal				3,925.68
Sublet	Pre & Post Repair Scan		119.95		119.95T
Sublet	Push Bumper Wrap Kit		659.00		659.00T
Sublet	Flex additive		5.00		5.00T
Sublet	Cover Car		5.00		5.00T
Sublet	Color sand and buff		10.00		10.00T
Sublet	Hazardous Waste Disposal		3.00		3.00T
Sublet	Grille Brackets		72.92		72.92T
	Sublet Subtotal				874.87
Body Labor	Body Labor	24.1	75.00		1,807.50T
Mech Labor	Mech Labor	1	95.00		95.00T
Paint Labor	Paint Labor	16.2	125.00		2,025.00T
	Labor Subtotal				3,927.50
	Gross Amount: \$8,728.05				
	Deductible Amount: \$0.00				
	Net Amount: \$8,728.05				
	Estimator: Huizenga				
	Claim #:				
	Out-of-state sale, exempt from sales tax		0.00%		0.00
Customer Signature					
Total					\$8,728.05
Phone #	Fax #	E-mail			
712-737-4095	712-737-3739	repairs@chbodyia.com			



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

Rob Sand
Auditor of State

March 4, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #159 on January 18, 2025
Department of Administrative Services
Claim dated January 18, 2025
AOS Claim ID: 3975

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$7,909.70, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management