

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

May 5, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12th Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$1,353.06. This brings the total allocation to \$4,162.60. On October 16, 2024, Vehicle #99 was damaged by a raccoon. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3923  
TOS Job # 2739



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

April 7, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Raccoon Damage to Vehicle #99 on October 16, 2024  
Department of Administrative Services  
Claim dated October 25, 2024  
AOS Claim ID: 3923

The Department's request included a supplemental allocation request of \$1,353.06 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$1,353.06 which increases the allocation to \$4,162.60. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>4,162.60</u>
Executive Council allocation (Revised)		\$	4,162.60
Less:			
Previous payments	\$	0.00	
This payment		<u>4,162.60</u>	
Total		\$	<u>4,162.60</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$4,162.60 his represents full and final payment on this allocation.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: February 11, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

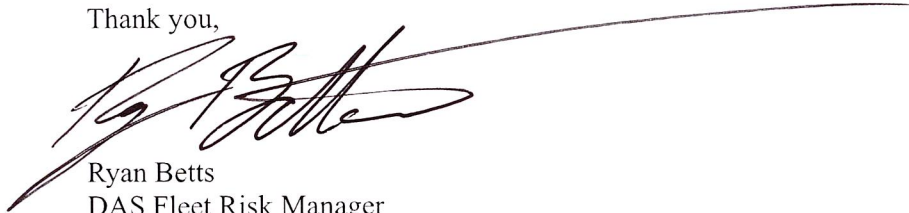
From: Ryan Betts, DAS Fleet Risk Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

AOS Claim #	3923
Vehicle / Event	#99/Deer
Event Date	October 16, 2024
Summary	Vehicle 99 struck a raccoon. (292467)
Amount Requested	<b>\$4,162.60 Total</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts  
DAS Fleet Risk Manager  
[ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov)  
515-281-8008

## Warrants

Edit

Cancel

\* Required fields

## Warrant Information

<b>Fiscal Year</b>	<b>Amount</b>	<b>Warrant Number</b>
2025	\$4,162.60	73345302
<b>Vendor Customer</b>	<b>Line Number</b>	<b>Last Updated</b>
00002122488	1	12/05/2024 07:48 PM

## Issue Information

<b>Issued</b>	<b>Void</b>	<b>Transaction ID</b>
11/26/2024 12:00 AM	No	RISK00525331001
<b>Duplicate</b>	<b>Transaction Line Number</b>	<b>Stop</b>
No	1	No
<b>Line Amount</b>	<b>Comments</b>	
\$540.20		

## Redeemed Information

<b>Redeemed</b>	<b>Batch Number</b>	<b>Redeemed Bank</b>
12/05/2024 12:00 AM	0000	0000
<b>Sequence Number</b>	<b>Redeemed Fund</b>	<b>Redeemed Department</b>
01507	0665	005

## COA

<b>Fund</b>	<b>Object</b>	<b>Dept Object</b>
0665	2715	-
<b>Sub Fund</b>	<b>Sub Object</b>	<b>Dept Revenue</b>
-	-	-
<b>Department</b>	<b>Unit</b>	<b>Sub Unit</b>
005	5790	-
<b>Object Class</b>	<b>Revenue Source</b>	<b>Sub Revenue Source</b>
-	-	-
<b>Appropriation</b>	<b>Revenue Source Class</b>	<b>BSA</b>
0000	-	-
<b>Sub BSA</b>		
-		

[▶ Show More](#)

**Mark's Auto Body, Inc.**  
**132 East Short St. Solon, IA 52333**  
**319-624-3553 Fax 319-624-2401**

***FINAL BILL for Repair Order Number: dbc5a36c      Date 11/21/2024***

**- IOWA STATE PATROL**

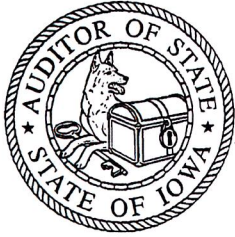
**5400 16TH ST SW  
CEDAR RAPIDS, IA 52404  
Home -  
Work 319-396-1944  
Cell**

**2018 DODG Charger Police  
AWD (Fleet)  
silver 8-5.7L Gasoline Sequ  
Vin: 2C3CDXKT8JH330231  
License: 99  
Mileage In: 107182    Out:**

**Completion Date :  
Claim Number:**

<b>Type</b>	<b>Operation</b>	<b>Part #</b>	<b>Description</b>	<b>Retail</b>
Parts AM		CH1000A24PP	A/M CAPA Bumper cover	\$678.00
Parts AM		CH1036140C	A/M CAPA Lower grille w/o adaptive cruis	\$113.00
Parts Other			Refridgerant R-134a	\$40.00
Parts New		68085784AA	Condenser assy	\$717.00
Parts AM			A/M Coolant	\$40.00
Parts New		68050126AB	Radiator	\$747.00
Pnt/Mat			Paint Material	\$374.00
Haz			Hazardous Waste Disposal	\$3.00

<b><u>DEPARTMENT</u></b>	<b><u>HOURS</u></b>		<b><u>TOTALS</u></b>
Body	7.4	@ \$73.00	\$540.20
Paint	6.8	@ \$73.00	\$496.40
Mech	4.6	@ \$90.00	\$414.00
<b>Labor Totals</b>			<b>\$1,450.60</b>
<b>Parts Total</b>			<b>\$2,335.00</b>
<b>Paint Material</b>			<b>\$374.00</b>
<b>Haz. Removal</b>			<b>\$3.00</b>
<b>Original W/Tax</b>			<b>\$2,986.50</b>
<b>Supplement W/Tax</b>			<b>\$1,176.10</b>
<b>Net Total</b>			<b>\$4,162.60</b>
Sales Tax			\$0.00
<b>Job Total</b>			<b>\$4,162.60</b>



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

November 26, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Raccoon Damage to Vehicle #99 on October 16, 2024  
Department of Administrative Services  
Claim dated October 25, 2024  
AOS Claim ID: 3923

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,809.54, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management

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