

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

May 5, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$5,971.13, subject to an audit of actual invoices. On February 23, 2025, Vehicle #478 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3989
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

April 23, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #478 on February 23, 2025
Department of Administrative Services
Claim dated February 28, 2025
AOS Claim ID: 3989

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,971.13, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: February 28, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#478 / Animal
Event Date	February 23, 2025
Summary	Vehicle 478 - struck a deer (Claim # 301248)
Amount Requested	\$5,971.13 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

RE: Trooper Burn #478 Deer Vehicle Damage - 02.23.25

1 message

Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Tue, Feb 25, 2025 at 3:17 PM

To: "Risk, DAS" <das.risk@iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Notification of 29C.20 Damages Received – AOS Claim #3989

From: ryan.betts1@iowa.gov <ryan.betts1@iowa.gov> **On Behalf Of** Risk, DAS**Sent:** Monday, February 24, 2025 10:44 AM**To:** Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>; TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>**Subject:** Fwd: Trooper Burn #478 Deer Vehicle Damage - 02.23.25

CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please accept this email as initial 24 hr notification for AON, vehicle 478 struck a deer on 2/23/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Johnson Kevin** <kjohnson@dps.state.ia.us>

Date: Mon, Feb 24, 2025 at 10:21 AM

Subject: Trooper Burn #478 Deer Vehicle Damage - 02.23.25

To: DAS.Risk@iowa.gov <das.risk@iowa.gov>, vehicledamage <vehicledamage@dps.state.ia.us>

Cc: Schweitzberger Chad <schweitz@dps.state.ia.us>, Bardsley Jason <bardsley@dps.state.ia.us>, Mattox Taralee <mattox@dps.state.ia.us>

Good morning,

On February 23, 2025, Trp. Burn #478 struck 2 deer with his patrol car sustaining cosmetic damage only. Trp. Burn will be getting an estimate this afternoon or possibly tomorrow. Damage report and estimate will be sent once completed.

Thank you.

Lieutenant Kevin Johnson ★87★

District Commander

Iowa State Patrol | District 3

2025 Hunt Ave | Council Bluffs, Iowa 51503

Office: 712-328-8001

kjohnson@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>



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[Auditor.Iowa.Gov](https://auditor.iowa.gov)

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us, DAS.risk@iowa.gov, Area Captain & Post #3 Supervisors

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2025004869

Date: <small>(Month/Day/Year)</small>	02/23/2025	Time: <small>(Time plus a.m./p.m.)</small>	7:10 p.m.
Vehicle Plate #:	478	Vehicle Mileage:	41,338
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2023 Chevy Tahoe 1GNSKLED3PR346850		
Assigned To:	Trp. Burn	Badge #	478
Driven By:	Trp. Burn	Badge #	478
Driver's Lic #:	994CC9878	Damage:	\$5,971.13
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$0
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:	State:
Vehicle Lic. #	State:
Driver's Name:	
Driver's Address:	
Owner's Name:	
Owner's Address:	

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:	None
Accident Location: (Street/Hwy)	Highway 2 mm 75.5 West
County:	Taylor
Weather/Road Conditions:	Dry
Narrative: On February 23, 2025 at 7:10 PM, Trp. Burn was traveling west on Highway 2 when a group of deer entered the roadway. Trp. Burn was unable to avoid the deer and struck two of them with the front left corner of his patrol car. Trp. Burn received cosmetic damage to his patrol car and is drivable.	
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	Lt. Kevin Johnson #87
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VEHICLE #3:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

All Makes Collision Center
524 23rd Ave Council Bluffs, IA 51501
Phone: (712) 256-3195

*** PRELIMINARY ESTIMATE ***

02/26/2025 03:32 PM

Owner

Owner: state of iowa

Inspection

Inspection Date: 02/26/2025 03:33 PM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License # :

Repairer

Repairer: ALL MAKES COLLISION
Address: 524 23rd ave

Contact: KARL GETZSCHMAN
Work/Day: (712)256-3195
Cell: (712)355-0860

City State Zip: COUNCIL BLUFFS, IA 51501
Email: KARL.AAAUTO@LIVE.COM

Work/Day:

Target Complete Date/Time:

Days To Repair: 16

Vehicle

OEM Part Price Quote ID: ****

2023 Chevrolet Tahoe Commercial 4 DR Wagon
8cyl Gasoline 5.3
10 Speed Automatic

Lic Expire:
Veh Insp# :
Condition:
Ext. Refinish: Two-Stage

VIN: 1GNSKLED3PR346850
Mileage Type: Actual
Code: U7445A
Int. Refinish: Two-Stage

Options

1st Row LCD Monitor(s)	2nd Row Head Airbags	3rd Row Head Airbags
4-Wheel Drive	AM/FM CD Player	Active Grille Shutter
Alarm System	Aluminum/Alloy Wheels	Anti-Lock Brakes
Auto Headlamp Control	Auxiliary Audio Input	Camper/Towing Package
Cargo Lamp	Cargo/Trunk Net	Center Console
Color-Keyed Bumper(s)	Cruise Control	Daytime Running Lights
Digital Clock	Driver Information Sys	Dual Air Conditioning
Dual Airbags	Elect. Stability Control	Floor Mats
Full Size Spare Tire	Halogen Headlights	Head Airbags
Heated Power Mirrors	Heavy Duty Cooling	Hi-Flow Air Cleaner
In-Vehicle WiFi	Intermittent Wipers	Lighted Entry System
Locking Differential	MP3 Decoder	OnStar System
Power Brakes	Power Door Locks	Power Drivers Seat
Power Steering	Power Windows	Privacy Glass
Pwr Accessory Outlet(s)	Pwr Driver Lumbar Supp	Rain-Sensing W/S Wipers
Rear Liftgate	Rear View Camera	Rear Window Defroster
Rear Window Wiper/Washer	Reverse Sensing System	Side Airbags

Side Steps	Split Folding Rear Seat	Stability Cntrl Suspensn
Strg Wheel Radio Control	Theft Deterrent System	Third Seat (trucks)
Three Zone Climate Ctrl	Tinted Glass	Tire Pressure Monitor
Touch Screen Display	Tow Hooks	Traction Control System
Trailer Hitch	USB Audio Input(s)	Velour/Cloth Seats
Wireless Audio Streaming	Wireless Phone Connect	

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
Front Bumper									
1	E	6		Cover,Front Bumper	87813937 GM Part	\$655.37		3.0	SM
2	L	6	13	Cover,Front Bumper	Refinish			3.2	RF
					2.2 Surface				
					0.6 Two-stage setup				
					0.4 Two-stage				
3	E	1314		Mldg,Front Bumper	84833619 GM Part	\$145.52		0.2	SM
4	E	1569		Grille,Frt Bmpr Cvr	84796507 GM Part	\$110.78		INC	SM
5	E	1193		Dam,Air	84865576 GM Part	\$297.77		0.2	SM
6	E	2036		Duct,Air Intake LT	84834014 GM Part	\$123.99		INC	SM
Front Body And Windshield									
7	E	103		Fender,Front LT	84384210 GM Part	\$820.20		1.7	SM
8	L	103		Fender,Front LT	Refinish			3.5	RF
					2.4 Surface				
					0.5 Edge				
					0.6 Two-stage				
Front Doors									
9	I	207		Door Shell,Front LT Aluminum	Repair			6.5*	SM
10	L	207		Door Shell,Front LT	Refinish			3.0	RF
					2.5 Surface				
					0.5 Two-stage				
11	I	208		Door Shell,Front RT Aluminum	Repair			7.0*	SM
12	L	208		Door Shell,Front RT	Refinish			3.1	RF
					2.6 Surface				
					0.5 Two-stage				
13	RI	267		Mldg,Front Door Belt LT	R & I Assembly			0.1	SM
14	RI	229		Housing,Mirror Outer LT	R & I Assembly			0.2	SM
15	RI	230		Housing,Mirror Outer RT	R & I Assembly			0.7	SM
16	RI	227		Handle,Front Door Otr LT	R & I Assembly			0.9	SM
Rear Doors									
17	I	288		Door Shell,Rear RT Aluminum	Repair			7.0*	SM
18	L	288		Door Shell,Rear RT	Refinish			2.3	RF
					1.9 Surface				
					0.4 Two-stage				
19	RI	331		Mldg,Rear Door Belt LT	R & I Assembly			0.1	SM
20	RI	309		Handle,Rear Door Otr LT	R & I Assembly			0.9	SM
Quarter And Rocker Panel									
21	L	202		Panel Assy,Body Side RT	Refinish			7.4	RF
					6.2 Surface				
					1.2 Two-stage				

21 Items

MC	Message
13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

OEM Parts					\$2,153.63	
Parts & Material Total						\$2,153.63
Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs		
Sheet Metal (SM)	\$55.00	8.0	20.5	28.5	\$1,567.50	
Mech/Elec (ME)	\$55.00					
Frame (FR)	\$55.00					
Refinish (RF)	\$100.00	22.5		22.5	\$2,250.00	
Labor Total				51.0 Hours		\$3,817.50
Gross Total						\$5,971.13
Net Total						\$5,971.13

Alternate Parts Y/06/00/00/06/06 Cumulative 06/00/00/06/06 Zip Code: 51501 Default
 OEM Part Prices DT 02/26/2025 03:33 PM EstimateID 1324128356152647680 QuoteID ****
 Rate Name Default

Audatex Estimating 8.2.054 ES 02/27/2025 08:38 AM REL 8.2.054 DT 01/01/2025

State Disclosure: Not Selected

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**4.2 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.
 ESTIMATE CALCULATED USING THE 2.5 HOUR MAXIMUM ALLOWANCE FOR TWO-STAGE REFINISH OF NON-FLEX, EXTERIOR SURFACES.**

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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