

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

May 5, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12th Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$5,423.25, subject to an audit of actual invoices. On March 21, 2025, Vehicle #305 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 4008  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

April 23, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #305 on March 21, 2025  
Department of Administrative Services  
Claim dated March 24, 2025  
AOS Claim ID: 4008

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,423.25, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: March 24, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#305 / Animal
Event Date	March 21, 2025
Summary	Vehicle 305 - struck a deer (Claim # TBD)
Amount Requested	\$5,423.25 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Manager  
ryan.betts1@iowa.gov  
515-281-8008



Risk, DAS &lt;das.risk@iowa.gov&gt;

---

**Fwd: Fw: Trp. Elwood #305 Vehicle Damage Notice**

1 message

**Risk, DAS** <das.risk@iowa.gov>

Mon, Mar 24, 2025 at 7:54 AM

To: Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;, TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;

Please accept this email as initial 24 hr notification for AON, vehicle 305 struck a deer on 3/21/2025. I will forward all information as soon as it is received.

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>**Department of  
Administrative Services**

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

----- Forwarded message -----

From: **Johnson Kevin** <[kjohnson@dps.state.ia.us](mailto:kjohnson@dps.state.ia.us)>

Date: Fri, Mar 21, 2025 at 6:13 PM

Subject: Fw: Trp. Elwood #305 Vehicle Damage Notice

To: **DAS.Risk@iowa.gov** <[das.risk@iowa.gov](mailto:das.risk@iowa.gov)>**Lieutenant Kevin Johnson** ✉ 📱**District Commander****Iowa State Patrol | District 3****2025 Hunt Ave | Council Bluffs, Iowa 51503****Office: 712-328-8001**[kjohnson@dps.state.ia.us](mailto:kjohnson@dps.state.ia.us)<https://dps.iowa.gov/><https://dpscareers.com/>

\*NOTICE\* This email message (including any file attachments transmitted with it) is for the sole use of the intended recipient(s) and may contain confidential and legally privileged information. Any unauthorized use or disclosure of this email by an unintended recipient is prohibited. If you have received this e-mail in error please notify the sender by return e-mail and destroy all copies of the original message. No representation is made that this email or any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

---

**From:** Schweitzberger Chad <[schweitz@dps.state.ia.us](mailto:schweitz@dps.state.ia.us)>  
**Sent:** Friday, March 21, 2025 6:07:11 PM  
**To:** vehicledamage <[vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us)>  
**Cc:** Johnson Kevin <[kjohnson@dps.state.ia.us](mailto:kjohnson@dps.state.ia.us)>  
**Subject:** Trp. Elwood #305 Vehicle Damage Notice

Trooper Elwood #305 struck a deer this morning causing damage to his patrol vehicle. We are still gathering all the necessary documentation, it will be submitted in full on Monday 3-24-25.

Respectfully,

**Sergeant Chad Schweitzberger ★ 333 ★**

Assistant District Commander

Iowa State Patrol District 3

2025 Hunt Ave.

Council Bluffs, IA 51503

Office: 712-328-8001

[schweitz@dps.state.ia.us](mailto:schweitz@dps.state.ia.us)



\*NOTICE\* This email message (including any file attachments transmitted with it) is for the sole use of the intended recipient(s) and may contain confidential and legally privileged information. Any unauthorized use or disclosure of this email by an unintended recipient is prohibited. If you have received this e-mail in error please notify the sender by return e-mail and destroy all copies of the original message. No representation is made that this email or any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.



## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *Vehicledamage*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

**\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

**STATE VEHICLE: (Mark if Act of Nature ☒ ) CASE #: 2025007082**

Date: <small>(Month/Day/Year)</small>	3/21/25	Time: <small>(Time plus a.m./p.m.)</small>	6:45 a.m.
Vehicle Plate #:	JJU471	Vehicle Mileage:	116,880
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2021 Chevy Tahoe 1GNSKLED0MR407244		
Assigned To:	Trp. Elwood	Badge #	305
Driven By:	Trp. Elwood	Badge #	305
Driver's Lic #:	108BB9663	Damage:	\$5423.25
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	N/A
Towed To:		Towing Cost:	\$0
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:	N/A		
Occupants: (Other than driver)	N/A		
Occupant(s) Wearing Seat Belt: (Yes/No)		Yes	

### OTHER INFORMATION:

Witnesses:	None
Accident Location: (Street/Hwy)	Hwy 34 MM 46 East
County:	Montgomery
Weather/Road Conditions:	Normal
<p>Narrative: On 3/21/2025, at approximately 06:45 hours, Trooper Elwood was traveling east bound on Hwy 34 near the 46 mile marker when several deer ran into the roadway from the north ditch and struck the driver's side of patrol vehicle. Trp. Elwood's vehicle sustained minor damage to the front driver's corner and the rear driver's side quarter panel. Trp. Elwood's vehicle is drivable.</p>	
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	Lt. Johnson #87
------------------------	-----------------

### VEHICLE #3:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		





## MEMORANDUM

**TO:** LT. JOHNSON #87  
**FROM:** Trooper Elwood #305  
**DATE:** March 21, 2025  
**SUBJECT:** Patrol Vehicle damage 116,880 miles

On 3/21/2025 at approximately 06:45 hours I (Trooper Elwood #305) was traveling east bound on Hwy 34 near the 46 mile marker when several deer ran into the roadway from the north ditch and struck the driver's side of my patrol vehicle. My vehicle sustained minor damage to the front driver's corner and the rear driver's side quarter panel.

All Makes Collision Center  
524 23rd Ave Council Bluffs, IA 51501  
Phone: (712) 256-3195

\*\*\* PRELIMINARY ESTIMATE \*\*\*

03/21/2025 01:10 PM

**Owner**

Owner: state of iowa

**Control Information**

File # : 305

Accounting # :

**Inspection**

Inspection Date: 03/21/2025 01:12 PM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License # :

**Repairer**

Repairer: ALL MAKES COLLISION

Address: 524 23rd ave

City State Zip: COUNCIL BLUFFS, IA 51501

Email: KARL.AAAUTO@LIVE.COM

Contact: KARL GETZSCHMAN

Work/Day: (712)256-3195

Cell: (712)355-0860

Work/Day:

Target Complete Date/Time:

Days To Repair: 12

**Vehicle**

OEM Part Price Quote ID: 144052988

2021 Chevrolet Tahoe Police 4 DR Wagon  
8cyl Gasoline 5.3  
10 Speed Automatic

Lic Expire:

Veh Insp# :

Condition:

Ext. Refinish: Two-Stage

VIN: 1GNSKLED0MR407244

Mileage Type: Actual

Code: U7445C

Int. Refinish: Two-Stage

**Options**

1st Row LCD Monitor(s)  
4-Wheel Drive  
Alarm System  
Auto Headlamp Control  
Auxiliary Battery  
Cargo Lamp  
Cruise Control  
Driver Information Sys  
Electronic Transfer Case  
Full Size Spare Tire  
Heated Power Mirrors  
Hi-Flow Air Cleaner  
Lighted Entry System

2nd Row Head Airbags  
AM/FM CD Player  
Anti-Lock Brakes  
Auto Locking Hubs (4WD)  
Black Grille  
Center Console  
Daytime Running Lights  
Dual Airbags  
Emergency S.O.S. System  
Halogen Headlights  
Heavy Duty Battery  
In-Vehicle WiFi  
Limited Slip Differential

3rd Row Head Airbags  
Air Conditioning  
Armrest(s)  
Auxiliary Audio Input  
Camper/Towing Package  
Color-Keyed Bumper(s)  
Digital Clock  
Dual Zone Auto A/C  
Extra HD Alternator  
Head Airbags  
Heavy Duty Cooling  
Intermittent Wipers  
MP3 Decoder

Navigation System	OnStar System	Overhead Console
Power Brakes	Power Door Locks	Power Drivers Seat
Power Steering	Power Windows	Privacy Glass
Pwr Accessory Outlet(s)	Pwr Folding Ext Mirrors	Rain-Sensing W/S Wipers
Rear Lip Spoiler	Rear View Camera	Rear Window Defroster
Rear Window Wiper/Washer	Reverse Sensing System	Side Airbags
Side Steps	Single Exhaust System	SiriusXM Satellite Radio
Skid Plates	Split Folding Rear Seat	Split Front Bench Seat
Stability Cntrl Suspensn	Steel Wheels	Strg Wheel Radio Control
Theft Deterrent System	Tilt Steering Wheel	Tinted Glass
Tire Pressure Monitor	Touch Screen Display	Traction Control System
Trailer Hitch	USB Audio Input(s)	Velour/Cloth Seats
Wireless Audio Streaming	Wireless Phone Connect	

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
Front Bumper									
1	E	1099		Cvr,Front Bumper Up	84790369 GM Part	\$649.47		0.3	SM
2	L	1099		Cvr,Front Bumper Up	Refinish			2.2	RF
					1.8 Surface				
					0.4 Two-stage				
3	E	21		Brkt,Front Bumper Mtg LT	85594225 GM Part	\$18.90		1.7	SM
Front End Panel And Lamps									
4	E	41		Headlamp Assy,Led LT	85123917 GM Part	\$1,049.95		0.2	SM
5	N	973		Headlamps Aim	Additional Labor			0.4	SM
Front Body And Windshield									
6	I	103		Fender,Front LT	Repair			6.5*	SM
7	L	103	13	Fender,Front LT	Refinish			3.5	RF
					2.4 Surface				
					0.6 Two-stage setup				
					0.5 Two-stage				
Quarter And Rocker Panel									
8	I	201		Panel Assy,Body Side LT	Repair			10.5*	SM
9	L	201		Panel Assy,Body Side LT	Refinish			7.3	RF
					6.1 Surface				
					1.2 Two-stage				
Rear Bumper									
10	E	566		Cover,Rear Bumper Up	87814042 GM Part	\$921.43		2.1	SM
11	L	566		Cover,Rear Bumper Up	Refinish			2.9	RF
					2.4 Surface				
					0.5 Two-stage				

11	Items								
		MC		Message					
		13		INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE					

Estimate Total & Entries

OEM Parts	\$2,639.75	
Parts & Material Total		\$2,639.75
Labor	Rate	Repair Hrs Total Hrs

Replace Hrs					
Sheet Metal (SM)	\$55.00	4.3	17.4	21.7	\$1,193.50
Mech/Elec (ME)	\$55.00				
Frame (FR)	\$55.00				
Refinish (RF)	\$100.00	15.9		15.9	\$1,590.00
Labor Total				37.6 Hours	\$2,783.50
Gross Total					\$5,423.25
Net Total					\$5,423.25

Alternate Parts Y/04/00/00/04/04 Cumulative 04/00/00/04/04 Zip Code: 51501 Default  
OEM Part Prices DT 03/21/2025 01:12 PM EstimateID 1332412754698444800 QuoteID 144052988  
Rate Name Default

Audatex Estimating 8.2.054 ES 03/21/2025 01:15 PM REL 8.2.054 DT 01/01/2025  
State Disclosure: Not Selected  
© 2025 Audatex North America, Inc.

3.2 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

Op Codes

- \* = User-Entered Value

NG = Replace NAGS

UE = Replace OE Surplus

EU = Replace Recycled

UM = Replace Reman/Rebuilt

UC = Replace Reconditioned

N = Additional Labor

IT = Partial Repair

P = Check
- ^ = Labor Matches System Assigned Rates

EC = Replace Economy

ET = Partial Replace Labor

TE = Partial Replace Price

L = Refinish

TT = Two-Tone

BR = Blend Refinish

CG = Chipguard

AA = Appearance Allowance
- E = Replace OEM

OE = Replace PXN OE Srpls

EP = Replace PXN

PM = Replace PXN Reman/Reblt

PC = Replace PXN Reconditioned

SB = Sublet Repair

I = Repair

RI = R & I Assembly

RP = Related Prior Damage



This report contains proprietary information of Audatex and may not be disclosed to any third party (other than the insured, claimant and others on a need to know basis in order to effectuate the claims process) without Audatex's prior written consent.

© 2025 Audatex North America, Inc.  
AUDATEX is a trademark owned by Audatex North America, Inc. All rights reserved.