

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

May 5, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$4,502.37, subject to an audit of actual invoices. On March 19, 2025, Vehicle #286 was damaged by a blizzard. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 4009
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

April 23, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Damages to Vehicle #286 During Blizzard on March 19, 2025
Department of Administrative Services
Claim dated March 20, 2025
AOS Claim ID: 4009

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,502.37, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: March 20, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#286 / Blizzard
Event Date	March 19, 2025
Summary	Vehicle 286 - damaged while working in Blizzard (Claim # 302726)
Amount Requested	\$4,502.37 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: Trooper Hardin Damage reports.

1 message

Risk, DAS <das.risk@iowa.gov>

Thu, Mar 20, 2025 at 2:34 PM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 286 was damaged working in a blizzard on 3/19/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Haas Kenneth** <haas@dps.state.ia.us>

Date: Thu, Mar 20, 2025 at 2:10 PM

Subject: Trooper Hardin Damage reports.

To: DAS.Risk@iowa.gov <das.risk@iowa.gov>, vehicledamage <vehicledamage@dps.state.ia.us>

Cc: Wesack Michael <wesack@dps.state.ia.us>, Gohlinghorst Daniel <gohlinghorst@dps.state.ia.us>, Rader Michael <rader@dps.state.ia.us>

All,

Please see the attached reports for Trooper Hardin's 10-50 and vehicle damage.

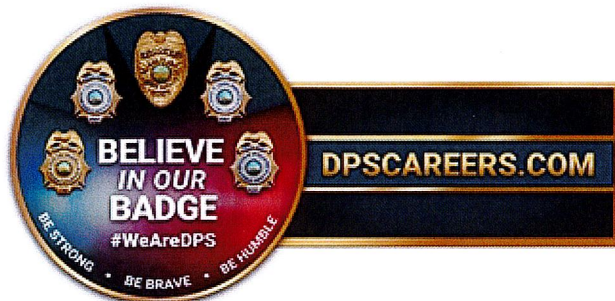
Respectfully,

#345

SGT Kenneth W. Haas ★345★

**Assistant District Commander,
Iowa State Patrol CMVU Area "B"**
217 E 7th St.

Des Moines IA. 50319
Phone: (712) 328-8001
Fax: (712) 328-1504



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9 attachments



Hardin 3-19-25 #1.jpg
63K



Hardin 3-19-25 #2.jpg
70K



Hardin 3-19-25 #3.jpg
64K



Hardin 3-19-25 #4.jpg
56K



Hardin 3-19-25 #5.jpg
62K



MARS_Unit_Report-2025006935.pdf
424K



Hardin vehicle damage 3-19-25 memorandum 03-19-25.docx
20K



Hardin 03-19-25 - STATE VEHICLE ACCIDENT_DAMAGE REPORT FORM.pdf
352K



Hardin 3-19-25 estimate.pdf
1647K



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature ☐) **CASE #:**

2025006935

Date: (Month/Day/Year)	03/19/2025	Time: (Time plus a.m./p.m.)	10:59 <input checked="" type="radio"/> a.m. <input type="radio"/> p.m.
Vehicle Plate #:	286	Vehicle Mileage:	84667
Vehicle Description: (Yr/Make/Model/ & Vin#)	2021 Chevy Tahoe VIN #1GNSKLED3MR255878		
Assigned To:	Trooper Hardin	Badge #	286
Driven By:	Trooper Hardin	Badge #	286
Driver's Lic #:	361AE480	Damage:	\$4,502.37
Vehicle Towed: (Yes / No)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	<input checked="" type="radio"/> Yes <input type="radio"/> No	Type of Vehicle: (Marked/Semi /Unmarked)	Marked <input type="checkbox"/>
Injured/Injuries:	NO		
Occupants: (Other than driver)	N/A		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$ 0	Seat Belt: (Yes / No)	<input type="radio"/> Yes <input checked="" type="radio"/> No
Injured/Injuries:	NO		
Occupants: (Other than driver)	NA		
Occupant(s) Wearing Seat Belt: (Yes/No)	<input type="radio"/> Yes <input type="radio"/> No		

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	73.50 mm I-29 SB		
County:	Harrison		<input type="button" value="v"/>
Weather/Road Conditions:	Ice and snow/ Blowing snow		
Narrative: Vehicle #1 was traveling south on I-29 towards I-880. While enroute, vehicle #1 lost control and entered the west side ditch. While entering the ditch, the passenger side of vehicle #1 hit the 73.50 mile marker post. Minimal damage was done to the post.			
Property Damage other than Vehicles:	Mile marker post		
Cost:	\$ 50.00		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Sgt. Haas #345
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	<input type="radio"/> Yes <input type="radio"/> No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)		<input type="radio"/> Yes <input type="radio"/> No	



MEMORANDUM

TO: CMVU LEADERSHIP

FROM: BRETT HARDIN 286

DATE: 03/19/2025

SUBJECT: On 3-19-25, at 10:53am, I Trooper Hardin was working a motorist assist at the I-29NB 75 Exit ramp. I was providing traffic control with DOT for a stalled semi truck tractor and trailer that was blocking the gate arm to shut down I-29NB. A call over the radio came out that ISP 55 had gotten into a crash with another vehicle on I-880EB. There were reported injuries on scene and somebody trapped under the vehicle. I was the closest car to the scene. I called over the radio that I would be enroute to ISP 55 crash scene. I started traveling south on I-29 towards I-880. While enroute, I lost control of my vehicle on the slush and snow covered road. I could not correct my vehicle and entered the west side ditch. While entering the ditch, the passenger side of my patrol vehicle hit the 73.50 mile marker post. This caused my passenger side mirror to come off and both of my passenger side door handles. There is also some scratches and dents sustained to the passenger side of my patrol vehicle. I was able to drive my patrol vehicle out of the ditch and onto the shoulder. I called in to State Radio dispatch that I had went into the ditch and that I had vehicle damage. I then continued to the scene of ISP 55's crash scene to assist.

All Makes Collision Center
524 23rd Ave Council Bluffs, IA 51501
Phone: (712) 256-3195

*** PRELIMINARY ESTIMATE ***

03/20/2025 07:27 AM

Owner

Owner: state of iowa

Control Information

File # : 286

Accounting # :

Inspection

Inspection Date: 03/20/2025 07:40 AM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License # :

Repairer

Repairer: ALL MAKES COLLISION

Address: 524 23rd ave

City State Zip: COUNCIL BLUFFS, IA 51501

Email: KARL.AAAUTO@LIVE.COM

Contact: KARL GETZSCHMAN

Work/Day: (712)256-3195

Cell: (712)355-0860

Work/Day:

Target Complete Date/Time:

Days To Repair: 14

Vehicle

OEM Part Price Quote ID: 144011202

2021 Chevrolet Tahoe Police 4 DR Wagon
8cyl Gasoline 5.3
10 Speed Automatic

Lic Expire:

Veh Insp# :

Condition:

Ext. Refinish: Two-Stage

VIN: 1GNSKLED3MR255878

Mileage Type: Actual

Code: U7445C

Int. Refinish: Two-Stage

Options

1st Row LCD Monitor(s)
4-Wheel Drive
Alarm System
Auto Headlamp Control
Auxiliary Battery
Cargo Lamp
Cruise Control
Driver Information Sys
Electronic Transfer Case
Full Size Spare Tire
Heated Power Mirrors
Hi-Flow Air Cleaner
Lighted Entry System

2nd Row Head Airbags
AM/FM CD Player
Anti-Lock Brakes
Auto Locking Hubs (4WD)
Black Grille
Center Console
Daytime Running Lights
Dual Airbags
Emergency S.O.S. System
Halogen Headlights
Heavy Duty Battery
In-Vehicle WiFi
Limited Slip Differential

3rd Row Head Airbags
Air Conditioning
Armrest(s)
Auxiliary Audio Input
Camper/Towing Package
Color-Keyed Bumper(s)
Digital Clock
Dual Zone Auto A/C
Extra HD Alternator
Head Airbags
Heavy Duty Cooling
Intermittent Wipers
MP3 Decoder

Navigation System	OnStar System	Overhead Console
Power Brakes	Power Door Locks	Power Drivers Seat
Power Steering	Power Windows	Privacy Glass
Pwr Accessory Outlet(s)	Pwr Folding Ext Mirrors	Rain-Sensing W/S Wipers
Rear Lip Spoiler	Rear View Camera	Rear Window Defroster
Rear Window Wiper/Washer	Reverse Sensing System	Side Airbags
Side Steps	Single Exhaust System	SiriusXM Satellite Radio
Skid Plates	Split Folding Rear Seat	Split Front Bench Seat
Stability Cntrl Suspensn	Steel Wheels	Strg Wheel Radio Control
Theft Deterrent System	Tilt Steering Wheel	Tinted Glass
Tire Pressure Monitor	Touch Screen Display	Traction Control System
Trailer Hitch	USB Audio Input(s)	Velour/Cloth Seats
Wireless Audio Streaming	Wireless Phone Connect	

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
Front Doors									
1	I	208		Door Shell,Front RT	Repair			5.5*	SM
				Aluminum					
2	L	208		Door Shell,Front RT	Refinish			3.1	RF
					2.6 Surface				
					0.5 Two-stage				
3	E	268		Mldg,Front Door Belt RT	84844388 GM Part	\$59.65		0.1	SM
4	E	230	01	Housing,Mirror Outer RT	84787930 GM Part	\$481.12		0.4	SM
5	E	256		Cover,Frt Door Mirror RT	84642822 GM Part	\$59.08		0.1	SM
6	L	256		Cover,Frt Door Mirror RT	Refinish			0.4	RF
					0.3 Surface				
					0.1 Two-stage				
7	E	228		Handle,Front Door Otr RT	84462077 GM Part	\$22.72		0.6	SM
8	E	270		Cover,Frt Door Handle RT	84496193 GM Part	\$16.77		INC	SM
9	L	270		Cover,Frt Door Handle RT	Refinish			0.4	RF
					0.3 Surface				
					0.1 Two-stage				
10	E	1394		Supt,Frt Door Handle RT	13550990 GM Part	\$36.15		0.9	SM
Rear Doors									
11	I	288		Door Shell,Rear RT	Repair			8.5*	SM
				Aluminum					
12	L	288		Door Shell,Rear RT	Refinish			2.3	RF
					1.9 Surface				
					0.4 Two-stage				
13	E	332		Mldg,Rear Door Belt RT	85590193 GM Part	\$22.47		0.1	SM
14	E	336		Cover,RR Door Handle RT	84496193 GM Part	\$16.77		INC	SM
15	E	310		Handle,Rear Door Otr RT	84462077 GM Part	\$22.72		0.7	SM
16	E	1392		Supt,RR Door Handle RT	13550992 GM Part	\$36.82		0.6	SM
Quarter And Rocker Panel									
17	I	202		Panel Assy,Body Side RT	Repair			11.5*	SM
18	L	202	13	Panel Assy,Body Side RT	Refinish			8.3	RF
					6.4 Surface				
					0.6 Two-stage setup				
					1.3 Two-stage				
Rear Bumper									
19	N	566		Rear Bumper Cover R&I	Additional Labor			INC	SM

Rear Body, Lamps And Floor Pan

20	E	534	Taillamp Assembly RT	84849417 GM Part	\$628.10	1.0	SM
20	Items						
			MC	Message			
			01	CALL DEALER FOR EXACT PART # / PRICE			
			13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE			

Estimate Total & Entries

OEM Parts				\$1,402.37	
Parts & Material Total					\$1,402.37
Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$55.00	4.5	25.5	30.0	\$1,650.00
Mech/Elec (ME)	\$55.00				
Frame (FR)	\$55.00				
Refinish (RF)	\$100.00	14.5		14.5	\$1,450.00
Labor Total				44.5 Hours	\$3,100.00
Gross Total					\$4,502.37
Net Total					\$4,502.37

Alternate Parts Y/11/00/00/11/11 Cumulative 11/00/00/11/11 Zip Code: 51501 Default
OEM Part Prices DT 03/20/2025 07:28 AM EstimateID 1331963723480309760 QuoteID 144011202
Rate Name Default

Audatex Estimating 8.2.054 ES 03/20/2025 11:57 AM REL 8.2.054 DT 01/01/2025
State Disclosure: Not Selected
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3.0 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG= Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM= Replace PXN Reman/Reblt
UM= Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG= Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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