

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

May 5, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12th Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$5,101.92, subject to an audit of actual invoices. On February 12, 2025, Vehicle #244 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3985  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

April 23, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #244 on February 12, 2025  
Department of Administrative Services  
Claim dated February 18, 2025  
AOS Claim ID: 3985

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,101.92, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



**Department of  
Administrative Services**

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: February 18, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#244 / Deer
Event Date	February 12, 2025
Summary	Vehicle 244 - struck a deer (Claim # 300481)
Amount Requested	\$5,101.92 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts  
DAS Fleet Risk Manager  
ryan.betts1@iowa.gov  
515-281-8008



Risk, DAS &lt;das.risk@iowa.gov&gt;

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**RE: 244 VEHICLE DAMAGE FROM DEER**

1 message

**Tammy Hollingsworth** <Tammy.Hollingsworth@aos.iowa.gov>

Thu, Feb 13, 2025 at 11:48 AM

To: "Risk, DAS" &lt;das.risk@iowa.gov&gt;, TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;

Notification of 29C.20 Damages Received – AOS Claim #3985

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**From:** [ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov) <[ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov)> **On Behalf Of** Risk, DAS**Sent:** Thursday, February 13, 2025 8:06 AM**To:** Tammy Hollingsworth <[Tammy.Hollingsworth@AOS.IOWA.GOV](mailto:Tammy.Hollingsworth@AOS.IOWA.GOV)>; TOS ExecutiveCouncil <[executivecouncil@tos.iowa.gov](mailto:executivecouncil@tos.iowa.gov)>**Subject:** Fwd: 244 VEHICLE DAMAGE FROM DEER

CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please accept this email as initial 24 hr notification for AON, vehicle 244 struck a deer on 2/12/2025. I will forward all information as soon as it is received.

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>**Department of  
Administrative Services**

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

----- Forwarded message -----

From: **Saldivar David** <[saldivar@dps.state.ia.us](mailto:saldivar@dps.state.ia.us)>

Date: Wed, Feb 12, 2025 at 6:51 PM

Subject: 244 VEHICLE DAMAGE FROM DEER

To: vehicledamage <[vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us)>, [das.risk@iowa.gov](mailto:das.risk@iowa.gov) <[das.risk@iowa.gov](mailto:das.risk@iowa.gov)>

Cc: post12sup <[post12sup@dps.state.ia.us](mailto:post12sup@dps.state.ia.us)>, Guill Bryan <[guill@dps.state.ia.us](mailto:guill@dps.state.ia.us)>

All,

Trooper McNally Travis 244 hit a deer with his squad car. Working on damage report, and memo. Will have estimate done on Friday when he comes out for court. We will forward info ASAP.

Sergeant David Saldivar **281**

Iowa State Patrol / District 12

22365 20<sup>th</sup> Avenue

Stockton, Iowa, 52769

Office: 563-284-9501

Cell: 515-218-5424

Fax: 563-284-9504

Email: [Saldivar@dps.state.ia.us](mailto:Saldivar@dps.state.ia.us).



This email message and its attachments may contain confidential information that is exempt from disclosure under Iowa Code chapters 22, 139A, and other applicable law. Confidential information is for the sole use of the intended recipient. If you believe that you have received this transmission in error, please reply to the sender, and then delete all copies of this message and any attachments. If you are not the intended recipient, you are hereby notified that any review, use, retention, dissemination, distribution, or copying of this message may be prohibited by law.





## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

**\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

**STATE VEHICLE: (Mark if Act of Nature ☐ ) CASE #: 2025001647**

Date: <small>(Month/Day/Year)</small>	02/12/2025	Time: <small>(Time plus a.m./p.m.)</small>	6:15 PM
Vehicle Plate #:	JRV510	Vehicle Mileage:	23355
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2023 CHEV. TAHOE VIN# 1GNSKLED5PR431401		
Assigned To:	Trp. McNally	Badge #	244
Driven By:	Trp. McNally	Badge #	244
Driver's Lic #:	773YY9648	Damage:	\$5101.92
Vehicle Towed: <small>(Yes / No)</small>	NO	Towed By:	N/A
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Unmarked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	N/A		

### VEHICLE #2:

DL #:	State:
Vehicle Lic. #	State:
Driver's Name:	
Driver's Address:	
Owner's Name:	
Owner's Address:	

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

### OTHER INFORMATION:

Witnesses:	N/A
Accident Location: (Street/Hwy)	IA 64 E Hwy 38 North
County:	Jones
Weather/Road Conditions:	Snowing / Snow Covered
<p>2/12/2025 at or about 6:15PM Trp. McNally was traveling west on State Highway 64 near the intersection with State Highway 38 North when a deer entered the roadway from the south. As a result, his vehicle collided with the deer.</p>	
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A

Investigating Officer:	Sgt. Saldivar, David #281
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### VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			



Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



## DURANT COLLISION REPAIR

durantcollision@iowatelecom.net  
1303 5th St, P O Box 638, DURANT, IA 52747  
Phone: (563) 785-6353  
FAX: (563) 785-6659

Workfile ID: 8cf90d8d  
Federal ID: 202958038  
State ID: 116006756

### Preliminary Estimate

**Customer: IOWA STATE PATROL**

Written By: Craig Moeller

Insured: IOWA STATE PATROL  
Type of Loss:  
Point of Impact: 12 Front

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 4

**Owner:**  
IOWA STATE PATROL  
22365 20TH Ave  
Stockton, IA 52769  
(563) 284-9501 Day

**Inspection Location:**  
DURANT COLLISION REPAIR  
1303 5th St  
P O Box 638  
DURANT, IA 52747  
Repair Facility  
(563) 785-6353 Business

**Insurance Company:**

### VEHICLE

2023 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection STERKING GRAY METALL

VIN: 1GNSKLED5PR431401	Interior Color:	Mileage In: 23,454	Vehicle Out:
License: JRV510	Exterior Color: STERKING GRAY	Mileage Out:	
State: IA	Production Date: 6/2023	Condition: Good	Job #:

#### TRANSMISSION

Automatic Transmission  
4 Wheel Drive

#### POWER

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors  
Power Driver Seat  
Power Passenger Seat

#### DECOR

Dual Mirrors  
Privacy Glass  
Console/Storage

#### CONVENIENCE

Air Conditioning

Intermittent Wipers

Tilt Wheel

Cruise Control

Rear Defogger

Keyless Entry

Alarm

Message Center

Steering Wheel Touch Controls

Rear Window Wiper

Telescopic Wheel

Climate Control

Dual Air Condition

Backup Camera

Parking Sensors

#### RADIO

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

#### SAFETY

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Traction Control

Stability Control

Front Side Impact Air Bags

Head/Curtain Air Bags

Communications System

Hands Free Device

Xenon or L.E.D. Headlamps

Positraction

Lane Departure Warning

#### ROOF

Luggage/Roof Rack

#### SEATS

Cloth Seats

3rd Row Seat

#### WHEELS

Aluminum/Alloy Wheels

#### PAINT

Clear Coat Paint

#### TRUCK

Trailer Hitch

Trailer Package

Running Boards/Side Steps

Get live updates at [www.carwise.com/e/4ZRRnm](http://www.carwise.com/e/4ZRRnm)

# Preliminary Estimate

## Customer: IOWA STATE PATROL

2023 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection STERKING GRAY METALL

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER &amp; GRILLE</b>					
2		Repl License bracket	84699402	1	42.10	0.2	
3	* <>	Rpr Bumper cover				<u>2.0</u>	2.6
4		Add for Clear Coat					1.0
5	** <>	Repl A/M CAPA Lower cover	87813942	1	640.00	0.4	1.8
6		Overlap Major Non-Adj. Panel					-0.2
7		Add for Clear Coat					0.3
8		Repl Stiffener	84664455	1	240.72	0.4	
9		Repl Grille assy LS, COMMERCIAL	85633891	1	702.48	0.4	
10	#	Add for lights in grille		1		1.5	
11		<b>FRONT PANELS</b>					
12	*	Repl Front panel	85006243	1	<u>239.02</u>	0.5	
13		<b>FRONT LAMPS</b>					
14	*	Repl RT Headlamp assy	85035241	1	<u>941.40</u>	0.5	
15		Aim headlamps				0.5	
16	*	Repl LT Headlamp assy	85035240	1	<u>921.18</u>	0.5	
17		<b>RADIATOR SUPPORT</b>					
18	*	Repl RT H'lamp bracket	84278033	1	45.00	0.1	<u>0.3</u>
19	*	Repl LT H'lamp bracket	84278032	1	40.72	0.1	<u>0.3</u>
20	**	A/M ***** ADD-ONS *****		1			
21	#	Repl Cover Car		1	10.00		
22	#	Repl Corrosion protection primer		1	10.00		
23		<b>VEHICLE DIAGNOSTICS</b>					
24	*	Pre-repair scan		1	m	<u>0.5</u> M	
25	*	Post-repair scan		1	m	<u>0.5</u> M	
<b>SUBTOTALS</b>					<b>3,832.62</b>	<b>8.1</b>	<b>6.1</b>

## ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,832.62
Body Labor	7.1 hrs @	\$ 68.00 /hr	482.80
Paint Labor	6.1 hrs @	\$ 115.00 /hr	701.50
Mechanical Labor	1.0 hrs @	\$ 85.00 /hr	85.00
Subtotal			5,101.92
<b>Grand Total</b>			<b>5,101.92</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>5,101.92</b>

MyPriceLink Estimate ID / Quote ID:

1320860405668519936 / 143364278

## Preliminary Estimate

### Customer: IOWA STATE PATROL

2023 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection STERKING GRAY METALL

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GC21, CCC Data Date 02/10/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

#### SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

#### SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

#### OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

## Preliminary Estimate

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### Customer: IOWA STATE PATROL

2023 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection STERLING GRAY METALL

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

## Preliminary Estimate

### Customer: IOWA STATE PATROL

2023 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection STERKING GRAY METALL

### PARTS SUPPLIER LIST

Line	Supplier	Description	Price
5	Keystone, Inc 4725 44TH STREET MOLINE IL 61265 (309) 517-2450	#GM1015167C A/M CAPA Lower cover Quote: 2864908316 Expires: 04/03/25	\$ 640.00



## Preliminary Estimate

### Customer: IOWA STATE PATROL

2023 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection STERKING GRAY METALL

### ALTERNATE PARTS USAGE

2023 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection STERKING GRAY METALL

VIN: 1GNSKLED5PR431401 Interior Color: Mileage In: 23,454 Vehicle Out:  
License: JRV510 Exterior Color: STERKING GRAY Mileage Out:  
State: IA Production Date: 6/2023 Condition: Good Job #:

Alternate Part Type	Selection Method	# Of Times Notified Of Available Parts	# Of Parts Selected
Aftermarket	Automatically List	1	2
Optional OEM	Automatically List	0	0
Reconditioned	Automatically List	0	0
Recycled	N/A	0	0

# DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747

Phone: (563) 785-6353, Fax: (563) 785-6659

## Image Report

Owner:	IOWA STATE	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2023	Color:	STERKING GRAY	License Plate:	JRV510	Production Date:	6/2023
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	23,454
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GNSKLED5PR431401	Condition:	Good



2/17/2025

Comments:



2/17/2025

Comments: VINTAG



2/17/2025

Comments: MILEAGE 23,454



2/17/2025

Comments: LR



2/17/2025

Comments: REART



2/17/2025

Comments: RR



**DURANT COLLISION REPAIR**  
1303 5th St, P O Box 638, DURANT, IA 52747  
Phone: (563) 785-6353, Fax: (563) 785-6659

**Image Report**

Owner:	IOWA STATE	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2023	Color:	STERKING GRAY	License Plate:	JRV510	Production Date:	6/2023
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	23,454
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GNSKLED5PR431401	Condition:	Good



2/17/2025  
Comments: RF



2/17/2025  
Comments: LF



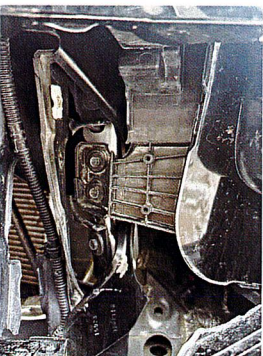
2/17/2025  
Comments: FRONT



2/17/2025  
Comments: LOWER BUMPER



2/17/2025  
Comments: LICENSE BRACKET



2/17/2025  
Comments: LT HEADLAMP  
replace hlamp bracket behind hlmap mounbt point



**DURANT COLLISION REPAIR**  
1303 5th St, P O Box 638, DURANT, IA 52747  
Phone: (563) 785-6353, Fax: (563) 785-6659

**Image Report**

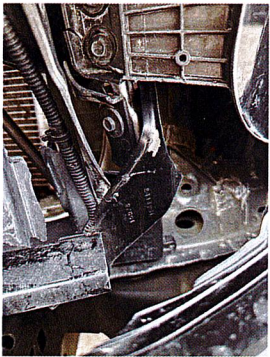
Owner:	IOWA STATE	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2023	Color:	STERKING GRAY	License Plate:	JRV510	Production Date:	6/2023
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	23,454
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GNSKLED5PR431401	Condition:	Good



2/17/2025  
Comments: FRONT PANEL



2/17/2025  
Comments: STIFFENER



2/17/2025  
Comments: STIFFENER



2/17/2025  
Comments: RT HEADLAMP  
Replace hlamp bracket behing hlamp mount point



2/17/2025  
Comments: replace lower cover



2/17/2025  
Comments: REPAIR UPPER COVER