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HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
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HON. ROB SAND
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HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

May 5, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Board of Regents – University of Iowa request for an emergency allocation in the amount of \$17,707.92, subject to an audit of actual invoices. On December 16, 2024, a roof leak caused water damages to Theatre Building. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents, State of Iowa
Camille Walters Gott, Risk Management Administrator, University of Iowa
Andrea Anania, Board of Regents
Aimee Claeys, Board of Regents
Heather Hackbarth, Department of Management
Matt Bender, Department of Management

AOS Claim # 3965
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

April 28, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Water Damages to Theatre Building due to Roof Leak on December 16, 2024
University of Iowa – Board of Regents
Claim dated March 27, 2025
AOS Claim ID: 3965

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the University of Iowa – Board of Regents is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$17,707.92 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Camille Walters Gott, Risk Management Claims Manager, University of Iowa
John Nash, Director of Facilities, Board of Regents
Heather Hackbarth, Department of Management



Business Services

Risk Management, Insurance and Loss Prevention

University of Iowa
202 Plaza Centre One
Iowa City, Iowa 52242-2501
319-335-0010
Fax 319-353-1893

March 27, 2025

Executive Council of Iowa
Office of Treasurer of State
State Capitol Building
Des Moines, IA 50319

Re: University of Iowa – Theatre Building Roof Leak – Preliminary Loss Report (12/16/2024) – AOS Claim #3965

Dear Executive Council,

On December 16, 2024, a roof leak occurred at the Theatre Building located at 200 North Riverside Drive, Iowa City, Iowa. The roof leak caused damage to the Mabie Theater stage floor and to the stage hoist motor.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for repair/replacement of the damaged building components and equipment. Our estimated damage is approximately **\$17,707.92**. A Formal Loss Report will be provided with supporting invoice and payment documentation.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters Gott
Risk Management Claims Manager

cc: Tammy Hollingsworth
John Nash
Debby Zumbach
Josey Bathke

From: [Walters Gott, Camille S](#)
To: executivecouncil@tos.iowa.gov; [Tammy Hollingsworth](#); [John Nash \(john.nash@iowaregents.edu\)](mailto:john.nash@iowaregents.edu)
Cc: [Bathke, Josey](#); [Zumbach, Debby J](#)
Subject: University of Iowa Theatre Building - Property Loss Notice
Date: Monday, December 16, 2024 1:48:00 PM
Attachments: [image001.png](#)
[Univ of Iowa Theatre Bldg Roof Leak 12-15-2024.pdf](#)

Hello,

Risk Management was notified on 12/16/2024 of an incident at the Theatre Building, located at 200 North Riverside Drive, Iowa City, Iowa. On 12/16/2024, it was discovered that a roof leak occurred over the weekend, impacting the Mabie Theatre causing water damage to the stage area and stage equipment. The incident is being investigated further but estimated damages may potentially exceed \$5,000. Attached are some incident photos.

A preliminary loss report will be submitted when detailed damage estimates are available.

Please feel free to contact me with any questions or concerns.

Thank you

Camille Walters Gott

Claims Manager, Risk Management Insurance and Loss Prevention
202 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242
Office: 319-335-5357
<https://riskmanagement.fo.uiowa.edu/>

IOWA



Department of Risk Management
Insurance & Loss Prevention
202 Plaza Centre One (PCO)
Iowa City, IA 52242-2500
Phone 319-335-0010

General Fund Property 29C:20 Cost Estimate - Theatre Building Roof Leak

Building:	Theatre Building				Date of Loss:	12/16/2024	
Department:	Facilities Management and CLAS Performing Arts				Completed by:	Camille Walters Gott	
					UI Claim #:	PR-22522-SUI	
					AOS 29C:20 Claim #:	#3965	
Category	Reference #	Vendor	PO	Voucher	Cost Estimate		
Building	1B Prelim	Dryspace	C000581016	85152456	\$	344.16	
Building	2B Prelim	UI Performing Arts Store	N/A	Inv 2491	\$	89.76	
Building Estimate					\$	433.92	
Category	Reference #	Vendor	PO	Voucher	Cost Estimate		
Equipment	3E Prelim	Tiffin Scenic Studios	1003177923	Pending	\$	13,049.00	
Equipment	4E Prelim	Tiffin Scenic Studios	1003159903	Pending	\$	4,225.00	
Equipment Estimate					\$	17,274.00	
ESTIMATE TOTAL					\$	17,707.92	

Dryspace, Inc.
 707 66th Ave SW
 Cedar Rapids, IA 52404

Invoice

Date	Invoice #
12/31/2024	42827

Bill To
 University Of Iowa
 Payment Processing Center
 PO Box 14409
 Des Moines, Iowa 50306 3409

P.O. No.	Terms	Due Date	W.O. #	Project
C000581016	NET 10 Days	1/10/2025		
Description	Qty	Rate	Amount	
25-821266-003 Theater Building				
12/18/2024- Leak investigation of the Mabie Theater. Inspected leak area and made repairs to a hole up slope from the leak.				
University Regular Hours Foreman	2.25	70.00	157.50	
University Regular Hours Journeyman	2.25	70.00	157.50	
Materials		29.16	29.16	
			Total	\$344.16
			Payments/Credits	\$0.00
			Balance Due	\$344.16

University of Iowa, PAPA Stores
2326 Hancher Auditorium
Iowa City, IA 52242
319-335-1153 Fax: 319-335-2637
Theatre Stores
Dance/Opera Stores

Invoice #: 2491
Invoice Date: 3/3/2025
Page: 1
Customer #: 1137

2B Prelim - Page 1 of 1

Ship To:
Mabie Water Damage Motor Repair, 050-52571000-550-00004-10

Bill To:
Mabie Water Damage Motor Repair, 050-52571000-550-00004-10

Phone:	Cust PO:		Terms:	
Reference:	Ship Via:		Salesperson:	
Stock Code	Description	Quantity	Price	Extended
UTS0451	1/4" Duron Hardboard 4x8	3.00	29.92	89.76

SubTotal:	89.76
Tax:	0.00
Shipping:	0.00
Total:	89.76
Paid:	0.00
Balance:	89.76



January 7, 2025

Mr. Rob Durham, Technical Director
University of Iowa
Theatre Department
robert-durham@uiowa.edu

RE: Hoist Inspection (Leaking Roof) Repairs

Rob,

Please find the following quote for the recommended repairs from the ETC inspection due to the leaking roof.

Tiffin Scenic Studios, Inc. will provide the following repairs,

- Replace the EXO VS1200S Motor Starter Box
- Replace the Prodigy EXO Control Cable Connector Assembly
- Clean JST connectors and 9 pin brake connector with electronics cleaner
- Clean off the water stains in the hoist so if this happens again it will be obvious
- Two-point calibration after parts have been replaced
- Test hoist for complete functionality

The cost for the above is \$13,049.00. This price does not include any applicable state or local taxes.

I have talked with the ETC factory, and they believe they can get this turned around fairly quickly. The connector assembly is in stock, waiting for lead time on the motor starter box. As soon as I hear more, I will let you know about the lead times.

Let me know if you have any questions or require any additional information.

TIFFIN SCENIC STUDIOS, INC.

Ryan H. Brookes

Ryan H. Brookes
Senior Associate | ETCP Certified Rigger



Manufacturing the safest theatrical rigging and drapery since 1901

December 17, 2024

Mr. Rob Durham, Technical Director
University of Iowa
Theatre Department
robert-durham@uiowa.edu

RE: Hoist Inspection (Leaking Roof)

Rob,

Please find the following quote as requested.

ETC will diagnose and test the hoist that has water damage. We will provide you with a written report explaining conditions observed and our recommendations for repair, if required.

The cost for diagnosing and testing the hoist is \$4,225.00.

Let me know if you have any questions or require any additional information.

TIFFIN SCENIC STUDIOS, INC.

Ryan H. Brookes

Ryan H. Brookes
Senior Associate | ETCP Certified Rigger