

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

October 7, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,053.95, subject to an audit of actual invoices. On July 31, 2024, Vehicle #31 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

A handwritten signature in cursive script that reads "Kristi Onstot".

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3894
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

September 20, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #31 on July 31, 2024
Department of Administrative Services
Claim dated August 7, 2024
AOS Claim ID: 3894

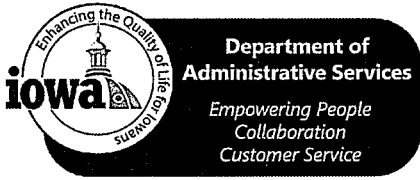
In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,053.95, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

Date: August 7, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#31/Deer
Event Date	July 31, 2024
Summary	Vehicle 31 (286896)
Amount Requested	\$3,053.95 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
mariah.fucaloro@iowa.gov
515-414-6582



AOS 3894

Risk, DAS <das.risk@iowa.gov>

9C20

message

Risk, DAS <das.risk@iowa.gov>

Wed, Jul 31, 2024 at 2:37 PM

From: TOS Executive Council <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, Karl Bubser <karl.bubser@iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 31 struck a deer on 7/31/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #:2024019458

Date: <small>(Month/Day/Year)</small>	07/31/24	Time: <small>(Time plus a.m./p.m.)</small>	7:00 a.m.
Vehicle Plate #:	31	Vehicle Mileage:	125,640
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2020 Dodge Charger VIN:2C3CDXKT4LH130451		
Assigned To:	Trp. Ludson Anderson	Badge #	31
Driven By:	Parked	Badge #	N/A
Driver's Lic #:	893RR6318	Damage:	\$TBD
Vehicle Towed: <small>(Yes / No)</small>	N/A	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$N/A
Seat Belt: <small>(Yes / No)</small>	N/A	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	N/A		
Occupants: <small>(Other than driver)</small>	N/A		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:	N/A
Accident Location: (Street/Hwy)	2437 Peach Avenue Fairfield, Ia. 52556
County:	Jefferson
Weather/Road Conditions:	Damaging storm with hail
Trooper Anderson #31 received hail damage to his patrol vehicle after a severe storm moved through the area. Vehicle was parked at his residence.	
Property Damage other than Vehicles:	None
Cost:	N/A
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A

Investigating Officer:	Sgt. Morey #431
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			



MEMORANDUM

TO: Sgt. Morey #431

FROM: Trooper Lundon Anderson #31

DATE: August 3rd, 2024

SUBJECT: Hail Damage

On Wednesday July 31st at approximately 7:00 a.m. I noted hail damage to my patrol car hood. This happened after a severe storm passed through earlier in the morning.



COPELAND AUTO BODY, INC.

estimates@copelandautobody.com
506 E 2nd St, P.O. Box 109, Hedrick, IA 52563
Phone: (641) 653-2140
FAX: (641) 653-4301

Workfile ID: 6ddbb164
PartsShare: 85pKZN
Federal ID: 42-1488559

Preliminary Estimate

Customer: State Of Iowa

Written By: Brandon Petrehn
Adjuster: White, Alex

Insured: State Of Iowa
Type of Loss: Other
Point of Impact: 27 Hail

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
State Of Iowa
109 SE 13th St
Des Moines, IA 50319-9018
(319) 530-3251 Cell

Inspection Location:
COPELAND AUTO BODY, INC.
506 E 2nd St
P.O. Box 109
Hedrick, IA 52563
Repair Facility
(641) 653-2140 Business

Insurance Company:
Creative Risk

VEHICLE

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Silver

VIN: 2C3CDXKT4LH130451 Interior Color: Black Mileage In: 126,302 Vehicle Out:
License: 31 Exterior Color: Silver Mileage Out:
State: IA Production Date: 2/2020 Condition: Good Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
California Emissions

Get live updates at www.carwise.com/e/4Rq7ES

Preliminary Estimate

Customer: State Of Iowa

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Silver

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		HOOD					
2	*	Rpr Hood (ALU) Note: Paint required from debris damage during storm				2.0	3.0
3		Add for Clear Coat					1.2
4	#	PDR Hood (ALU) +25% Note: 25% Markup Aluminum Panel		1	562.50 T		
5	#	PDR Oversized Dents 1.5-2.5 \$40 EA Number 5 items		1	200.00 T		
6		R&I R&I hood assy				0.6	
7		R&I Insulator				0.3	
8		FENDER					
9	*	PDR LT Fender w/o wide body Note: PDR 1 half		1	200.00 T		
10	#	PDR Oversized Dents 1.5-2.5 \$40 EA Number 1 item		1	40.00 T		
11		R&I LT Fender liner 3.6, 5.7 liter				0.3	
12		ROOF					
13	#	PDR RT Outer Upper Roof Rail Nickel Size Dents 1-5 Note: Base 25% Markup built into roof rail pricing.		1	175.00 T		
14		FRONT DOOR					
15	*	PDR LT Door shell (HSS) +35% Note: PDR 1 quarter 25% Markup Double Panel/Glue Pull HIGH STRENGTH STEEL 10% MU		1	202.50 T		
16	*	PDR RT Door shell (HSS) +35% Note: PDR 2 quarter 25% Markup Double Panel/Glue Pull HIGH STRENGTH STEEL 10% MU		1	202.50 T		
17		REAR DOOR					
18	*	PDR LT Door shell w/o wide body (HSS) +35% Note: PDR 1 dime 25% Markup Double Panel/Glue Pull HIGH STRENGTH STEEL 10% MU		1	101.25 T		
19	*	PDR RT Door shell w/o wide body (HSS) +35% Note: PDR 1 dime 25% Markup Double Panel/Glue Pull HIGH STRENGTH STEEL 10% MU		1	101.25 T		
20		QUARTER PANEL					
21	*	PDR LT Quarter panel w/o wide body Note: PDR 1 dime		1	75.00 T		
22	*	PDR RT Quarter panel w/o wide body +25%		1	125.00 T		

Preliminary Estimate

Customer: State Of Iowa

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Silver

Note: PDR 1 nickel
25% Markup Double Panel/Glue Pull

23	REAR LAMPS					
24		R&I	RT Tail lamp assy			0.3
25	#	PDR	Corrosion Protection	1	30.00	T
26	#	PDR	Glue pull material	1	10.00	T
27	VEHICLE DIAGNOSTICS					
28	*		Pre-repair scan	1	60.00	m 0.5 M
29	*		Post-repair scan	1	129.95	m 0.5 M
SUBTOTALS					2,214.95	4.5 4.2

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			189.95
Body Labor	3.5 hrs @	\$ 70.00 /hr	245.00
Paint Labor	4.2 hrs @	\$ 120.00 /hr	504.00
Mechanical Labor	1.0 hrs @	\$ 90.00 /hr	90.00
PDR			2,025.00
Subtotal			3,053.95
Grand Total			3,053.95
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			3,053.95

ATTENTION: WHEELS NEED TO BE RE-TORQUED WITHIN 100 MILES. FAILURE TO DO SO MAY RESULT IN FURTHER DAMAGE!

Customer: State Of Iowa

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Silver

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 08/01/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.