



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

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Rob Sand  
Auditor of State

February 11, 2022

Victoria Newton  
Executive Council  
LOCAL

Subject: Damages to Vehicle #55 due to deer on September 23, 2021  
Department of Public Safety – Iowa State Patrol  
Claim dated October 5, 2021  
AOS Claim ID: 2208

The Department's request included a vendor invoice for vehicle damage inspection costs of \$535.96, which are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. These costs will be deducted from the request. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request	\$	5,858.87
Excluded vehicle damage inspection costs		<u>(535.96)</u>
Revised request	\$	<u>5,322.91</u>
Executive Council Allocation	\$	5,322.91
Less:		
Previous payments	\$	0.00
This payment		<u>5,322.91</u>
Total	\$	<u>5,322.91</u>
Remaining Executive Council allocation	\$	<u>0.00</u>

As requested by the Department, we recommend that reimbursement be made to the Department of Administrative Services in the amount of \$5,322.91. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Lieutenant Bryan Guill, Iowa State Patrol, Department of Public Safety  
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services