



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

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Rob Sand
Auditor of State

February 11, 2022

Victoria Newton
Executive Council
LOCAL

Subject: Damage to Vehicle #1071 due to Deer on November 8, 2021
Department of Administrative Services
Claim dated November 30, 2021
AOS Claim ID: 2222

The Department's request included a supplemental allocation request of \$147.92 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$147.92, which increases the allocation to \$2,315.77. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>2,315.77</u>
Executive Council Allocation (Revised)		\$	2,315.77
Less:			
Previous payments	\$	0.00	
This payment		<u>2,315.77</u>	
Total		\$	<u>2,315.77</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend reimbursement be made in the amount of \$2,315.77. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services