Department of Administrative Services
Empowering People
Collaboration
Customer Service

Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: November 5, 2021

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#105878/Deer
Event Date	October 27, 2021
Summary	Vehicle #105878 struck a deer. (228594)
Amount Requested	$3,168.75
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager
DAS Fleet Services
Mariah.Flowers@iowa.gov
515-725-2243

Risk, DAS <das.risk@iowa.gov>

29C20

1 message

Risk, DAS <das.risk@iowa.gov> Thu, Nov 4, 2021 at 11:04 AM
To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 105878 struck a deer on 10/27/2021 . I will forward all information as soon as it is received.

228594

All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Fleet Services, Risk
Iowa Department of Administrative Services
Division of Business and Property Services
Office: 515-725-2243
Das.Risk@iowa.gov
https://das.iowa.gov

---------- Forwarded message ---------
From: **Freeman, Sonya** <sonya.freeman@iowa.gov>
Date: Thu, Nov 4, 2021 at 10:37 AM
Subject: Jim Baier (ABRA) - Handicap Van #105878 Repairs
To: <DAS.Risk@iowa.gov>

Fleet Services - See below and attached accident report / estimate. Please let me know when repairs are approved so I can set up an appointment to have the repairs completed. Thank you...

Sonya Freeman
Iowa State Penitentiary
PO Box 316
3212 Crabtree Lane
Ft Madison, IA 52627
Phone: 319-372-5432 ext 41818
sonya.freeman@iowa.gov

> On Tue, Nov 2, 2021 at 3:01 PM Freeman, Sonya <sonya.freeman@iowa.gov> wrote:
> **Mike** - Can you please take #105878 Handicap Van to Jim Baier for an estimate on damages caused by a deer strike? Please send me the quote and I will send to DAS Fleet (DAS.Risk@iowa.gov) for repair approval. Thank you...
>
> | | | | | |
> |---|---|---|---|---|
> | 105878 | 2013 | Dodge Grand Caravan | White | 2C4RDGBGXDR661495 |
>
> Sonya

State of Iowa -- Department of General Services

VEHICLE ACCIDENT REPORT

Do Not Write In This Box
File No.

Report: This report is to be completed by the driver of the department vehicle.
Distribution: Original to Department of General Services within 72 hours of the accident. One copy to the driver's department headquarters.
NOTICE: Follow "Vehicle Accident Reporting Procedures".

TIME AND LOCATION OF ACCIDENT

Accident Date (Mo/Day/Year)	Day of Week	Time	Number of Vehicles
10-27-2021	Wed.	10:00 A.M. / P.M.	1

County	State
Lee	Iowa

Road No.	Mile Post	# Miles				
HWY 16		8	☐ North ☐ South	☒ West ☐ East	of Wever	(City/Town and State)

NO. 1 (STATE VEHICLE)

Driver's Name (Last, First, MI)	Home Street Address
Hawk Corey L.	2521 180th Ave.

Driver's License No./ State	Home City/ State/ Zip
125CC4487 Iowa	Donnellson, Iowa 52625

Date of Birth			Department	Work Phone	Home Phone
4-4-70	☒ Male ☐ Female		Corrections	319-372-5432	(319) 795-1836

License Plate No.	VIN	Vehicle Year/ Make/ Model
105878	2C4RDGBGXDR661495	2013 Dodge Grand Caravan

State of Registration	Vehicle Type Code	# of Occupants	Leased Vehicle
IA		~~2~~ 3	☐ Yes ☐ No (Company)

Damage Estimate ($)	Description of Damage
	Passenger side Dents

NO. 2 (OTHER VEHICLE) If more than two vehicles - use additional forms

Driver's Name (Last, First, MI)	Home Street Address

Driver's License No./ State	Home Phone ( )	Home City/ State/ Zip

Date of Birth	☐ Male ☐ Female	Work Phone ( )	Vehicle Type Code	Vehicle Year/ Make/ Model/Mileage	# of Occupants

Owner's Name, Address and Phone	Insurance Company Name/Agent's Name Address and Phone	License Plate No. / State of Registration

Damage Estimate ($)	Description of Damage

PROPERTY DAMAGED OTHER THAN VEHICLE *(Fence, utility pole, etc.)*

Owner's Name, Address and Phone	Property Damage
N/A	N/A

INJURED PERSONS *(Attach additional sheets if necessary)*

Name and Address	Describe Injuries	Age	Sex	Injury Code
Vehicle No. 1 (State Vehicle)				
Vehicle No. 2				

UNINJURED PASSENGERS IN YOUR VEHICLE

Name	Address and Phone
Jamie Hawk	
(Offender) Cullen, Charles #0	04338

WITNESS

Name	Address and Phone
N/A	N/A

Revised 6/99

ACCIDENT INFORMATION

☐ A Head On ☐ B Sideswipe ☐ C Right Angle ☐ D Mowing Incident ☐ E Sanding Incident ☐ F Rear End ☐ G You hit or ☐ H You were hit
☐ I Glass Only ☐ J Vandalism ☐ K Legal Intervention ☐ L Snow Blower Incident

Did you signal a turn? ☐ Yes ☐ No | If yes, by Signal Light ☐ Hand Signal ☐ | Which Direction? ☐ Right ☐ Left | Was your seatbelt fastened? ☐ Yes ☐ No

Were headlights and taillights burning? ☐ Yes ☐ No | Were safety warning lights burning? ☐ Yes ☐ No | Speed before accident:

ACCIDENT CODES *(Description on attached code sheet)*

A Location of Accident ☐ | B Type of Accident ☐☐ | C Vehicle Action Veh. 1 ☐☐ Veh. 2 ☐☐ | D Fixed Object Struck Veh. 1 ☐☐ Veh. 2 ☐☐

E Roadway Geometrics ☐ | F Character of Roadway ☐☐ | G Traffic Controls Veh. 1 ☐☐ Veh. 2 ☐☐ | H Locality ☐ | I Light Conditions ☐

J Weather Conditions ☐ | K Type of Trafficway Veh. 1 ☐ Veh. 2 ☐ | L Surface Conditions Veh. 1 ☐☐ Veh. 2 ☐☐ | M Surface Type Veh. 1 ☐ Veh. 2 ☐

N Vision Obscured Veh. 1 ☐☐ Veh. 2 ☐☐ | O Apparent Driver Condition Veh. 1 ☐☐ Veh. 2 ☐☐ | P Driver/Vehicle Contributing Circumstances Veh. 1 ☐☐☐ Veh. 2 ☐☐☐

ACCIDENT DIAGRAM

Description of Accident

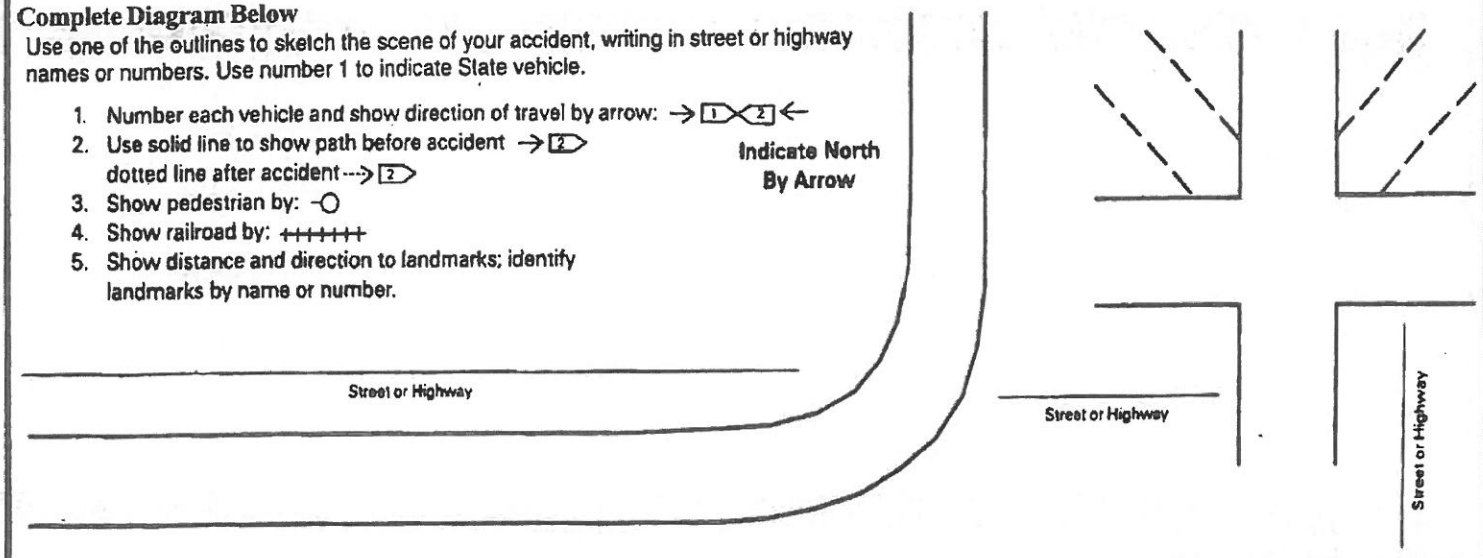
Deer RAN IN to the side of the VAN!

Complete Diagram Below

Use one of the outlines to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate State vehicle.

1. Number each vehicle and show direction of travel by arrow: → 1 2 ←
2. Use solid line to show path before accident → 2 dotted line after accident ⇢ 2
3. Show pedestrian by: -O
4. Show railroad by: +++++++
5. Show distance and direction to landmarks; identify landmarks by name or number.

Indicate North By Arrow



INVESTIGATING OFFICER

Name	Badge #	Department/Agency/Address

Were charges filed? ☐ Yes ☐ No | If yes, against whom?

Describe Violation *(attach copy if you were charged)*

SIGNATURES

Signed: Corey F. H... Driver

Social Security Number: 478-06-8196

Signed: _____ *Driver's Supervisor/Department Head*

Revised 6/99

Abra - Jim Baier Fort Madison

5701 Avenue O, Fort Madison, IA 52627
Phone: (319) 372-8120

Workfile ID:	75ef5b12
Federal ID:	420982103
State ID:	1-56-007451
Federal EPA:	NED9817236513
State EPA:	NED9817236513

Preliminary Supplement 1 with Summary

RO Number: 8921

Written By: Marcus Garcia

Insured:	State Of Iowa	Policy #:		Claim #:	APDSOI0228594-001
Type of Loss:	Comprehensive	Date of Loss:	11/2/2021 12:00 AM	Days to Repair:	0
Point of Impact:	03 Right T-Bone (Right Side)				

Owner:
State Of Iowa
(660) 341-5537 Cell

Inspection Location:
Abra - Jim Baier Fort Madison
5701 Avenue O
Fort Madison, IA 52627
Repair Facility
(319) 372-8120 Business

Insurance Company:
CUSTOMER PAY

VEHICLE

2013 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Electronic Fuel Injection White

VIN:	2C4RDGBGXDR661495	Interior Color:		Mileage In:	107,915	Vehicle Out:	12/6/2021
License:	105878	Exterior Color:	White	Mileage Out:	107,915		
State:	IA	Production Date:	12/2012	Condition:		Job #:	

POWER
Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors

DECOR
Dual Mirrors
Body Side Moldings
Privacy Glass
Console/Storage
Overhead Console

CONVENIENCE
Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel
Climate Control
Dual Air Condition

RADIO
AM Radio
FM Radio
Stereo
Search/Seek
CD Player
Auxiliary Audio Connection

SAFETY
Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags

SEATS
Cloth Seats
Bucket Seats

WHEELS
Styled Steel Wheels

PAINT
Clear Coat Paint

RO Number: 8921

2013 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Electronic Fuel Injection White

Line		Oper		Description	Part Number	Qty	Extended Price $	Labor	Paint
1	**FRONT BUMPER**								
2		S01	R&I	R&I bumper assy		0	0.00	1.5	0.0
3	**FRONT LAMPS**								
4		S01	R&I	RT R&I headlamp assy		0	0.00	0.3	0.0
5	**FENDER**								
6		S01	Blnd	RT Fender		0	0.00	0.0	1.1
7		S01	R&I	RT Fender liner		0	0.00	0.4	0.0
8	**ROOF**								
9			R&I	RT Roof molding		0	0.00	0.4	0.0
10	**FRONT DOOR**								
11		S01	Repl	RT Black out tape	5109890AD	1	142.00	0.3	0.0
12	*	S01	Repl	LKQ RT door assy +25%	4894916AK	1	237.50	1.8	3.3
13		S01		Add for Clear Coat		0	0.00	0.0	1.3
14	*		R&I	RT Side molding Caravan primed		0	0.00	0.3	0.0
15			R&I	RT Belt w'strip black		0	0.00	0.4	0.0
16			R&I	RT R&I mirror		0	0.00	0.3	0.0
17			R&I	RT Handle, outside w/o easy entry white		0	0.00	0.3	0.0
18			R&I	RT R&I panel		0	0.00	0.6	0.0
19			R&I	RT R&I trim panel		0	0.00	0.5	0.0
20	**SIDE LOADING DOOR**								
21	*		Repl	LKQ RT door assy; side loading/sliding +25%	5020698AP	1	325.00	1.9	3.7
22		S01		Overlap Major Adj. Panel		0	0.00	0.0	-0.4
23				Add for Clear Coat		0	0.00	0.0	0.7
24				RT Transfer door glass		0	0.00	1.0	0.0
25				R&I Electrical wiring and components		0	0.00	0.3	0.0
26				Glass & regulator assembly		0	0.00	0.4	0.0
27				Latch		0	0.00	0.3	0.0
28				R&I Outside handle		0	0.00	0.3	0.0
29				R&I Weatherstrips		0	0.00	0.2	0.0
30				R&I Window frame		0	0.00	0.2	0.0
31	*		R&I	RT Side molding Caravan primed		0	0.00	0.3	0.0
32			R&I	RT Belt w'strip black		0	0.00	0.3	0.0
33			Repl	RT Applique rear	5020668AA	1	116.00	0.2	0.3
34				Add for Clear Coat		0	0.00	0.0	0.1
35			Repl	RT Applique front w/o stow n go	5020666AA	1	117.00	0.2	0.3
36				Add for Clear Coat		0	0.00	0.0	0.1
37			Repl	RT Black out tape	5109892AC	1	85.35	0.3	0.0
38	**SIDE PANEL**								
39			Blnd	RT Side panel		0	0.00	0.0	1.4
40	*		R&I	RT Side molding black		0	0.00	0.3	0.0

RO Number: 8921

2013 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Electronic Fuel Injection White

41	**REAR LAMPS**									
42		R&I	RT Tail lamp Grand Caravan	0	0.00		0.3		0.0	
43	**REAR BUMPER**									
44		R&I	R&I bumper cover	0	0.00		1.0		0.0	
45	#		Hazardous waste removal	1	5.00		0.0		0.0	
46	#	Repl	Cover Car	1	5.00		0.0		0.0	
47	#	Repl	Corrosion Protection	1	5.00		0.0		0.0	
			SUBTOTALS	A	**1,037.85**	B	**14.6**	C	**11.9**	
					F		F		F	

ESTIMATE TOTALS

Category		Basis		Rate		Cost $	
Parts						1,037.85	A
Body Labor	B	14.6 hrs	@	$ 62.00 /hr	R	905.20	
Paint Labor	C	11.9 hrs	@	$ 62.00 /hr	R	737.80	
Paint Supplies	C	11.9 hrs	@	$ 41.00 /hr	R	487.90	
Subtotal						3,168.75	F
Grand Total						**3,168.75**	

RO Number: 8921

2013 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Electronic Fuel Injection White

SUPPLEMENT SUMMARY

Line		Oper		Description	Part Number	Qty	Extended Price $	Labor	Paint
Deleted Items									
4	*		Rpr	RT Door shell		0	0.00	-4.5	-2.3
5				Add for Clear Coat		0	0.00	0.0	-0.9
14				Overlap Major Adj. Panel		0	0.00	0.0	0.4
Added Items									
1	**FRONT BUMPER**								
2		S01	R&I	R&I bumper assy		0	0.00	1.5	0.0
3	**FRONT LAMPS**								
4		S01	R&I	RT R&I headlamp assy		0	0.00	0.3	0.0
5	**FENDER**								
6		S01	Blnd	RT Fender		0	0.00	0.0	1.1
7		S01	R&I	RT Fender liner		0	0.00	0.4	0.0
11		S01	Repl	RT Black out tape	5109890AD	1	142.00	0.3	0.0
12	*	S01	Repl	LKQ RT door assy +25%	4894916AK	1	237.50	1.8	3.3
13		S01		Add for Clear Coat		0	0.00	0.0	1.3
22		S01		Overlap Major Adj. Panel		0	0.00	0.0	-0.4
					SUBTOTALS		**379.50**	**-0.2**	**2.5**

TOTALS SUMMARY

Category	Basis		Rate	Cost $
Parts				379.50
Body Labor	-0.2 hrs	@	$ 62.00 /hr	-12.40
Paint Labor	2.5 hrs	@	$ 62.00 /hr	155.00
Paint Supplies	2.5 hrs	@	$ 41.00 /hr	102.50
Subtotal				624.60
Total Supplement Amount				**624.60**
NET COST OF SUPPLEMENT				**624.60**

RO Number: 8921

2013 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Electronic Fuel Injection White

CUMULATIVE EFFECTS OF SUPPLEMENT(S)

Estimate		2,544.15	Marcus Garcia
Supplement S01		624.60	Marcus Garcia
Job Total:	**$**	**3,168.75**	

THE ABOVE IS AN ESTIMATE BASED ON OUR INSPECTION AND DOES NOT COVER ANY ADDITIONAL PARTS OR LABOR WHICH MAY BE REQUIRED AFTER THE WORK HAS BEEN OPENED UP. THERE IS A LIMITED LIFETIME GUARANTEE ON WORKMANSHIP AND REFINISHING.