

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

March 3, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12th Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$1,040.65. This brings the total allocation to \$6,750.15. On November 14, 2024, Vehicle #1336 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3941  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

February 14, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #1336 on November 14, 2024  
Department of Administrative Services  
Claim dated November 19, 2024  
AOS Claim ID: 3941

The Department's request included a supplemental allocation request of \$1,040.65 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$1,040.65, which increases the allocation to \$6,750.15. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request			\$	<u>6,750.15</u>
Executive Council allocation (Revised)			\$	6,750.15
Less:				
Previous payments	\$	0.00		
This payment		<u>6,750.15</u>		
Total			\$	<u>6,750.15</u>
Remaining Executive Council allocation			\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$6,750.15. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of Administrative Services

KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: January 27, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Table with 2 columns: Field Name, Value. Rows include AOS Claim # (3941), Vehicle / Event (#1336/Deer), Event Date (November 14, 2024), Summary (Vehicle 1336 struck a deer. (294606)), Amount Requested (\$6,750.15 - Total).

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Handwritten signature of Ryan Betts

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



# Warrants

[Edit](#) [Cancel](#)

\* Required fields

## Warrant Information

<b>Fiscal Year</b> 2025	<b>Amount</b> \$6,750.15	<b>Warrant Number</b> 73433804
<b>Vendor Customer</b> 00003226016	<b>Line Number</b> 1	<b>Last Updated</b> 01/22/2025 07:37 PM

## Issue Information

<b>Issued</b> 01/22/2025 12:00 AM	<b>Void</b> No	<b>Transaction ID</b> RISK00525022502
<b>Duplicate</b> No	<b>Transaction Line Number</b> 1	<b>Stop</b> No
<b>Line Amount</b> \$6,750.15	<b>Comments</b>	

## Redeemed Information

<b>Redeemed</b> -	<b>Batch Number</b> -	<b>Redeemed Bank</b> -
<b>Sequence Number</b> -	<b>Redeemed Fund</b> -	<b>Redeemed Department</b> -

## COA

<b>Fund</b> 0665	<b>Object</b> 2715	<b>Dept Object</b> -
<b>Sub Fund</b> -	<b>Sub Object</b> -	<b>Dept Revenue</b> -
<b>Department</b> 005	<b>Unit</b> 5790	<b>Sub Unit</b> -
<b>Object Class</b> -	<b>Revenue Source</b> -	<b>Sub Revenue Source</b> -
<b>Appropriation</b> 0000	<b>Revenue Source Class</b> -	<b>BSA</b> -
<b>Sub BSA</b> -		

Show More

# Neals Auto Body Inc.

2377 Co Rd B32  
Festina, IA 52144

## Invoice

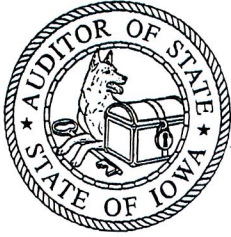
Date	Invoice #
1/14/2025	9815

Bill To:

State of Iowa (DNR)  
2548 Lake Meyer Rd  
Festina, IA 52144

Description	Amount
2020 Jeep Compass Sport Repairs Vin 0761 Front End Damage clm APDSOI0294606-001	
Parts total	3,909.15
Labor on parts	1,398.60
Refinishing	614.20
Mechanical	380.00
Paint and materials	448.20
NON TAX	0.00
Total	\$6,750.15
Payments/Credits	\$0.00
<b>Balance Due</b>	<b>\$6,750.15</b>

***Thank you for your business.***



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

January 21, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #1336 on November 14, 2024  
Department of Administrative Services  
Claim dated November 19, 2024  
AOS Claim ID: 3941

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,709.50, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management