

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Board of Regents – Iowa State University request for an emergency allocation and reimbursement in the amount of \$7,968.00. On January 17, 2024, Gilman Hall had water damage due to freezing temperatures causing a water line break. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents, State of Iowa
Cally Jennett, Insurance Claims Manager, Office of Risk Management, Iowa State University
Andrea Anania, Board of Regents
Aimee Claeys, Board of Regents
Heather Hackbarth, Department of Management
Matt Bender, Department of Management

AOS Claim # 3751
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

February 14, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Water Damages Due to Freezing Temperatures Causing Water Line Break at
Gilman Hall on January 17, 2024
Iowa State University – Board of Regents
Claim dated December 9, 2024
AOS Claim ID: 3751

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by Iowa State University – Board of Regents is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation and reimbursement in the amount of \$7,968.00. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: John Nash, Director of Facilities, Board of Regents
Cally Jennett, Insurance and Claims Manager, Office of Risk Management,
Iowa State University
Heather Hackbarth, Department of Management

December 9, 2024

Tammy Hollingsworth, CIA, Iowa Auditor of State
Victoria Newton, Secretary, Executive Council of Iowa
John Nash, Director of Facilities, Board of Regents

Re: Iowa State University –Gilman Hall– **Formal 29c20 Loss Report**

Dear Ms. Hollingsworth, Ms. Newton, and Mr. Nash,

January 17, 2024, at approximately 6pm, a frozen domestic water line break was discovered in ISU's General Fund Gilman Hall, Rm 3206. Water cascaded from the 3rd floor to the basement. ISU custodial staff handled clean up. Repair costs were incurred to replace ceiling tile, drywall, and casework. This loss was previously reported on May 7, 2024 with preliminary report following on 12/4/24. Due to multiple losses on January 17 the initial reporting of this loss to your group was somehow overlooked. My apologies.

Eligible 29c20 damages total \$7,968. Attached is supporting documentation.

Feel free to reach out to me directly with any questions.

Thanks,

Cally Jennett
ISU Insurance and Claims Manager
Ph# 515-294-1963
Email: cjennett@iastate.edu

Cc: Susie Johnson, ISU Risk Management Director
Chief Michael Newton, Associate Vice President and Chief of Police

December 4, 2024

Tammy Hollingsworth, CIA, Iowa Auditor of State
Victoria Newton, Secretary, Executive Council of Iowa
John Nash, Director of Facilities, Board of Regents

Re: Iowa State University –Gilman Hall– **Preliminary 29c20 Loss Report**

Dear Ms. Hollingsworth, Ms. Newton, and Mr. Nash,

January 17, 2024, at approximately 6pm, a frozen domestic water line break was discovered in ISU's General Fund Gilman Hall, Rm 3206. Water cascaded from the 3rd floor to the basement. ISU custodial staff handled clean up. Repair costs were incurred to replace ceiling tile, drywall, and casework. This loss was previously reported on May 7, 2024. Due to multiple losses on January 17 the reporting of this loss to your group was somehow overlooked. My apologies.

Eligible 29c20 damages are estimated to total \$7,968. Once requested supporting documentation is received a Formal 29c20 Loss Report will be submitted.

Feel free to reach out to me directly with any questions.

Thanks,

Cally Jennett
ISU Insurance and Claims Manager
Ph# 515-294-1963
Email: cjennett@iastate.edu

Cc: Susie Johnson, ISU Risk Management Director
Chief Michael Newton, Associate Vice President and Chief of Police

From: [Jennett, Cally W \[P.SAF\]](#)
To: [Tammy Hollingsworth](#); ExecutiveCouncil@tos.iowa.gov; [John Nash](#)
Subject: Iowa State University 29c20 Property Loss Notice - Gilman Hall frozen pipe resulting in water damage 1/17/2024 <Incident:10726>
Date: Tuesday, May 7, 2024 1:25:00 PM
Attachments: [Gilman #1.jpg](#)
[Gilman #2.jpg](#)
[Gilman #3.jpg](#)
[image001.png](#)

Tammy, Victoria, and John,

On January 17, 2024, at approximately 6pm, a domestic water line break caused due to freezing temperatures was discovered in ISU's General Fund Gilman Hall, Rm 3206. The water cascaded from the 3rd floor to the basement triggering the fire alarm. ISU custodial staff handled the cleanup. Costs will be incurred to replace ceiling tile, drywall along with replacement of the broken pipe. Additional details will be provided in the preliminary report. Attached are photos of the loss.

Apologize for the delay in reporting. I thought this loss had been previously reported when the other five impacted ISU buildings with water damage due to frozen pipes were reported in mid-January but just realized the reporting of the Gilman Hall loss for 29c20 purposes had been overlooked.

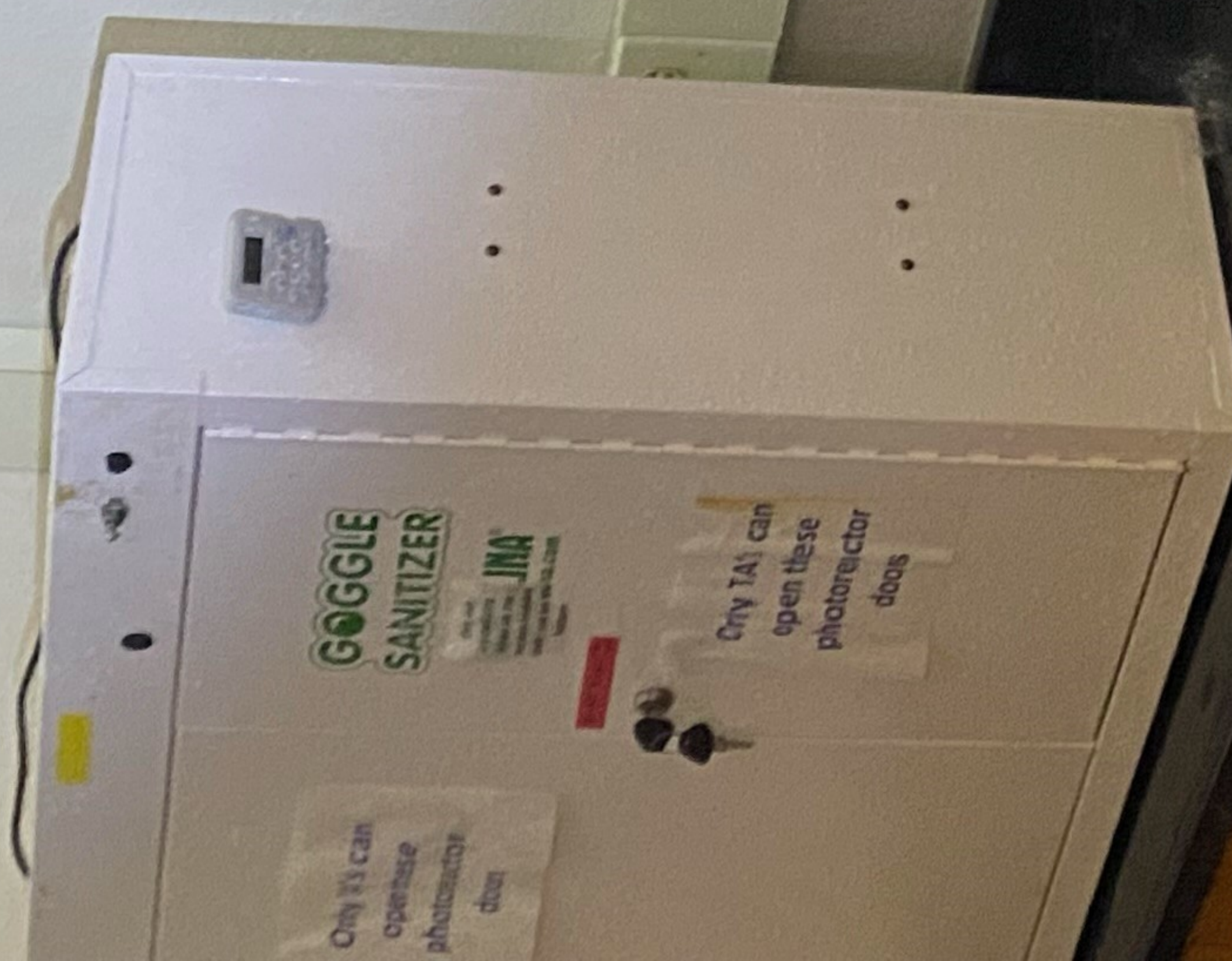
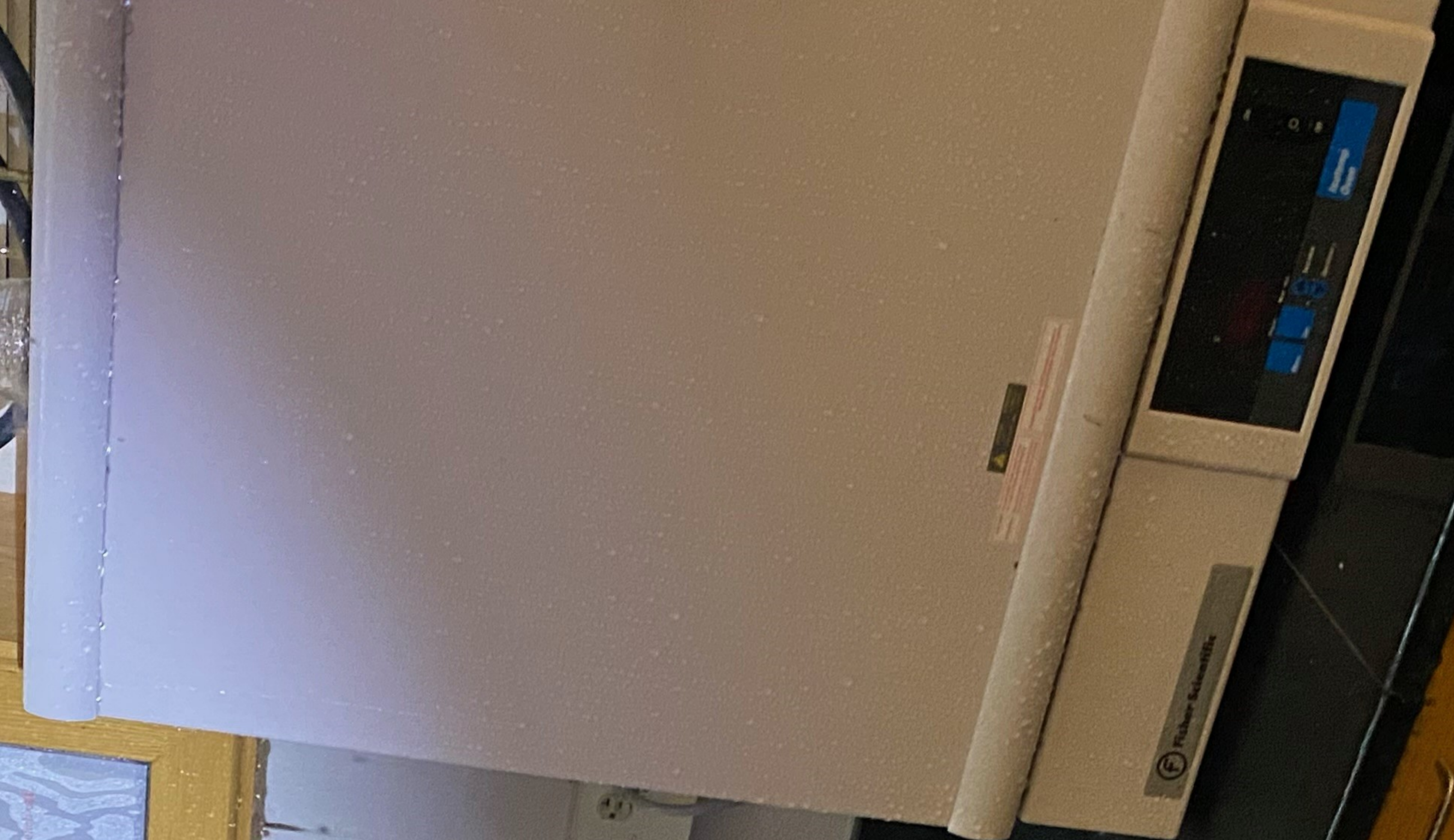
Feel free to reach out to me directly with any questions.

Thanks!

Cally Jennett

Cally Jennett, ARM-E, CPCU, AIC, ChFC, CLU, FLMI
Insurance and Claims Manager

IOWA STATE UNIVERSITY
Risk Management
1700 Administrative Services Building
2221 Wanda Daley Drive
Ames Iowa 50011
Phone 515-294-1963



3206







CONSTRUCTION INC.
1719 Hull Avenue
Des Moines, IA. 50313 (515)-266-5146

****INVOICE****

Iowa State University
Facilities and Planning Management
Accounts Payable
1520 Admin. Services Bldg.
2221 Wanda Daley Dr.
Ames, IA. 50011-1004

May 17, 2024
Job # 8689
Inv # 8689-1
PO -1232040

Project: Flood damage repair @ Gilman Hall.

Quote \$ 7,018.00

Total amount due this invoice \$ 7,018.00

INVOICES ARE DUE AND PAYABLE UPON RECEIPT - FINANCE CHARGES are applicable on past due accounts at the rate of 1.5% per month, which is equal to an ***ANNUAL PERCENTAGE RATE*** of 18%.

Bergstrom Construction Inc.

Estimate

1719 Hull Ave, Des Moines, IA 50313, Ph:(515)266-5146, Fx:(515)266-7072

Project: GILMAN HALL FLOOD DAMAGE REPAIR
Location: ISU
Contact: ERIC - 450-4500
Summary By: Tom Gorgas

Est. #: 1
Date: 4/11/24
Schedule:
Print Date: 04/11/24

<u>Description</u>	<u>Qty</u>	<u>Unit</u>	<u>Material</u>		<u>Labor</u>	
			<u>Unit/P</u>	<u>Mat/Cst</u>	<u>Unit/P</u>	<u>Lab/cst</u>
A: GENERAL CONDITIONS						
1. TRUCK TIME	2	HRS	25	\$50	61.9	\$124
2. CLEANUP	3	HRS	3	\$9	61.9	\$186
3. DUMP FEE	1	EA	65	\$65		
4. LAYOUT	1	HRS	3	\$3	61.9	\$62
5. SMALL TOOLS/LADDERS	1	JOB	85	\$85		
6. SUPERVISION	5	HRS	3	\$15	61.9	\$310
7. NAILS, SCREWS AND MISC	1	JOB	85	\$85		
8. INSURANCE	1	EA	125	\$125	61.9	\$62
9. PARKING	1	SET	55	\$55	61.9	\$62

B: SHEET A1 FLOOR PLANS

CONSTRUCTION NOTES

1. REMOVE SINK, TOP AND CABINET						
a) DISCONNECT SINK AND PIPES	1	JOB	5	\$5	63	\$63
*** NO PLUMBER FIGURED, ASSUMES SHUT-OFF VALVES WORK ***						
b) REMOVE SECTION OF EPOXY TOP AT SEAM	8	LF	2	\$16	16	\$128
c) REMOVE BASE CABINET	4	LF	1	\$4	9	\$36
2. 2X2 MILCOR ACCESS DOOR	1	EA	165	\$165	63	\$63
a) MODIFY FRAMING AS REQUIRED	1	JOB	35	\$35	126	\$126
3. ALL WORK BY OTHERS						
4. NEW BASE ON TOE KICK	1	BOX	135	\$135	55	\$55
5. PATCH AND PAINT WALLS						
a) PATCH	684	SF	0.1	\$68	0.35	\$239
b) PAINT	684	SF	0.3	\$205	0.85	\$581
6. NEW ACOUSTICAL TIL #86785						
a) REMOVE EXISTING	288	SF	0.05	\$14	0.35	\$101
b) NEW TILE	288	SF	1.85	\$533	1.15	\$331
7. REPLACE GYP BOARD	64	SF	1	\$64	1	\$64
a) TAPE	64	SF	0.2	\$13	2	\$128
8. RUBBER BASE	1	BOX	135	\$135	55	\$55
9. REPLACE DAMAGED CEILING TILES						
a) REMOVE EXISTING	100	SF	0.05	\$5	0.35	\$35
b) NEW TILE	100	SF	1.85	\$185	1.15	\$115

		material cost	\$2,075	
		<u>tax 7%</u>	<u>EXEMPT</u>	
		material cost w/tax	\$2,075	\$2,075
		labor cost	\$2,926	
		labor burden	\$1,170	\$4,096
		<u>material cost with tax</u>	<u>\$2,075</u>	
		total project cost	\$6,170	
		<u>contractors fee 10%</u>	<u>\$617</u>	
		total with contractors fee	\$6,787	
Performance		sub costs	\$210	\$210
Bond 1.5%	\$105	<u>contractors fee 10%</u>	<u>\$21</u>	
		total with contractors fee	\$231	
Total With				
Bond	\$7,124	Total Estimate	\$7,018	

# Of Man Hours @ \$61.9	47.26
# Of Days For 1 Man	5.91
# Of Weeks For 1 Man	1.18
# Of Months For 1 Man	0.30

Subcontractors/Major Suppliers

<u>Description</u>	<u>Total Cost</u>
ELECTRICAL	
JASPERING	\$210

View Supplier Payment

*ACH electronic payment.
(No cancelled check)*

Supplier Payment	Supplier Payment: BERGSTROM CONSTRUCTION INC: 05/21/2024
Status	Complete
Reconciliation Status	Reconciled

Payment Information	
Company	Iowa State University
Payee	BERGSTROM CONSTRUCTION INC
Payment Date	05/21/2024
Payment Amount	8,258.00
Currency	USD
Memo	

Payment Detail	
Bank Account	ISU - Depository 30
Payment Type	USBank-ACH
Part of Settlement Run	ST-0521247
Part of Group	Supplier Payment(USBank-ACH) for ISU - Depository 30

Transaction Reference

Invoices Paid

Invoice	Invoice Date	Supplier's Invoice Number	Invoice Amount	Discount Due Date	Invoice Due Date	Discount Taken	Payment Amount
Supplier Invoice: INV-1406951	05/17/2024	8697-1	1,240.00		05/17/2024	0.00	1,240.00
Supplier Invoice: INV-1406968	05/17/2024	8689-1	7,018.00		05/17/2024	0.00	7,018.00

Reconciliation Information

Bank Statement	Bank Statement Line	Reconciliation Status	Reconciled By	Reconcile Date
ISU - Depository 30: 05/22/2024	05/22/2024 \$764,577.92 495 Outgoing Money Transfer	Reconciled	jpeebler / Jennifer A Peebler	05/23/2024 09:07 AM

View Accounting for Payment

Operational Journal		Operational Journal: Iowa State University - 05/21/2024	
Current Status	Posted		
Journal Sequence Number	SPAY-FY24-40208		
Operational Journal Information			
Operational Transaction	Supplier Payment: BERGSTROM CONSTRUCTION INC: 05/21/2024		
Originated by	ISU_Travel_and_PCard_Settlement_Run		
Company	Iowa State University		
Ledger	Actuals		
Period	May - FY24		
Accounting Date	05/21/2024		
Journal Source	Supplier Invoice Payment		
Operational Journal Details			
Balanced	Yes		
Total Debits	8,258.00		
Total Credits	8,258.00		
Currency	USD		

Journal Lines

Ledger Account	Debit Amount	Credit Amount	Memo	Grant	Project	Program	Gift	Department Detail	Assignee	Spend Category	Revenue Category	*Additional Worktags	Line Number
2000:Current Accounts Payable	7,018.00					PG106751 FPM Nonlabor Transfer - FEE - FPM						Business Unit: BU35 FPM Services Fund: FD02 Current Unrestricted Supplier: BERGSTROM CONSTRUCTION INC	1
2000:Current Accounts Payable	1,240.00					PG106751 FPM Nonlabor Transfer - FEE - FPM						Business Unit: BU35 FPM Services Fund: FD02 Current Unrestricted Supplier: BERGSTROM CONSTRUCTION INC	2

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View Accounting for Payment

Ledger Account	Debit Amount	Credit Amount	Memo	Grant	Project	Program	Gift	Department Detail	Assignee	Spend Category	Revenue Category	*Additional Worktags	Line Number
1000:Current Cash		8,258.00				PG106751 FPM Nonlabor Transfer - FEE - FPM						Bank Account: ISU - Depository 30 Business Unit: BU35 FPM Services Fund: FD02 Current Unrestricted	3

Accounting History

Journal Entry	Ledger Period	Amount	Reversed Journal	Status History	
				Status	Entered On
Operational Journal: Iowa State University - 05/21/2024	May-FY24 Actuals (Iowa State University)	8,258.00		Posted	05/21/2024 02:55:37.176 PM
					ISU_Travel_and_PCard_Settlement_Run



INVOICE

WYNN O. JONES & ASSOCIATES, INC.

Invoice Date 09/09/2024 Customer ID IOWAST Invoice ID 31474

To: IOWA STATE UNIVERSITY
PURCHASING PAYABLES
3617 ADMINISTRATIVE SERVICES
AMES, IA 50011-3617

PO Number PO-1235108 Job Number Z-40127-DH

Job Location:
IA STATE UNIV GILMAN HALL
FOR: GILMAN HALL ROOM 3206
2415 OSBORN DR
AMES, IA 50011-1021

<u>DESCRIPTION</u>	<u>AMOUNT</u>
MOTT MANUFACTURING LABORATORY CASEWORK AND ACCESSORIES - COMPLETE BILLING	950.00

If you have any questions, please contact Renee

Amount Billed \$950.00
Total Tax

Retainage Held

TERMS: NET 30 DAYS

Subject to 1 1/2% monthly finance charge 30 days after invoice date.

TOTAL DUE \$950.00

View Supplier Payment

10:53 AM

11/04/2024

Page 1 of 1

*ACH electronic Pymt
(No cancelled check)*

Supplier Payment Status	Supplier Payment: WYNN O JONES & ASSOC INC: 09/17/2024 Complete
Reconciliation Status	Reconciled

Payment Information	
Company	Iowa State University
Payee	WYNN O JONES & ASSOC INC
Payment Date	09/17/2024
Payment Amount	2,968.00
Currency	USD
Memo	

Payment Detail	
Bank Account	ISU - Depository 30
Payment Type	USBank-ACH
Part of Settlement Run	ST-0917248
Part of Group	Supplier Payment(USBank-ACH) for ISU - Depository 30

Transaction Reference

Invoices Paid

Invoice	Invoice Date	Supplier's Invoice Number	Invoice Amount	Discount Due Date	Invoice Due Date	Discount Taken	Payment Amount
Supplier Invoice: INV-1432450	09/09/2024	31475	2,018.00		10/09/2024	0.00	2,018.00
Supplier Invoice: INV-1432449	09/09/2024	31474	950.00		10/09/2024	0.00	950.00

Reconciliation Information

Bank Statement	Bank Statement Line	Reconciliation Status	Reconciled By	Reconcile Date
ISU - Depository 30: 09/18/2024	09/18/2024 \$1,177,180.98 495 Outgoing Money Transfer	Reconciled	jpeebler / Jennifer A Peebler	09/19/2024 10:08 AM

View Accounting for Payment

Operational Journal		Operational Journal: Iowa State University - 09/17/2024	
Current Status	Posted		
Journal Sequence Number	SPAY-FY25-09283		
Operational Journal Information			
Operational Transaction	Supplier Payment: WYNN O JONES & ASSOC INC: 09/17/2024		
Originated by	ISU_Travel_and_PCard_Settlement_Run		
Company	Iowa State University		
Ledger	Actuals		
Period	Sep - FY25		
Accounting Date	09/17/2024		
Journal Source	Supplier Invoice Payment		
Operational Journal Details			
Balanced	Yes		
Total Debits	2,968.00		
Total Credits	2,968.00		
Currency	USD		

Journal Lines

Ledger Account	Debit Amount	Credit Amount	Memo	Grant	Project	Program	Gift	Department Detail	Assignee	Spend Category	Revenue Category	*Additional Worktags	Line Number
2000:Current Accounts Payable	2,018.00	N/A				PG106751 FPM Nonlabor Transfer - FEE - FPM						Fund: FD02 Current Unrestricted ISU Resource Type: IRT1035 FEE-Fee for Service Supplier: WYNN O JONES & ASSOC INC	3
2000:Current Accounts Payable	950.00					PG106751 FPM Nonlabor Transfer - FEE - FPM						Fund: FD02 Current Unrestricted ISU Resource Type: IRT1035 FEE-Fee for Service Supplier: WYNN O JONES & ASSOC INC	1

View Accounting for Payment

Ledger Account	Debit Amount	Credit Amount	Memo	Grant	Project	Program	Gift	Department Detail	Assignee	Spend Category	Revenue Category	*Additional Worktags	Line Number
1000:Current Cash		2,968.00				PG106751 FPM Nonlabor Transfer - FEE - FPM						Bank Account: ISU - Depository 30 Fund: FD02 Current Unrestricted ISU Resource Type: IRT1035 FEE-Fee for Service	2

Accounting History

Journal Entry	Ledger Period	Amount	Reversed Journal	Status History	
				Status	Entered On
Operational Journal: Iowa State University - 09/17/2024	Sep-FY25 Actuals (Iowa State University)	2,968.00		Posted	09/17/2024 02:55:31.930 PM
					ISU_Travel_and_PCard_Settlement_Run