

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$29,454.00, subject to an audit of actual invoices. On May 21, 2024, multiple buildings on the Capitol Complex and Ankeny Labs Facility were damaged by storm. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
Brooke Futrelle, Accountant II, Department of Administrative Services
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3777
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

February 6, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Storm Damages to Multiple Buildings on the Capital Complex and Ankeny Labs
Facility on May 21, 2024
Department of Administrative Services
Claim dated October 28, 2024
Supplemental Request dated December 30, 2024
AOS Claim ID: 3777

In accordance with Executive Council policy, we have examined the supplemental allocation request for 29C.20 funds for the above-mentioned damage. The Department of Administrative Services has requested a supplemental allocation of \$17,354.00. It is our conclusion that the above-mentioned damage and additional costs expected to be incurred by the Department are covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council approval of the supplemental allocation request of \$17,354.00, subject to an audit of actual invoices. This increases the total allocation to \$29,454.00.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Brooke Futrelle, Accountant II, Department of Administrative Services



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: December 30, 2024
 To: Tammy Hollingsworth, Manager
 Office of Auditor of State
 State of Iowa
 From: Brooke Futrelle
 Accountant II
 Department of Administrative Services
 Subj: **Supplemental Allocation Request**
 29C.20 Complex & Iowa Labs Storm Damage_Claim 3777

Tammy,

On behalf of the Department of Administrative Services, I would like to request **an additional \$17,354.00** pursuant to Section 29C.20 of the Code of Iowa, for repair work associated with storm damages on the Capitol Complex and Ankeny Labs Facility on May 21, 2024. This brings the new allocation request total to **29,454.00**. This Allocation Request is based upon actual costs.

PO/Project/P-card/Supplies	Bid/Proposal Date	Paid Date	Actual/Est	Invoice Number	Vendor/Employee	Amount
			Actual	See Spreadsheet		\$17,354.00
Total						<u>\$17,354.00</u>

The costs itemized above are actual as of December 30, 2024. If additional costs and/or estimates are anticipated I will notify you and documentation will be sent to you as soon as it is available.

Please contact me at 515-725-0664 or brooke.futrelle@iowa.gov if you have questions. Thank you for your attention to this matter.

Sincerely,

Brooke Futrelle
 Accountant II
 Department Administrative Services

cc: Victoria Newton, Executive Council executivecouncil@tos.iowa.gov
 Matt Durand, CFO DAS-GSE matthew.durand@iowa.gov

Document	Actual Estimate	Vendor/Employee	Estimated Amount	Actual Amount	Status	Invoice Number
00524457628B	Actual	Tree Doctor (00003166892)		3,100.00	Paid	3421
00524457628	Actual	Tree Doctor		1,100.00	Paid	3384
00524457628	Actual	Tree Doctor		6,400.00	Paid	3389
00524457621	Actual	Brockway Mechanical (00002116146)		1,500.00	Paid	R8390
00525457203A	Actual	Marks Nursery (00003215582)		10,925.00	Paid	11132024
00525457129	Actual	Heartland Finishes (00002097604)		6,429.00	Paid	19215
Total 005-X674			\$ -	\$ 29,454.00		



Futrelle, Brooke <brooke.futrelle@iowa.gov>

Fwd: Potential 29C Capitol Complex & Iowa Labs on 5-21-2024

1 message

Durand, Matthew <matthew.durand@iowa.gov>
To: Brooke Futrelle <brooke.futrelle@iowa.gov>

Tue, Jun 25, 2024 at 2:20 PM

----- Forwarded message -----

From: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>
Date: Tue, Jun 4, 2024 at 1:48 PM
Subject: RE: Potential 29C Capitol Complex & Iowa Labs on 5-21-2024
To: Newton, Victoria [TOS] <victoria.newton@tos.iowa.gov>, Arntzen, Brent <brent.arntzen@iowa.gov>, Cross, Charlee [DAS] <charlee.cross@iowa.gov>, Durand, Matthew [DAS] <matthew.durand@iowa.gov>
Cc: Onstot, Kristi [TOS] <kristi.onstot@tos.iowa.gov>

I would agree. We can just include this with #3777.

From: Newton, Victoria [TOS] <Victoria.Newton@tos.iowa.gov>
Sent: Friday, May 24, 2024 1:44 PM
To: Arntzen, Brent <brent.arntzen@iowa.gov>; Cross, Charlee [DAS] <charlee.cross@iowa.gov>; Durand, Matthew [DAS] <matthew.durand@iowa.gov>; Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>
Cc: Onstot, Kristi [TOS] <kristi.onstot@tos.iowa.gov>
Subject: RE: Potential 29C Capitol Complex & Iowa Labs on 5-21-2024

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Unless Tammy sees this differently, I think this should be on AOS Claim 3777 since it is hard to discern what damage would have solely been caused by today's events had Tuesday not happened.

I'll let Tammy weigh in if she feels differently.

Victoria Newton | Consumer Programs Manager

Treasurer of State • Lucas State Office Building

321 E 12th Street 1st Floor • Des Moines, Iowa 50319[p] 515.281.7677 • [w] IowaTreasurer.gov

From: Arntzen, Brent <brent.arntzen@iowa.gov>
Sent: Friday, May 24, 2024 7:00 AM
To: Cross, Charlee [DAS] <Charlee.Cross@iowa.gov>; Durand, Matthew [DAS] <matthew.durand@iowa.gov>; Hollingsworth, Tammy [AOS] <Tammy.Hollingsworth@aos.iowa.gov>; Newton, Victoria [TOS]

<Victoria.Newton@tos.iowa.gov>

Subject: Re: Potential 29C Capitol Complex & Iowa Labs on 5-21-2024

All

The storm that just went through did more damage to the campus. Can I just add this damage to the existing AOS Claim #3777?

Brent

On Thu, May 23, 2024 at 11:47 AM Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov> wrote:

Notification of 29C.20 Damages Received – AOS Claim #3777

From: Arntzen, Brent <brent.arntzen@iowa.gov>

Sent: Wednesday, May 22, 2024 3:46 PM

To: Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>; ExecutiveCouncil [TOS] <ExecutiveCouncil@tos.iowa.gov>; Arntzen, Brent <brent.arntzen@iowa.gov>; Cross, Charlee [DAS] <charlee.cross@iowa.gov>; Durand, Matthew [DAS] <matthew.durand@iowa.gov>; Newton, Victoria [TOS] <victoria.newton@tos.iowa.gov>

Subject: Potential 29C Capitol Complex & Iowa Labs on 5-21-2024

CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

All,

On behalf of the Department of Administrative Services, I am submitting a possible 29C20 claim for storm damages that occurred on May 21, 2024. Due to the extreme winds and rainfall, multiple buildings and trees on the Capitol Complex and the Iowa Laboratories Facility at Ankeny sustained a variety of damages. At this time the exact extent of the damages or potential damages are unknown and DAS-GSE is working with Contractors and State Agencies to assess the damage and repairs needed. We will continue to update and provide additional information as requested.

Thanks

Brent

--

Brent Arntzen

Facilities Administrator

General Services Enterprise

Iowa Department of Administrative Services

109 SE 13th Street Des Moines, Iowa 50319

515-281-3137 main line

515-208-4399 mobile

515-242-5120 ext 3 (24/7) Customer Service brent.arntzen@iowa.gov

<https://das.iowa.gov>



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[Auditor.iowa.gov](https://auditor.iowa.gov)

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Matt Durand, CPA
Chief Financial Officer
Division of Financial Management
Iowa Department of Administrative Services
109 SE 13th St
515-201-4896 mobile
515-281-8748 fax
matthew.durand@iowa.gov
<https://das.iowa.gov>



Invoice

Marks Nursery LLC
15008 310th Trail
Redfield, IA 50233
Doug Jones (515) 490-1040

Date: 11/13/2024
Customer: State of Iowa ATTN: Joshua Davenport
Address: 109 SE 13th St
 Des Moines, IA 50319
County: Polk

	Quantity	Cost Per Unit	Total
Crimson King	1	\$300.00	\$300.00
Shawnee Brave Bald Cypress	2	\$185.00	\$370.00
Chinkapin Oak	1	\$250.00	\$250.00
Espresso Coffeetree	2	\$250.00	\$500.00
Linden	6	\$225.00	\$1,350.00
Bur Oak	1	\$300.00	\$300.00
Princeton Elm	2	\$300.00	\$600.00
Musclewood	2	\$225.00	\$450.00
Autumn Gold	2	\$275.00	\$550.00
Northern Catalpa	2	\$300.00	\$600.00
Swamp White Oak	1	\$300.00	\$300.00
Green Vase Zelkova	1	\$300.00	\$300.00
Red Oak	1	\$300.00	\$300.00
Scarlet Oak	1	\$275.00	\$275.00
Mulch (per yard)	8	\$60.00	\$480.00
Labor and Delivery			\$4,000.00
Total =	25		\$10,925.00

Sales Tax	NA - Govt	\$0.00
Total Amount Due =		\$10,925.00

1 1/2% interest charged per month on all accounts after 30 days

One year replacement on trees planted by our landscape professionals. Replacement will be void on all trees not planted by our professionals. Replacement will be void if trees are damaged by wildlife, weather events, and improper care. Improper care includes but is not limited to: overwatering, underwatering, lawn mower / string trimmer damage, planting grass or other plant materials over the root ball of the tree, etc. Please



INVOICE

INV# 19215

JOB# 24-19520

Customer Job #

Customer ID IOWDEPT

Customer P.O.# 00525457129

Invoice Date 11/13/24

PLEASE REMIT PAYMENT TO: Heartland Finishes, Inc.
A / 1305 E. Broadway Ave. / Des Moines, IA 50313 P / 515.246.3265

**Project: Hoover Big Water Damage
PO#00525457129**

Des Moines IA

**To: IOWA DEPT OF ADMINISTRATIVE
SERVICES**
3rd Floor Finance - Hoover Building
1305 East Walnut Street
Des Moines, IA 50319

RECEIVED
By Bobbi Phillips at 4:10 pm, Nov 15, 2024

Reference#	Description	Amount
CONTRACT	Furnish/install foam insulation. Patch in sheetrock on walls and ceiling. Tape new sheetrock. Paint walls and ceiling as necessary. Patch in vinyl wall base.	6,429.00
TERMS: NET30 Payment due 12/13/24		
	Sub Total	\$6,429.00
		0.00
	Total	\$6,429.00