

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$4,130.74, subject to an audit of actual invoices. On January 10, 2025, Vehicle #105470 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3970
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

February 6, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #105470 on January 10, 2025
Department of Administrative Services
Claim dated January 10, 2025
AOS Claim ID: 3970

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,130.74, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: January 10, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#105470 / Animal
Event Date	January 10, 2025
Summary	Vehicle 105470 - struck a deer. (Claim # 297917)
Amount Requested	\$4,130.74 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, and Repair Estimate(s)

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Services
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

AON / 29C20 - Vehicle 105470 - 1/10/2025.

1 message

Risk, DAS <das.risk@iowa.gov>

Fri, Jan 10, 2025 at 9:35 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 105470 struck a deer on 1/10/2025. I will forward all information as soon as it is received.

This came in as a phone call only, no email, accident report, or estimate have been provided yet.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

VEHICLE ACCIDENT REPORT

TIME AND LOCATION OF ACCIDENT

Accident Date (Mo/Day/Year) 01/10/2025	Day of Week: Friday	Time: 7:10 AM	No. of Vehicles 1
County FLOYD	State IA.		

NO. 1 (STATE VEHICLE)

Driver's Name Timothy Kruse		Work Street Address 2900 4th St. SW.	
Driver's License No. / State 767YY3431		City, State, Zip MASON CITY IA 50401	
Date of Birth 10-22-1965	Department LOTTERY	Work Phone	Home Phone 319 961 0894
License Plate No. CSR 289	VIN 2CYRCG2MR578089	Year, Make, Model 2021 chrysler voyager LX	

Description of Damage:

Bumper, Fender, door

NO. 2 (OTHER VEHICLE) If more than two vehicles - use additional forms

Driver's Name		Street Address	
Driver's License No. / State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
VIN	Year, Make, Model		
Owner's Name, Address (if Different)		Insurance Company Name / Agent's Name / Address and Phone	

Description of Damage:

PROPERTY DAMAGE OTHER THAN VEHICLE (Fence, Utility Pole, ect)

Owner's Name, Address and Phone	Property Damaged
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INJURED PERSONS (Attach additional sheets if necessary)

Vehicle no. 1 / Name and Address	Describe Injuries
Vehicle no. 2 / Name and Address	Describe Injuries

WITNESS

Name	Address and Phone
Name	Address and Phone

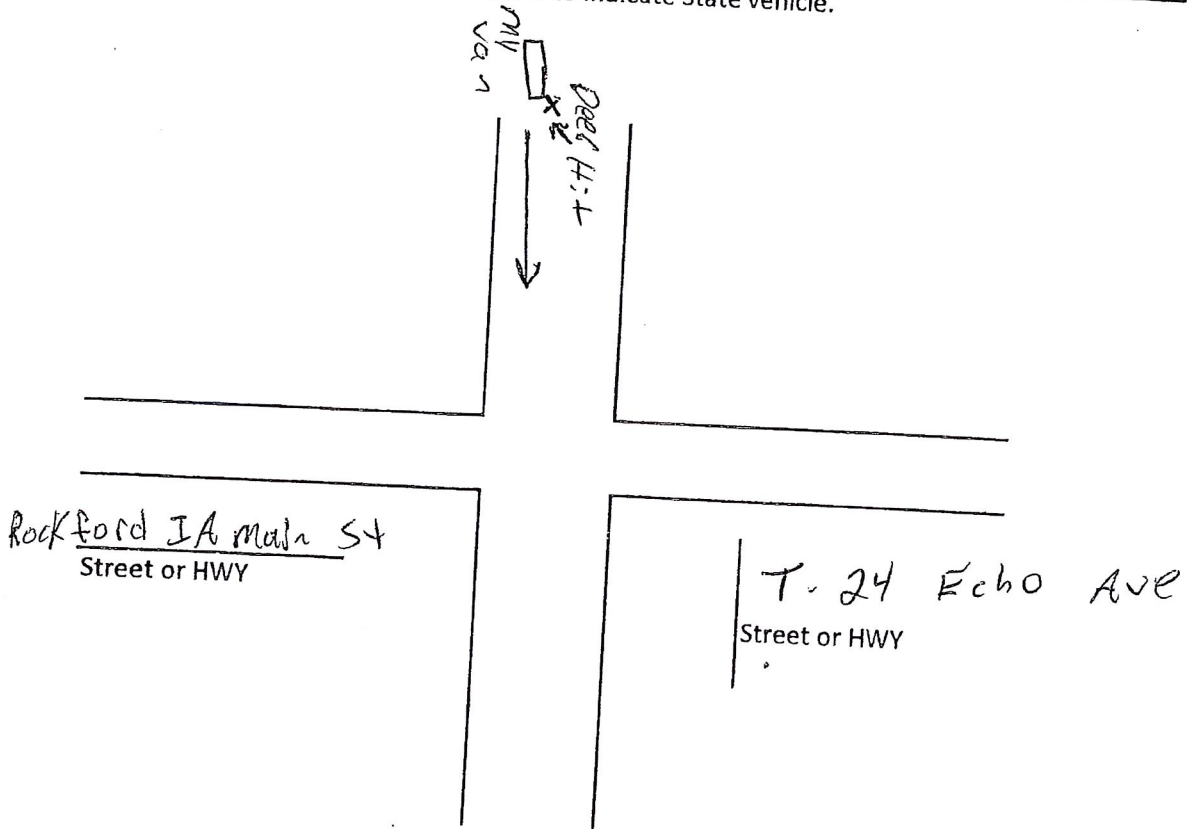
ACCIDENT DIAGRAM

Description of Accident:

Hit a deer traveling south into Rockford
on T. 24 about 1/2 mile outside of town

Complete Diagram Below.

Use number 1 to indicate State vehicle.





**NORTH IOWA COLLISION CENTER
INC.**

Serving your car, light & heavy duty truck, heavy
equipment & RV repair needs.
11201 265TH ST, CLEAR LAKE, IA 50428
Phone: (641) 421-8555
FAX: (641) 421-8558

Workfile ID: 86bd7e66
PartsShare: 8kRTN8
Federal ID: 87-2591068
State ID: 1-17-020011
Resale Number: 1-17-020011
Federal EPA: IAR000007856

Preliminary Estimate

Customer: State of Iowa - Iowa Lottery

Written By: Scott Larson

Insured: State of Iowa - Iowa Lottery Policy #: Claim #:
Type of Loss: Date of Loss: Days to Repair: 0
Point of Impact: 12 Front

Owner:

State of Iowa - Iowa Lottery
2900 - 4th Street SW
Mason City, IA 50401
(641) 424-6011 Cell

Inspection Location:

NORTH IOWA COLLISION CENTER INC.
11201 265TH ST
CLEAR LAKE, IA 50428
Repair Facility
(641) 421-8555 Business

Insurance Company:

VEHICLE

2021 CHRY Voyager LX FWD 4D VAN 6-3.6L Gasoline Sequential MPI Bright White Clearco

VIN: 2C4RC1CG2MR578089 Interior Color: Black/Alloy/Black Mileage In: Vehicle Out:
License: Exterior Color: Bright White Clearco Mileage Out:
State: Production Date: 9/2021 Condition: Job #:

TRANSMISSION

Automatic Transmission

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Privacy Glass
Console/Storage
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel
Climate Control
Dual Air Condition
Backup Camera
Parking Sensors

RADIO

AM Radio

FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection
Satellite Radio

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device
Blind Spot Detection

SEATS

Cloth Seats
Reclining/Lounge Seats
3rd Row Seat
Retractable Seats
Captain Chairs (4)

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

OTHER

Rear Spoiler
California Emissions

Get live updates at www.carwise.com/e/4Yenfq

Preliminary Estimate

Customer: State of Iowa - Iowa Lottery

2021 CHRY Voyager LX FWD 4D VAN 6-3.6L Gasoline Sequential MPI Bright White Clearco

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Rental Formula 28.8 / 4 = 7		1			
2	#						
3		FRONT BUMPER & GRILLE					
4		O/H front bumper				3.9	
5	** <>	Repl A/M CAPA Bumper cover	68312409AB	1	667.00	Incl.	3.3
6		Add for Clear Coat					1.3
7		Refn Tow eye cap					0.2
8		Add for Clear Coat					0.1
9		Repl LT Side bracket	68229139AC	1	10.55	Incl.	
10		R&I License bracket				0.2	
11	#	R&I License plate				0.1	
12		R&I R&I upper grille				Incl.	
13		FRONT LAMPS					
14		R&I LT R&I headlamp assy				0.3	
15		RADIATOR SUPPORT					
16		R&I Sight shield				Incl.	
17		FENDER					
18	**	Repl A/M CAPA LT Fender w/o hybrid (HSS)	68372877AC	1	379.00	2.4	2.0
19		Overlap Major Non-Adj. Panel					-0.2
20		Add for Clear Coat					0.4
21		Add for Edging					0.5
22		R&I LT Fender liner				Incl.	
23		PILLARS, ROCKER & FLOOR					
24		R&I LT Glass assy Chrysler chrome				1.3	
25	**	Repl A/M Urethane / Glass Kit		1	15.00		
26		R&I LT Rocker molding				Incl.	
27		FRONT DOOR					
28	*	Rpr LT Outer panel (HSS)				<u>6.0</u>	2.1
29		Overlap Major Adj. Panel					-0.4
30		Add for Clear Coat					0.3
31	**	Repl A/M Mask for Primer Application		1	5.00	0.2	
32	**	Repl A/M Feather edge prime and block		1	25.00	1.0	
33		R&I LT Belt molding outer chrome				0.3	
34		R&I LT R&I trim panel				0.6	
35		R&I LT Handle, outside painted, w/hands free ent, w/o chrome stone white				0.4	
36		R&I LT Power mirror man fold, w/painted base, w/blind spot bright white				0.5	
37		VEHICLE DIAGNOSTICS					
38	*	Subl Pre-repair scan +25%		1	<u>148.31</u> m		

Preliminary Estimate

Customer: State of Iowa - Iowa Lottery

2021 CHRY Voyager LX FWD 4D VAN 6-3.6L Gasoline Sequential MPI Bright White Clearco

39	#	Rpr	Pre Repair Scan Labor						
40	*	Subl	Post-repair scan +25%				0.5	M	
41	#	Rpr	Post Repair Scan Labor	1		176.88	m		
42	MISCELLANEOUS OPERATIONS							0.5	M
43	**	Repl	A/M Cover car/bag	1		10.00		0.2	
44	**	Repl	A/M Corrosion Protection	1		10.00		0.2	
45	**	Repl	A/M Cavity wax	1		15.00		0.1	
46	#	Refn	Tint color						
47	#		" Engine Light On" - Open item	1				0.5	
Note: Driver advised that the engine light came on after impact with the deer. Open item to diagnois to see if related to the accident.									
48			OTHER CHARGES						
49	#		Haz-Waste	1		4.00			
SUBTOTALS						1,465.74	18.7	10.1	

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,461.74
Body Labor	17.7 hrs @	\$ 75.00 /hr	1,327.50
Paint Labor	10.1 hrs @	\$ 125.00 /hr	1,262.50
Mechanical Labor	1.0 hrs @	\$ 75.00 /hr	75.00
Other Charges			4.00
Subtotal			4,130.74
Grand Total			4,130.74

We appreciate the opportunity to serve you!

We offer a Limited Lifetime Warranty. Please review the following in regards to the Limited Lifetime Warranty;

The Limited Lifetime Warranty applies for the lifetime that you own the vehicle repaired.

The Limited Lifetime Warranty is not transferable.

The Limited Lifetime Warranty is for Metalwork & Paintwork for the repairs specifically itemized on your final bill. The warranty is presented with the final bill at the time of delivery after repairs are completed.

Parts, Stripes & Decals are limited to a 1 year warranty unless a Manufacturers Warranty is less or more. Mechanical Repairs are limited to 1 year as well.

There may be certain circumstances that a warranty of any kind would not apply. Your Estimator should disclose this to you if a warranty would not apply.

SPECIFICALLY EXCLUDED: No Warranty expressed or implied for rust. This includes surface rust, rust through, and/or damage caused by rusting of interior or exterior panels. Rust work of any kind is not covered by warranty. Also excluded are paint chips, corrosion, nicks or any road damage.