

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$549.27. This brings the total allocation to \$4,754.73. On October 16, 2024, Vehicle #1266 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3924
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

February 14, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1266 on October 16, 2024
Department of Administrative Services
Claim dated October 25, 2024
AOS Claim ID: 3924

The Department's request included a supplemental allocation request of \$549.27 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$549.27, which increases the allocation to \$4,754.73. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request			<u>\$ 4,754.73</u>
Executive Council allocation (Revised)			\$ 4,754.73
Less:			
Previous payments	\$	0.00	
This payment		<u>4,754.73</u>	
Total			<u>\$ 4,754.73</u>
Remaining Executive Council allocation			<u>\$ 0.00</u>

We recommend that reimbursement be made in the amount of \$4,754.73. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of Administrative Services

KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: December 10, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Table with 2 columns: Field Name, Value. Rows include AOS Claim # (3924), Vehicle / Event (#1266 / Animal/Deer), Event Date (October 16, 2024), Summary (Vehicle 1266 - struck a deer. (292753)), Amount Requested (\$4,754.73 TOTAL).

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me. Thank you,

Handwritten signature of Ryan Betts

Ryan Betts
DAS Fleet Services
ryan.betts@iowa.gov
515-281-8008



Warrants

EditCancel

* Required fields

Warrant Information

Fiscal Year 2025	Amount \$4,754.73	Warrant Number 73333557
Vendor Customer 00003033733	Line Number 1	Last Updated 11/25/2024 07:22 PM

Issue Information

Issued 11/14/2024 12:00 AM	Void No	Transaction ID RISK00525312507
Duplicate No	Transaction Line Number 1	Stop No
Line Amount \$4,754.73	Comments	

Redeemed Information

Redeemed 11/25/2024 12:00 AM	Batch Number 0000	Redeemed Bank 0000
Sequence Number 03112	Redeemed Fund 0665	Redeemed Department 005

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

Show More

East Side Body LLC
 802 Sumner St
 Decorah, IA 52101
 +15633824829
 eastsidebodyllc@gmail.com

Invoice 8733



BILL TO
 IOWA DNR
 DEPT OF ADMINISTRATIVE
 SERVICES
 1305 E. WALNUT
 DES MOINES, IA 50319

DATE
 10/23/2024

PLEASE PAY
\$4,754.73

DUE DATE
 11/22/2024

MAKE/VIN
 18 FORD F150 1FTFW1E55JKF30473

TECH
 JH / CS

	DESCRIPTION	QTY	RATE	AMOUNT
OEM Part	RF OTR BUMPER OPENING		26.68	26.68T
OEM Part	LF OTR BUMPER OPENING COVER		27.73	27.73T
OEM Part	FRT CTR BUMPER OPENING COVER		59.00	59.00T
BL	BODY LABOR	0.30	76.00	22.80T
OEM Part	FRT BUMPER LICENSE PLATE BRKT		25.88	25.88T
BL	BODY LABOR	0.20	76.00	15.20T
OEM Part	GRILLE		362.00	362.00T
BL	BODY LABOR	1.20	76.00	91.20T
OEM Part	GRILLE EMBLM		71.67	71.67T
OEM Part	LWR GRILLE MLDG		302.00	302.00T
RF	REFINISH	1	76.00	76.00T
OEM Part	RF COMBINATION LAMP		234.66	234.66T
BL	BODY LABOR	0.80	76.00	60.80T
AL	AIM LAMPS	0.40	76.00	30.40T
OEM Part	LF COMBINATION LAMP		255.65	255.65T
BL	BODY LABOR	0.80	76.00	60.80T
OEM Part	UPR COOLING RADIATOR SUPPORT		412.47	412.47T
BL	BODY LABOR	1.80	76.00	136.80T
OEM Part	COOLING RADIATOR SHUTTER		565.00	565.00T
BL	BODY LABOR	0.30	76.00	22.80T
OEM Part	L COOLING AIR DEFLECTOR		29.38	29.38T
OEM Part	LWR COOLING AIR DEFLECTOR		39.02	39.02T
BL	BODY LABOR	0.20	76.00	15.20T
OEM Part	REAR COOLING AIR DEFLECTOR		91.87	91.87T

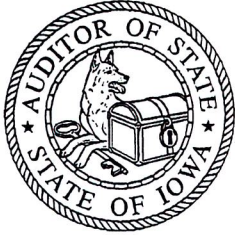
	DESCRIPTION	QTY	RATE	AMOUNT
OEM Part	COOLING RADIATOR		225.00	225.00T
BL	BODY LABOR	2.90	76.00	220.40T
BL	BODY LABOR VACUUM FILL & BLEED COOLING SYSTEM	0.50	76.00	38.00T
OEM Part	COOLING FAN MODULE		322.50	322.50T
OEM Part	COOLING FLUID RESERVOIR		106.42	106.42T
BL	BODY LABOR	0.50	76.00	38.00T
OEM Part	A/C CONDENSER		163.00	163.00T
Mech	Mechanic Labor	0.50	110.00	55.00T
Mech	Mechanic Labor EVACUATE & RECHARGE A/C	1.40	110.00	154.00T
AM Part	R134A FREON & OIL		30.00	30.00T
AM Part	COOLANT		45.00	45.00T
PM	PAINT & MATERIALS	1.20	56.00	67.20T
WD	HAZARDOUS WASTE DISPOSAL		5.00	5.00T
Sublet	SUBLET TOWING		125.00	125.00T
CC	CLEAR COAT	0.20	76.00	15.20T
Mech	Mechanic Labor PRE REPAIR SCAN	0.50	110.00	55.00T
Mech	Mechanic Labor POST REPAIR SCAN	0.50	110.00	55.00T

A finance charge of 1.5% per month (18%per year) will be applied to all unpaid items over 30 days past due. An express mechanics lien is hereby acknowledged on above car, truck or vehicle to secure the amount of repairs thereto. I understand that payment in full will be due upon release of vehicle, including additional supplemental damage charges and hereby grant you and / or your employees, permission to operate the car, truck or vehicle herein described on street, highway, or elsewhere for the purpose of testing and/or inspection. Old parts removed from vehicles will be junked unless otherwise instructed. Above named person authorizes repairs.

SUBTOTAL	4,754.73
TAX	0.00
TOTAL	4,754.73

TOTAL DUE	\$4,754.73
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THANK YOU.



OFFICE OF AUDITOR OF STATE

STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

Rob Sand
Auditor of State

November 26, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1266 on October 16, 2024
Department of Administrative Services
Claim dated October 25, 2024
AOS Claim ID: 3924

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,205.46, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management