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HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Board of Regents – University of Iowa request for an emergency allocation in the amount of \$32,476.04, subject to an audit of actual invoices. On November 29, 2023, the roof at Medical Research Center was damaged due to a failed air handling. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents, State of Iowa
Camille Walters Gott, Risk Management Administrator, University of Iowa
Andrea Anania, Board of Regents
Aimee Claeys, Board of Regents
Heather Hackbarth, Department of Management
Matt Bender, Department of Management

AOS Claim # 3673
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

February 6, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Water Damages Due to Failed Air Handling Unit on Roof at Medical Research
Center on November 29, 2023
University of Iowa – Board of Regents
Claim dated January 7, 2025
AOS Claim ID: 3673

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the University of Iowa – Board of Regents is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$32,476.04, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Camille Walters Gott, Risk Management Claims Manager, University of Iowa
John Nash, Director of Facilities, Board of Regents
Heather Hackbarth, Department of Management



Business Services

Risk Management, Insurance and Loss Prevention

University of Iowa
202 Plaza Centre One
Iowa City, Iowa 52242-2501
319-335-0010
Fax 319-353-1893

January 7, 2025

Executive Council of Iowa
Office of Treasurer of State
State Capitol Building
Des Moines, IA 50319

Re: University of Iowa – Medical Research Center Water Leak – Preliminary Loss Report (11/29/2023) – AOS Claim #3673

Dear Executive Council,

On November 29, 2023, an air handling unit on the roof failed, causing a water leak at the Medical Research Center located at 501 Newton Road, Iowa City, Iowa.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for remediation and building repairs for the damage. Our estimated damage is approximately **\$32,476.04**. A Formal Loss Report will be provided with supporting invoice and payment documentation.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters Gott
Risk Management Claims Manager

cc: Tammy Hollingsworth
John Nash
Debby Zumbach
Josey Bathke

Walters Gott, Camille S

From: Walters Gott, Camille S
Sent: Wednesday, November 29, 2023 12:20 PM
To: executivecouncil@tos.iowa.gov; Tammy Hollingsworth; John Nash (john.nash@iowaregents.edu)
Cc: Bathke, Josey; Zumbach, Debby J
Subject: University of Iowa Medical Research Center - Property Loss Notice
Attachments: 2023-11-29 - Univ of Iowa MRC Water Leak Photos.pdf

Hello,

Risk Management was notified on 11/29/2023 of an incident at the Medical Research Center, located at 501 Newton Road, Iowa City, IA. On 11/29/2023, an air handling unit on the roof failed, causing water to leak down the chase and into the 6th, 5th, and 4th floors of the building. We are investigating the incident at this time, but the estimated damages could potentially exceed \$5,000. Attached are some photos of the incident.

We will submit a preliminary loss report once we have a better estimate.

Please feel free to contact me with any questions or concerns.

Thank you

Camille Walters Gott

Manager, Risk Management Insurance and Loss Prevention
202 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242
Office: 319-335-5357
<https://riskmanagement.fo.uiowa.edu/>

The logo for the University of Iowa, featuring the word "IOWA" in a bold, yellow, sans-serif font.



**Department of Risk Management
Insurance & Loss Prevention**

202 Plaza Centre One (PCO)
Iowa City, IA 52242-2500
Phone 319-335-0010

General Fund Property 29C:20 Cost Estimate - Medical Research Center Water Leak

| | | | | | | |
|--------------------|-------------------------|--------------------|------------|----------------------------|----------------------|------------------|
| Building: | Medical Research Center | | | Date of Loss: | 11/29/2023 | |
| Department: | Facilities Management | | | Completed by: | Camille Walters Gott | |
| | | | | UI Claim #: | PR-22202-SUI | |
| | | | | AOS 29C:20 Claim #: | #3673 | |
| Category | Reference # | Vendor | PO | Voucher | Cost Estimate | |
| Building | 1B Prelim | Servpro | 1002936829 | Pending | \$ | 20,709.90 |
| Building | 2B Prelim | RoCon Construction | 1003009002 | Pending | \$ | 8,303.14 |
| Building | 3B Prelim | T&M Services | 1002967782 | Pending | \$ | 1,870.00 |
| Building | 4B Prelim | T&M Services | 1002991468 | Pending | \$ | 1,593.00 |
| | | | | Building Estimate | \$ | 32,476.04 |
| Equipment | N/A | None | | | \$ | - |
| Equipment | N/A | None | | | \$ | - |
| | | | | Equipment Estimate | \$ | - |
| | | | | ESTIMATE TOTAL | \$ | 32,476.04 |



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 SERVPRO® of Marshall
 SERVPRO® of Columbia
 SERVPRO® of Sedalia
 SERVPRO® of East Independence/Blue Springs
 SERVPRO® of Lake of the Ozarks

INVOICE

2311-542830WTR

DATE: 12/13/2023

TERMS: Due upon receipt
 Past Due Invoices Subject to Finance Charges
 Returned Check Fee \$50

BILL TO:

University of Iowa - MRC
 501 Newton Rd
 Iowa City, IA 52242

SERVICE ADDRESS:

University of Iowa - MRC
 501 Newton Rd
 Iowa City, IA 52242

| Project Manager: | Insurance Co. | Claim # | Purchase Order/Work Order # |
|-------------------|-------------------|-----------|--------------------------------|
| Condrad Francisco | Self pay | | |
| SERVICE TYPE | DESCRIPTION | AMOUNT | |
| | Water Restoration | 21,350.41 | |
| | | | SALES TAX 0.00 |
| | | | TOTAL 21,350.41 |
| | | | PAYMENT |
| | | | BALANCE DUE \$21,350.41 |

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AP/PO PeopleSoft Web Applications

Your path: [Home](#) > [Payment](#)

[User options](#) | [Help](#)

Payment details for voucher: 84782235

| Voucher ID | Vendor ID | Remit LOC | Vendor Name | Gross Voucher Amt. | Payment Handling Code |
|--------------------------|------------|-----------|-------------|--------------------|-----------------------|
| 84782235 | 0000639859 | 002 | Servpro | \$21,350.41 | AC |

| Payment Status | Payment Information | Invoice # | Invoice Date | Remit to | Amt From Voucher |
|----------------|--|----------------|--------------|------------------------|------------------|
| PAID | ACH: 1022267 Dt: 02/14/2024 Amt: \$57,537.49 | 2311-542830WTR | 12/13/2023 | Detail | \$20,709.90 |

[New Payment Search](#)
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[Self-Service](#)

[\(WALTERSC\) Logoff](#)

Accounts Payable / Purchasing is a department in the [Finance and Operations](#) organization.
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Please direct inquires regarding using this application to acntpay@uiowa.edu

RoCon Construction LLC

Invoice

171 Greenfield Dr., Unit A
Tiffin, IA 52340

| Date | Invoice # |
|----------|-----------|
| 2/8/2024 | 2865 |

| Bill To |
|---|
| University of Iowa Accounts Payable and Travel 202 PCO Iowa City, IA 52242 |

1003009002 JV

| P.O. No. | Terms | Project |
|----------|--------|---------|
| | Net 30 | |

| Quantity | Description | Rate | Amount |
|----------|---|--------------|------------|
| | Medical Research Center Water Damage University of Iowa Hospitals and Clinics See attached T&M Cost Report Final Invoice | 8,303.14 | 8,303.14 |
| | | Total | \$8,303.14 |



Invoice

Invoice #CR2315772 - UofI-MRC Rooms-629 & 630-Moving items to Room 242

Customer The University Of Iowa (UofI)
Due on 01/09/2024

Updated 01/25/2024 02:05am
Business Cedar Rapids
Invoiced on 12/10/2023

1002967782 JV

Summary 12/5 & 12/6-Provided labor and equipment to complete the following work order:

Our main concentration would be on the items in 629, moving them down to room 242.

****The project will be billed on a time and material basis****

Bill To Address

University of Iowa
100 Hillcrest Hall
Iowa City, IA 52242

Job Site University of Iowa
100 Hillcrest Hall
Iowa City, IA 52242

Bill To University of Iowa
100 Hillcrest Hall
Iowa City, IA 52242

Financial

CPO Payment Terms Net 30

Totals

Subtotal \$1,870.00
IA-Johnson (6%) \$0.00
Invoice Total \$1,870.00

Please remit payment to:
T&M Services, Inc.
4175 NE 43rd Ct
Des Moines, IA 50317
(888) 263-0953

We accept Visa, MasterCard, American Express, and Discover.
A 3% credit card fee will apply on all invoices \$5000.00 and over.



OFFICE FURNITURE INSTALLATION & MOVING
Des Moines Cedar Rapids Bettendorf (Quad Cities) Omaha
888-263-0953 service@tmservices.net www.tmservices.net

Invoice

Invoice #CR2315868 - UofI-MRC-6th Floor Move

Customer The University Of Iowa (UofI)
Due on 02/06/2024

Updated 03/10/2024 03:02am
Business Cedar Rapids
Invoiced on 01/07/2024

1002991468 JV

Summary 1/3-Provided labor and equipment to complete the following work order:

Move furniture & shelving back to 6th floor offices in MRC

****The project will be billed on a time and material basis****

Bill To Address

Medical Research Center
501 Newton Rd
Iowa City, IA 52242

Job Site Medical Research Center
501 Newton Rd
Iowa City, IA 52242

Bill To Medical Research Center
501 Newton Rd
Iowa City, IA 52242

Financial

CPO Payment Terms Net 30

Totals

Subtotal \$1,593.00
IA-Johnson (6%) \$0.00
Invoice Total \$1,593.00

Please remit payment to:
T&M Services, Inc.
4175 NE 43rd Ct
Des Moines, IA 50317
(888) 263-0953

We accept Visa, MasterCard, American Express, and Discover.
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