

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

March 3, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12th Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$5,348.00, subject to audit of actual invoices. On September 18, 2024, Vehicle #127 was damaged by a coyote. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3917  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

February 6, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Coyote Damage to Vehicle #127 on September 18, 2024  
Department of Administrative Services  
Claim dated December 11, 2024  
AOS Claim ID: 3917

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,348.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: December 11, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#127 / Animal
Event Date	September 18, 2024
Summary	Vehicle 127 - struck a coyote (290499)
Amount Requested	\$5,348.00 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s)

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Services  
ryan.betts@iowa.gov  
515-281-8008



Risk, DAS &lt;das.risk@iowa.gov&gt;

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**RE: Trp. Lamp #127 vehicle damage**

1 message

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**Tammy Hollingsworth** <Tammy.Hollingsworth@aos.iowa.gov>

Tue, Oct 1, 2024 at 2:51 PM

To: "Risk, DAS" &lt;das.risk@iowa.gov&gt;, TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;

Cc: Zemira Rahmanovic &lt;Zemira.Rahmanovic@aos.iowa.gov&gt;

Notification of 29C.20 Damages Received – AOS Claim #3917

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**From:** mariah.fucaloro@iowa.gov <mariah.fucaloro@iowa.gov> **On Behalf Of** Risk, DAS**Sent:** Wednesday, September 25, 2024 10:03 AM**To:** Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>; TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>**Subject:** Fwd: Trp. Lamp #127 vehicle damage

CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please accept this email as initial 24 hr notification for AON, vehicle 127 struck a coyote on 9/18/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>**Department of  
Administrative Services**

----- Forwarded message -----

From: **Haack Kyle** <[khaack@dps.state.ia.us](mailto:khaack@dps.state.ia.us)>

Date: Thu, Sep 19, 2024 at 12:38 AM

Subject: Trp. Lamp #127 vehicle damage

To: Risk, DAS <[DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)>, vehicledamage <[vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us)>, Trainor James <[trainor@dps.state.ia.us](mailto:trainor@dps.state.ia.us)>, Albrecht Nicholas <[albrecht@dps.state.ia.us](mailto:albrecht@dps.state.ia.us)>, Selk Luke <[selk@dps.state.ia.us](mailto:selk@dps.state.ia.us)>, Harpenau Kara <[harpenau@dps.state.ia.us](mailto:harpenau@dps.state.ia.us)>, Haack Kyle <[khaack@dps.state.ia.us](mailto:khaack@dps.state.ia.us)>

All,

On September 18, 2024 Trp. Lamp was responding to a disturbance call in Akron when a coyote came out of the south ditch strike the driver side of his patrol car.

Attached are the required documents with the exception of the estimate which Trp. Lamp will get on Thursday September 19<sup>th</sup>. Once we have the estimate we will forward it on.

If you have any questions please let me know.

Thank you,

***Sergeant Kyle J. Haack #384***

Assistant District Commander

Iowa State Patrol, District 5

5116 Highway 3

Cherokee, IA 51012

Office: 712-225-5119

Cell: 712-229-3369

E-mail: [khaack@dps.state.ia.us](mailto:khaack@dps.state.ia.us)

<https://dps.iowa.gov/>

<https://dpscareers.com/>



**Department of  
Public Safety**

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**[Auditor.Iowa.Gov](https://auditor.iowa.gov)**

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

**\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 2023027249**

Date: <small>(Month/Day/Year)</small>	10/23/23	Time: <small>(Time plus a.m./p.m.)</small>	1138 p.m.
Vehicle Plate #:	325	Vehicle Mileage:	108,116
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2019 Dodge Charger 2C3CDXKT5KH755343		
Assigned To:	Paul Hutson	Badge #	325
Driven By:	Paul Hutson	Badge #	325
Driver's Lic #:	352AE4594	Damage:	\$2,500
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	n/a
Towed To:	n/a	Towing Cost:	\$0
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

**OTHER INFORMATION:**

Witnesses:	None
Accident Location: (Street/Hwy)	Hwy. 127 and Morgan Ave.
County:	Harrison
Weather/Road Conditions:	Normal/Dry
Narrative: On 10/23/23 Trooper Hutson was traveling eastbound at Morgan Ave. when a deer struck the front passenger corner of his patrol car causing minor damage.	
Property Damage other than Vehicles:	None
Cost:	\$0
Citations Issued To: (List Charge(s) and Statute Code(s))	None

Investigating Officer:	Lt. Borelli #338
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**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			



Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			



# American Collision

2222 6th Street, Sioux City, IA 51101  
 Phone: (712) 255-1895

Workfile ID: b0e98187  
 PartsShare: 88YcJG  
 Federal ID: 46-1606758

## Final Bill

**RO Number: 51323**

Customer:	Insurance:	Adjuster:	Estimator:	Drake Craft
Iowa State Patrol	QUALITY CLAIMS SOLUTIONS	Phone:	Create Date:	9/19/2024
		Claim:	APDSOI0290499-00	
			1	
		Loss Date:		
		Deductible:		

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

VIN: 2C3CDXKG9MH644686	Interior Color:	Mileage In:	Vehicle Out:
License:	Exterior Color:	Mileage Out:	
State: IA	Production Date:	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		<b>FRONT BUMPER &amp; GRILLE</b>						
2	E01	Remove/Install	R&I bumper cover				1.9	Body	
3	E01	Remove/Install	Push bar				3.0	Body	
4	E01		<b>FRONT LAMPS</b>						
5	E01	Remove/Install	LT Headlamp assy halogen				0.4	Body	
6	E01		<b>FENDER</b>						
7	E01	Remove/Replace	Cavity wax	1	15.00	A/M	0.4	Body	
8	S01	Repair	LT Fender w/o wide body				7.0	Body	2.0
9	E01		Add for Clear Coat						0.8
10	E01		remove and Replace decal				1.0	Body	
11	E01	Remove/Install	spot light				1.5	Body	
12	E01	Remove/Replace	Cover car for refinish	1	5.00	A/M	0.2	Body	
13	E01		<b>FRONT DOOR</b>						
14	S01	Repair	LT Door shell (HSS)				10.0	Body	2.1
15	E01		Overlap Major Adj. Panel						(0.4)
16	E01		Add for Clear Coat						0.3
17	E01	Remove/Install	LT Applique				0.2	Body	
18	E01	Remove/Install	LT Power mirror w/o heat, w/o memory, w/o blind spot pnt to match				0.5	Body	
19	E01	Remove/Install	LT Handle, outside black				0.4	Body	
20	E01	Remove/Install	LT R&I trim panel				0.5	Body	
21	E01		Door decal				1.0	Body	
22	E01		De Nib and Finesse (.5 per panel)				1.5	Body	
23	E01	Remove/Install	LT Belt w'strip				0.3	Body	
24	S01	Remove/Install	LT R&I door assy				1.2	Body	
25	E01		<b>REAR DOOR</b>						
26	E01	Remove/Install	LT Belt w'strip				0.3	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

**Final Bill**

**RO Number: 51323**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

27	S01	Remove/Replace	LT door assy	1	750.00	LKQ	1.6	Body	3.0
28	S01		Overlap Major Adj. Panel						(0.4)
29	S01		Add for Clear Coat						0.5
30	S01		Tear down used door				2.0	Body	
31	E01	Remove/Install	LT Applique				0.2	Body	
32	E01	Remove/Install	LT Handle, outside black				0.4	Body	
33	S01		attempt to repair				4.0	Body	
34	E01	Remove/Install	LT R&I trim panel				0.5	Body	
35	E01	Refinish	De Nib and Finesse (.5 per panel)						
36	E01	Repair	Feather Prime and Block (.2 per repair hour)						3.0
37	E01	Remove/Replace	Cover car for primer	1	5.00	A/M	0.2	Body	
38	E01	Remove/Replace	Corrosion protection primer	1	5.00	A/M	0.1	Body	
39	E01	Repair	Color tint / color match						0.5
40	E01		Vehicle#127						
41	S01		<b>QUARTER PANEL</b>						
42	S01	Blend	LT Quarter panel w/o wide body						1.3
43	S01	Blend	Fuel door						0.2
44	S01	Remove/Install	top light				2.0	Body	
45	S01	Remove/Replace	American flag decal				1.0	Body	
46	S01	Refinish	Blend roof rail						1.5
47	S01		<b>REAR LAMPS</b>						
48	S01	Remove/Install	LT Tail lamp assy				0.3	Body	
49	S01		<b>REAR BUMPER</b>						
50	S01	Remove/Install	R&I bumper cover				1.2	Body	

<b>Estimate Totals</b>	<b>Discount \$</b>	<b>Markup \$</b>	<b>Rate \$</b>	<b>Total Hours</b>	<b>Total \$</b>
Parts					750.00
Labor, Body			65.00	44.8	2,912.00
Labor, Refinish			65.00	14.4	936.00
Material, Paint					720.00
Miscellaneous					30.00
<b>Subtotal</b>					<b>5,348.00</b>
Sales Tax					0.00
<b>Grand Total</b>					<b>5,348.00</b>
<b>Net Total</b>					<b>5,348.00</b>

<b>Estimate Version</b>	<b>Total \$</b>
Original	2,952.00
Supplement S01	2,396.00

Insurance Total \$:	5,348.00
Received from Insurance \$:	0.00
Balance due from Insurance \$:	5,348.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

**Final Bill**

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**RO Number: 51323**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

10/29/2024 10:56:42 AM