



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services\$4,068.37
On September 12, 2024, Vehicle #393 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment, \$13,386.08 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Mariah Gibb
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim ID 3909
TOS Job # 2723



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

February 14, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #393 on September 12, 2024
Department of Administrative Services
Claim dated September 18, 2024
AOS Claim ID: 3909

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$	<u>4,068.37</u>
Executive Council Allocation		\$	17,454.45
Less:			
Previous payments	\$	0.00	
This payment		<u>4,068.37</u>	
Total			\$ <u>4,068.37</u>
Remaining Executive Council allocation		\$	<u>13,386.08</u>

We recommend reimbursement be made in the amount of \$4,068.37. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of Administrative Services

KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: January 28, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Table with 2 columns: Field Name, Value. Rows include AOS Claim # (3909), Vehicle / Event (#393/Deer), Event Date (September 12, 2024), Summary (Vehicle 393 struck a deer. (289981)), and Amount Requested (\$15,906.62 - ACV Total, +\$875.50 - Tow Invoice, +771.25 - Teardown Invoice, -13,485.00 - Salvage Proceeds, \$4,068.37 TOTAL REIMBURSEMENT REQUEST).

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Handwritten signature of Ryan Betts

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

DAS - Fleet

Loss/Risk valuation Calculation

Variables - Input:

Agency	595 - DPS
Vehicle Number	393
Vehicle - Yr, Make, Model	2019 Chevrolet Silverado 1500
VIN#	1GCUYAEF4KZ313662
Date of Report	9/12/2024
Claim Number	289981
Mileage	108,762
Dealership Price - Off Contract	\$43,040.00
Purchase Price - On Contract	\$31,992.75
NADA - Trade in - Clean Value @ Time of Loss	\$21,400.00

Calculations:

Dealership Price - Off Contract	\$43,040.00
Purchase Price - On Contract	\$31,992.75
Difference	\$11,047.25
Percentage Difference	25.67%
NADA Value @ Time of Loss or purchase price, which ever is lower	\$21,400.00
Percentage Decrease for Contract Price	25.67%
Loss calculated	15,906.62

Loss Amount to be Provided to Agency: \$15,906.62

NADA Value @ Time of Loss or purchase price, which ever is lower	\$15,906.62
Repair Estimate	\$17,454.45
Damage Disclosure Needed (Over 70%)	109.73%

1101 S.E. ORALABOR ROAD
 ANKENY, IOWA 50021
 www.karlchevrolet.com



PHONE (515) 964-4255
 TOLL FREE 1-800-622-8264
 FAX (515) 964-0845

SALESMAN DEBBIE L. RUDDLEPH SALESMAN		DATE 05/08/2019	
BUYER FIRST STATE OF IOWA	BUYER LAST	CO-BUYER FIRST	CO-BUYER LAST
STREET ADDRESS 109 SE 13TH ST		CITY DES MOINES	
COUNTY POLK		STATE IA	ZIP CODE 50319
YEAR 2019		REUSED NEW	MAKE CHEVROLET TRUCK
MODEL SILVERADO 1500		EXTERIOR COLOR GRAY MET	MILEAGE 10
STOCK NO. 65445		CUSTOMER # 8641	
SERIAL NUMBER 1GCUYAF4KZ313662	CAN SEAL # 256057	EMAIL ADDRESS	
TOTAL VALUE PRICE	31629.85	Iowa law requires us to give you the following notice: You understand that liability insurance coverage which would protect you under the Iowa Motor Vehicle and Safety Responsibility Act IS NOT INCLUDED in your purchase of this motor vehicle. It is customer's responsibility to notify their insurance company of any changes.	
#194			
DOMESTIC LIGHT	155.00	DOCUMENTARY FEE. A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO A BUYER FOR THE PREPARATION OF DOCUMENTS AND THE PERFORMANCE OF RELATED SERVICES. THE MAXIMUM AMOUNT THAT MAY BE CHARGED FOR A DOCUMENTARY FEE IS DETERMINED BY IOWA CODE SECTION 322.19A. THIS NOTICE IS REQUIRED BY LAW.	
2 KEY FOPS	207.90	The vehicle is not being purchased for export or resale and allows a refund from the customer of any GM moneys paid should that customer resell or export a GM vehicle without the dealer's knowledge.	
CASH SALE PRICE OF VEHICLE	\$ 31992.75	Government Sales / Comm Fleet We agree and acknowledge that 1) one or more of the Ally Parties finances the Vehicle and will have a prior, unrelinquished security interest in the Vehicle; 2) Dealership has executed an assignment of the sale proceeds of the Vehicles in favor the Ally Parties; 3) the Ally Parties' security interest in the Vehicle will continue until we pay in good funds the total purchase price directly to ally Financial or to Ally Financial and Dealership jointly, at which time it will automatically extinguish on the Vehicles for which payment is made; and 4) this agreement and acknowledgement remains in effect, and is valid, for all payments due Dealership for the purchase of Vehicles now or in the future, until we receive a written notice from the Ally Parties instructing otherwise.	
USED VEHICLE ALLOWANCE TRADE 1	* N/A	You understand that this agreement (including the terms on the back) is an offer to purchase the vehicle described which will become a binding contract once the dealer has signed it. This document represents the complete agreement between you and the dealer regardless of any other oral, written or prior agreements or representations. However, if you are buying a used vehicle, the information you see on the window form for this vehicle is part of the contract and the information on the window form overrides any contrary provisions in this contract.	
NAME OF TRADER IN		By signing this contract, you are certifying that you are at least 18 years old (if there are two buyers, that at least one of you is 18 years old), that you have read this contract front and back, and agree to its terms, and that you have received a copy of it.	
YEAR			
MODEL			
SERIAL #			
USED VEHICLE ALLOWANCE TRADE 2	* N/A		
NAME OF TRADER IN			
YEAR			
MODEL			
SERIAL #			
USED VEHICLE ALLOWANCE TRADE 3	* N/A		
NAME OF TRADER IN			
YEAR			
MODEL			
SERIAL #			
MANUFACTURER'S REBATE	\$ N/A		
PAID OFF DEFERRED	\$ 31992.75		
BALANCE OWED ON TRADE INS	\$ N/A		
STATE & LOCAL TAXES	\$ N/A		
REGISTRATION FEE	\$ 0.00		
TITLE FEE	\$ N/A		
TRANSFER FEE	\$ N/A		
NON-TAXABLE DECLARATION FEE	\$ N/A		
TOTAL DELIVERED PRICE	\$ 31992.75	Accepted By: <i>[Signature]</i> Debbie L. Ruddolph Dealership Representative	
CASH DEPOSIT	\$ N/A		
CASH ON DELIVERY	\$ N/A		
AMOUNT DUE	\$ 31992.75	Accepted By: <i>[Signature]</i> Customer Representative	

THESE ARE NO WARRANTIES, EXPRESS OR IMPLIED, AS TO CONTENT OR FITNESS FOR A PURPOSE OF THIS FORM. CONSULT YOUR OWN LEGAL COUNSEL.

Dealership "Sticker" Price when vehicle was purchased:

BLACK BOOK Price Point

Home Run Lists Vehicle Trends Market Insights User Reports Specs All Values Veh Hist

Products

- Used Car & Light Truck Values
- Historical Used Car & Light Truck
- Medium & Heavy Duty Trucks
- Recreational Vehicle Values
- Motorcycle And PowerSports
- Cars Of Particular Interest
- New Car

Vehicle Selector

Free Form Drill Down

Vehicle Search

Basic Vehicle Info

2019 Chevrolet Silverado 1500 W/T Crew Cab 4WD LWB

MSRP: \$38,200 VIN: 1GCUYAEF4KZ313662

Loan Value: \$23,525 UVC: 2019160066

Equip Ret: \$43,040 Model #: CK10743

MPG: 15/20 Price Incl: 8CY AC AT

NADA value at time of loss:

9/19/24, 10:18 AM

Used 2019 Chevrolet Silverado 1500 Crew Cab Work Truck 4WD Ratings, Values, Reviews & Awards

Trade In to Dealer

Prices shown are what people received from a dealer for their trade-in vehicle by condition.

[See definitions.](#)

Base Price	\$20,900
Mileage and Options	-\$2,550
Rough Condition ⓘ	\$18,350
Base Price	\$22,575
Mileage and Options	-\$2,550
Average Condition ⓘ	\$20,025
Base Price	\$23,950
Mileage and Options	-\$2,550
Clean Condition ⓘ	\$21,400

Warrants

[Edit](#)[Cancel](#)

* Required fields

Warrant Information

Fiscal Year 2025	Amount \$875.50	Warrant Number 73287686
Vendor Customer 00002108490	Line Number 1	Last Updated 10/22/2024 07:21 PM

Issue Information

Issued 10/16/2024 12:00 AM	Void No	Transaction ID RISK00525289503
Duplicate No	Transaction Line Number 1	Stop No
Line Amount \$875.50	Comments	

Redeemed Information

Redeemed 10/22/2024 12:00 AM	Batch Number 0000	Redeemed Bank 0000
Sequence Number 03222	Redeemed Fund 0665	Redeemed Department 005

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

[▶ Show More](#)



Invoice

Invoice #	Date	Call #
252092	30-Sep-2024	381513

5329 NW 2nd St.
 Des Moines, Iowa 50313
 Phone: (515) 243-3205
 Fax: (515) 243-1409

Customer

State Of Iowa

State of Iowa
 1019 SE 13th St
 Des Moines, Iowa 50319

Summary	
Location:	2033 La Porte Rd, Waterloo, IA 50702 -- Dick Witham Ford
Destination:	30 NE 48Th Pl, Des Moines, IA 50313 -- DMPD Supply Shop
Reason:	Accident
Vehicle:	2019 Chevrolet Silverado (Dark Gray)
Owner:	
Phone:	
Truck #:	393
Trailer #:	
VIN:	
Plate/Tag:	Truck: 87
Mileage:	Driver: DS1

Terms: Net 30

Date	Incident #	Club/PO #	Service	Quantity	Rate	Amount
30-Sep-2024			Car Mileage	255.00	2.50	637.50
			Car Private	1.00	85.00	85.00
			Fuel Surcharge	255.00	0.60	153.00

A Convenience Fee of 3% will be charged on all credit card payments.

A Late Payment Fee of 10% will be applied to all invoices not paid in full 30 days after invoice date.

Sub Total	875.50
	0.00
TOTAL	875.50
Payments	0.00
Balance Owing	875.50

Warrants

[Edit](#)[Cancel](#)

* Required fields

Warrant Information

Fiscal Year 2025	Amount \$771.25	Warrant Number 73310599
Vendor Customer 00002112221	Line Number 1	Last Updated 11/05/2024 07:19 PM

Issue Information

Issued 11/05/2024 12:00 AM	Void No	Transaction ID RISK00525309505
Duplicate No	Transaction Line Number 1	Stop No
Line Amount \$771.25	Comments	

Redeemed Information

Redeemed -	Batch Number -	Redeemed Bank -
Sequence Number -	Redeemed Fund -	Redeemed Department -

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

[▶ Show More](#)



WITHAM COLLISION CENTER

FORD-CHEVROLET-VW-KIA
2033 LAPORTE RD, WATERLOO, IA 50702
Phone: (319) 234-4200

Workfile ID: 47ff6726
PartsShare: 88CPH9
Federal ID: 42-1060951

Unrelated Prior Damage

RO Number: 558840

(Information Only)

Written By:

Insured: ISP Silverado Policy #: Claim #:
Type of Loss: Date of Loss: Days to Repair: 0
Point of Impact:

Owner: ISP Silverado (319) 464-5669 Business
Inspection Location: WITHAM COLLISION CENTER
2033 LAPORTE RD
WATERLOO, IA 50702
Repair Facility
(319) 234-4200 Business
Insurance Company:

VEHICLE

2019 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Flex Fuel Direct Injection

VIN: 1GCUYAEF4KZ313662 Interior Color: Mileage In: Vehicle Out:
License: Exterior Color: Mileage Out:
State: IA Production Date: Condition: Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks

DECOR

Dual Mirrors

Tinted Glass

CONVENIENCE

Air Conditioning
Tilt Wheel
Message Center
Telescopic Wheel
Backup Camera

RADIO

AM Radio
FM Radio

Stereo

Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control

Front Side Impact Air Bags

Head/Curtain Air Bags
Hands Free Device

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Rear Step Bumper

Unrelated Prior Damage

RO Number: 558840

2019 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Flex Fuel Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	TOWING +25%		1	246.25		
2	#	ADMIN FEE		1	150.00		
3	#	TEAR DOWN		1		5.0	
SUBTOTALS					396.25	5.0	0.0

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			396.25
Body Labor	5.0 hrs @	\$ 75.00 /hr	375.00
Subtotal			771.25
Grand Total			771.25

MyPriceLink Estimate ID / Quote ID:

1265040092834045952 / 139819643

AUTHORIZED AND ACCEPTED: YOU ARE HEREBY AUTHORIZED TO MAKE THE ABOVE REPAIRS. I UNDERSTAND THAT PAYMENT IN FULL WILL BE DUE UPON RELEASE OF VEHICLE, INCLUDING ADDITIONAL SUPPLEMENTAL DAMAGE CHARGES, AND HEREBY GRANT YOU AND/YOUR EMPLOYEES, PERMISSION TO OPERATE THE CAR, TRUCK, OR VEHICLE HEREIN DESCRIBED ON STREETS, HIGHWAYS, OR ELSEWHERE FOR THE PURPOSE OF TESTING AND / OR INSPECTION. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON THE ABOVE CAR, TRUCK, OR VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. YOU WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO THE VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT, OR ANY OTHER CAUSE BEYOND YOUR CONTROL.

AUTHORIZED BY: _____ DATE _____

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR VEHICLE. ANY WARRANTIES APPLICABLE TO THE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OV YOUR VEHICLE.

4073

**REMITTANCE: 43782223**

DATE: 01/20/2025

Insurance Auto Auctions, Inc.

Attn: Settlement Group
 Two Westbrook Corporate Center Suite 500
 Westchester, IL 60154
 Phone: (515) 823-0600
 Fax: (515) 823-0626
 E-mail: IAA_ASAP_DesMoines@iaai.com

Remittance Payable To:

State of Iowa
 Iowa Department of Administrative Svcs
 109 SE 13th Street
 Des Moines, IA 50319
 Attn: Salvage Dept

Salvage Information

IAA Stock #: 000-40713200
 IAA Branch: Des Moines
 Fed. Tax I.D. 954455113
 Handler: Mariah Flowers
 Adjuster: Mariah Flowers
 Insured: State of Iowa
 Owner: State of Iowa
 Claim #: 393
 Policy #: GOV-536
 Vehicle: 2019 CHEVROLET SILVERA
 Damage: Left Front/
 Mileage: 108762
 Mileage Type: Actual
 VIN: 1GCUYAEF4KZ313662
 ACV: \$19,800.00
 NICB Date: N/A

<u>Account of Sale</u>	<u>Total Activity</u>	<u>%ACV</u>
Sales	\$13,550.00	68.43
IAA Charges		
Consignment Flat Fee	\$65.00	0.33
Less IAA Charges	(\$65.00)	(0.33)
Net IAA Return	\$13,485.00	68.11
Payment Amount	\$13,485.00	68.11 %

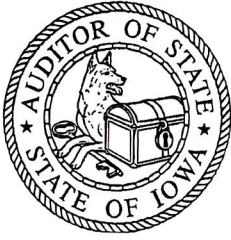
393-1

Buyer Information

Bear Creek Auto Inc
 117 E Main St
 Spring Valley, MN 55975
 Resale Certificate #: DLR22456 (IA)

Elapsed Days Analysis

<u>Date of Event:</u>	<u>Date</u>	<u>Days</u>
Loss	10/25/2024	--
Assigned	10/25/2024	1
Released	10/28/2024	4
Pickup	10/28/2024	1
Title Rec'd	1/3/2025	68
Sale Doc. Rec'd	1/3/2025	1
Auction Date	1/14/2025	12
Buyer Payment	1/16/2025	3
Remittance	1/20/2025	5
Elapsed Total Days:		88



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

Rob Sand
Auditor of State

October 10, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #393 on September 12, 2024
Department of Administrative Services
Claim dated September 18, 2024
AOS Claim ID: 3909

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$17,454.45, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management