

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$6,345.70, subject to audit of actual invoices. On September 23, 2024, Vehicle #381 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3920
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

February 6, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #381 on September 23, 2024
Department of Administrative Services
Claim dated December 11, 2024
AOS Claim ID: 3920

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,345.70, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: December 11, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Table with 2 columns: Field Name, Value. Rows include: Vehicle / Event (#381 / Animal), Event Date (September 23, 2024), Summary (Vehicle 381 - struck a deer (290697)), Amount Requested (\$6,345.70 - Estimate), Supporting Documentation (29C20 Email Notification, Accident Report, Repair Estimate(s)).

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Services
ryan.betts@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

RE: 381 deer strike

1 message

Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

To: "Risk, DAS" <das.risk@iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Tue, Oct 1, 2024 at 3:03 PM

Notification of 29C.20 Damages Received – AOS Claim #3920

From: mariah.fucaloro@iowa.gov <mariah.fucaloro@iowa.gov> **On Behalf Of** Risk, DAS
Sent: Tuesday, September 24, 2024 8:02 AM
To: Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>; TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>
Subject: Fwd: 381 deer strike

CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please accept this email as initial 24 hr notification for AON, vehicle 381 struck a deer on 9/23/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>Department of
Administrative Services

----- Forwarded message -----

From: **Duenow Keith** <duenow@dps.state.ia.us>

Date: Mon, Sep 23, 2024 at 11:49 AM

Subject: 381 deer strike

To: DAS.Risk (DAS.Risk@iowa.gov) <DAS.Risk@iowa.gov>, vehicledamage <vehicledamage@dps.state.ia.us>

MARS_Unit_Report-2023023988.pdf

Estimate to follow.

Sergeant Keith Duenow ★ 80 ★

Iowa State Patrol | District 8

Iowa Department of Public Safety

[4425 South Washington Ave | Mason City, Iowa 50401](#)

Office: 641-424-3625

Fax: 641-423-8381

duenow@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>



NOTICE This email message (including any file attachments transmitted with it) is for the sole use of the intended recipient(s) and may contain confidential and legally privileged information. Any unauthorized use or disclosure of this email by an unintended recipient is prohibited. If you have received this e-mail in error please notify the sender by return e-mail and destroy all copies of the original message. No representation is made that this email or any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

This email message and its attachments may contain confidential information that is exempt from disclosure under Iowa Code chapters 22, 139A, and other applicable law. Confidential information is for the sole use of the intended recipient. If you believe that you have received this transmission in error, please reply to the sender, and then delete all copies of this message and any attachments. If you are not the intended recipient, you are hereby notified that any review, use, retention, dissemination, distribution, or copying of this message may be prohibited by law.

[Auditor.Iowa.Gov](https://auditor.iowa.gov)

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024023988

Date: <small>(Month/Day/Year)</small>	9/23/24	Time: <small>(Time plus a.m./p.m.)</small>	5:24 a.m.
Vehicle Plate #:	381	Vehicle Mileage:	5935
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2024 Dodge Durango VIN: 1C4SDJFT3PC676231		
Assigned To:	Trp. Tyrel Williamson	Badge #	381
Driven By:	Trp. Tyrel Williamson	Badge #	381
Driver's Lic #:	159AC4037	Damage:	\$
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	NA
Towed To:	N/A	Towing Cost:	\$NA
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)	NONE		
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:	none		
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:	None
Accident Location: (Street/Hwy)	Highway 9
County:	Mitchell
Weather/Road Conditions:	Clear/Dry
Narrative: On 9-23-2024, Trooper Williamson was westbound on Highway 9 leaving Osage. When he observed a deer run onto the roadway running north. As Williamson was slowing to avoid the first deer a second deer ran into his driver's door.	
Property Damage other than Vehicles:	
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	Sgt. Keith Duenow #80
------------------------	-----------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			

Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



NORTH IOWA COLLISION CENTER INC.

Serving your car, light & heavy duty truck, heavy
equipment & RV repair needs.
11201 265TH ST, CLEAR LAKE, IA 50428
Phone: (641) 421-8555
FAX: (641) 421-8558

Workfile ID: 1cdc027e
PartsShare: 898wLT
Federal ID: 87-2591068
Resale Number: 1-17-020011
Federal EPA: IAR000007856

Final Bill

RO Number: 26333

Customer: Iowa State Patrol 4425 S Washington Mason City, IA 50401 (111) 111-1111	Insurance: QCS	Adjuster: Phone: Claim: APDSOI0290697-00 1 Loss Date: Deductible:	Estimator: Scott Larson Create Date: 9/23/2024
---	-------------------	--	---

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Baltic Gray Metallic

VIN: 1C4SDJFT3PC676231	Interior Color: Black	Mileage In: 5,858	Vehicle Out: 10/23/2024
License: 381	Exterior Color: Baltic Gray Metallic	Mileage Out:	
State: IA	Production Date: 8/2023	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		Rental Formula 31.8 / 4 = 9						
2	E01								
3	E01		INFORMATION LABELS						
4	E01	Remove/Replace	VIN Label	1	129.95	OEM	0.2	Body	
5	E01	Sublet	Shipping - label	1	4.95	Other			
6	E01		FRONT BUMPER						
7	E01	Remove/Install	R&I bumper assy				1.4	Body	
8	E01	Remove/Install	Push bar				2.0	Body	
9	S01	Repair	Wiring - Push bar				0.4	Body	
10	S01		R&I Bumper Assy - 2nd Time OEM Headlight				1.4	Body	
11	S01		Push Bar - 2nd OEM Headlight				2.0	Body	
12	E01		GRILLE						
13	E01	Remove/Install	R&I grille assy				0.3	Body	
14	E01	Remove/Install	Sight shield				0.2	Body	
15	S01		Sight Shield 2nd OEM headlight				0.2	Body	
16	E01		FRONT LAMPS						
17	S01	Remove/Replace	LT Headlamp assy w/auto high beam, black w/auto level	1	1,175.00	OEM	0.0	Body	
18	S01	Remove/Replace	Aim headlamps				0.5	Body	
19	S01	Repair	Labor to install 2nd OEM headlight				0.4	Body	
20	S01		Aim headlamps 2nd OEM headlight				0.5	Body	
21	E01		FENDER						
22	S01	Remove/Replace	LT Fender	1	315.00	A/M	2.0	Body	2.0

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Final Bill

RO Number: 26333

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Baltic Gray Metallic

Labor, Mechanical	75.00	1.0	75.00
E.P.C.			1.00
Subtotal			6,345.70
Sales Tax			0.00
Grand Total			6,345.70
Net Total			6,345.70

Estimate Version	Total \$
Original	4,719.60
Supplement S01	1,626.10

Insurance Total \$:	0.00
Received from Insurance \$:	0.00
Balance due from Insurance \$:	0.00
Customer Total \$:	6,345.70
Received from Customer \$:	0.00
Balance due from Customer \$:	6,345.70

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural