

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Board of Regents – University of Iowa request for an emergency allocation in the amount of \$20,592.60, subject to an audit of actual invoices. On January 14, 2024, Van Allen Hall was damaged due to frozen fan coil. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents, State of Iowa
Camille Walters Gott, Risk Management Administrator, University of Iowa
Andrea Anania, Board of Regents
Aimee Claeys, Board of Regents
Heather Hackbarth, Department of Management
Matt Bender, Department of Management

AOS Claim # 3672
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

February 14, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Water Damages at Van Allen Hall Due to Frozen Fan Coil on January 14, 2024
University of Iowa – Board of Regents
Claim dated January 15, 2025
AOS Claim ID: 3672

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the University of Iowa – Board of Regents is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$20,592.60 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Camille Walters Gott, Risk Management Claims Manager, University of Iowa
John Nash, Director of Facilities, Board of Regents
Heather Hackbarth, Department of Management



Business Services

Risk Management, Insurance and Loss Prevention

University of Iowa
202 Plaza Centre One
Iowa City, Iowa 52242-2501
319-335-0010
Fax 319-353-1893

January 15, 2025

Executive Council of Iowa
Office of Treasurer of State
State Capitol Building
Des Moines, IA 50319

Re: University of Iowa – Van Allen Hall Frozen Fan Coil Water Damage – Preliminary Loss Report (1/14/2024) – AOS Claim #3672

Dear Executive Council,

On January 14, 2024, a frozen fan coil burst in room 362 causing water damage at Van Allen Hall, located at 30 North Dubuque Street, Iowa City, Iowa. Water damaged the third, second and first floors of the building.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for clean-up and replacement of the damaged building components and equipment. Our estimated damage is approximately **\$20,592.60**. A Formal Loss Report will be provided with supporting invoice and payment documentation.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters Gott
Risk Management Claims Manager

cc: Tammy Hollingsworth
John Nash
Debby Zumbach
Josey Bathke

Walters Gott, Camille S

From: Walters Gott, Camille S
Sent: Monday, January 15, 2024 9:37 AM
To: executivecouncil@tos.iowa.gov; Tammy Hollingsworth; John Nash (john.nash@iowaregents.edu)
Cc: Bathke, Josey; Zumbach, Debby J
Subject: University of Iowa Van Allen Hall - Property Loss Notice
Attachments: Univ of Iowa Van Allen Frozen Coil 1-14-2024.pdf

Hello,

Risk Management was notified on 1/14/2024 of an incident at Van Allen Hall, located at 30 North Dubuque Street, Iowa City, IA. On 1/14/2024, a building breaker tripped due to extreme cold outside temperatures and a fan coil in room 362 froze and burst. Water from the burst coil affected the third, second, and first floors of the building. We are continuing to investigate the incident at this time. Estimated damages are expected to exceed \$5,000. Attached are some photos of the incident.

We will submit a preliminary loss report once we have a better estimate.

Please feel free to contact me with any questions or concerns.

Thank you

Camille Walters Gott

Manager, Risk Management Insurance and Loss Prevention
202 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242
Office: 319-335-5357
<https://riskmanagement.fo.uiowa.edu/>

The logo for the University of Iowa, featuring the word "IOWA" in a bold, yellow, sans-serif font.



**Department of Risk Management
Insurance & Loss Prevention**

202 Plaza Centre One (PCO)
Iowa City, IA 52242-2500
Phone 319-335-0010

General Fund Property 29C:20 Cost Estimate - Van Allen Hall Frozen Fan Coil

Building: <u>Van Allen Hall</u>	Date of Loss: <u>1/14/2024</u>				
Department: <u>Facilities Management</u>	Completed by: <u>Camille Walters Gott</u>				
	UI Claim #: <u>PR-22229-SUI</u>				
	AOS 29C:20 Claim #: <u>#3672</u>				
Category Reference # Vendor PO Voucher Cost Estimate					
Building	1B Prelim	Servpro	1002163580	84782217	\$ 11,243.34
Building	2B Prelim	UI FM Stores Materials	N/A	Ticket 85981	\$ 224.26
Building	3B Prelim	Apex Construction	1002974572	Pending	\$ 9,125.00
Building Estimate					\$ 20,592.60
Equipment	N/A	None			\$ -
Equipment	N/A	None			\$ -
Equipment Estimate					\$ -
ESTIMATE TOTAL					\$ 20,592.60



Team Meyer

Cleaning. Restoration. Construction.

SERVPRO® of Iowa City/Coralville
 SERVPRO® of Grinnell/Pella
 SERVPRO® of Des Moines SW
 SERVPRO® of Des Moines East
 SERVPRO® of Ottumwa/Oskaloosa
 SERVPRO® of Marshall
 SERVPRO® of Columbia
 SERVPRO® of Sedaria
 SERVPRO® of East Independence/Blue Springs
 SERVPRO® of Lake of the Ozarks

INVOICE

2401-33361WTR

DATE: 01/25/2024

TERMS: Due upon receipt
 Past Due Invoices Subject to Finance Charges
 Returned Check Fee \$50

BILL TO:

University of Iowa - Trowbridge Hall
 123 N Capitol St
 Iowa City, IA 52242

SERVICE ADDRESS:

University of Iowa - Trowbridge Hall
 123 N Capitol St
 Iowa City, IA 52242

Project Manager: Condrad Francisco	Insurance Co. Self pay	Claim #	Purchase Order/Work Order # 1002962786
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SERVICE TYPE	DESCRIPTION	AMOUNT
	Water Restoration	9,318.74

SALES TAX	0.00
TOTAL	9,318.74
PAYMENT	
BALANCE DUE	\$9,318.74

REVIEW US!

Your feedback is important to us. Please take a moment to review us online. Thank you for choosing SERVPRO.



Remit payment to: **SERVPRO**
615 HWY 1 WEST
IOWA CITY, IA 52246

A 3% Convenience Fee will be applied to all card payments. All major credit cards accepted.

**If paying by check, ICC, LLC dba SERVPRO reserves the right to convert your paper check into a one-time electronic debit to your account. If you have any questions about this debit, call 844-965-0001*

The University of Iowa
Accounts Payable, 202 Plaza Centre One

Web

VOUCHER REPORT

02/07/2024

Special Instructions: Payment will be made with the voucher terms, the earliest of the Discount Due Date or the Scheduled Due Date (see below). Please direct questions to acntpay@uiowa.edu. A negative Gross Amount reflects a credit memo that will be applied to the next payment.

If the Purchase Order indicates that Receiving is Required (Y), then receiving information is required on the requisition in order for payment to be processed on corresponding vouchers against the Purchase Order. You can add/update receiving information by clicking on the "Receiving" link underneath the workflow approval section of the requisition in ePro. Additional receiving information can be found on the Purchasing web site in the PREQ's section (see link at bottom of page) or you can email us at ap-receiving@uiowa.edu.

Remit address:
Servpro
615 Hwy 1 W
Iowa City IA 52246
USA

Requestor (vouchers) Contact(eVouchers)
DJARRAD (Jarrard, Dawn) Not Available
(*Phonebook*)
USB-220-7
FAC Mgmt Admin Overhead

Voucher Number
84782217

Receiver
No receiver found

<u>Remit Vendor ID</u>	<u>Remit LOC</u>	<u>Address</u>	<u>Paym Handl Cod</u>
0000639859	002	1	AC

<u>Invoice Number</u>	<u>Inv Date</u>	<u>Terms</u>	<u>Dscnt Due Date</u>	<u>Sched Due Date</u>	<u>Control Group</u>	<u>Purchase Order</u>	<u>Recv'g Req'd</u>	<u>Attachments</u>	<u>PREQ #</u>
2401-28074WTR	01/19/2024	3%10	02/14/2024	02/14/2024		1002962787	N		

<u>LINE</u>	<u>PO LN</u>	<u>UOM</u>	<u>QTY</u>	<u>PS ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
1	1	EA	1.0000		Emergency Cleanup of Water Dam	11,591.07000
	<u>FUND</u>	<u>ORG</u>	<u>DEPT/SDEPT</u>	<u>GRANT/PRGM</u>	<u>IACT</u> <u>OACT</u> <u>DACT</u> <u>FN</u> <u>CCTR</u> <u>SLID/SLAC</u> <u>QTY</u>	<u>EXT AMT</u>
					00 00 0000 J / 24-789547-002 1.00000	11,591.07

Discount Amount	347.73
Freight	0.00
Miscellaneous Charges	0.00
Sales Tax	0.00
Use Tax	0.00
Gross Amount	\$ 11,591.07
If Paid within Discount Terms	
NET AMOUNT	\$ 11,243.34

[New Voucher Report Search](#) [Logoff](#)
[AP-PO Web Applications Home Page](#)
[Self-Service](#)

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Please direct inquires regarding using this application to acntpay@uiowa.edu

AP/PO PeopleSoft Web Applications

Your path: [Home](#) > [Payment](#)

[User options](#) | [Help](#)

Payment details for voucher: 84782189

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
84782189	0000639859	002	Servpro	\$9,318.74	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: 1022267 Dt: 02/14/2024 Amt: \$57,537.49	2401-33361WTR	01/25/2024	Detail	\$9,039.18

[New Payment Search](#)
[AP-PO Web Applications Home Page](#)
[Self-Service](#)

[\(WALTERSC\) Logoff](#)

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Please direct inquires regarding using this application to acntpay@uiowa.edu



85981

Counter Release
85981

Counter Release Receipt

Counter Release			
Description:	201		
Released By:	TKNOTTNERUS (TERRY KNOTTNERUS)	Reference:	
Released To:	MJWGNR (MATTHEW WAGNER)	Warehouse:	MAINT (MAINTENANCE STORES WAREHOUSE (MAIN))
Release Date:	Jan 17, 2024 11:31 AM	Total Cost:	\$224.26

Line Items

Line	Part:	P000225 (PROGRESS, VALVE 1/2" HAMMOND UPBA-480B P X P FEM END.)	Unit Cost:	\$17.61	
1	Bin:	MAINT-P000225 (PROGRESS, VALVE 1/2" HAMMOND UPBA-480B P X P FEM END.)	UOM:	EA	
	Equipment:		Qty on Hand:	1.00	
	Work Order:	24-789547 (VAN - 1/14/24 8:53:31 No power in the west half of the building. Mark Stanerson went in, sent Travis Lenz a text that the generator was not running. Travis came in and they went in to the building (Engie also on site) found - UI-540165 (MORE))	Released Qty:	4.00	
	Phase:	002 (VAN - 1/14/24 8:53:31 No power in the west half of the building. Mark Stanerson went in, sent Travis Lenz a text that the generator was not running. Travis came in and they went in to the building (Engie also on site) found -UI-540165 (MORE))	Returned Qty:	0.00	
	Pick Ticket:		Line Item:		SubTotal:

Line	Part:	P000226 (PROGRESS, VALVE 3/4" HAMMOND UPBA-480B P X P FEM END.)	Unit Cost:	\$25.58	
2	Bin:	MAINT-P000226 (PROGRESS, VALVE 3/4" HAMMOND UPBA-480B P X P FEM END.)	UOM:	EA	
	Equipment:		Qty on Hand:	5.00	
	Work Order:	24-789547 (VAN - 1/14/24 8:53:31 No power in the west half of the building. Mark Stanerson went in, sent Travis Lenz a text that the generator was not running. Travis came in and they went in to the building (Engie also on site) found - UI-540165 (MORE))	Released Qty:	4.00	
	Phase:	002 (VAN - 1/14/24 8:53:31 No power in the west half of the building. Mark Stanerson went in, sent Travis Lenz a text that the generator was not running. Travis came in and they went in to the building (Engie also on site) found -UI-540165 (MORE))	Returned Qty:	0.00	
	Pick Ticket:		Line Item:		SubTotal:

Line	Part:	P000045 (PROGRESS, ADAPT 3/4" FITTING X 3/4" FIP PROGRESS #79445)	Unit Cost:	\$15.01	
3	Bin:	MAINT-P000045	UOM:	EA	
	Equipment:		Qty on Hand:	14.00	
	Work Order:	24-789547 (VAN - 1/14/24 8:53:31 No power in the west half of the building. Mark Stanerson went in, sent Travis Lenz a text that the generator was not running. Travis came in and they went in to the building (Engie also on site) found - UI-540165 (MORE))	Released Qty:	2.00	
	Phase:	002 (VAN - 1/14/24 8:53:31 No power in the west half of the building. Mark Stanerson went in, sent Travis Lenz a text that the generator was not running. Travis came in and they went in to the building (Engie also on site) found -UI-540165 (MORE))	Returned Qty:	0.00	
	Pick Ticket:		Line Item:		SubTotal:

Line Items

4	Part:	1466000 (HOSE, 3/4" MIP X 3/4" MALE HOSE)	Unit Cost:	\$2.89	
	Bin:	MAINT-1466000	UOM:	EA	
	Equipment:		Qty on Hand:	37.00	
	Work Order:	24-789547 (VAN - 1/14/24 8:53:31 No power in the west half of the building. Mark Stanerson went in, sent Travis Lenz a text that the generator was not running. Travis came in and they went in to the building (Engie also on site) found - UI-540165 (MORE))	Released Qty:	2.00	
	Phase:	002 (VAN - 1/14/24 8:53:31 No power in the west half of the building. Mark Stanerson went in, sent Travis Lenz a text that the generator was not running. Travis came in and they went in to the building (Engie also on site) found -UI-540165 (MORE))	Returned Qty:	0.00	
Pick Ticket:		Line Item:		SubTotal:	\$5.77

5	Part:	5270200 (VALVE, BALL 1/4" GIACOMMINI, THREADED, JMF 800 SERIES FULL PORT #74812 UPC #48120 40498)	Unit Cost:	\$6.20	
	Bin:	MAINT-5270200	UOM:	EA	
	Equipment:		Qty on Hand:	41.00	
	Work Order:	24-789547 (VAN - 1/14/24 8:53:31 No power in the west half of the building. Mark Stanerson went in, sent Travis Lenz a text that the generator was not running. Travis came in and they went in to the building (Engie also on site) found - UI-540165 (MORE))	Released Qty:	2.00	
	Phase:	002 (VAN - 1/14/24 8:53:31 No power in the west half of the building. Mark Stanerson went in, sent Travis Lenz a text that the generator was not running. Travis came in and they went in to the building (Engie also on site) found -UI-540165 (MORE))	Returned Qty:	0.00	
Pick Ticket:		Line Item:		SubTotal:	\$12.40

6	Part:	3593100 (NIPPLE, BRASS 1/4" X CLOSE)	Unit Cost:	\$1.66	
	Bin:	MAINT-3593100	UOM:	EA	
	Equipment:		Qty on Hand:	18.00	
	Work Order:	24-789547 (VAN - 1/14/24 8:53:31 No power in the west half of the building. Mark Stanerson went in, sent Travis Lenz a text that the generator was not running. Travis came in and they went in to the building (Engie also on site) found - UI-540165 (MORE))	Released Qty:	2.00	
	Phase:	002 (VAN - 1/14/24 8:53:31 No power in the west half of the building. Mark Stanerson went in, sent Travis Lenz a text that the generator was not running. Travis came in and they went in to the building (Engie also on site) found -UI-540165 (MORE))	Returned Qty:	0.00	
Pick Ticket:		Line Item:		SubTotal:	\$3.32

Signature _____

Date _____



4218 Yvette Street SW, Bldg A
P.O. Box 2297
Iowa City, IA 52244
Phone: (319) 339-1543
Fax: (319) 339-1562

INVOICE

Travis J Lenz
The University of Iowa
Facilities Management
PBSB – B45
340 Iowa Avenue
Iowa City, IA 52242

Date: February 28, 2024

Invoice Number: 24003-1
PO # 1002974572

DATE	CHARGES AND CREDITS	BALANCE
Feb 24	Replace water damaged ceiling tile with new from fan coil leak on 3 rd floor, per quote	
	Total Due	\$ 9,125.00

THANK YOU

Apex Construction Company, Inc. • P.O. Box 2297 • Iowa City, IA 52244
Phone (319) 339-1543 • Fax (319) 339-1562

ANY INVOICES OR PAYMENTS MADE AFTER LAST POSTING DATE WILL APPEAR ON THE NEXT STATEMENT. ALL ACCOUNTS ARE DUE NET 30 FROM THE INVOICE DATE. A SERVICE CHARGE OF 1.5% PERMONTH OR 18% PER YEAR WILL BE CHARGES ON ALL ACCOUNTS 30 DAYS PAST DUE. IN THE EVENT OF NON-PAYMENT, ALL COSTS INCURRED BY APEX CONSTRUCTION COMPANY, INC, TO COLLECT PAST DUE AMOUNTS, INCLUDING REASONABLE ATTORNEY'S FEES, SHALL BE PAID BY THE CUSTOMER