

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

March 3, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12th Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$4,205.47. This brings the total allocation to \$19,961.30. On October 31, 2024, Vehicle #234 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3948  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

February 14, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #234 on October 31, 2024  
Department of Administrative Services  
Claim dated November 20, 2024  
AOS Claim ID: 3948

The Department's request included a supplemental allocation request of \$4,205.47 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$4,205.47, which increases the allocation to \$19,961.30. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		<u>\$ 19,961.30</u>
Executive Council allocation (Revised)		\$ 19,961.30
Less:		
Previous payments	\$ 0.00	
This payment	<u>19,961.30</u>	
Total		<u>\$ 19,961.30</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

We recommend that reimbursement be made in the amount of \$19,961.30. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of Administrative Services

KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: January 28, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Table with 2 columns: Field Name, Value. Rows include AOS Claim # (3948), Vehicle / Event (#234/Deer), Event Date (October 31, 2024), Summary (Vehicle 234 struck a deer. (293504)), and Amount Requested (\$19,686.30 - Repair Invoice + \$275 - Tow Invoice, totaling \$19,961.30).

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Handwritten signature of Ryan Betts

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



# Warrants

[Edit](#) [Cancel](#)

\* Required fields

## Warrant Information

<b>Fiscal Year</b> 2025	<b>Amount</b> \$19,686.30	<b>Warrant Number</b> 73425014
<b>Vendor Customer</b> 00002112221	<b>Line Number</b> 1	<b>Last Updated</b> 01/21/2025 08:33 PM

## Issue Information

<b>Issued</b> 01/21/2025 12:00 AM	<b>Void</b> No	<b>Transaction ID</b> RISK00525016004
<b>Duplicate</b> No	<b>Transaction Line Number</b> 1	<b>Stop</b> No
<b>Line Amount</b> \$4,132.50	<b>Comments</b>	

## Redeemed Information

<b>Redeemed</b> -	<b>Batch Number</b> -	<b>Redeemed Bank</b> -
<b>Sequence Number</b> -	<b>Redeemed Fund</b> -	<b>Redeemed Department</b> -

## COA

<b>Fund</b> 0665	<b>Object</b> 2715	<b>Dept Object</b> -
<b>Sub Fund</b> -	<b>Sub Object</b> -	<b>Dept Revenue</b> -
<b>Department</b> 005	<b>Unit</b> 5790	<b>Sub Unit</b> -
<b>Object Class</b> -	<b>Revenue Source</b> -	<b>Sub Revenue Source</b> -
<b>Appropriation</b> 0000	<b>Revenue Source Class</b> -	<b>BSA</b> -
<b>Sub BSA</b> -		

Show More



# WITHAM COLLISION CENTER

FORD-CHEVROLET-VW-KIA  
 2033 LAPORTE RD, WATERLOO, IA 50702  
 Phone: (319) 234-4200

Workfile ID: 85c3f77c  
 PartsShare: 8dwks3  
 Federal ID: 42-1060951

## Final Bill

### RO Number: 18010068

Customer: Isp 234 Deer Insurance: QUALITY CLAIMS SOLUTIONS Adjuster: Phone: Claim: APDSOIO293504-001 Loss Date: Deductible: Estimator: Angela Williams Create Date: 11/1/2024

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

VIN: 1C4SDJFT6PC676238 Interior Color: Mileage In: Vehicle Out:  
 License: Exterior Color: Mileage Out:  
 State: IA Production Date: Condition: Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01	Repair	pre scan				1.0	Mech	
2	E01	Repair	post scan				1.0	Mech	
3	E01		<b>FRONT BUMPER</b>						
4	E01	Remove/Replace	O/H front bumper				3.1	Body	
5	E01	Remove/Replace	Bumper cover w/prk aid	1	596.00	A/M	0.0	Body	3.0
6	E01		Add for Clear Coat						
7	E01	Remove/Replace	Add for distance sens				0.4	Body	
8	E01	Remove/Replace	Add for fog lamps				0.4	Body	
9	E01	Remove/Replace	Add for park sensor				0.4	Body	
10	E01	Remove/Install	License bracket				0.2	Body	
11	E01	Remove/Replace	RT Bumper cover upper bracket	1	81.00	A/M	0.0	Body	
12	E01	Remove/Replace	RT Bumper cover lower bracket	1	10.40	OEM	0.0	Body	
13	E01	Remove/Install	push bar				1.5	Body	
14	S01	Remove/Replace	Air deflector w/accent color	1	176.00	OEM	0.0	Body	1.2
15	S01		Overlap Major Non-Adj. Panel						(0.2)
16	S01		Add for Clear Coat						
17	E01		<b>FRONT LAMPS</b>						
18	E01	Remove/Replace	RT Headlamp assy w/o auto high beam black bezel	1	1,630.00	OEM	0.0	Body	
19	E01	Remove/Replace	Aim headlamps				0.5	Body	
20	E01	Remove/Install	LT Headlamp assy w/o auto high beam black bezel				0.4	Body	
21	S01		<b>RADIATOR SUPPORT</b>						
22	S01	Remove/Replace	RT Support bracket	1	149.00	OEM	0.2	Body	
23	S01	Remove/Replace	Add for P/Strg cooler				0.2	Body	
24	S01	Remove/Replace	Evacuate & recharge				1.4	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

**Final Bill**

**RO Number: 18010068**

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

25	S01	Remove/Replace	Refrigerant recovery					0.4	Body	
26	S01	Remove/Replace	Add for skid plate					0.3	Body	
27	S01	Remove/Replace	Add for trans cooler					0.3	Body	
28	E01		<b>FENDER</b>							
29	E01	Remove/Replace	RT Fender liner all	1	89.00	A/M		0.0	Body	
30	E01	Remove/Replace	RT Fender	1	344.16	A/M		2.0	Body	2.0
31	E01		Overlap Major Non-Adj. Panel							(0.2)
32	E01		Add for Clear Coat							0.1
33	E01		Add for Edging							0.5
34	E01		Add for Clear Coat							
35	E01	Remove/Replace	RT Wheel flare w/o body color	1	263.00	OEM		0.3	Body	
36	E01	Remove/Replace	RT Wheel flare retainer	5	64.50	OEM				
37	S02		<b>WINDSHIELD</b>							
38	S02	Remove/Replace	Windshield NAGS w/o rain sensor	1	680.75	Glass		2.0	Body	
39	S01		<b>CONSOLE</b>							
40	S01	Remove/Install	R&I console assy center					0.6	Body	
41	E01		<b>RESTRAINT SYSTEMS</b>							
42	E01	Remove/Replace	RT Head air bag	1	483.00	OEM		0.8	Body	
43	E01	Remove/Replace	Air bag system diagnosis					0.7	Body	
44	S01	Remove/Replace	RT Ft seat air bag	1	444.00	OEM		0.5	Body	
45	S01	Remove/Replace	LT Retractor assy black	1	318.00	OEM		0.3	Body	
46	E01	Remove/Replace	RT Retractor assy black	1	328.00	OEM		0.3	Body	
47	S01	Remove/Replace	Occupant module all 3.6 L, 5.7 L	1	446.00	OEM		0.5	Body	
48	E01	Remove/Replace	RT Adjuster	1	70.85	OEM		0.2	Body	
49	E01		<b>SEATS &amp; TRACKS</b>							
50	E01	Remove/Replace	RT Seat back cover code: C5 black	1	308.00	OEM		1.0	Body	
51	E01	Remove/Replace	RT Seat back pad code: C5	1	554.00	OEM		0.1	Body	
52	E01	Remove/Install	RT Cushion cover code: A7 black					0.8	Body	
53	E01		<b>ROOF</b>							
54	E01	Remove/Install	RT Roof molding					0.5	Body	
55	E01	Remove/Replace	Headliner w/o sunroof, w/Illum vanity mirrors black	1	2,080.00	OEM		4.0	Body	
56	E01	Remove/Install	Police accessories					1.0	Body	
57	E01		<b>PILLARS, ROCKER &amp; FLOOR</b>							
58	S01	Repair	Door Opening panel					8.0	Body	5.0
59	S01	Remove/Install	RT Lwr ctr plr trim black					0.3	Body	
60	E01	Blend	RT roof rail							1.4
61	E01	Remove/Replace	RT Rocker molding w/chrome	1	402.00	OEM		0.9	Body	1.4
62	E01		Overlap Major Non-Adj. Panel							(0.2)
63	E01		Add for Clear Coat							
64	E01	Remove/Replace	RT Rocker molding rivet	1	12.25	OEM				
65	E01	Remove/Replace	RT Rocker molding screw	1	3.55	OEM				
66	E01	Remove/Replace	RT Rocker molding nut	1	1.75	OEM				
67	S01	Remove/Install	RT Upr ctr plr trim black					0.0	Body	
68	S01	Remove/Install	RT Sill cover front, w/o chrome insert					0.2	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

**Final Bill**

**RO Number: 18010068**

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

			black						
69	S01	Remove/Install	RT Cowl trim all				0.3	Body	
70	S01	Remove/Install	RT Sill cover rear black				0.2	Body	
71	E01		<b>FRONT DOOR</b>						
72	E01	Remove/Replace	RT Door shell	1	1,485.00	OEM	5.6	Body	3.4
73	E01		Overlap Major Adj. Panel						(0.4)
74	E01		Add for Clear Coat						
75	E01	Remove/Install	RT Applique				0.0	Body	
76	E01	Remove/Install	RT Power mirror w/o memory, w/blind spot detection gloss black				0.0	Body	
77	E01	Remove/Install	RT R&I trim panel				0.0	Body	
78	E01	Remove/Install	RT Handle, outside painted, all ceramic gray				0.0	Body	
79	S01	Remove/Install	RT Striker				0.2	Body	
80	S01	Remove/Install	RT Body w'strip				0.0	Body	
81	E01		<b>REAR DOOR</b>						
82	E01	Remove/Replace	RT Door shell	1	1,485.00	OEM	4.8	Body	3.4
83	E01		Overlap Major Adj. Panel						(0.4)
84	E01		Add for Clear Coat						
85	E01	Remove/Install	RT Belt molding				0.0	Body	
86	E01	Remove/Install	RT Applique front				0.0	Body	
87	E01	Remove/Install	RT Applique rear				0.0	Body	
88	E01	Remove/Install	RT Handle, outside painted ceramic gray				0.0	Body	
89	E01	Remove/Install	RT R&I trim panel				0.0	Body	
90	S01	Remove/Install	RT Surround w'strip				0.0	Body	
91	E01		<b>QUARTER PANEL</b>						
92	E01	Repair	RT Quarter panel				1.0	Body	2.8
93	E01		Overlap Major Non-Adj. Panel						(0.2)
94	E01		Add for Clear Coat						2.5
95	E01	Remove/Install	RT Wheel flare w/o body color				0.3	Body	
96	E01	Remove/Install	RT Qtr glass Dodge w/o deep tint				1.5	Body	
97	E01		<b>REAR LAMPS</b>						
98	E01	Remove/Install	RT Tail lamp assy				0.3	Body	
99	E01		<b>REAR BUMPER</b>						
100	E01	Remove/Install	R&I bumper cover				1.2	Body	
101	E01		<b>MISCELLANEOUS OPERATIONS</b>						
102	E01		Hazardous waste removal	1	3.00	Other			
103	E01	Remove/Replace	Flex Additive	1	5.00	Other			
104	E01		Corrosion protection	1	5.00	Other	0.1	Body	
105	E01		4 Wheel Alignment	1	79.95	Other			
106	E01		Lift Reveal				0.5	Body	
107	E01		Cover Car	1	5.00	Other	0.2	Body	
108	E01		mask to prime	1	5.00	Other	0.2	Body	
109	E01		Denib and Polish				1.0	Body	
110	E01	Remove/Install	Light bar				1.0	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

## Final Bill

**RO Number: 18010068**

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

111	S01	Repair	cut holes in bumper for push bar				1.0	Body
112	S01	Sublet	check engine light dan deery	1	435.61	Other		
113	S01		drive time to Dan Deery X2				1.0	Body
114	S02		Parts discount differance	1	1.03	Other		

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts	(1,139.50)				11,465.66
Labor, Body			75.00	55.1	4,132.50
Labor, Refinish			135.00	25.1	3,388.50
Labor, Mechanical			130.00	2.0	260.00
Miscellaneous					439.64
<b>Subtotal</b>					<b>19,686.30</b>
Sales Tax					0.00
<b>Grand Total</b>					<b>19,686.30</b>
<b>Net Total</b>					<b>19,686.30</b>

Estimate Version	Total \$
Original	15,104.78
Supplement S01	3,818.85
Supplement S02	762.67

Insurance Total \$:	19,686.30
Received from Insurance \$:	0.00
Balance due from Insurance \$:	19,686.30
Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



# Warrants

Edit

Cancel

\* Required fields

## Warrant Information

**Fiscal Year**

2025

**Amount**

\$275.00

**Warrant Number**

73340564

**Vendor Customer**

00003190413

**Line Number**

1

**Last Updated**

11/25/2024 07:22 PM

## Issue Information

**Issued**

11/21/2024 12:00 AM

**Void**

No

**Transaction ID**

RISK00525325501

**Duplicate**

No

**Transaction Line Number**

1

**Stop**

No

**Line Amount**

\$275.00

**Comments**

## Redeemed Information

**Redeemed**

11/25/2024 12:00 AM

**Batch Number**

0000

**Redeemed Bank**

0000

**Sequence Number**

01905

**Redeemed Fund**

0665

**Redeemed Department**

005

## COA

**Fund**

0665

**Object**

2715

**Dept Object**

-

**Sub Fund**

-

**Sub Object**

-

**Dept Revenue**

-

**Department**

005

**Unit**

5790

**Sub Unit**

-

**Object Class**

-

**Revenue Source**

-

**Sub Revenue Source**

-

**Appropriation**

0000

**Revenue Source Class**

-

**BSA**

-

**Sub BSA**

-

Show More

**Rasmusson Towing Inc**  
 9716 University Ave  
 Cedar Falls, IA 50613  
 Ph: 319-277-3802  
 rasmusson towing@gmail.com



**Invoice #P-21258**

Date: 11/11/2024

For:  
 Iowa State Patrol

Due Date	Terms	P.O. Number
	Due upon receipt	

From: C 23 and jay ave, Wilmar ,  
 To: Witham Collision Center, 2033 Laporte Rd,  
 Waterloo, IA 50702  
 Owner:

Service Date: 10/31/2024 7:36:00 PM  
 Driver: 8  
 Ticket #:  
 Reason For Call: deer hit

Phone #:  
 Member #:

Vehicle	VIN	Veh #	Tag	State	Odometer
dodge Durango		234			16088

Qty	Service	Rate	Adjustment	Tax	Amount
1.00	Flatbed	\$275.00	\$0.00	\$0.00	\$275.00
Total Amount Due					\$275.00

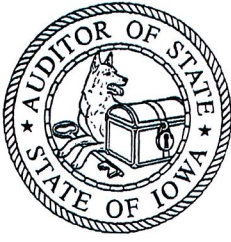
Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**RECEIVED**

NOV 18 REC'D

**POST 9**

*[Handwritten signature]*



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

January 21, 2025

Kristi Onstot  
Executive Council  
LOCAL

Subject: Deer Damage to Vehicle #234 on October 31, 2024  
Department of Administrative Services  
Claim dated November 20, 2024  
AOS Claim ID: 3948

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$15,755.83, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management