

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

March 3, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12th Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$4,087.51. This brings the total allocation to \$17,299.29. On September 17, 2024, Vehicle #2307 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3911  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

February 6, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #2307 on September 17, 2024  
Department of Administrative Services  
Claim dated September 18, 2024  
AOS Claim ID: 3911

The Department's request included a supplemental allocation request of \$4,087.51 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$4,087.51, which increases the allocation to \$17,299.29. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request			<u>\$ 17,299.29</u>
Executive Council allocation (Revised)			\$ 17,299.29
Less:			
Previous payments	\$	0.00	
This payment		<u>17,299.29</u>	
Total			<u>\$ 17,299.29</u>
Remaining Executive Council allocation			<u>\$ 0.00</u>

We recommend that reimbursement be made in the amount of \$17,299.29. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: January 9, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Ryan Betts, Fleet Risk Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

AOS Claim #	3911
Vehicle / Event	#2307 / Animal/Deer
Event Date	September 17, 2024
Summary	Vehicle 2307 - struck a deer. (289935)
Amount Requested	<b>\$17,299.29 TOTAL</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Services  
ryan.betts@iowa.gov  
515-281-8008

# Warrants

[Edit](#)[Cancel](#)

\* Required fields

## Warrant Information

**Fiscal Year**

2025

**Amount**

\$17,299.29

**Warrant Number**

73347256

**Vendor Customer**

00003030246

**Line Number**

1

**Last Updated**

12/16/2024 07:26 PM

## Issue Information

**Issued**

12/02/2024 12:00 AM

**Void**

No

**Transaction ID**

RISK00525337001

**Duplicate**

No

**Transaction Line Number**

1

**Stop**

No

**Line Amount**

\$2,712.00

**Comments**

## Redeemed Information

**Redeemed**

12/16/2024 12:00 AM

**Batch Number**

0000

**Redeemed Bank**

0000

**Sequence Number**

03618

**Redeemed Fund**

0665

**Redeemed Department**

005

## COA

**Fund**

0665

**Object**

2715

**Dept Object**

-

**Sub Fund**

-

**Sub Object**

-

**Dept Revenue**

-

**Department**

005

**Unit**

5790

**Sub Unit**

-

**Object Class**

-

**Revenue Source**

-

**Sub Revenue Source**

-

**Appropriation**

0000

**Revenue Source Class**

-

**BSA**

-

**Sub BSA**

-

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# QUALITY AUTO REBUILDERS INC

Iowa Lottery  
 Estimate: 80978  
 Repair Order: 80978

## FINAL BILL

2201 7TH AVE  
 MARION, IA 52302  
 (319) 377-6326

Customer: Insured	Vehicle:	Ins. Company:
Iowa Lottery Work: (319) 395-9313	FORD 3D VAN Transit Cargo Van T-150 Low Roof 13 YEAR: 2023 Color: White License: CTW848 IA Prod Date: 04/01/2023 Mileage In: 37343 VIN: 1FTYE1Y87PKA86619 Sched. Arrival Date: 09/17/24 Arrival Date: 09/17/24 Proj. Delivery Date: 10/04/24 Billed Date: 10/31/24 Delivery Date: 10/23/24 Drivable: Unknown	Unknown/Insurance Claim Number: APDSOI0289935-001

Written by: Wright, Derek

Item	Price	Ext. Price	Labor Units	Paint Units	PT	BT
1 FRONT BUMPER & GRILLE						
2 REMOVE/REPLACE Lower cover carbon black w/o frt prk sen	458.98	458.98	0.7 B			O
* 3 REMOVE/REPLACE A/M CAPA Lower impact bar	197.10*	197.10	0.3 B			O *
* 4 REMOVE/REPLACE A/M Impact bar	315.90*	315.90	1.0 B	1.0		O *
6 REMOVE/REPLACE RT Mount plate	26.47	26.47	Incl.	0.5		O
* 10 REMOVE/REPLACE A/M CAPA Bumper cover primed	408.16*	408.16	1.1 B	2.8		O *
12 Add for Clear Coat						
15 REMOVE/REPLACE Emblem	78.58	78.58	0.1 B	1.1		O
16 REMOVE/REPLACE RT Side bracket	17.33	17.33	Incl.			O
19 REPAIR Drill out spot welds on impact bar			0.5 B			
20 REMOVE/RE-INSTALL RT Lower extrn			0.2 B			
* 21 REMOVE/REPLACE A/M License bracket	40.00	40.00	0.2 B			O *
* 22 REMOVE/REPLACE A/M RT Side cover w/o fog lamps	14.00	14.00	0.1 B			O *
* 23 REMOVE/REPLACE A/M Center cover	27.00	27.00				O *
24 REFINISH LT Mount plate				0.5		
* 25 REMOVE/REPLACE A/M CAPA Grille w/o fog lamps	351.00	351.00	Incl.			O *
26 REMOVE/REPLACE Reinf panel	300.38	300.38	Incl.			O
27 FRONT LAMPS						
* 28 REMOVE/REPLACE A/M CAPA RT Headlamp assy w/o chrome tri	261.00*	261.00	0.2 B			O *
29 Aim headlamps			0.5 B			
30 REMOVE/RE-INSTALL LT Headlamp assy w/o chrome trim from 09			0.2 B			
31 RADIATOR SUPPORT						
34 REMOVE/REPLACE Mount panel	1,508.00	1508.00	3.0 B	1.8		O
* 37 REMOVE/REPLACE A/M Lower deflector 3.5 liter non turbo	229.50*	229.50	0.3 B			O *
38 REMOVE/REPLACE RT Lower bracket	20.95	20.95	0.2 B	0.2		O
39 Add for Clear Coat						
40 REMOVE/REPLACE RT Upper bracket	15.23	15.23	0.2 B	0.1		O
41 Add for Clear Coat						
42 REMOVE/REPLACE RT Deflector 3.5 liter non turbo	74.35	74.35	Incl.	0.1		O
43 COOLING						



QUALITY AUTO REBUILDERS INC

Iowa Lottery  
 Estimate: 80978  
 Repair Order: 80978

FINAL BILL

Written by: Wright, Derek

Item	Price	Ext. Price	Labor Units	Paint		
				Units	PT	BT
* 44 REMOVE/REPLACE A/M Radiator	234.95*	234.95	2.8 M		O	*
45 REMOVE/REPLACE Inlet hose	70.00	70.00			O	
46 REMOVE/REPLACE Upper hose	68.55	68.55	0.5 M		O	
47 Deduct for Overlap						
48 REMOVE/REPLACE Connector hose	47.27	47.27	-0.3 M			
49 REMOVE/REPLACE Fan & motor	461.82	461.82	Incl.		O	
50 REMOVE/REPLACE Overflow hose	55.82	55.82			O	
51 REMOVE/REPLACE Water pump belt	43.09	43.09	0.4 M		O	
52 REMOVE/REPLACE Reservoir hose	57.64	57.64			O	
53 REMOVE/REPLACE RT Radiator lower insulator	7.43	7.43			O	
54 REMOVE/REPLACE Outlet hose	58.33	58.33			O	
55 AIR CONDITIONER & HEATER					O	
* 56 REMOVE/REPLACE A/M Condenser	167.56*	167.56	1.0 M		A	
57 AC Service evacuate & recharge			1.4 M			
58 AC Service refrigerant recovery			0.4 M			
59 REMOVE/REPLACE AC tube	101.82	101.82			O	
60 REMOVE/REPLACE Compressor assy	627.27	627.27	1.4 M		O	
61 FENDER						
* 62 REMOVE/REPLACE A/M RT Wheel opng mldg	66.60*	66.60	Incl.		O	*
* 63 REMOVE/REPLACE A/M CAPA RT Fender	482.40*	482.40	1.4 B	2.0	O	*
64 Overlap Major Non-Adj. Panel					-0.2	
65 Add for Clear Coat					0.4	
66 Add for antenna						
67 Add to cut hole			0.5 B			
68 Add for Edging			0.5 B			
69 REPAIR RT Apron assy (UHS)					0.5	
71 Overlap Minor Panel			3.0 B		0.8	
72 REPAIR RT Apron assy reinforcement					-0.2	
73 Add for Clear Coat			3.0 B		0.4	
74 REPAIR RT Inner fender					0.1	
75 Overlap Major Non-Adj. Panel			2.0 B		1.2	
76 REPAIR RT Rail assy					-0.2	
77 Overlap Major Non-Adj. Panel			1.0 B		1.9	
78 REPAIR RT Reinf panel					-0.2	
79 Overlap Major Non-Adj. Panel			2.0 B		1.0	
80 REMOVE/RE-INSTALL LT Wheel opng mldg					-0.2	
81 ENGINE			0.3 B			
82 REMOVE/REPLACE Air cleaner assy	230.00	230.00	0.5 B		O	
83 REMOVE/REPLACE Air inlet duct	228.33	228.33	0.1 B		O	
84 REMOVE/REPLACE Inlet duct	31.83	31.83	0.1 B		O	
85 REMOVE/REPLACE Crmkshft pulley	137.50	137.50	1.3 M		O	
86 WINDSHIELD						
87 REMOVE/REPLACE Washer reservoir from 09/09/2015	158.73	158.73	0.4 B		O	
88 REMOVE/REPLACE Filler tube	73.68	73.68	Incl.		O	
* 89 REMOVE/REPLACE Washer pump pigtail- per invoice	<u>80.00</u>	<u>80.00</u>	1.0 B		O	*
91 INSTRUMENT PANEL						
92 REMOVE/RE-INSTALL Glove box assy all			0.4 B			
93 RESTRAINT SYSTEMS						
94 REMOVE/REPLACE Clockspring w/lane departure	209.32	209.32	1.0 M		O	
95 REMOVE/REPLACE Ft impact sensor from 03/17/2015	44.73	44.73	Incl.		O	



QUALITY AUTO REBUILDERS INC

FINAL BILL

Written by: Wright, Derek

Item	Price	Ext. Price	Labor Units	Paint		
				Units	PT	BT
96 REMOVE/REPLACE Control module w/head air bag level 1	430.40	430.40	1.0 M			O
* 97 REMOVE/REPLACE RT Seat belt assy w/o power seat, low ro	592.43	592.43	0.3 B			O
* 98 REMOVE/REPLACE LT Seat belt assy w/o power seat, low ro	342.98	342.98	0.3 B			O
* 99 REMOVE/REPLACE LT Buckle manual seat	102.20	102.20	0.2 B			O
100 REMOVE/REPLACE Driver air bag	373.80	373.80	Incl.			O
101 REMOVE/REPLACE Psngr air bag	635.42	635.42	0.8 M			O
102 PILLARS, ROCKER & FLOOR						
104 REMOVE/RE-INSTALL RT Upr ctr plr trim van low roof			0.2 B			
105 REMOVE/RE-INSTALL LT Upr ctr plr trim van low roof			0.2 B			
106 REMOVE/RE-INSTALL RT Lwr ctr plr trim van low roof			0.2 B			
107 REMOVE/RE-INSTALL LT Lwr ctr plr trim van low roof			0.2 B			
108 REMOVE/RE-INSTALL RT Lower trim van low roof			0.2 B			
109 REMOVE/RE-INSTALL LT Lower trim van low roof			0.2 B			
110 FRONT DOOR						
111 BLEND RT Door shell low roof						
112 REMOVE/RE-INSTALL RT Wheel opng mldg						2.0
113 REMOVE/RE-INSTALL RT Side molding			0.2 B			
114 REMOVE/RE-INSTALL RT R&I mirror			0.3 B			
115 REMOVE/RE-INSTALL RT R&I trim panel			0.3 B			
116 REMOVE/RE-INSTALL RT Handle, outside w/o passive entry			0.5 B			
117 A/M Cover Car			0.3 B			
120 SU Hazardous waste removal	<u>5.00</u>	<u>5.00</u>	0.2 B			A
121 REPAIR De-nib and Polish	3.00	3.00				H
122 A/M Corrosion protection			0.5 B			
125 A/M Flex additive	<u>5.00</u>	<u>5.00</u>	0.1 B			A
128 REPAIR Set Up & Measure	<u>5.00</u>	<u>5.00</u>				A
129 SU Prescan			2.5 M			
130 REPAIR Prescan	119.95	119.95				U
131 SU Post scan			0.5 M			
133 REPAIR Post scan	<u>125.00</u>	<u>125.00</u>				U
134 Deer Hit			0.5 M			
135 REMOVE/RE-INSTALL RT Fixed glass FORD low roof			1A	0.4 B		
136 REMOVE/RE-INSTALL RT Window channel low roof			1A	0.3 B		
137 REMOVE/RE-INSTALL RT Moveable glass FORD low roof			1A	0.6 B		
138 REPAIR pre- pull sheet metal and align			1A			
139 REMOVE/REPLACE A/M Coolant (Extended life/OEM)	30.00	30.00	1A	1.5 M		A
* 140 REMOVE/REPLACE Elbow Tube	22.00	22.00				O *
* 141 REMOVE/REPLACE Bolt	5.65	5.65				O *
* 142 REMOVE/REPLACE OE Freight	20.00	20.00	2A			O *
143 HOOD			1A			
144 REMOVE/RE-INSTALL Front w/strip			1A			
145 REPAIR Hood- underside only			1A	0.2 B		
				2.0 B		

# QUALITY AUTO REBUILDERS INC

Iowa Lottery  
 Estimate: 80978  
 Repair Order: 80978

## FINAL BILL

Written by: Wright, Derek  
 Item

	Item	Price	Ext. Price	Labor Units	Paint Units	PT	BT
147	Add for Underside(Complete)						
148	REMOVE/RE-INSTALL R&I hood assy				1.5		
149	REMOVE/RE-INSTALL RT Drain hose			0.6 B			
150	REMOVE/RE-INSTALL LT Drain hose			0.1 B			
* 151	REMOVE/REPLACE Emmisions label- per invoice	1.00	1.00	0.1 B			
152	Bumper Assy			0.2 B		O *	
154	ADJUSTMENT ON PARTS DISCOUNT TO MATCH ESTIMATE	300.94	300.94			O	O

### FINAL BILL SUMMARY

	PARTS			Department	LABOR				
	Regular	Supp	Total		Units	Supp Units	Rate	Total	Units
New (OEM) Parts:	\$9,337.04	\$1,410.82	\$10,747.86	Body	19.4	14.5	\$80.00	\$2,712.00	33.9
New (OEM) Adj:	(\$933.70)	(\$141.08)	(\$1,074.78)	Mechanical	12.1	4.6	\$110.00	\$1,837.00	16.7
Other parts:	\$167.56	\$45.00	\$212.56	Paint	11.9	7.2	\$137.00	\$2,616.70	19.1

	Regular	Supp	Total
Sublet:	\$169.95	\$75.00	\$244.95
Parts Total:	\$8,570.90	\$1,314.74	\$9,885.64
Labor Total:	\$4,513.30	\$2,652.40	\$7,165.70
Hazardous Disposal:	\$3.00	\$0.00	\$3.00

Total: \$17,299.29

	PAYMENTS	AMT DUE	SUBTOTAL	SUPPLEMENTS	TOTAL
Unknown/Insurance PAYABLE REPAIR	\$0.00	\$17,299.29	\$13,257.15	\$4,042.14	\$17,299.29

AUTHORIZED AND ACCEPTED: I have reviewed and am satisfied with the repairs made to my vehicle.

\*\*\*\*\*If any of your wheels were removed or replaced during this repair process we advise you to please come back in 100 miles and have them retorqued\*\*\*\*\*

FINAL BILL ACCEPTED BY \_\_\_\_\_

Labor Dept Codes: B-Body D-Detail I-Waiting Parts E-Back Lot F-Frame G-Glass M-Mechanical P-Paint S-Structural A-Aluminum 1-Scanning 2-Sublet PDR 3-User-defined3

PT - Price Types:  
 O - OEM; A - Aftermarket; V - Salvage; R - Remanufactured; Space - No Type  
 L - Labor; M - Material; H - Hazardous; S - Storage; T - Towing; U - Sublet

BT - Billing Types:  
 No Code - Insurance Charge; CC - Customer Charge; BT - Betterment; AP - Appearance Allowance  
 PD - Prior Damage; NC - No Charge

(\*) Indicates Estimator Judgement.  
 Underline Indicates Supplement.

CCC One Data, Copyright 1995 CCC Information Services  
 The elements of data used to calculate this Estimate were obtained from a CCC Database.

Calculations of the Estimate are performed by a computer program created by Axalta Coating Systems, LLC.





OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

October 10, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #2307 on September 17, 2024  
Department of Administrative Services  
Claim dated September 18, 2024  
AOS Claim ID: 3911

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$13,211.78, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management