

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$237.65. This brings the total allocation to \$2,322.65. On September 24, 2024, Vehicle #2318 was damaged by a raccoon. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3915
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

February 6, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #2318 on September 24, 2024
Department of Administrative Services
Claim dated October 25, 2024
AOS Claim ID: 3915

The Department's request included a supplemental allocation request of \$237.65 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$237.65, which increases the allocation to \$2,322.65. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$	<u>2,322.65</u>
Executive Council Allocation (Revised)		\$	2,322.65
Less:			
Previous payments	\$	0.00	
This payment		<u>2,322.65</u>	
Total			\$ <u>2,322.65</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend reimbursement be made in the amount of \$2,322.65. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Date: January 9, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3915
Vehicle / Event	#2318 / Animal/Deer
Event Date	September 24, 2024
Summary	Vehicle 2318 - struck a deer. (290817)
Amount Requested	\$2,322.65 TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.
Thank you,

Ryan Betts
DAS Fleet Services
ryan.betts@iowa.gov
515-281-8008

Warrants

[Edit](#)[Cancel](#)

* Required fields

Warrant Information

Fiscal Year 2025	Amount \$2,322.65	Warrant Number 73374444
Vendor Customer 00003204966	Line Number 1	Last Updated 12/18/2024 09:04 PM

Issue Information

Issued 12/11/2024 12:00 AM	Void No	Transaction ID RISK00525345502
Duplicate No	Transaction Line Number 1	Stop No
Line Amount \$2,322.65	Comments	

Redeemed Information

Redeemed 12/18/2024 12:00 AM	Batch Number 0000	Redeemed Bank 0000
Sequence Number 02635	Redeemed Fund 0665	Redeemed Department 005

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

[▶ Show More](#)

GREGG YOUNG AUTOMOTIVE OF ATLANTIC
 100 EAST 2ND STREET
 ATLANTIC, IA 50022
 (712) 243-4514
 WWW.GREGGYOUNGAUTOGROUP.COM

22898

STATE OF IOWA 1305 E WALNUT ST DES MOINES, IA 503190106		VEHICLE ID 2C4RC1CG2MR553029	MILES IN 131663	MILES OUT 131663	DATE/TIME IN 10/01/24 15:45	DATE OUT 10/22/24	INVOICE NO. 22898
VEHICLE DESCRIPTION 2021 CHRYSLER VOYAGER LX						TAG NO.	STATUS COMPLETE
CONTROL NO. N173101	LICENSE PLATE NO.	CUST. LABOR RATE	PROD. DATE	IN-SERV DATE	DELIV. DATE	DELIV. MILES	TERMS Charge
PHONE 1	HOME (515) 242-6151	PHONE 3	STOCK NO.	SERV. ADV. MICHAEK GALL (038)		RO COMMENT	

Line	Op-Code	Fail Code	Tech	Hours	Type	Amount	Cost																																																
A	RPE		B10	4.10	Customer	\$295.20																																																	
Concern REPAIR PER EST- IA LOTTERY CL#APDSOI0290817-001// REPLACE FRONT BUMPER, R&R AIR SHIELD, R&R LOWER GRILLE																																																							
<table border="1"> <thead> <tr> <th>Part Number</th> <th>Description</th> <th>Qty.</th> <th>Unit Price</th> <th>Ext. Price</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>C,68312409AB</td> <td>FASCIA FRONT</td> <td>1</td> <td>\$667.00</td> <td>\$667.00</td> <td>\$463.00</td> </tr> <tr> <td></td> <td>CLEAN CORE</td> <td>1</td> <td>\$100.00</td> <td>\$100.00</td> <td>\$100.00</td> </tr> <tr> <td></td> <td>DIRTY CORE</td> <td>-1</td> <td>\$100.00</td> <td>-\$100.00</td> <td>-\$100.00</td> </tr> <tr> <td>C,68273160AF</td> <td>BELLY PANEXTEN</td> <td>1</td> <td>\$129.00</td> <td>\$129.00</td> <td>\$76.85</td> </tr> <tr> <td>C,68445671AA</td> <td>GRILLE LOWER</td> <td>1</td> <td>\$111.00</td> <td>\$111.00</td> <td>\$66.40</td> </tr> <tr> <td>C,68438679AD</td> <td>GRILLE ACTIV</td> <td>1</td> <td>\$334.00</td> <td>\$334.00</td> <td>\$200.00</td> </tr> <tr> <td colspan="4">Parts Total...</td> <td>\$1,241.00</td> <td>\$806.25</td> </tr> </tbody> </table>								Part Number	Description	Qty.	Unit Price	Ext. Price	Cost	C,68312409AB	FASCIA FRONT	1	\$667.00	\$667.00	\$463.00		CLEAN CORE	1	\$100.00	\$100.00	\$100.00		DIRTY CORE	-1	\$100.00	-\$100.00	-\$100.00	C,68273160AF	BELLY PANEXTEN	1	\$129.00	\$129.00	\$76.85	C,68445671AA	GRILLE LOWER	1	\$111.00	\$111.00	\$66.40	C,68438679AD	GRILLE ACTIV	1	\$334.00	\$334.00	\$200.00	Parts Total...				\$1,241.00	\$806.25
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B	PPE		B10	5.10	Customer	\$367.20																																																	
Concern PAINT PER ESTIMATE																																																							
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Total Hours: 5.10				Line Total...		\$627.20	\$204.00																																																
C	PPS		A59	1.00	Customer	\$125.00																																																	
Concern PRE & POST SAFTEY SCAN																																																							
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STATE OF IOWA 1305 E WALNUT ST DES MOINES, IA 503190106	VEHICLE ID		MILES IN	MILES OUT	DATE/TIME IN	DATE OUT	INVOICE NO.
	2C4RC1CG2MR553029		131663	131663	10/01/24 15:45	10/22/24	22898
	VEHICLE DESCRIPTION					TAG NO.	STATUS

2021 CHRYSLER VOYAGER LX						COMPLETE	
CONTROL NO.	LICENSE PLATE NO.	CUST. LABOR RATE	PROD. DATE	IN-SERV DATE	DELIV. DATE	DELIV. MILES	TERMS
N173101							Charge
PHONE 1	HOME	PHONE 3	STOCK NO.	SERV. ADV.		RO COMMENT	
	(515) 242-6151			MICHAEK GALL (038)			

Line	Op-Code	Fail Code	Tech	Hours	Type	Amount	Cost
C	Continued						
				Total Hours: 1.00		Line Total... \$125.00	\$0.00

Technician Summary			
ID	Technician	License	Lines
B10	David Newbury		A B
A59	Zachery Benedict		C
Warranty Claim Type: W		Authorization Code:	Service Cont No:

Non-Customer Totals				
Charge Description	Ctrl #	Acct #	Amount	Cost

Customer Totals				
Charge Description	Ctrl #	Acct #	Amount	Cost
Labor		460CD	\$420.20	\$126.50
Labor-Other		470	\$367.20	\$127.50
Misc.Chg		245	\$34.25	
Misc.Chg		479	\$255.00	\$204.00
Misc.Chg		61E	\$5.00	
Parts-Other		467	\$1,241.00	\$806.25
Total Amount Due			\$2,322.65	

Charge Account	N173101	220	\$2,322.65	
CTRL#N173101		--	---	



OFFICE OF AUDITOR OF STATE

STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834

Rob Sand
Auditor of State

November 26, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #2318 on September 24, 2024
Department of Administrative Services
Claim dated October 25, 2024
AOS Claim ID: 3915

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,085.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management