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SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services\$6,292.46
On March 28, 2024, Vehicle #116 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment, \$1,086.22 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Mariah Gibb
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim ID 3723
TOS Job # 2602



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

February 6, 2025

Kristi Onstot
Executive Council
LOCAL

Subject: Deer Damage to Vehicle #116 on March 28, 2024
Department of Administrative Services
Claim dated March 29, 2024
AOS Claim ID: 3723

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request			\$ 6,292.46
Executive Council Allocation			\$ 7,378.68
Less:			
Previous payments	\$	0.00	
This payment		<u>6,292.46</u>	
Total			<u>\$ 6,292.46</u>
Remaining Executive Council allocation			<u>\$ 1,086.22</u>

We recommend reimbursement be made in the amount of \$6,292.46. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Date: January 9, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3723
Vehicle / Event	#116 / Animal/Deer
Event Date	March 28, 2024
Summary	Vehicle 116 - struck a deer. (277808)
Amount Requested	\$6,292.46 TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.
Thank you,

Ryan Betts
DAS Fleet Services
ryan.betts@iowa.gov
515-281-8008

Warrants

[Edit](#)[Cancel](#)

* Required fields

Warrant Information

Fiscal Year 2025	Amount \$6,292.46	Warrant Number 86426708
Vendor Customer 00002112887	Line Number 1	Last Updated 12/18/2024 09:04 PM

Issue Information

Issued 12/13/2024 12:00 AM	Void No	Transaction ID RISK00525348502
Duplicate No	Transaction Line Number 1	Stop No
Line Amount \$1,374.25	Comments	

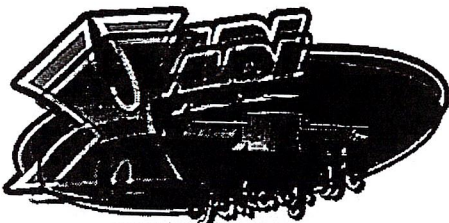
Redeemed Information

Redeemed 12/18/2024 12:00 AM	Batch Number 0992	Redeemed Bank 0022
Sequence Number 00015	Redeemed Fund 0665	Redeemed Department 005

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

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TOLL FREE 1-800-622-8264
TOLL FREE 1-800-622-8264



0101ICVCB552162

CUSTOMER NO 103110	ADVISOR JOSEPH SINGLETON 4310	TAG NO 30	INVOICE DATE 12/13/24	INVOICE NO CVCB552162
STATE OF IOWA - MOTOR POOL 301 E 7TH ST DES MOINES, IA 50319-1934	LABOR RATE	LICENSE NO	MILEAGE 123,209	CLASS /
	YEAR / MAKE / MODEL 19/DODGE/CHARGER/4DR SDN POLICE AWD	VEHICLE ID NO 2 C 3 C D X K T 1 K H 5 7 7 2 7 0	DELIVERY DATE	DELIVERY MILES
	PRICE NO NEED	PO NO	INVOICE DATE 12/12/24	PRODUCTION DATE
COMMENTS				

JOB# 1 CHARGES----- MO: 123209

LABOR-----
1 96CTZ BODY REPAIR REPAIR F END DAMAGE TECH(S):4310 1345.50

PARTS-----	QTY-----	FP-NUMBER-----	DESCRIPTION-----	LIST PRICE-----	UNIT PRICE-----	PRICE-----
1	68236752AA	AIR DUCT 332	84.76	73.70	73.70	
1	68088485AB	P/S FLUID 332	31.40	27.30	27.30	
1	5182345AE	SHIELD 332	66.70	58.00	58.00	
1	5065240AH	C/MEMBER	442.75	385.00	385.00	
1	68212614AA	C/MEMBER 332	1673.25	1455.00	1455.00	
4	6507575AA	SCREW 332	15.24	13.25	53.00	
1	5065767AC	SHIELD 332	72.80	63.30	63.30	
1	4584572AF	RACK&PINI 332	1420.25	1235.00	1235.00	
1	68217802AB	SHIELD 332	131.10	114.00	114.00	
1	68217587AC	HOSE 332	208.15	181.00	181.00	
1	CH1247181C	L/LINER 7110	139.15	121.00	121.00	
1	CND3948	CONDENSER 7110	256.73	223.24	223.24	
1	CH1000A24	FRT BUMPE 7110	773.95	673.00	673.00	
1	CH1249171C	R/LINER 7110	139.15	121.00	121.00	
1	CH1036140C	GRILLE 7110	121.90	106.00	106.00	
1	CH1228129C	UNDERSHIE 7110	273.70	238.00	238.00	
1	RAD13512	RADIATOR 7110	252.43	219.50	219.50	
4	6508734AA	BOLT 332	21.68	18.85	75.40	
4	68374016AA	NUT 332	3.34	2.90	11.60	
2	68163848AB	COOLANT 332	28.29	24.60	49.20	
TOTAL - PARTS				5483.24		

MISC-----	CODE-----	DESCRIPTION-----	CONTROL NO-----	PRICE-----
	1HG	HAZARDOUS AND GLASS		5.00
	DISB	DISC BODY PARTS SPLIT		-1481.58
	OSB	OTH SUPPLIES-BODY		119.95
TOTAL - MISC				-1356.63

JOB# 1 TOTALS-----
LABOR 1345.50
PARTS 5483.24
MISC -1356.63

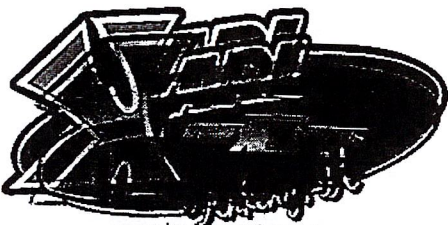
JOB# 2 CHARGES----- JOB# 1 JOURNAL PREFIX CVCB JOB# 1 TOTAL 5472.11

LABOR-----
2 95CTZ BODYSHOP REFINISH REFINISH F END DAMAGE TECH(S):4310 397.85

MISC-----	CODE-----	DESCRIPTION-----	CONTROL NO-----	PRICE-----
	1PM	PAINT & MATERIAL		365.00
TOTAL - MISC				365.00

THE SELLING DEALER MAKES NO WARRANTY OF FITNESS OR MERCHANTABILITY OF THE PRODUCTS TO BE USED FOR ANY PURPOSES. ANY NEW WARRANTY WHICH MAY EXIST IN AN AGREEMENT SOLICIT BY BUYER IS THE MANUFACTURER'S AND THE BUYER'S SOLELY BETWEEN THE MANUFACTURER AND THE PURCHASER.

Reorder Item SI-00402 from IADA



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0101ICVCB552162

CUSTOMER NO 103110	ADVISOR JOSEPH SINGLETON	4310	TAG NO. 30	INVOICE DATE 12/13/24	INVOICE NO. ICVCB552162
STATE OF IOWA - MOTOR POOL 301 E 7TH ST DES MOINES, IA 50319-1934	LABOR RATE	LICENSE NO.	MILEAGE 123,209	COLOR 7	STOCK NO.
	YEAR/MAKE/MODEL 19/DODGE/CHARGER/4DR SDN POLICE AWD			DELIVERY DATE	DELIVERY MILES
	VEHICLE ID. NO. 2 C 3 C D X K T 1 K H 5 7 7 2 7 0			SELLING DEALER NO.	PRODUCTION DATE
	RT. E. NO. NEED	PP. NO.		R.O. DATE 12/12/24	
COMMENTS					

JOB# 2 TOTALS----- MO: 123209

	LABOR	397.85
	MISC	365.00
JOB# 3 CHARGES-----	JOB# 2 JOURNAL PREFIX CVCB	JOB# 2 TOTAL
		762.85

LABOR-----
T# 3 93CTZ PRE SCAN FOR CODES TECH(S):4310 28.75
PRE SCAN VEHICLE FOR CODES

JOB# 3 TOTALS-----
LABOR 28.75

JOB# 4 CHARGES-----
JOB# 3 JOURNAL PREFIX CVCB JOB# 3 TOTAL 28.75

LABOR-----
T# 4 93CTZ001 POST SCAN TECH(S):4310 28.75
POST SCAN

JOB# 4 TOTALS-----
LABOR 28.75

JOB# 4 JOURNAL PREFIX CVCB JOB# 4 TOTAL 28.75

COMMENTS-----
TOTAL AMT OF REPAIR: \$6292.46

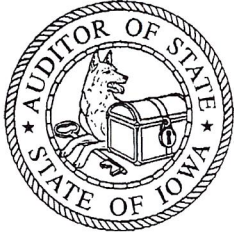
TOTALS-----

HERE AT KARL CHEVROLET INC WE APPRECIATE YOUR BUSINESS.	TOTAL LABOR....	1800.85
IF YOU ARE SATISFIED, PLEASE TELL A FRIEND. IF YOU ARE NOT	TOTAL PARTS....	5483.24
SATISFIED PLEASE TELL US.	TOTAL SUBLET....	0.00
PAYMENT METHODS:	TOTAL G.O.G....	0.00
<input type="checkbox"/> CASH <input type="checkbox"/> VISA/MC <input type="checkbox"/> AMERICAN EXPRESS	TOTAL MISC CHG.	489.95
<input type="checkbox"/> CHECK W/#..... <input type="checkbox"/> ACCT. REC.	TOTAL MISC DISC	-1481.58
CUSTOMER REQUIRED WHEELS RETORQUED 50-100 MILES FROM SERVICE	TOTAL TAX.....	0.00
3 MONTH UNLIMITED MILE WARRANTY ON ALL GM PARTS INSTALLED	TOTAL INVOICE \$	6292.46
W/30 LIFE TIME WARRANTY PARTS ARE IDENTIFIED BY AN ASTERIK (*)		
PARTS REPLACED DURING THE FACTORY WARRANTY PERIOD HAVE A 12		
MONTH OR REMAINDER OF BUMPER TO BUMPER WHICHEVER IS GREATEST		
AFTERMARKET PARTS WARRANTIES EXCLUDE LABOR		
OUR SERVICE DEPARTMENT IS OPEN 6 DAYS A WEEK,		
MON-THUR 6:30 AM-7 PM, FRI 6:30 AM-6 PM, SAT 7:30 AM-4 PM		
CERTIFIED LUBE CENTER M-TH 6AM-7PM FR/SAT 6AM-6PM SUN 9AM-2P		

CUSTOMER SIGNATURE _____

THE SELLING DEALER MAKES NO WARRANTY
OF MERCHANTABILITY OR FITNESS FOR ANY
PURPOSE. THE MANUFACTURER'S WARRANTY
IS THE ONLY WARRANTY AND IS SOLELY
THE RESPONSIBILITY OF THE MANUFACTURER.
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Recorder Item SI-00402 from IADA



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand
Auditor of State

May 21, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #116 on March 28, 2024
Department of Administrative Services
Claim dated March 29, 2024
AOS Claim ID: 3723

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$7,378.68, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management