MEMBERS OF COUNCIL

HON. KIM REYNOLDS GOVERNOR

HON. PAUL D. PATE SECRETARY OF STATE

HON. ROB SAND AUDITOR OF STATE

HON. ROBY SMITH TREASURER OF STATE

HON. MIKE NAIG SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

June 3, 2024

Accounting Department Office of the Treasurer Lucas Building 321 E 12th Street Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

This represents full and final payment, \$1,382.80 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot Executive Secretary

 cc: Adam Steen, Director, Department of Administrative Services DAS Fleet Services, Risk Matt Bender, Department of Management Heather Hackbarth, Department of Management

> AOS Claim # 3646 TOS Job # ____



OFFICE OF AUDITOR OF STATE

STATE OF IOWA

Rob Sand Auditor of State

State Capitol Building Des Moines, Iowa 50319-0004 Telephone (515) 281-5834 Facsimile (515) 281-6518

May 13, 2024

Kristi Onstot Executive Council L O C A L

Subject: Deer Damage to Vehicle #196 on December 20, 2023 Department of Administrative Services Claim dated December 22, 2023 AOS Claim ID: 3646

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request			\$ 7,470.45
Executive Council Allocation			\$ 8,853.25
Less: Previous payments This payment Total	\$	0.00 7,470.45	\$ 7,470.45
Remaining Executive Council alloc	cation		\$ 1,382.80

We recommend reimbursement be made in the amount of \$7,470.45. This represents <u>full</u> and <u>final</u> payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Pri R Pris

Brian R. Brustkern, CPA Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Adam Steen, Director

Date: January 18, 2024

- To: Tammy Hollingsworth, Auditor of State Victoria Newton, Treasurer of State Executive Council
- From: Karl Bubser, Fleet Administrator DAS Fleet Services Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3646
Vehicle / Event	#196/Animal
Event Date	December 20, 2023
Summary	Vehicle 196 struck a deer. (272038)
Amount Requested	\$7,470.45 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager DAS Fleet Services <u>mariah.fucaloro@iowa.gov</u> 515-414-6582

1	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer	
1 *	2024	86110177	1	\$1,149.50	01/08/2024	01/11/2024	VS000002922	
	2024	86110177	2	\$126.50	01/08/2024	01/11/2024	VS000002922	
	2024	86110177	3	\$2,040.00	01/08/2024	01/11/2024	VS000002922	
	2024	86110177	4	\$4,154.45	01/08/2024	01/11/2024	VS000002922	-
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	Line Numbe	er: 1	Las	t Updated : 1/	/11/24			
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Top

524 23rd Ave Council Bluffs, IA 51501 Phone (712) 256-3195

196

Invoice

No: 2214

Scheduled In Date: 12/19/2023 Completed Date: 1/4/2024 Service Rep: Kortnie Getzschman Page 1 PO No:

Name Service Item Insurance Information 20 Dodge Charger Police 4 DR Sedan state of iowa Claim No: 0272038-001 Lic: Unit# Policy No: VIN: 2C3CDXKT2LH115057 Color: Date of Loss: Mileage In: Mileage Out: Deductible: 0.0000 Paint Code : **Insurance** Company Insured Adjuster Ext: Ext: Туре Description Amount Sales Tax% Qty Each Sales Tax Total RL Refinish Labor 20.4 100.00 2.040.00 7.00% 0.00 2,040.00 ML Mechanical Labor 2.3 55.00 126.50 7.00% 0.00 126.50 BL Body Labor 20.9 55.00 1,149.50 7.00% 0.00 1,149.50

INVOIC	ETOTALS			\$7,470.45		\$0.00	\$7,470.45
NP	NonTaxable Part			4,154.45	0.00%	0.00	4,154.48
BL	Body Labor	20.9	55.00	1,149.50	7.00%	0.00	1,149.50
ML	Mechanical Labor	2.3	55.00	126.50	7.00%	0.00	126.50
RL	Refinish Labor	20.4	100.00	2,040.00	7.00%	0.00	2,040.00
Туре	Description	Qty	Each	Amount Sa	ales Tax%	Sales Tax	Tota
ESTIM	ATE TOTALS		:	\$7,470.45		\$0.00	\$7,470.45
NP	NonTaxable Part			4,154.45	0.00%	0.00	4,154.45

An express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of costs incurred by in collecting amounts owed for repairs on the above vehicle. I also hereby make, constitute and appoint you and/or your employees as my true lawful attorney for me and in my name, place, and stead to ask, demand, collect, sign for and receive all such sums of money which are or shall be due owing, payable and belonging to me, or detained from me, related to the vehicle herein described. This includes full power and authority to sign my name to all checks, drafts, and/or negotiable instruments related to or ansing out of work done by you and/or your employees on the above mentioned vehicle.

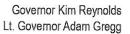
Signature:

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Date:

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Adam Steen, Director



Date: December 22, 2023

- To: Tammy Hollingsworth, Auditor of State Victoria Newton, Treasurer of State Executive Council
- From: Karl Bubser, Fleet Administrator DAS Fleet Services Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#196/Animal
Event Date	December 20, 2023
Summary	Vehicle 196 stuck a deer. (272038)
Amount Requested	\$8,853.25 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator DAS Fleet Services Karl.Bubser@iowa.gov 515-414-6582

<
-

29C20

1 message

Risk, DAS <das.risk@iowa.gov>

[DPS]" <guill@dps.state.ia.us> To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, "Guill, Bryan Thu, Dec 21, 2023 at 8:53 AM

it is received. Please accept this email as initial 24 hr notification for AON, vehicle 196 struck a deer on 12/20/23. I will forward all information as soon as

within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given. All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

https://das.iowa.gov

INA

Department of

Administrative Services

das.risk@iowa.gov

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: <u>vehicledamage@dps.state.ia.us</u>; <u>das.risk@iowa.gov</u>

- > One Repair Estimate from Approved State Bid Shop
- > DOT MARS Report (if reportable)
- > Memo from the Driver of the State Vehicle
- > 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

Date: (Month/Day/Year)	12/20/23	Tin		7:56 pm
Vehicle Plate #:	196	Ve	nicle eage:	115,130
Vehicle Description: (Yr/Make/Model/ & Vin#)		2020	Dodge Charger CDXKT2LH115057	
Assigned To:	Trooper Long	Bad	dge #	196
Driven By:	Trooper Long	Bad	dge #	196
Driver's Lic #:	990BB4623	Da	mage:	\$8,853.25
Vehicle Towed: (Yes / No)		Τον	ved By:	
Towed To:		Τον	ving Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)		Marked
Injured/Injuries:			N/A	
Occupants: (Other than driver)				

STATE VEHICLE: (Mark if Act of Nature) CASE #: 202303236

VEHICLE #2:

DL #:	State:	
Vehicle Lic. #	State:	
Driver's Name:		
Driver's Address:		

Owner's Name:		
Owner's Address:		
Owner's Phone:		
Insurance Info: (Carrier/Policy #/Phone)		
Veh Description: (Yr/Make/Model & Vin#)		
Damage:	\$	Seat Belt: (Yes / No)
Injured/Injuries:		
Occupants: (Other than driver)		
Occupant(s) Wearing	ng Seat Belt: (Yes/N)

OTHER INFORMATION:

Witnesses:	
Accident Location: (Street/Hwy)	South of Hardin Ave on Hwy 183
County:	Harrison
Weather/Road Conditions:	Normal/Dry
** Please Include narrative	of events here**
Trooper Long was traveling n	orthbound on Highway 183 when a deer came
out onto the roadway and stru	uck the front right portion of his vehicle. This
caused moderate damage, bi	ut the vehicle was drivable.
Property Damage other than	None
Vehicles:	None
Cost:	\$
Citations Issued To:	
(List Charge(s) and Statute Code(s))	

Investigating Officer:	Sgt. Brent Meadows #68

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:	State:	
Vehicle Lic. #	State:	
Driver's Name:		

Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$		Seat Belt: (Yes / No)
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing	ng Seat Belt:	(Yes/No))

Form 4433003 (11-13)

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Sheet 1 of 3

Law Enforcement Case Number: 2023032363

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MA	L REPORTS TO	: Iowa D	epartment	t of Tran	sporta	tion, Offic	ce of Driver S	Services, F	P.O. Box	9204, De	es Moin	es, Iowa 5	0306-9	9204			202303	2303		
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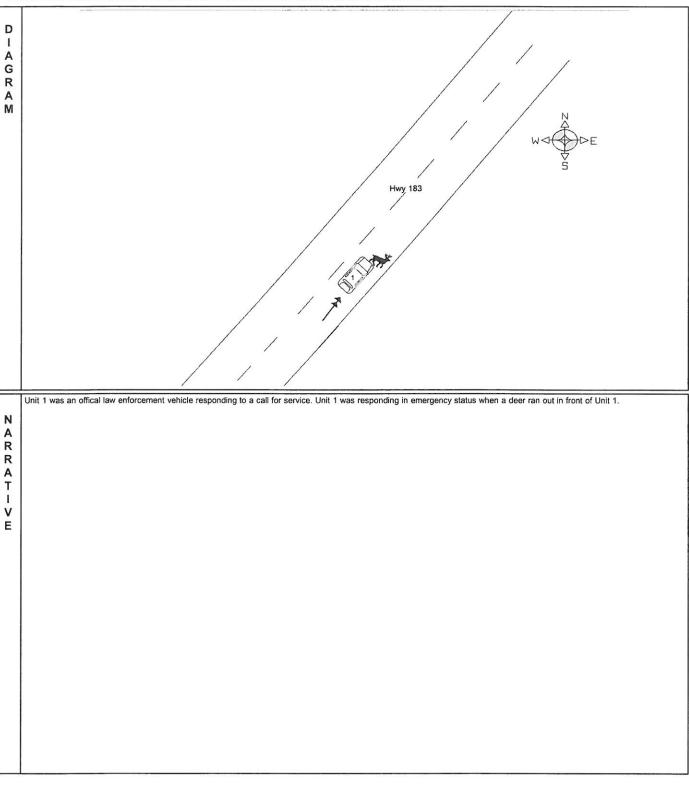
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HR	Address					City						Stat	e	Zip Code				Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown						
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IOW	A STATE PATROL -	DIST 04	l .			0/2023	- L.	18:57	fficer Arrived At Scene Total Roadway Clearance Hrs. 000:00					ice	ce Time Total Incident Clearance Time 000:00				me					
	ert Reviewed By					of Review	v I	Investig:		ade a	t scene	e?					ther	er Technical Investigating Agency						
DWP					12/21	/2023		I C	/	N (9													

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Law Enforcement Case Number: 2023032363

Sheet 3 of 3

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204



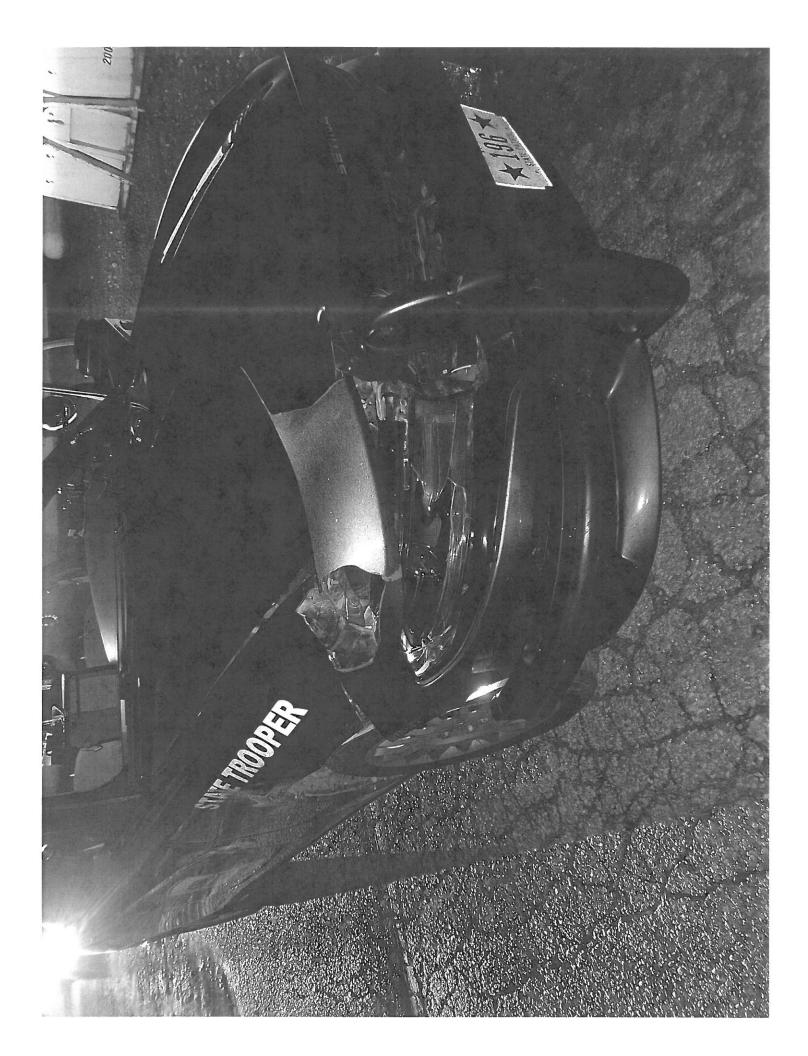


- TO: Sgt. Meadows #68
- FROM: Trp. Long #196

DATE: 14:45

SUBJECT: Car Deer Accident

On December 20, 2023, I was on my way to assist Harrison County with a disturbance in Pisgah. I was running with emergency lights and sirens activated on highway 183 north bound near Hardin Rd. A deer entered the roadway and I struck it with my front right corner of my patrol car. I advised Storm Lake to start a call and the location of the incident. Reference case number 2023032363



All Makes Collision Center 524 23rd Ave Council Bluffs, IA 51501 Phone: (712) 256-3195

*** PRELIMINARY ESTIMATE ***

12/21/2023 11:58 AM

Owner

Owner: state of iowa

Control Information

File #: 196 DEER

Inspection

Inspection Date: 12/21/2023 12:01 PM

Appraiser Name: Kortnie Getzschman

Repairer

Repairer: ALL MAKES COLLISION Address: 524 23rd ave

City State Zip: COUNCIL BLUFFS, IA 51501 Email: KARL.AAAUTO@LIVE.COM

Target Complete Date/Time:

Vehicle

2020 Dodge Charger Police 4 DR Sedan 8cyl Gasoline 5.7 HEMI **5** Speed Automatic

> Lic Expire: Veh Insp#: Condition: Ext. Refinish: Two-Stage

Options

1st Row LCD Monitor(s) 2nd Row Head Airbags 4-Wheel Drive AM/FM Radio Analog Gauges Anti-Lock Brakes Automatic Power Locks Auto Adjust Suspension Auxiliary Audio Input Black Grille **Bucket Seats** Cargo Lamp Chrome Trim Color-Keyed Bumper(s) **Cruise Control Daytime Running Lights** Driver Knee Airbag **Dual Airbags** Dual Exhaust System Dual Zone Auto A/C Elect. Stability Control **Electric Steering** Electronic Compass Fuel Door Release Full Size Spare Tire Halogen Headlights Head Airbags Heated W/S Wiper Washers Heavy Duty Suspension Intermittent Wipers Keyless Entry System Keyless Ignition System LED Brakelights Laminated Glass Leather Steering Wheel Lighted Entry System **Overhead Console** Paddle Shifter Power Brakes Power Door Locks Power Drivers Seat Power Mirrors

12/21/2023 12:07 PM

Contact: KARL GETZSCHMAN Work/Day: (712)256-3195 Cell: (712)355-0860 Work/Day:

Days To Repair: 16

VIN: 2C3CDXKT2LH115057 Mileage Type: Actual Code: N3093F Int. Refinish: Two-Stage

Page 1 of 4

Inspection Type:

Appraiser License # :

Accounting # :

12/21/2023 11:58 AM

Power Steering	Power Windows	Pwr Accessory Outlet(s)	
Rain-Sensing W/S Wipers	Rear View Camera	Rear Window Defroster	
Reverse Sensing System	Roll Over Prot. System	Side Airbags	
Stability Cntrl Suspensn	Steel Wheels	Strg Wheel Radio Control	
Tachometer	Temperature Gauge(s)	Tilt & Telescopic Steer	
Tinted Glass	Tire Pressure Monitor	Traction Control System	
Trip Computer	Trunk/Cargo Organizer	Velour/Cloth Seats	
Wireless Audio Streaming	Wireless Phone Connect		
Reverse Sensing System Stability Cntrl Suspensn Tachometer Tinted Glass Trip Computer	Roll Over Prot. System Steel Wheels Temperature Gauge(s) Tire Pressure Monitor Trunk/Cargo Organizer	Side Airbags Strg Wheel Radio Control Tilt & Telescopic Steer Traction Control System	

Damage	s							
Line O	p Guide	МС	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
Front Bur			Duet Aislatelia DT	600004040D	¢450.00		11/0	014
1 E		01	Duct, Air Intake RT	68228404AD	\$150.00		INC	SM
2 E		01	Panel,Frt Bmpr License	68238771AC	\$38.20		0.2	SM
3 E			Grille,Lower	68214782AB	\$139.00		INC	SM
4 E		40	Cover, Front End	68267765AC	\$924.00		1.5	SM
5 L		15	Cover,Front End	Refinish 4.1 Surface 0.6 Two-stage setup 0.8 Two-stage			5.5	RF
6 E			Absorber, Header Panel	68214783AA	\$127.00		0.2	SM
7 E	55		Reinf, Front End Panel	68100209AF	\$434.00		2.2	SM
			Ultra High Strength Steel					
8 L	. 55		Reinf, Front End Panel	Refinish 0.8 Surface 0.2 Two-stage			1.0	RF
9 E	109		Filler, Front Panel RT	68226548AA	\$55.95		INC	SM
Front Eng	l Panel An	d I an	nne					
10 E			Grille Assembly	5PP33DX8AB	\$459.00		INC	SM
10 L		01	Headlamp Assy,Halogen RT	68541682AA	\$1,080.00		INC	SM
12 E			Lamp,Side Marker RT	68214404AA	\$49.45		INC	SM
12 5	. 101			00211101/01	φ10.10		into	OW
Radiator :	Support							
13 E	96		Crsmbr,Rad Panel Upr	68200478AC	\$405.00		2.6	SM
14 L	. 96		Crsmbr,Rad Panel Upr	Refinish 1.2 Surface 0.2 Two-stage			1.4	RF
15 E			Cover, Rad Supt Panel	68226530AF	\$229.00		INC	SM
16 E	72	01	Baffle,Radiator Panel RT	68202656AB	\$27.35		0.2	SM
Cooling A	nd Air Co	nditic	onina					
17 E			Mount,Radiator LT	4596474AD	\$32.15		0.1	SM
18 E			Mount,Radiator RT	4596474AD	\$32.15		0.1	SM
19 N			Refrigerant Rcvry Setu	Additional Labor			INC	ME
20 N			A/C Evacuate & Recharg	Additional Labor			INC	ME
21 N			A/C Evac Rechrg & Rcvr	Additional Labor			1.8	ME
22 EI			Condenser,A/C	Replace PXN	\$231.00		0.5	ME
5			-14					
Front Boo		asni		Densin			F F1	011
23 I	83		Panel,Hood Aluminum	Repair			5.5*	SM
24 L	83		Panel,Hood	Refinish			3.7	RF
24 L	00		T and, noou	3.1 Surface 0.6 Two-stage			5.7	ΝΓ
25 E	104		Fender, Front RT	68213060AC	\$418.00		2.4	SM
26 L			Fender, Front RT	Refinish	φ-10.00		3.1	RF
20 L				. common			5.1	INF

					12/21/2	023 11:58 AM
			2.1 Surface 0.5 Edge 0.5 Two-stage			
Front Body Interior Sho	eetmetal					
	7 Reinf,Inner Reinf,Inner		Repair Refinish 0.7 Surface 0.1 Two-stage		4.5* 0.8	SM RF
29 E 139 0 30 E 30	1 Skirt,Inner F Shield,Engi		68205936AH 4806075AB	\$158.00 \$129.00	INC INC	SM ME
Front Doors 31 208 32 L 208	Door Shell,F Door Shell,F		Repair Refinish 2.2 Surface 0.4 Two-stage		8.5* 2.6	SM RF
33 RI 131 34 RI 230 35 RI 228	W/Strip,Belt Mirror,Oute Handle,Fror		R & I Assembly R & I Assembly R & I Assembly		0.2 0.8 0.2	SM SM SM
<u>Manual Entries</u> 36 E 36 Items	push numpe	er	Replace OEM		3.5*	SM*
	МС	Message				
	01 07 13	STRUCTURA	ER FOR EXACT PART # / F AL PART AS IDENTIFIED E .6 HOURS FIRST PANEL			
Estimate Total & Entr	ies					
OEM Parts Other Parts Parts & Material Total				\$4,887.25 \$231.00 \$5,1 ²	18.25	

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs		
Sheet Metal (SM)	\$55.00	14.2	18.5	32.7	\$1,798.50	
Mech/Elec (ME)	\$55.00	0.5	1.8	2.3	\$126.50	
Frame (FR)	\$50.00					
Refinish (RF)	\$100.00	18.1		18.1	\$1,810.00	
Labor Total Gross Total Net Total				53.1 H	lours	\$3,735.00 \$8,853.2 5 \$8,853.2 5

Alternate Parts Y/19/01/00/18/18 Cumulative 19/01/00/18/18 Zip Code: 51501 Default Rate Name Default

Audatex Estimating 8.2.054 ES 12/21/2023 12:07 PM REL 8.2.054 DT 11/01/2023 State Disclosure: Not Selected © 2023 Audatex North America, Inc.

3.4 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

Op Codes

 * = User-Entered Value NG = Replace NAGS UE = Replace OE Surplus EU = Replace Recycled UM = Replace Reman/Rebuilt UC = Replace Reconditioned N = Additional Labor IT = Partial Repair P = Check 	EC = ET = TE = L = TT = BR = CG =	Labor Matches System Assigned Rates Replace Economy Partial Replace Labor Partial Replace Price Refinish Two-Tone Blend Refinish Chipguard Appearance Allowance	E = Replace OEM OE = Replace PXN OE Srpls EP = Replace PXN PM = Replace PXN Reman/Reblt PC = Replace PXN Reconditioned SB = Sublet Repair I = Repair RI = R & I Assembly RP = Related Prior Damage
SCLERA	Audatex		