Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

July 20, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of $1,762.53, which brings the total allocation to $8,735.84. On February 12, 2026, Vehicle #1997 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment, and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Kyle Wear, DAS Fleet Chief Financial Officer
Ryan Betts, Fleet Services Risk Program Manager
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 4246
TOS Job # 3007

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006
Telephone (515) 281-5834

Rob Sand
Auditor of State

July 8, 2026

Kristi Onstot
Executive Council

Subject: Deer Damage to Vehicle #1997 on February 12, 2026
Department of Administrative Services
Claim dated February 16, 2026
AOS Claim ID: 4246

The Department's request included a supplemental allocation request of $1,762.53 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of $1,762.53, which increases the allocation to $8,735.84. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the above-mentioned damage and have found the items to be in order as shown below:

Documented Payment Request		$ 8,735.84
Executive Council Allocation (Revised)		$ 8,735.84
Less:		
Previous payments	$ 0.00	
Current payment	8,735.84	
Total		$ 8,735.84
Remaining Executive Council Allocation		$ 0.00

We recommend reimbursement be made in the amount of $8,735.84. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services

IOWA | Department of Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

MARK CAMPBELL, DIRECTOR

Date: June 3, 2026

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4246
Vehicle / Event	#1997 / Deer
Event Date	February 12, 2026
Summary	Vehicle 1997 - struck a deer (Claim 331393)
Amount Requested	**$8,735.84 TOTAL**

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

Check Search

← Back

Filters

Bank Account

Check / EFT
000001000797739

Issue Date
MM/DD/YYYY

External Disbursement ID

External Issue Date
MM/DD/YYYY

Status

Disbursement Type

Record Date
MM/DD/YYYY

Transaction Code

Transaction Dept

Transaction ID

Apply Reset

Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100

Page 1 of 1

Bank Account	Check / EFT	Issue Date	Status	Record Date	Amount	Transaction Code	Transaction Dept	Transaction ID	Disbursement Type
0800	000001000797739	04/10/2026	Cancelled	04/10/2026	$8,735.84	AD	005	ADC04102600000434516	Check

DON AND SONS BODY SHOP, INC

Workfile ID: d2f0e52d

Expertise/Convenience/Reliability
1003 E. Lincoln Way, Ames, IA 50010
Phone: (515) 232-5602

Final Bill

RO Number: 12844

Customer:	Insurance:	Adjuster:		Estimator:	Steven Youngs
CHALLEN, ERIC	DAS	Phone:		Create Date:	2/16/2026
11		Claim:	APDSOI0331393-00 1		
		Loss Date:			
(515) 210-1025		Deductible:			

2025 FORD F-150 XL SuperCrew 4WD w/5.5' Box 4D SHORT 6-2.7L Turbocharged Gasoline Port/Direct Injection WHITE

VIN:	1FTEW1LP2SKD97978	Interior Color:		Mileage In:	20,816	Vehicle Out:	3/30/2026
License:	1997	Exterior Color:	WHITE	Mileage Out:			
State:	IA	Production Date:	4/2025	Condition:		Job #:	

Line	Ver	Operation	Description	Qty	Extended Price $	Part Type	Labor	Type	Paint
1	E01	Remove/Replace	Pre Repair Diagnostic Scan	1	85.00	Other	0.5	Mech	
2	E01	Repair	Seat Belt Inspection .3 per belt				0.5	Body	
3	E01	Repair	Disconnect battery cable				0.3	Body	
4	E01		**FRONT BUMPER**						
5	E01	Remove/Replace	Upper molding	1	430.07	OEM	0.5	Body	1.4
6	E01	Remove/Install	R&I bumper assy				1.2	Body	
7	E01	Remove/Replace	RT Filler panel outer NOTE: LABOR: Time is after bumper assembly is removed. Time is included with overhaul.	1	53.03	OEM	0.1	Body	
8	E01	Remove/Replace	RT Outer cover	1	88.78	OEM	0.1	Body	
9	S02	Remove/Replace	RT Reinforcement	1	48.45	OEM	0.1	Body	
10	E01		**GRILLE**						
11	E01	Remove/Install	R&I grille assy				0.0	Body	
12	E01		**FRONT LAMPS**						
13	S01	Remove/Replace	RT Headlamp assy level 6 from 11/2024 NOTE: CORRECT PART FOR THIS VEHCILE PART #RL3Z13008WL PER DEALER LKQ VENDER UNABLE TO VERIFY CORRECTNESS	1	1,462.78	OEM	0.5	Body	
14	S01	Remove/Replace	Aim headlamps				0.5	Body	
15	E01	Remove/Install	RT R&I headlamp assy NOTE: PARTS: Part listed is for estimating purposes. Please contact local dealer for availabilty and pricing. LABOR: Time is after grille, upper molding and upper molding reinforcement are removed.				0.0	Body	
16	E01		**FENDER**						
17	S01	Repair	RT Fender (ALU)				2.5	Body	2.2
18	S01		Add for Clear Coat						0.9
19	S01	Remove/Replace	Cover Car For Primer	1	5.00	A/M	0.2	Body	
20	S01	Remove/Replace	Corrosion Protection	1	5.00	A/M	0.1	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 12844

2025 FORD F-150 XL SuperCrew 4WD w/5.5' Box 4D SHORT 6-2.7L Turbocharged Gasoline Port/Direct Injection WHITE

21	S01	Refinish	Feather-Prime & Block, 30% of repair time						0.6
22	E01	Remove/Install	RT Fender liner all				0.5	Body	
23	E01	Remove/Replace	RT Nameplate "F-150 XL"	1	229.97	OEM	0.2	Body	
24	E01		**ELECTRICAL**						
25	E01	Remove/Install	Antenna mast				0.1	Body	
26	E01		**CAB**						
27	E01	Remove/Install	RT Cowl grille w/o black appearance NOTE: LABOR: Time includes R&R/R&I wiper arms.				0.5	Body	
28	E01	Remove/Replace	RT Nerf Bar NOTE: REAL TRUCK PART IONIC 5" STAINLESS pART #414309	1	393.74	Other	1.0	Body	
29	E01		**FRONT DOOR**						
30	S01	Remove/Replace	RT Door shell (ALU)	1	1,160.43	OEM	5.9	Body	3.6
31	S01		Overlap Major Non-Adj. Panel						(0.2)
32	E01		Add for Clear Coat						0.7
33	E01	Remove/Replace	Add for power units				0.4	Body	
34	E01		**REAR DOOR**						
35	S01	Remove/Replace	RT Door shell (ALU)	1	896.77	OEM	5.9	Body	3.6
36	E01		Overlap Major Adj. Panel						(0.4)
37	E01		Add for Clear Coat						0.6
38	E01	Remove/Replace	Add for power units				0.4	Body	
39	E01	Remove/Replace	RT Front w'strip	1	68.25	OEM	0.0	Body	
40	S01	Remove/Replace	RT Belt molding black	1	190.23	OEM	0.0	Body	
41	E01	Remove/Replace	Cover Car For Paint	1	5.00	A/M	0.2	Body	
42	E01	Refinish	Spray Out Test Cards for Two Stage Color Match						0.5
43	E01	Remove/Replace	Nib & Buff				1.0	Body	
44	E01	Sublet	Hazardous Waste	1	3.00	A/M			
45	S02	Remove/Replace	Post Repair Diagnostic Scan NOTE: PENDING INVOICE	1	85.00	Other	0.5	Mech	
46	S02	Remove/Replace	Clips and supplies (per invoice)	1	48.04	A/M			

Estimate Totals	Discount $	Markup $	Rate $	Total Hours	Total $
Parts					5,255.54
Sublet/Miscellaneous					3.00
Labor, Body			74.00	22.7	1,679.80
Labor, Refinish			74.00	13.5	999.00
Labor, Mechanical			110.00	1.0	110.00
Material, Paint					688.50
Subtotal					**8,735.84**
Sales Tax					0.00
Grand Total					**8,735.84**
Net Total					**8,735.84**

Estimate Version	Total $

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RO Number: 12844

2025 FORD F-150 XL SuperCrew 4WD w/5.5' Box 4D SHORT 6-2.7L Turbocharged Gasoline Port/Direct Injection WHITE

Original	6,465.11
Supplement S01	2,117.11
Supplement S02	153.62

Insurance Total $:	8,735.84
Received from Insurance $:	0.00
Balance due from Insurance $:	8,735.84
Customer Total $:	0.00
Received from Customer $:	0.00
Balance due from Customer $:	0.00

Thank you for choosing Don & Sons Body Shop, we appreciate your business.

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STATE OF IOWA

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www.auditor.iowa.gov

Rob Sand
Auditor of State

April 8, 2026

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1997 on February 12, 2026
Department of Administrative Services
Claim dated February 16, 2026
AOS Claim ID: 4246

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of $6,973.31, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management