

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

July 20, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$189.14, which brings the total allocation to \$6,961.65. On March 22, 2026, Vehicle #105728 was damaged by a raccoon. Request was to cover repair costs.

This represents full and final payment, and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

A handwritten signature in cursive script that reads "Kristi Onstot".

Kristi Onstot
Executive Secretary

cc: Kyle Wear, DAS Fleet Chief Financial Officer
Ryan Betts, Fleet Services Risk Program Manager
Matt Bender, Department of Management
Heather Hackbarth, Department of Management



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006
Telephone (515) 281-5834

Rob Sand
Auditor of State

July 8, 2026

Kristi Onstot
Executive Council

Subject: Raccoon Damage to Vehicle #105728 on March 22, 2026
Department of Administrative Services
Claim dated March 26, 2026
AOS Claim ID: 4273

The Department's request included a supplemental allocation request of \$189.14 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$189.14, which increases the allocation to \$6,961.65. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the above-mentioned damage and have found the items to be in order as shown below:

Documented Payment Request		\$ <u>6,961.65</u>
Executive Council Allocation (Revised)		\$ 6,961.65
Less:		
Previous payments	\$ 0.00	
Current payment	<u>6,961.65</u>	
Total		\$ <u>6,961.65</u>
Remaining Executive Council Allocation		\$ <u>0.00</u>

We recommend reimbursement be made in the amount of \$6,961.65. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern", with a stylized flourish at the end.

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

MARK CAMPBELL, DIRECTOR

Date: June 3, 2026

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

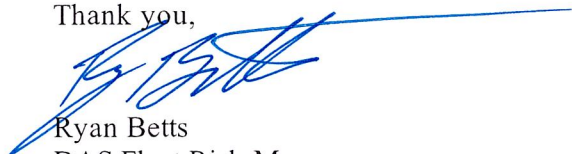
From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4273
Vehicle / Event	#105728 / Raccoon
Event Date	March 22, 2026
Summary	Vehicle 105728 - struck a raccoon (Claim 334779)
Amount Requested	\$6,961.65 TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100



Bank Account

Check / EFT

Issue Date

Status

Record Date

Amount

Transaction Code

Transaction Dept

Transaction ID

Disbursement Type



0100

000002000927240

05/11/2026

Paid

05/11/2026

\$6,961.65

EFT

005

ADC05112600000783323

EFT



www.karlchevrolet.com



0101ICVCB638537

1-35 AT EXIT 90
1101 S.E. ORALABOR
ANKENY, IOWA 50021
PHONE (515) 299-4402
TOLL FREE 1-800-622-8264

CUSTOMER NO. 103110	ADVISOR JOSEPH SINGLETON	4310	TAG NO. 3991	INVOICE DATE 04/30/26	INVOICE NO. CVCB638537
STATE OF IOWA - MOTOR POOL 301 E 7TH ST DES MOINES, IA 50319-1934	LABOR RATE	LICENSE NO.	MILEAGE 31,100	COLOR /	STOCK NO.
	YEAR / MAKE / MODEL 24/CHRYSLER/PACIFICA/4DR FWD TOURING			DELIVERY DATE	DELIVERY MILES
	VEHICLE I.D. NO. 2 C 4 R C 1 B G 5 R R 1 9 2 0 7 8			SELLING DEALER NO.	PRODUCTION DATE
	F.T.E. NO. NEED			P.O. NO.	R.O. DATE 03/25/26
COMMENTS					MO: 31100

JOB# 1 CHARGES-----

LABOR-----
J# 1 96CTZ BODY REPAIR TECH(S):3804 472.50
REPAIR F END DAMAGE

PARTS-----	QTY----	FP-NUMBER-----	DESCRIPTION-----	LIST PRICE-	UNIT	PRICE-
	2	F401	fram anti	18.33		15.94 31.88
	1	INV3392609246892	ADVANCE			
	1	68229146-AB	SEAL RADIATOR LOWER	51.00		44.35 44.35
	1	MINN				
	1	68227756-AD	LINE A/C DISCHARGE	181.70		158.00 158.00
	1	MINN				
	1	68322289-AE	LINE A/C SUCTION AN	694.60		604.00 604.00
	1	MINN				
	1	68188235-AF	C/MEMBER FRONT SUSP	1299.50		1130.00 1130.00
	1	MINN				
	1	CH1000A47C	FRT BMPR	453.47		394.32 394.32
	1	INVDIB27666 LKQ				
	1	CH1036189C	BMPR CVR	237.56		206.57 206.57
	1	INVDIB27666				
	1	CH1206109	RAD SHUTT	244.10		212.26 212.26
	1	INVDIB27666 LKQ				
	1	CH3115195	RADIATOR	430.10		374.00 374.00
	1	INVDIB27666				
	1	CND30036	CONDENSOR	263.15		228.83 228.83
	1	INVDIB27666 LKQ				
	1	68227444-AG	BELLY PAN EXTENSION	208.15		181.00 181.00
	1	6WR86XXX-AA	COVER ADAPTIVE CRUI	35.48		30.85 30.85
	1	68475840-AB	WIRING FRONT FASCIA	236.90		206.00 206.00
	1	68435934-AA	SHIELD RADIATOR	66.59		57.90 57.90
	1	68435935-AB	SHIELD RADIATOR	72.68		63.20 63.20
	1	68595954-AB	RADIATOR ENGINE COO	553.15		481.00 481.00
	1	68322211-AA	SEAL SLIM LINE	12.48		10.85 10.85
	1	68322265-AA	SEAL SLIM LINE	12.48		10.85 10.85
	1	6104281-AA	BOLT HEX FLANGE HEA	10.87		9.45 9.45
	4	6511822-AA	BOLT HEX FLANGE HEA	1.38		1.20 4.80
	1	6104281-AA	BOLT HEX FLANGE HEA	10.87		9.45 9.45
	1	6511747-AA	BOLT HEX FLANGE HEA	7.25		6.30 6.30
	1	6511747-AA	BOLT HEX FLANGE HEA	7.25		6.30 6.30
	1	68292241-AB	PANEL RADIATOR CLOS	867.10		754.00 754.00
	1	68292237-AB	C/MEMBER RADIATOR	106.66		92.75 92.75
	1	68217328-AH	HOSE RADIATOR OUTLE	238.05		207.00 207.00
				TOTAL - PARTS		5515.91

SUBLET-----PO#-----VEND INV#-INV.DATE-DESCRIPTION-----
234546 03/25/26 TOW IN 243.75
234992 04/29/26 ALIGNMENT 187.44
TOTAL - SUBLET 431.19

MISC-----CODE-----DESCRIPTION-----CONTROL NO-----
DISB DISC BODY PARTS SPLIT -1347.95
1HG HAZARDOUS AND GLASS 3.50
TOTAL - MISC -1344.45

THE SELLING DEALER MAKES NO WARRANTY OF ANY KIND WHATSOEVER AS TO THE MERCHANTABILITY OF THE PRODUCTS LISTED HEREON OR AS TO THEIR FITNESS FOR ANY PARTICULAR PURPOSE. ANY WARRANTY WHICH MAY EXIST IS AN AGREEMENT SOLELY BETWEEN THE MANUFACTURER AND THE PURCHASER.

PAGE 1 OF 3

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[CONTINUED ON NEXT PAGE] 03:03pm

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SF684131 Q (12/22)



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1-35 AT EXIT 90
1101 S.E. ORALABOR
ANKENY, IOWA 50021
PHONE (515) 299-4402
TOLL FREE 1-800-622-8264

CUSTOMER NO. 103110	ADVISOR JOSEPH SINGLETON	4310	TAG NO. 3991	INVOICE DATE 04/30/26	INVOICE NO. CVCB638537
STATE OF IOWA - MOTOR POOL 301 E 7TH ST DES MOINES, IA 50319-1934	LABOR RATE	LICENSE NO.	MILEAGE 31,100	COLOR /	STOCK NO.
	YEAR / MAKE / MODEL 24/CHRYSLER/PACIFICA/4DR FWD TOURING			DELIVERY DATE	DELIVERY MILES
	VEHICLE I.D. NO. 2 C 4 R C 1 B G 5 R R 1 9 2 0 7 8			SELLING DEALER NO.	PRODUCTION DATE
	F.T.E. NO. NEED			P.O. NO.	R.O. DATE 03/25/26
COMMENTS			MO: 31100		

JOB# 1 TOTALS-----		LABOR	472.50
		PARTS	5515.91
		SUBLET	431.19
		MISC	-1344.45
JOB# 1 JOURNAL PREFIX CVCB		JOB# 1 TOTAL	5075.15

JOB# 2 CHARGES-----		LABOR	292.50
J# 2 95CTZ BODYSHOP, REFINISH		TECH(S):5137	292.50
REFINISH F END DAMAGE			
MISC-----CODE-----	DESCRIPTION-----	CONTROL NO-----	
	1PM PAINT & MATERIAL		230.00
		TOTAL - MISC	230.00
JOB# 2 TOTALS-----		LABOR	292.50
		MISC	230.00
JOB# 2 JOURNAL PREFIX CVCB		JOB# 2 TOTAL	522.50

JOB# 3 CHARGES-----		LABOR	37.50
J# 3 93CTZ PRE SCAN FOR CODES		TECH(S):2334	37.50
PRE SCAN VEHICLE FOR CODES			
JOB# 3 TOTALS-----		LABOR	37.50
JOB# 3 JOURNAL PREFIX CVCB		JOB# 3 TOTAL	37.50

JOB# 4 CHARGES-----		LABOR	299.00
J# 4 93CTZ002 PROGRAM MODULES		TECH(S):2334	299.00
PROGRAM MODULES			
JOB# 4 TOTALS-----		LABOR	299.00
JOB# 4 JOURNAL PREFIX CVCB		JOB# 4 TOTAL	299.00

JOB# 5 CHARGES-----		LABOR	1027.50
J# 5+96CTZ001 BODY REPAIR		TECH(S):3804	1027.50
Added Operation (JOSING10 @ 04/30/2026 13:45)			
replace cradle			
JOB# 5 TOTALS-----		LABOR	1027.50
JOB# 5 JOURNAL PREFIX CVCB		JOB# 5 TOTAL	1027.50

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PAGE 2 OF 3

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[CONTINUED ON NEXT PAGE] 03:03pm

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SF684131 Q (12/22)



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	YEAR / MAKE / MODEL 24/CHRYSLER/PACIFICA/4DR FWD TOURING			DELIVERY DATE	DELIVERY MILES
	VEHICLE I.D. NO. 2 C 4 R C 1 B G 5 R R 1 9 2 0 7 8			SELLING DEALER NO.	PRODUCTION DATE
	P.T.E. NO. NEED			P.O. NO.	R.O. DATE 03/25/26
COMMENTS					
MO: 31100					

COMMENTS-----
CLM#105728

CTA

TOTALS-----

HERE AT KARL CHEVROLET INC WE APPRECIATE YOUR BUSINESS.
IF YOU ARE SATISFIED, PLEASE TELL A FRIEND. IF YOU ARE NOT
SATISFIED PLEASE TELL US.

PAYMENT METHODS:
☐ CASH ☐ VISA/MC ☐ AMERICAN EXPRESS
☐ CHECK W/#..... ☐ ACCT. REC.

CUSTOMER REQUIRED WHEELS RETORQUED 50-100 MILES FROM SERVICE
24 MONTH UNLIMITED MILE WARRANTY ON ALL GM PARTS INSTALLED
GSP LIFETIME WARRANTY PARTS ARE IDENTIFIED BY AN ASTERIK (*)
PARTS REPLACED DURING THE FACTORY WARRANTY PERIOD HAVE A 12
MONTH OR REMAINDER OF BUMPER TO BUMPER WHICHEVER IS GREATEST
AFTERMARKET PARTS WARRANTIES EXCLUDE LABOR
OUR SERVICE DEPARTMENT IS OPEN 6 DAYS A WEEK,
MON-THUR 6:30 AM-6 PM, FRI 6:30 AM-6 PM, SAT 7:00 AM-12PM
CERTIFIED LUBE CENTER M-FRI 6AM-6PM SAT 7AM-4PM

TOTAL LABOR....	2129.00
TOTAL PARTS....	5515.91
TOTAL SUBLET...	431.19
TOTAL G.O.G....	0.00
TOTAL MISC CHG.	233.50
TOTAL MISC DISC	-1347.95
TOTAL TAX.....	0.00
TOTAL INVOICE \$	6961.65

CUSTOMER SIGNATURE

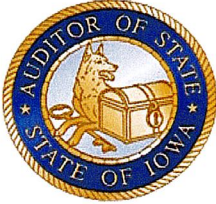
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PAGE 3 OF 3

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[END OF INVOICE] 03:03pm

The Reynolds and Reynolds Company ERAINTIVE
SF684131 Q (12/22)



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834
www.auditor.iowa.gov

Rob Sand
Auditor of State

April 8, 2026

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #105728 on March 22, 2026
Department of Administrative Services
Claim dated March 26, 2026
AOS Claim ID: 4273

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,772.51, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in dark ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management