



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

December 4, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #1303 on November 7, 2025  
Department of Administrative Services  
Claim dated November 13, 2025  
AOS Claim ID: 4198

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,780.44, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: November 13, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#1303 / Deer
Event Date	November 7, 2025
Summary	Vehicle 1303 - struck a deer (Claim # 323131)
Amount Requested	<b>\$4,780.44 TOTAL</b>
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Program Manager  
ryan.betts1@iowa.gov  
515-281-8008



Risk, DAS &lt;das.risk@iowa.gov&gt;

**Fwd: 10-50 deer report 11/7/2025**

1 message

Risk, DAS &lt;das.risk@iowa.gov&gt;

Mon, Nov 10, 2025 at 1:59 PM

To: Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;, TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;

Please accept this email the initial 24 hour notification for an AON claim. Vehicle 1303 struck a Deer on 11/7/2025. I will forward all information as soon as it is received.



323131

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-8008 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>**Department of  
Administrative Services**

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

----- Forwarded message -----

From: **Fulk, Jacob** <jacob.fulk@dnr.iowa.gov>

Date: Sat, Nov 8, 2025 at 9:05 AM

Subject: Fwd: 10-50 deer report 11/7/2025

To: DAS Risk &lt;das.risk@iowa.gov&gt;

This is for a car v deer on unit 1303, incident occurred on 11/7/2025 @ aprox 1920.

If you need more information feel free to reach out.

----- Forwarded message -----

From: **Williamson Tyrel** <trwillia@dps.state.ia.us>

Date: Fri, Nov 7, 2025 at 8:08 PM

Subject: 10-50 deer report 11/7/2025

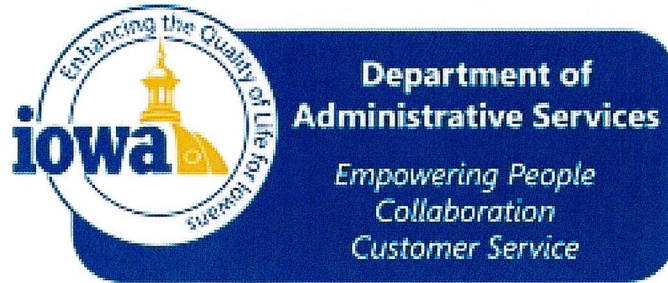
To: jacob.fulk@dnr.iowa.gov &lt;jacob.fulk@dnr.iowa.gov&gt;

MARS\_Unit\_Report-2025026614.pdf

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 **MARS\_Unit\_Report-2025026614.pdf**  
134K





Department of Administrative Services  
DAS Fleet Services- Risk Management  
109 SE 13th St  
Des Moines, IA 50319

## Vehicle Accident Report Form

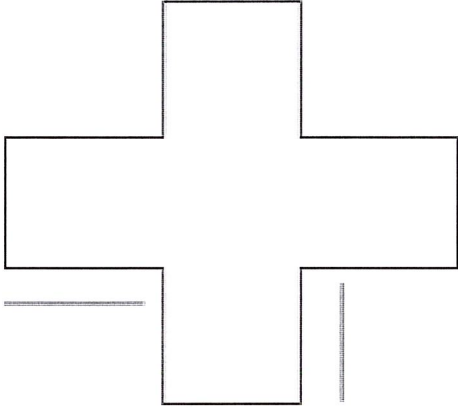
- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608. ● Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause **MUST** be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available. ● If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue\* (866-329-3471) or local law enforcement. ● Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov).
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form **UNLESS** the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

**Vehicle Accident Report**

Accident Date (Mo/Day/Year)		Time	No. of Vehicles
11/7/2025		7:20 pm	1
County		State	
Floyd		Iowa	
Driver's Name		Work Street Address	
Jacob J Fulk		1203 N. Shore Dr.	
Driver's License No./State		City, State, Zip	
983AA0432 /IA		Clear Lake, Iowa 50049	
Date of Birth	Department	Work Phone	Home Phone
08/17/1982	Iowa DNR LE Bureau	319-240-9174	N/A
License Plate No.	VIN	Year, Make, Model	
Unit 1303	3GCUDAED0RG160508	2024 Chevrolet Silverado	
Estimate (\$) of Damage		Description of Damage	
\$4185		Hood, and grill	
Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

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Owner's Name, Address and Phone	Description of Property Damaged
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Name	Address/Phone
Name	Address/Phone

<p><b>Complete diagram below, include a description of what happened.</b>          Use the outline below to sketch the scene of your accident,          writing in street or highway names or numbers.          Use number 1 to indicate the State vehicle.</p>	
<div style="text-align: center;">  </div>	
to do an accident report	Deer ran across the Road, State truck hit deer, called Iowa state patrol

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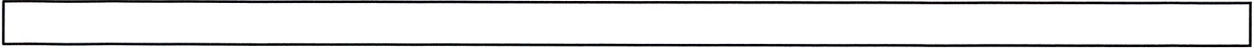
Accident Information Exchange Sheet	
Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	
Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.	

Complete the next section, tear at the dotted line and give to the other party involved. -----

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Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
The State of Iowa is self-insured. If you have any questions regarding an accident, please contact DAS Fleet Services at 515-281-3162 of <a href="mailto:DAS.Risk@iowa.gov">DAS.Risk@iowa.gov</a>	

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kurt@osageautobody.com  
2021 Highway 9, OSAGE, IA 50461  
Phone: (641) 732-5766  
FAX: (641) 732-4739

**Preliminary Estimate****Customer: State of Iowa**

Written By: Kurt Mills

Insured: State of Iowa  
Type of Loss:  
Point of Impact: 12 Front

Policy #:  
Date of Loss:

Claim #: UNIT#1303  
Days to Repair: 0

**Owner:**

State of Iowa  
301 E 7TH ST  
DES MOINES, ID 50319  
(515) 281-5512 Business

**Inspection Location:**

OSAGE AUTO BODY LLC  
2021 Highway 9  
OSAGE, IA 50461  
Repair Facility  
(641) 732-5766 Business

**Insurance Company:****VEHICLE**

2024 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection Blue

VIN: 3GCUDAED0RG160508	Interior Color: BLACK	Mileage In: 34,634	Vehicle Out:
License: C366	Exterior Color: Blue	Mileage Out:	
State: IA	Production Date: 10/2023	Condition: Good	Job #:

**TRANSMISSION**

Automatic Transmission  
Overdrive  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks

**DECOR**

Dual Mirrors

Tinted Glass

**CONVENIENCE**

Air Conditioning  
Tilt Wheel  
Keyless Entry  
Message Center  
Backup Camera

**RADIO**

AM Radio  
FM Radio  
Stereo

Search/Seek

Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control  
Stability Control  
Front Side Impact Air Bags  
Head/Curtain Air Bags

Communications System

Hands Free Device

Positraction

Lane Departure Warning

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**TRUCK**

Rear Step Bumper

Get live updates at [www.carwise.com/e/5dzfvq](http://www.carwise.com/e/5dzfvq)



## Preliminary Estimate

### Customer: State of Iowa

2024 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection Blue

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	vIN # 3GCUDAED0RG160508 : Unit # 1303		1			
2	<b>FRONT BUMPER</b>						
3		O/H front bumper				4.7	
4	**	Repl A/M CAPA Front bumper chrome w/ft prk snsr	85103443	1	832.00	Incl.	
5		Add for park sensor			m	0.4	
6		Repl RT Bumper bracket	84878978	1	119.95	Incl.	
7		Repl LT Bumper bracket	84878964	1	119.95	Incl.	
8		Repl RT Inner bracket	23388669	1	43.68	Incl.	
9		Repl LT Inner bracket	23388668	1	43.68	Incl.	
10		Repl Front bumper tape	84878751	1	27.16		
11	<b>GRILLE</b>						
12		Repl Grille black bowtie	85573520	1	508.50	Incl.	
13	<b>FRONT PANELS</b>						
14		Repl Front panel Redesign	85608731	1	151.72	0.4	
15	<b>FRONT LAMPS</b>						
16	*	R&I RT Headlamp assy				<u>0.5</u>	
17	*	R&I LT Headlamp assy				<u>0.5</u>	
18	<b>HOOD</b>						
19	**	Repl A/M CAPA Hood (ALU)	84610675	1	973.00	1.5	3.2
20		Add for Clear Coat					1.3
21		Add for Underside(Complete)					1.6
22		Add for Clear Coat					0.3
23	<b>FENDER</b>						
24	*	Blnd RT Fender w/o ZR2					<u>1.1</u>
25	*	Blnd LT Fender w/o ZR2					<u>1.1</u>
26	**	Repl A/M RT Nameplate "Z71" chrome	84632695	1	20.00	0.2	
27	#	Clean & re-tape		1		0.2	
28	**	Repl A/M LT Nameplate "Z71" chrome	84632694	1	20.00	0.2	
29	#	Clean & re-tape		1		0.2	
30		R&I RT Mud guard OEM				0.2	
31		R&I LT Mud guard OEM				0.2	
32	<b>VEHICLE DIAGNOSTICS</b>						
33	*	Subl Pre-repair scan		1	<u>60.00</u>	m	
34	*	Subl Post-repair scan		1	<u>60.00</u>	m	
35	#	Repl Corrosion protection primer		1		T	
36	#	R&I Front end Grille guard				1.0	
<b>SUBTOTALS</b>					<b>2,979.64</b>	<b>10.2</b>	<b>8.6</b>

### NOTES

Prior Damage Notes:  
NONE

Preliminary Estimate

Customer: State of Iowa

2024 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection Blue

ESTIMATE TOTALS

Category	Basis			Rate	Cost \$
Parts					2,979.64
Body Labor	10.2 hrs	@		\$ 72.00 /hr	734.40
Paint Labor	8.6 hrs	@		\$ 72.00 /hr	619.20
Paint Supplies	8.6 hrs	@		\$ 52.00 /hr	447.20
Subtotal					4,780.44
Grand Total					4,780.44
Deductible					0.00
CUSTOMER PAY					0.00
INSURANCE PAY					4,780.44

MyPriceLink Estimate ID / Quote ID:

1417218136368750592 / 149083849

ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO DEFRAUD OR DECEIVE ANY INSURANCE COMPANY, FILES A STATEMENT OF CLAIM CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS GUILTY OF A FELONY.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

## Preliminary Estimate

### Customer: State of Iowa

2024 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection Blue

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GH19, CCC Data Date 11/03/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

#### SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

#### SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

#### OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



## Preliminary Estimate

### Customer: State of Iowa

2024 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection Blue

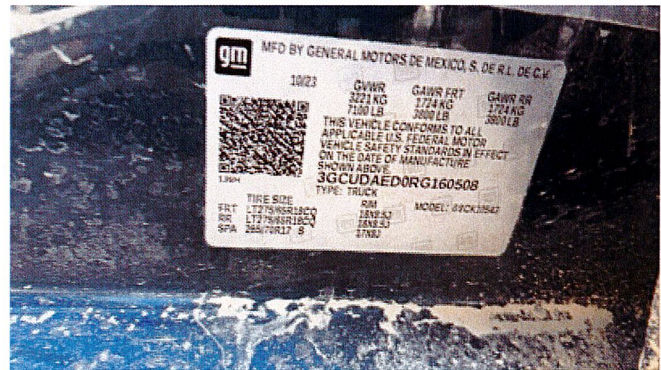
### PARTS SUPPLIER LIST

Line	Supplier	Description	Price
4	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#GM1002896DSC A/M CAPA Front bumper chrome w/ft prk snsr Quote: 3212625426 Expires: 12/25/25	\$ 832.00
19	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#GM1230475C A/M CAPA Hood (ALU) Quote: 3212576579 Expires: 12/25/25	\$ 973.00
26	Adhesive Templates 10418 Shaver Road Portage MI 49024 (888) 249-3350	#84632695-AT A/M RT Nameplate "Z71" chrome Quote: 16089152745 Expires: 11/17/25	\$ 20.00
28	Adhesive Templates 10418 Shaver Road Portage MI 49024 (888) 249-3350	#84632694-AT A/M LT Nameplate "Z71" chrome Quote: 16089753257 Expires: 11/17/25	\$ 20.00

**OSAGE AUTO BODY LLC**  
2021 Highway 9, OSAGE, IA 50461  
Phone: (641) 732-5766, Fax: (641) 732-4739

**Image Report**

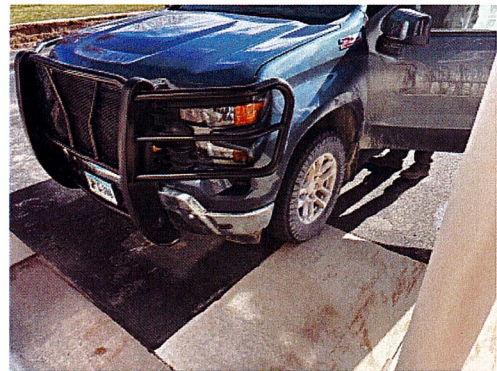
Owner:	State of Iowa	Insurance:		Estimator:	Kurt Mills	Vehicle Out:	
RO Number:		Claim Number:	UNIT#1303				
Year:	2024	Color:	Blue	License Plate:	C366	Production Date:	10/2023
Make:	CHEV	Body Style:	4D SHORT	State:	IA	Mileage In:	34,634
Model:	Silverado 1500 Wo...	Engine:	8-5.3L Gasoline ...	VIN:	3GCUDAED0RG160508	Condition:	Good



11/10/2025  
Comments:



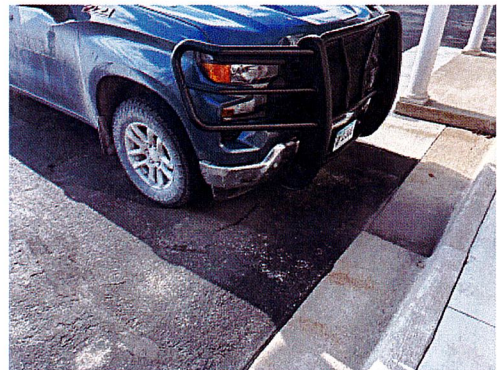
11/10/2025  
Comments:



11/10/2025  
Comments:



11/10/2025  
Comments:



11/10/2025  
Comments:



11/10/2025  
Comments:



**Image Report**

Owner:	State of Iowa	Insurance:		Estimator:	Kurt Mills	Vehicle Out:	
RO Number:		Claim Number:	UNIT#1303				
Year:	2024	Color:	Blue	License Plate:	C366	Production Date:	10/2023
Make:	CHEV	Body Style:	4D SHORT	State:	IA	Mileage In:	34,634
Model:	Silverado 1500 Wo...	Engine:	8-5.3L Gasoline ...	VIN:	3GCUDAED0RG160508	Condition:	Good



11/10/2025  
Comments:



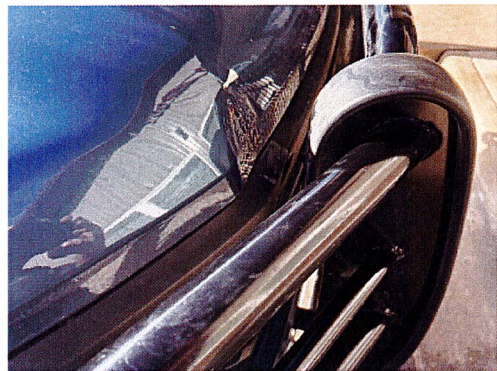
11/10/2025  
Comments:



11/10/2025  
Comments:



11/10/2025  
Comments:



11/10/2025  
Comments:



11/10/2025  
Comments:



## OSAGE AUTO BODY LLC

2021 Highway 9, OSAGE, IA 50461

Phone: (641) 732-5766, Fax: (641) 732-4739

### Image Report

Owner:	State of Iowa	Insurance:		Estimator:	Kurt Mills	Vehicle Out:	
RO Number:		Claim Number:	UNIT#1303				
Year:	2024	Color:	Blue	License Plate:	C366	Production Date:	10/2023
Make:	CHEV	Body Style:	4D SHORT	State:	IA	Mileage In:	34,634
Model:	Silverado 1500 Wo...	Engine:	8-5.3L Gasoline ...	VIN:	3GCUDAED0RG160508	Condition:	Good



11/10/2025

Comments: