



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

December 4, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #320 on September 14, 2025  
Department of Administrative Services  
Claim dated September 15, 2025  
AOS Claim ID: 4176

The Department's request included a supplemental allocation request of \$1,896.40 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$1,896.40, which increases the allocation to \$5,427.26. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>5,427.26</u>
Executive Council allocation (Revised)		\$	5,427.26
Less:			
Previous payments	\$	0.00	
This payment		<u>5,427.26</u>	
Total			<u>\$ 5,427.26</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$5,427.26. This represents full and final payment on this allocation.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services

Date: November 18, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

AOS Claim #	4176
Vehicle / Event	#320 / Deer
Event Date	September 15, 2025
Summary	Vehicle 320 struck a deer (Claim 318139)
Amount Requested	<b>\$5,427.26 TOTAL</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts  
DAS Fleet Risk Manager  
[ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov)  
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100

Page 1 of 1

<input type="checkbox"/>	Bank Account	Check / EFT	Issue Date	Status	Record Date	Amount	Transaction Code	Transaction Dept	Transaction ID	Disbursement Type
<input checked="" type="checkbox"/>	0100	000002000447928	10/27/2025	Paid	10/27/2025	\$5,427.26	EFT	005	ADC10272500000303875	EFT



www.karlchevrolet.com



0101ICTCB605782

1-35 AT EXIT 90  
1101 S.E. ORALABOR  
ANKENY, IOWA 50021  
PHONE (515) 299-4402  
TOLL FREE 1-800-622-8264

CELL: 712-254-0550

CUSTOMER NO. <b>8641</b>	ADVISOR <b>JOSEPH SINGLETON</b>	4310	TAG NO. <b>3748</b>	INVOICE DATE <b>09/26/25</b>	INVOICE NO. <b>CTCB605782</b>
STATE OF IOWA 510 E 12TH ST DES MOINES, IA 50319	LABOR RATE	LICENSE NO.	MILEAGE <b>3,315</b>	COLOR <b>GRAY STERLI</b>	STOCK NO. <b>98179</b>
	YEAR / MAKE / MODEL <b>24/CHEVROLET TRUCK/TAHOE/4DR 4WD</b>			DELIVERY DATE <b>05/07/24</b>	DELIVERY MILES <b>12</b>
	VEHICLE I.D. NO. <b>1 G N S K L E D 4 R R 2 5 0 7 7 6</b>			SELLING DEALER NO.	PRODUCTION DATE
	F.T.E. NO. <b>CITY</b>			P.O. NO.	R.O. DATE <b>09/17/25</b>
COMMENTS					<b>MO: 3315</b>

JOB# 1 CHARGES-----

LABOR-----  
J# 1 96CTZ BODY REPAIR TECH(S):3804 1077.30  
replace setina bar and hood

PARTS-----	QTY----	FP-NUMBER-----	DESCRIPTION-----	LIST PRICE-	UNIT PRICE-	
	1	85633891	GRILLE 1.266 N	866.84	738.99	738.99
		OVN FRT 37.49				
	1	84664455	STIFFENER 7.831 N	288.44	250.82	250.82
	1	85035241	HEADLAMP 2.725 N	1161.63	1115.31	1115.31
	1	84653132	BAR 1.271 N	826.70	704.80	704.80
	1	85063397	BRACKET 2.726 N	57.02	48.61	48.61
	-1	85035241	CORE RETURN	125.00	125.00	-125.00
					TOTAL - PARTS	2733.53

G.O.G. & SUPPLIES-----  
FREIGHT (PARTS) 37.49  
TOTAL - GOG 37.49

MISC-----CODE-----DESCRIPTION-----CONTROL NO-----  
DISB DISC BODY PARTS SPLIT -584.20  
OSB OTH SUPPLIES-BODY 50.00  
TOTAL - MISC -534.20

JOB# 1 TOTALS-----  
LABOR 1077.30  
PARTS 2733.53  
G.O.G. 37.49  
MISC -534.20

JOB# 1 JOURNAL PREFIX CTCB JOB# 1 TOTAL 3314.12

JOB# 2 CHARGES-----

LABOR-----  
J# 2 95CTZ BODYSHOP REFINISH TECH(S):5137 396.00  
refinish hood

MISC-----CODE-----DESCRIPTION-----CONTROL NO-----  
1PM PAINT & MATERIAL 363.00  
TOTAL - MISC 363.00

JOB# 2 TOTALS-----  
LABOR 396.00  
MISC 363.00

JOB# 2 JOURNAL PREFIX CTCB JOB# 2 TOTAL 759.00

JOB# 3 CHARGES-----

LABOR-----  
J# 3 93CTZ PRE SCAN FOR CODES TECH(S):2334 37.50  
PRE SCAN VEHICLE FOR CODES

THE SELLING DEALER MAKES NO WARRANTY OF ANY KIND WHATSOEVER AS TO THE MERCHANTABILITY OF THE PRODUCTS LISTED HEREON OR AS TO THEIR FITNESS FOR ANY PARTICULAR PURPOSE. ANY WARRANTY WHICH MAY EXIST IS AN AGREEMENT SOLELY BETWEEN THE MANUFACTURER AND THE PURCHASER.





www.karlchevrolet.com



0101ICTCB605782

1-35 AT EXIT 90  
1101 S.E. ORALABOR  
ANKENY, IOWA 50021  
PHONE (515) 299-4402  
TOLL FREE 1-800-622-8264

CELL: 712-254-0550

CUSTOMER NO. <b>8641</b>	ADVISOR <b>JOSEPH SINGLETON</b>	4310	TAG NO. <b>3748</b>	INVOICE DATE <b>09/26/25</b>	INVOICE NO. <b>CTCB605782</b>
STATE OF IOWA 510 E 12TH ST DES MOINES, IA 50319	LABOR RATE	LICENSE NO.	MILEAGE <b>3,315</b>	COLOR <b>GRAY STERLI</b>	STOCK NO. <b>98179</b>
	YEAR / MAKE / MODEL <b>24/CHEVROLET TRUCK/TAHOE/4DR 4WD</b>			DELIVERY DATE <b>05/07/24</b>	DELIVERY MILES <b>12</b>
	VEHICLE I.D. NO. <b>1 G N S K L E D 4 R R 2 5 0 7 7 6</b>			SELLING DEALER NO.	PRODUCTION DATE
	P.T.E. NO. <b>CITY</b>		P.O. NO.	R.O. DATE <b>09/17/25</b>	
COMMENTS					
<b>MO: 3315</b>					

JOB# 3 TOTALS-----  
LABOR 37.50

JOB# 4 CHARGES-----  
JOB# 3 JOURNAL PREFIX CTCB JOB# 3 TOTAL 37.50

LABOR-----  
J# 4 93CTZ001 POST\_SCAN TECH(S):2334 37.50  
POST\_SCAN

JOB# 4 TOTALS-----  
LABOR 37.50  
JOB# 4 JOURNAL PREFIX CTCB JOB# 4 TOTAL 37.50

COMMENTS-----  
CLM# 318139

\$1282.02 SATINA BAR DIFFERENCE

TOTALS-----

HERE AT KARL CHEVROLET INC WE APPRECIATE YOUR BUSINESS. TOTAL LABOR... 1548.30  
IF YOU ARE SATISFIED, PLEASE TELL A FRIEND. IF YOU ARE NOT TOTAL PARTS... 2733.53  
SATISFIED PLEASE TELL US. TOTAL SUBLET... 0.00  
PAYMENT METHODS: TOTAL G.O.G... 37.49  
[ ] CASH [ ] VISA/MC [ ] AMERICAN EXPRESS TOTAL MISC CHG. 413.00  
[ ] CHECK W/#..... [ ] ACCT. REC. TOTAL MISC DISC -584.20  
TOTAL TAX..... 0.00

CUSTOMER REQUIRED WHEELS RETORQUED 50-100 MILES FROM SERVICE  
24 MONTH UNLIMITED MILE WARRANTY ON ALL GM PARTS INSTALLED  
GSP LIFETIME WARRANTY PARTS ARE IDENTIFIED BY AN ASTERIK (\*) TOTAL INVOICE \$ 4148.12  
PARTS REPLACED DURING THE FACTORY WARRANTY PERIOD HAVE A 12  
MONTH OR REMAINDER OF BUMPER TO BUMPER WHICHEVER IS GREATEST  
AFTERMARKET PARTS WARRANTIES EXCLUDE LABOR  
OUR SERVICE DEPARTMENT IS OPEN 6 DAYS A WEEK,  
MON-THUR 6:30 AM-6 PM, FRI 6:30 AM-6 PM, SAT 7:00 AM-12PM  
CERTIFIED LUBE CENTER M-FRI 6AM-6PM SAT 7AM-4PM

CUSTOMER SIGNATURE  
\*\*\*\*\* DUPLICATE INVOICE \*\*\*\*\*

THE SELLING DEALER MAKES NO WARRANTY OF ANY KIND WHATSOEVER AS TO THE MERCHANTABILITY OF THE PRODUCTS LISTED HEREON OR AS TO THEIR FITNESS FOR ANY PARTICULAR PURPOSE. ANY WARRANTY WHICH MAY EXIST IS AN AGREEMENT SOLELY BETWEEN THE MANUFACTURER AND THE PURCHASER.



www.karlchevrolet.com



0101ICTCB612468

1-35 AT EXIT 90  
1101 S.E. ORALABOR  
ANKENY, IOWA 50021  
PHONE (515) 299-4402  
TOLL FREE 1-800-622-8264

CELL: 712-254-0550

CUSTOMER NO. <b>8641</b>	ADVISOR <b>JOSEPH SINGLETON</b>	4310	TAG NO. <b>0.</b>	INVOICE DATE <b>10/22/25</b>	INVOICE NO. <b>CTCB612468</b>
STATE OF IOWA 510 E 12TH ST DES MOINES, IA 50319	LABOR RATE	LICENSE NO.	MILEAGE <b>3,317</b>	COLOR <b>GRAY STERLI</b>	STOCK NO. <b>98179</b>
	YEAR / MAKE / MODEL <b>24/CHEVROLET TRUCK/TAHOE/4DR 4WD</b>			DELIVERY DATE <b>05/07/24</b>	DELIVERY MILES <b>12</b>
	VEHICLE I.D. NO. <b>1 G N S K L E D 4 R R 2 5 0 7 7 6</b>			SELLING DEALER NO.	PRODUCTION DATE
	F.T.E. NO. <b>CITY</b>			P.O. NO.	R.O. DATE <b>10/22/25</b>
COMMENTS					<b>MO: 3317</b>

JOB# 1 CHARGES-----

LABOR-----

J# 1 96CTZ BODY REPAIR TECH(S):4310 0.00  
settna bar

SUBLET-----PO#-----VEND INV#-INV.DATE-DESCRIPTION-----

232918 10/22/25 SETINA BAR 1282.02

TOTAL - SUBLET 1282.02

MISC-----CODE-----DESCRIPTION-----CONTROL NO-----

DISB DISC BODY PARTS SPLIT -2.88

TOTAL - MISC -2.88

JOB# 1 TOTALS-----

SUBLET 1282.02

MISC -2.88

JOB# 1 JOURNAL PREFIX CTCB JOB# 1 TOTAL 1279.14

COMMENTS-----

GOES WITH RO 605782

CLM# 318139

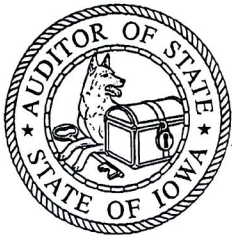
TOTALS-----

HERE AT KARL CHEVROLET INC WE APPRECIATE YOUR BUSINESS, TOTAL LABOR.... 0.00  
IF YOU ARE SATISFIED, PLEASE TELL A FRIEND. IF YOU ARE NOT TOTAL PARTS.... 0.00  
SATISFIED PLEASE TELL US. TOTAL SUBLET... 1282.02  
PAYMENT METHODS: TOTAL G.O.G.... 0.00  
☐ CASH ☐ VISA/MC ☐ AMERICAN EXPRESS TOTAL MISC CHG. 0.00  
☐ CHECK W/#..... ☐ ACCT. REC. TOTAL MISC DISC -2.88  
TOTAL TAX..... 0.00

CUSTOMER REQUIRED WHEELS RETORQUED 50-100 MILES FROM SERVICE  
24 MONTH UNLIMITED MILE WARRANTY ON ALL GM PARTS INSTALLED  
GSP LIFETIME WARRANTY PARTS ARE IDENTIFIED BY AN ASTERIK (\*) TOTAL INVOICE \$ 1279.14  
PARTS REPLACED DURING THE FACTORY WARRANTY PERIOD HAVE A 12  
MONTH OR REMAINDER OF BUMPER TO BUMPER WHICHEVER IS GREATEST  
AFTERMARKET PARTS WARRANTIES EXCLUDE LABOR  
OUR SERVICE DEPARTMENT IS OPEN 6 DAYS A WEEK,  
MON-THUR 6:30 AM-6 PM, FRI 6:30 AM-6 PM, SAT 7:00 AM-12PM  
CERTIFIED LUBE CENTER M-FRI 6AM-6PM SAT 7AM-4PM

CUSTOMER SIGNATURE

THE SELLING DEALER MAKES NO WARRANTY  
OF ANY KIND WHATSOEVER AS TO THE  
MERCHANTABILITY OF THE PRODUCTS  
LISTED HEREON OR AS TO THEIR FITNESS  
FOR ANY PARTICULAR PURPOSE. ANY  
WARRANTY WHICH MAY EXIST IS AN  
AGREEMENT SOLELY BETWEEN THE  
MANUFACTURER AND THE PURCHASER.



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

October 14, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #320 on September 14, 2025  
Department of Administrative Services  
Claim dated September 15, 2025  
AOS Claim ID: 4176

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,530.86, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management