

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

December 4, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #320 on September 14, 2025
Department of Administrative Services
Claim dated September 15, 2025
AOS Claim ID: 4176

The Department's request included a supplemental allocation request of \$1,896.40 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$1,896.40, which increases the allocation to \$5,427.26. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request	\$	<u>5,427.26</u>
Executive Council allocation (Revised)	\$	5,427.26
Less:		
Previous payments	\$	0.00
This payment		<u>5,427.26</u>
Total	\$	<u>5,427.26</u>
Remaining Executive Council allocation	\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$5,427.26. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

MARK CAMPBELL, DIRECTOR

Date: November 18, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4176
Vehicle / Event	#320 / Deer
Event Date	September 15, 2025
Summary	Vehicle 320 struck a deer (Claim 318139)
Amount Requested	\$5,427.26 TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

 Filters

Bank Account	<input type="text"/>
External Disbursement ID	<input type="text"/>
Disbursement Type	<input type="text"/>
Transaction Code	<input type="text"/>

Check / EFT
000002000447928

External Issue Date
MM/DD/YYYY

Record Date
MM/DD/YYYY

Transaction Dept

Issue Date
MM/DD/YYYY

Status

Transaction ID

Grid Actions    

View per Page - **20**     Page 1 of 1

<input type="checkbox"/>	Bank Account	Check / EFT	Issue Date	Status	Record Date	Amount	Transaction Code	Transaction Dept	Disbursement Type	...
<input checked="" type="checkbox"/>	0100	000002000447928	10/27/2025	Paid	10/27/2025	\$5,427.26	EFT	00.5	ADC10272500000303875	EFT



www.karlchevrolet.com



0101ICTCB605782

1-35 AT EXIT 90
1101 S.E. ORALABOR
ANKENY, IOWA 50021
PHONE (515) 299-4402
TOLL FREE 1-800-622-8264

CUSTOMER NO.		ADVISOR	4310	TAG NO.	3748	INVOICE DATE	09/26/25	INVOICE NO.
8641	STATE OF IOWA 510 E 12TH ST DES MOINES, IA 50319	JOSEPH SINGLETON				COLOR	GRAY STERLI	STOCK NO.
		LABOR RATE	LICENSE NO.	MILEAGE	3,315		98179	
		YEAR/MAKE/MODEL				DELIVERY DATE	05/07/24	DELIVERY MILES
		24/CHEVROLET TRUCK/TAHOE/4DR 4WD						12
		VEHICLE I.D. NO.				SELLING DEALER NO.		PRODUCTION DATE
		1 G N S K L E D 4 R R 2 5 0 7 7 6						
		F.T.E. NO.	CITY	P.O. NO.		R.O. DATE	09/17/25	
		COMMENTS						MO: 3315

JOB# 1 CHARGES-----

LABOR-----
J# 1 96CTZ BODY REPAIR TECH(S):3804 1077.30
replace setina bar and hood

PARTS-----	QTY-----	FP-NUMBER-----	DESCRIPTION-----	LIST PRICE-----	UNIT PRICE-----
	1	85633891	GRILLE 1.266 N	866.84	738.99
		OVN FRT 37.49			
	1	84664455	STIFFENER 7.831 N	288.44	250.82
	1	85035241	HEADLAMP 2.725 N	1161.63	1115.31
	1	84653132	BAR 1.271 N	826.70	704.80
	1	85063397	BRACKET 2.726 N	57.02	48.61
	-1	85035241	CORE RETURN	125.00	125.00
				TOTAL - PARTS	2733.53

G.O.G. & SUPPLIES-----	FREIGHT (PARTS)	37.49
	TOTAL - GDG	37.49

MISC-----	CODE-----	DESCRIPTION-----	CONTROL NO-----	
	DISB	DISC BODY PARTS SPLIT		-584.20
	OSB	OTH SUPPLIES-BODY		50.00
			TOTAL - MISC	-534.20

JOB# 1 TOTALS-----	LABOR	1077.30
	PARTS	2733.53
	G.O.G.	37.49
	MISC	-534.20

JOB# 1 JOURNAL PREFIX CTCB JOB# 1 TOTAL 3314.12

JOB# 2 CHARGES-----
LABOR-----
J# 2 95CTZ BODYSHOP REFINISH TECH(S):5137 396.00
refinish hood

MISC-----	CODE-----	DESCRIPTION-----	CONTROL NO-----	
	1PM	PAINT & MATERIAL		363.00
			TOTAL - MISC	363.00

JOB# 2 TOTALS-----	LABOR	396.00
	MISC	363.00

JOB# 2 JOURNAL PREFIX CTCB JOB# 2 TOTAL 759.00

JOB# 3 CHARGES-----
LABOR-----
J# 3 93CTZ PRE SCAN FOR CODES TECH(S):2334 37.50
PRE SCAN VEHICLE FOR CODES

THE SELLING DEALER MAKES NO WARRANTY
OF ANY KIND WHATSOEVER AS TO THE
MERCHANTABILITY OF THE PRODUCTS
LISTED HEREON OR AS TO THEIR FITNESS
FOR ANY PARTICULAR PURPOSE. ANY
WARRANTY WHICH MAY EXIST IS AN
AGREEMENT SOLELY BETWEEN THE
MANUFACTURER AND THE PURCHASER.



www.karlchevrolet.com



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 1101 S.E. ORALABOR
 ANKENY, IOWA 50021
 PHONE (515) 299-4402
 TOLL FREE 1-800-622-8264

CUSTOMER NO. 8641 STATE OF IOWA 510 E 12TH ST DES MOINES, IA 50319	ADVISOR JOSEPH SINGLETON	4310	TAG NO. 3748	INVOICE DATE 09/26/25	INVOICE NO. CTCB605782
	LABOR RATE	LICENSE NO.	MILEAGE 3,315	COLOR GRAY STERLI	STOCK NO. 98179
	YEAR / MAKE / MODEL 24/CHEVROLET TRUCK/TAHOE/4DR 4WD			DELIVERY DATE 05/07/24	DELIVERY MILES 12
	VEHICLE I.D. NO. 1 G N S K L E D 4 R R 2 5 0 7 7 6			SELLING DEALER NO.	PRODUCTION DATE
	F.T.E. NO.	CITY	P.O. NO.	R.O. DATE 09/17/25	
	COMMENTS			MO: 3315	

JOB# 3 TOTALS----- LABOR 37.50

JOB# 3 JOURNAL PREFIX CTCB JOB# 3 TOTAL 37.50
 JOB# 4 CHARGES-----

LABOR-----
 J# .4 93CTZ001 POST SCAN TECH(S):2334 37.50
 POST SCAN

JOB# 4 TOTALS----- LABOR 37.50
 JOB# 4 JOURNAL PREFIX CTCB JOB# 4 TOTAL 37.50

COMMENTS-----
 CLM# 318139

\$1282.02 SATINA BAR DIFFERENCE

TOTALS-----
 HERE AT KARL CHEVROLET INC WE APPRECIATE YOUR BUSINESS.
 IF YOU ARE SATISFIED, PLEASE TELL A FRIEND. IF YOU ARE NOT
 SATISFIED PLEASE TELL US.
 PAYMENT METHODS:
 [] CASH [] VISA/MC [] AMERICAN EXPRESS
 [] CHECK W/..... [] ACCT. REC.
 CUSTOMER REQUIRED WHEELS RETORQUED 50-100 MILES FROM SERVICE
 24 MONTH UNLIMITED MILE WARRANTY ON ALL GM PARTS INSTALLED
 GSP LIFETIME WARRANTY PARTS ARE IDENTIFIED BY AN ASTERIK (*) **TOTAL INVOICE \$ 4148.12**
 PARTS REPLACED DURING THE FACTORY WARRANTY PERIOD HAVE A 12
 MONTH OR REMAINDER OF BUMPER TO BUMPER WHICHEVER IS GREATEST
 AFTERMARKET PARTS WARRANTIES EXCLUDE LABOR
 OUR SERVICE DEPARTMENT IS OPEN 6 DAYS A WEEK,
 MON-THUR 6:30 AM-6 PM, FRI 6:30 AM-6 PM, SAT 7:00 AM-12PM
 CERTIFIED LUBE CENTER M-FRI 6AM-6PM SAT 7AM-4PM

CUSTOMER SIGNATURE ***** DUPLICATE INVOICE *****

THE SELLING DEALER MAKES NO WARRANTY
 OF ANY KIND WHATSOEVER AS TO THE
 MERCHANTABILITY OF THE PRODUCTS
 LISTED HEREON OR AS TO THEIR FITNESS
 FOR ANY PARTICULAR PURPOSE. ANY
 WARRANTY WHICH MAY EXIST IS AN
 AGREEMENT SOLELY BETWEEN THE
 MANUFACTURER AND THE PURCHASER.



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0101ICTCB612468

1-35 AT EXIT 90
 1101 S.E. ORALABOR
 ANKENY, IOWA 50021
 PHONE (515) 299-4402
 TOLL FREE 1-800-622-8264

CUSTOMER NO. 8641 STATE OF IOWA 510 E 12TH ST DES MOINES, IA 50319	ADVISOR JOSEPH SINGLETON		TAG NO. 4310 0.	INVOICE DATE 10/22/25	INVOICE NO. CTCB612468
	LABOR RATE	LICENSE NO.	MILEAGE 3,317	COLOR GRAY STERLI	STOCK NO. 98179
	YEAR / MAKE / MODEL 24/CHEVROLET TRUCK/TAHOE/4DR 4WD			DELIVERY DATE 05/07/24	DELIVERY MILES 12
	VEHICLE I.D. NO. 1 G N S K L E D 4 R R 2 5 0 7 7 6			SELLING DEALER NO.	PRODUCTION DATE
	F.T.E. NO.	CITY	P.O. NO.	R.O. DATE 10/22/25	
	COMMENTS			MO: 3317	

JOB# 1 CHARGES-----

LABOR-----

J# 1.96CTZ BODY REPAIR TECH(S):4310 0.00
setina bar

SUBLET-----PO#-----VEND INV#-INV DATE-DESCRIPTION-----

232918 10/22/25 SETINA BAR 1282.02
TOTAL - SUBLET 1282.02

MISC-----CODE-----DESCRIPTION-----CONTROL NO-----

DISB DISC BODY PARTS SPLIT -2.88
TOTAL - MISC -2.88

JOB# 1 TOTALS-----

SUBLET 1282.02
MISC -2.88

JOB# 1 JOURNAL PREFIX CTCB JOB# 1 TOTAL 1279.14

COMMENTS-----

GOES WITH RO 605782

CLM# 318139

TOTALS-----

HERE AT KARL CHEVROLET INC WE APPRECIATE YOUR BUSINESS.
 IF YOU ARE SATISFIED, PLEASE TELL A FRIEND. IF YOU ARE NOT
 SATISFIED PLEASE TELL US.

TOTAL LABOR.... 0.00
 TOTAL PARTS.... 0.00
 TOTAL SUBLET... 1282.02
 TOTAL G.O.G.... 0.00
 TOTAL MISC CHG. 0.00
 TOTAL MISC DISC -2.88
 TOTAL TAX..... 0.00

PAYMENT METHODS:

[] CASH [] VISA/MC [] AMERICAN EXPRESS

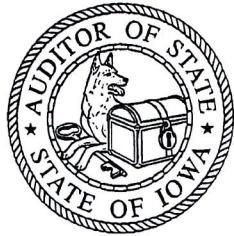
[] CHECK W/#..... [] ACCT. REC.

CUSTOMER REQUIRED WHEELS RETORQUED 50-100 MILES FROM SERVICE
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TOTAL INVOICE \$ 1279.14

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Rob Sand
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October 14, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #320 on September 14, 2025
Department of Administrative Services
Claim dated September 15, 2025
AOS Claim ID: 4176

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,530.86, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management