



**OFFICE OF AUDITOR OF STATE  
STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

December 4, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #105505 on November 3, 2025  
Department of Administrative Services  
Claim dated November 4, 2025  
AOS Claim ID: 4191

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,844.55, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Date: November 4, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

|                          |  |
|--------------------------|--|
| Vehicle / Event          | #105505 / Deer   |
| Event Date               | November 3, 2025   |
| Summary                  | Vehicle 105505 - struck a deer (Claim # TBD)                 |
| Amount Requested         | <b>\$5,844.55 TOTAL</b>                                      |
| Supporting Documentation | 29C20 Email Notification, Accident Report, & Repair Estimate |

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Program Manager  
ryan.betts1@iowa.gov  
515-281-8008

Risk, DAS <[das.risk@iowa.gov](mailto:das.risk@iowa.gov)>**Fwd: Vehicle #105505**

1 message

**Risk, DAS** <[das.risk@iowa.gov](mailto:das.risk@iowa.gov)>

Mon, Nov 3, 2025 at 2:20 PM

To: Tammy Hollingsworth <[tammy.hollingsworth@aos.iowa.gov](mailto:tammy.hollingsworth@aos.iowa.gov)>, TOS ExecutiveCouncil <[executivecouncil@tos.iowa.gov](mailto:executivecouncil@tos.iowa.gov)>

Please accept this email the initial 24 hour notification for an AON claim. Vehicle 105505 struck a deer on 11/3/2025. I will forward all information as soon as it is received.

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-8008 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>Department of  
Administrative Services

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

----- Forwarded message -----

From: **Jepsen, MacKenzie** <[mackenzie.jepsen@iowa.gov](mailto:mackenzie.jepsen@iowa.gov)>

Date: Mon, Nov 3, 2025 at 2:11 PM

Subject: Vehicle #105505

To: DAS Risk <[das.risk@iowa.gov](mailto:das.risk@iowa.gov)>

Please see the attached accident report.

I will get an estimate for you within the next few days.

Thank you!

--

**MacKenzie Jepsen****Budget Analyst 2**

North Central Correctional Facility

Iowa Department of Corrections

313 Lanedale Rockwell City, IA 50579

712-297-7521 x208

[mackenzie.jepsen@iowa.gov](mailto:mackenzie.jepsen@iowa.gov)

<https://doc.iowa.gov/>



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 [Business Office\\_20251103\\_150920.pdf](#)

114K

## Vehicle Accident Report

### Time and location of accident

|                             |            |      |      |                 |   |
|-----------------------------|------------|------|------|-----------------|---|
| Accident Date (Mo/Day/Year) | 11/03/2025 | Time | 0450 | No. of Vehicles | 1 |
| County                      | Grundy     |      |      |                 |   |
|                             | Iowa       |      |      |                 |   |

### Vehicle 1 (State vehicle)

|                            |                   |                        |            |  |
|----------------------------|-------------------|------------------------|------------|--|
| Driver's Name              |                   | Work Street Address    |            |  |
| George Zito                |                   | 313 Ianedale           |            |  |
| Driver's License No./State |                   | City, State, Zip       |            |  |
| 931AL2252 Iowa             |                   | Rockwell City IA 50579 |            |  |
| Date of Birth              | Department        | Work Phone             | Home Phone |  |
| 11/05/1997                 | Corrections       | 712-297-7521           |            |  |
| License Plate No.          | VIN:              | Year, Make, Model      |            |  |
| 105505                     | 2C4RC1F65PR591838 | 2023 Chrysler Pacifica |            |  |
| Estimate (\$) of Damage    |                   | Description of Damage  |            |  |
|                            |                   |                        |            |  |

### Vehicle 2 (other vehicle) if more than two vehicles-use additional forms.

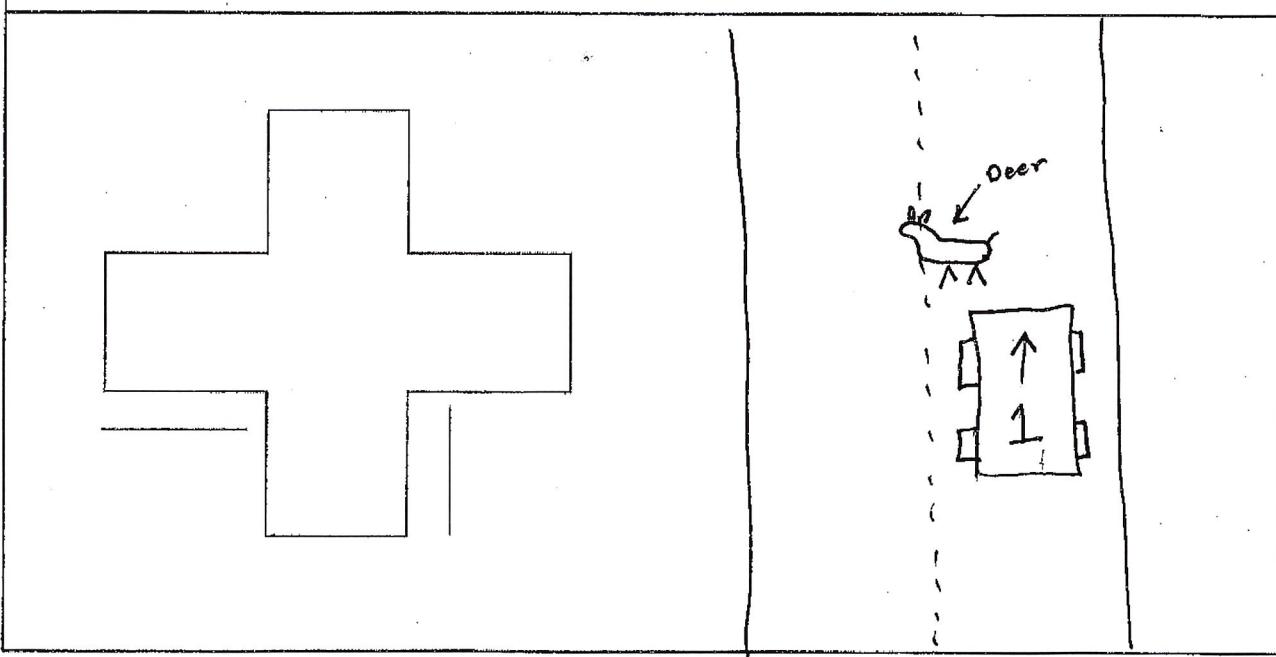
|                            |            |                  |                   |
|----------------------------|------------|------------------|-------------------|
| Driver's Name              |            | Street Address   |                   |
|                            |            |                  |                   |
| Driver's License No./State |            | City, State, Zip |                   |
|                            |            |                  |                   |
| Date of Birth              | Work Phone | Home Phone       | License Plate No. |
|                            |            |                  |                   |
| Description of Damage      |            |                  |                   |
|                            |            |                  |                   |

**Property Damage other than vehicle (fence, utility pole, etc)**

|  |                                 |
|--|---------------------------------|
| Owner's Name, Address and Phone                                | Description of Property Damaged |
|  |                                 |
| <b>Injured Persons (attach additional sheets if necessary)</b> |                                 |
| Vehicle No. 1/ Name and Address                                | Describe injuries               |
|  |                                 |
| Vehicle No. 2/ Name and Address                                | Describe Injuries               |
|  |                                 |
| <b>Witness</b>   |                                 |
| Name   | Address/Phone                   |
| Dustin Harris 6881572  |                                 |
| Name   | Address/Phone                   |
|  |                                 |

**Accident Diagram**

Complete diagram below, include a description of what happened.  
Use the outline below to sketch the scene of your accident,  
writing in street or highway names or numbers.  
Use number 1 to indicate the State vehicle.



## Accident Information Exchange Sheet

### Other Vehicle Information

|                                     |  |
|-------------------------------------|--|
| Driver's Name                       |  |
| Street Address                      |  |
| Driver Phone                        |  |
| Driver's License No./State          |  |
| Vehicle Plate No.                   |  |
| Vehicle year, make, model           |  |
| VIN                                 |  |
| Insurance Company Name              |  |
| Policy No.                          |  |
| Agent name                          |  |
| Agent phone                         |  |
| Owner's Name/Address (If different) |  |

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

### State Vehicle Insurance Information

|                            |  |
|----------------------------|--|
| Driver's Name              |  |
| Driver's License No./State |  |
| Vehicle Plate No.          |  |
| Vehicle year, make, model  |  |
| VIN                        |  |

The State of Iowa is self-insured.

If you have any questions regarding an accident, please contact  
DAS Fleet Services at 515-281-3162 or [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)



Jepsen, MacKenzie &lt;mackenzie.jepsen@iowa.gov&gt;

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**Vehicle 105505 - Out of Service**

1 message

**Lucht, Nathan** <nathan.lucht@iowa.gov>

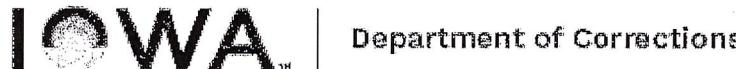
Mon, Nov 3, 2025 at 12:24 PM

To: DOCNCCF Captains &lt;docnccfcaptains@iowa.gov&gt;, DOCNCCF Business Office &lt;docnccfbusinessoffice@iowa.gov&gt;, Jay Maguire &lt;jay.maguire@iowa.gov&gt;

This morning at approximately 4:50am CO Zito informed me that he had hit a deer with vehicle 105505. He was near Guthrie Center at the time. Zito took photos of the vehicle at the location of the deer strike and continued on to UIHC because the vehicle was still driveable. We will be filling out a vehicle accident report, Zito will file a witness statement, the offender will fill out a witness statement. Photos of the vehicle will be sent out as well.

--

Nathan Lucht  
Correctional Supervisor II  
North Central Correctional Facility  
Iowa Department Of Corrections  
313 Lanedale  
Rockwell City, Iowa, 50579  
712-297-7521 ext. 206



**CARLSON AUTO BODY & REPAIR, LLC**  
540 HIGH ST, ROCKWELL CITY, IA 50579  
Office: (712) 297-5517  
Fax: (712) 297-8106  
carlsonauto@hotmail.com  
Tax ID: 270942183

Estimate ID  
25525557  
Original

Owner  
NCCF

Appraiser  
WESTON CARLSON  
carlsonauto@hotmail.com

Classification  
None

Loss Type  
Unknown

Deductible  
Unknown

**2023 Chrysler Pacifica (New) Touring Van 3.6L 6 Cyl Gas Injected Base FWD**

VIN 2C4RC1FG5PR591838 Drivable Unknown Odometer 65814 Mitchell Service Code 911335

Options

|   |                                       |   |  |                                      |
|---|---------------------------------------|---|--|--------------------------------------|
| 4 Doors                                     | Air Conditioning                      | Alum/Alloy Wheels                                       | Anti-Lock Brake Sys. (ABS)                   | Auto Air Condition                   |
| Automatic Headlights                        | Auxiliary Input                       | Bluetooth Wireless Connectivity                         | Cloth Seat                                   | Cruise Control                       |
| Daytime Running Lights                      | Driver Seat With Power Lumbar Support | Driver-Front Air Bag                                    | Dual A/C                                     | Electric Defogger                    |
| Electronic Parking Aid                      | Electronic Stability Control          | First Row Bucket Seat                                   | Fog Lights                                   | Front Heated Seats                   |
| Heated Mirror                               | Heated Steering Wheel                 | Interior Automatic Day/Night Or Electrochromatic Mirror | Keyless Entry System                         | Left-Curtain Air Bag                 |
| MP3 Player                                  | Passenger-Front Air Bag               | Power Door Locks  | Power Driver Seat                            | Power Driver Sliding Door            |
| Power Passenger Sliding Door                | Power Rear Liftgate                   | Power Remote Mirror                                     | Power Steering                               | Power Windows                        |
| Privacy Glass                               | Rain Sensing Wipers                   | Rear Gate Wiper   | Rear Heating, Ventilation & Air Conditioning | Rear Spoiler                         |
| Rearview Camera                             | Remote Decklid Or Tailgate Release    | Remote Vehicle Starter System                           | Satellite Radio                              | Second Row Bucket Seat               |
| Second Row Side Airbag With Head Protection | Side Airbags                          | Side Blind Zone Alert                                   | Smart Key System                             | Steering Wheel Mounted Audio Control |
| Theft Deterrent Sys.                        | Third Door                            | Third Row Seat  | Tilt Steering Wheel                          | Tire Pressure Monitoring System      |
| Traction Control/Electronic                 | Trip Computer                         | Universal Garage Door Opener                            |  |                                      |

**NCCF | 2023 Chrysler Pacifica (New) Touring**

Parts Profile  
N/A

Parts Profile Version  
N/A

| Line #       | Description           | LABOR     |      |             | PART |          |        |     |             |     |
|--------------|-----------------------|-----------|------|-------------|------|----------|--------|-----|-------------|-----|
|              |                       | Operation | Type | Total Units | CEG  | Type     | Number | Qty | Total Price | Tax |
| Front Bumper | Frt Bumper Cover Assy | Overhaul  | Body | 3.3#        | 3.3  | Existing |        |     |             |     |
| 1            | AUTO                  |           |      |             |      |          |        |     |             |     |

Committed On

Version  
Mitchell Estimating 25.3  
OEM NOV\_25\_V

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Printed On  
11/3/2025  
04:14 PM

Profile  
State of Iowa  
Profile Version  
3.0

Page 1 of 4

|                       |        |   | LABOR            |            |             |     | PART            |            |     |             |     |
|-----------------------|--------|---|------------------|------------|-------------|-----|-----------------|------------|-----|-------------|-----|
| Line #                |        | Description                             | Operation        | Type       | Total Units | CEG | Type            | Number     | Qty | Total Price | Tax |
| 2                     | 103817 | Frt Bumper Cover                        | Remove / Replace | Body       | INC#        | 3.3 | Aftermarket New |            | 1   | \$440.00*   |     |
| 3                     | AUTO   | Frt Bumper Cover                        | Refinish Only    | Refinish   | 3.0 C       | 3.0 |                 |            |     |             |     |
| 4                     | 103832 | L Frt Upr Bumper Bracket                | Remove / Replace | Body       | INC#        | 0.2 | New             | 68229139AC | 1   | \$11.30     |     |
| 5                     | AUTO   | Frt Bumper Cover                        | Remove / Install | Body       | INC#        | 1.5 |                 |            |     |             |     |
| 6                     | 103838 | Frt Upr Bumper Shield                   | Remove / Replace | Body       | INC         | 0.3 | New             | 68433723AB | 1   | \$85.65     |     |
| Grille                |        |   |                  |            |             |     |                 |            |     |             |     |
| 7                     | 103707 | Grille                                  | Remove / Replace | Body       | INC#        | 0.6 | Aftermarket New |            | 1   | \$160.00*   |     |
| 8                     | 103809 | Grille Trim                             | Remove / Replace | Body       | INC#        | 0.3 | Aftermarket New |            | 1   | \$94.00*    |     |
| Front Lamps           |        |   |                  |            |             |     |                 |            |     |             |     |
| 9                     | 103393 | L Frt Combination Lamp Assembly         | Remove / Replace | Body       | 0.4#        | 0.4 | Aftermarket New |            | 1   | \$1,240.00* |     |
| 10                    | AUTO   | Headlamps                               | Check / Adjust   | Body       | 0.4         | 0.4 |                 |            |     |             |     |
| 11                    | 101113 | L Front Side Marker Lamp Assembly       | Remove / Replace | Body       | INC#        | 0.2 | Aftermarket New |            | 1   | \$26.00*    |     |
| Cooling               |        |   |                  |            |             |     |                 |            |     |             |     |
| 12                    | 100950 | L Cooling Shield                        | Remove / Replace | Body       | INC#        | 0.2 | New             | 68435935AB | 1   | \$63.20     |     |
| Trans Oil Cooler      |        |   |                  |            |             |     |                 |            |     |             |     |
| 13                    | 101035 | Trans Oil Cooler Pressure Hose -M       | Remove / Replace | Mechanical | 1.0*        | 0.0 | New             | 68217330AC | 1   | \$105.00    |     |
| Front Fender          |        |   |                  |            |             |     |                 |            |     |             |     |
| 14                    | 100025 | L Fender Panel (HSS)                    | Remove / Replace | Body       | 2.1#        | 2.1 | Aftermarket New |            | 1   | \$448.00*   |     |
| 15                    | AUTO   | L Front Combination Lamp                | Remove / Install | Body       | INC#        | 0.4 |                 |            |     |             |     |
| 16                    | AUTO   | L Fender Outside                        | Refinish Only    | Refinish   | 2.0 C       | 2.0 |                 |            |     |             |     |
| 17                    | AUTO   | L Add To Edge Fender                    | Refinish Only    | Refinish   | 0.5 C       | 0.5 |                 |            |     |             |     |
| 18                    | 103526 | L Lwr Fender Bracket                    | Remove / Replace | Body       | 0.5#        | 0.5 | New             | 68243607AA | 1   | \$5.75      |     |
| 19                    | AUTO   | L Fender Assy                           | Remove / Install | Body       | INC#        | 1.7 |                 |            |     |             |     |
| 20                    | 100029 | L Fender Liner                          | Remove / Replace | Body       | 0.4         | 0.4 | Aftermarket New |            | 1   | \$88.00*    |     |
| Front Inner Structure |        |   |                  |            |             |     |                 |            |     |             |     |
| 21                    | 100040 | Frt Body Radiator Support               | Remove / Replace | Body       | 5.8#        | 5.8 | Aftermarket New |            | 1   | \$680.00*   |     |
| 22                    | AUTO   | Evacuate & Recharge A/C -M              | Remove / Replace | Mechanical | 1.4         | 1.4 |                 |            |     |             |     |
| 23                    | AUTO   | Add To R&I/R&R Mechanical Components -M | Remove / Replace | Mechanical | 1.9#        | 1.9 |                 |            |     |             |     |
| 24                    | 100894 | L Frt Body Brace                        | Remove / Replace | Body       | 0.3#        | 0.3 | New             | 68231357AC | 1   | \$85.45     |     |
| Front Door            |        |   |                  |            |             |     |                 |            |     |             |     |
| 25                    | 100845 | L Frt Door Outside                      | Blend            | Refinish   | 0.9 C       | 2.1 | Existing        |            |     |             |     |

| Line #                                  | Description                         | LABOR                |            |             |     | PART     |        |     |             |          |
|---|-------------------------------------|----------------------|------------|-------------|-----|----------|--------|-----|-------------|----------|
|   |                                     | Operation            | Type       | Total Units | CEG | Type     | Number | Qty | Total Price | Tax      |
| 26                                      | 100458 L Frt Rear View Mirror       | Remove / Install     | Body       | 0.8#        | 0.8 | Existing |        |     |             |          |
| 27                                      | 100910 L Frt Upr Door Moulding      | Remove / Install     | Body       | 0.3         | 0.3 | Existing |        |     |             |          |
| 28                                      | 100460 L Frt Otr Door Belt Moulding | Remove / Install     | Body       | 0.3         | 0.3 | Existing |        |     |             |          |
| 29                                      | 100454 L Frt Door Trim Panel        | Remove / Install     | Body       | INC         | 0.4 | Existing |        |     |             |          |
| 30                                      | 100912 L Frt Otr Door Handle        | Remove / Install     | Body       | 0.3         | 0.3 | Existing |        |     |             |          |
| <b>Additional Costs &amp; Materials</b> |                                     |                      |            |             |     |          |        |     |             |          |
| 31                                      | 936023 Car Cover                    | Additional Cost      |            |             |     |          |        |     |             | \$10.00* |
| 32                                      | 936014 Flex Additive                | Additional Cost      |            |             |     |          |        |     |             | \$5.00*  |
| <b>Additional Operations</b>            |                                     |                      |            |             |     |          |        |     |             |          |
| 33                                      | AUTO Clear Coat                     | Additional Operation | Refinish   | 1.9         | 0.0 |          |        |     |             | \$0.00   |
| 34                                      | 931127 Pre Repair Scan              | Additional Operation | Mechanical | 0.5*        | 0.0 |          |        |     |             | \$0.00   |
| 35                                      | 931128 Post Repair Scan             | Additional Operation | Mechanical | 0.5*        | 0.0 |          |        |     |             | \$0.00   |
| 36                                      | 933018 Mask For Overspray           | Additional Operation | Refinish   | 0.3*        | 0.0 |          |        |     |             | \$0.00   |

\* Judgment Item

T Included in Two Tone Calculation

# Labor Note Applies

d Discontinued by Manufacturer

C Included in Clear Coat Calculation

A Included in Clear Coat and Two Tone Calculation

r CEG R&R Time Used for this Labor Operation

[ ] Verify the part number and price before ordering

### Estimate Totals

| Labor                  | Units       | Rate     | Sublet                 | Add'l Amount | Totals                 |
|------------------------|-------------|----------|------------------------|--------------|------------------------|
| Body Labor             | 14.9        | \$68.00  |                        |              | \$1,013.20             |
| Refinish Labor         | 8.6         | \$100.00 |                        |              | \$860.00               |
| Mechanical Labor       | 5.3         | \$80.00  |                        |              | \$424.00               |
| <b>Total Labor</b>     | <b>28.8</b> |          |                        |              | <b>\$2,297.20</b>      |
|                        |             |          | Taxable                |              | \$0.00                 |
|                        |             |          | Tax 0.0000%            |              | \$0.00                 |
|                        |             |          | Non-Taxable            |              | \$2,297.20             |
|                        |             |          | Pre-Tax Discount 0.00% |              | \$0.00                 |
|                        |             |          | <b>Labor Total</b>     |              | <b>\$2,297.20</b>      |
| Parts                  | Amount      |          |                        |              |                        |
| Taxable Parts          | \$0.00      |          |                        |              | <b>\$0.00</b>          |
|                        |             |          |                        |              | Parts Adjustments      |
|                        |             |          |                        |              | Tax 0.0000%            |
|                        |             |          |                        |              | Non-Taxable            |
|                        |             |          |                        |              | Pre-Tax Discount 0.00% |
|                        |             |          |                        |              | <b>Parts Total</b>     |
|                        |             |          |                        |              | <b>\$3,532.35</b>      |
| Costs                  | Amount      |          |                        |              |                        |
| Paint Materials        | \$0.00      |          |                        |              | <b>\$0.00</b>          |
| Shop Materials         | \$0.00      |          |                        |              | <b>\$0.00</b>          |
| Other Additional Costs | \$15.00     |          |                        |              | <b>\$15.00</b>         |

## Estimate Totals

|                                      |                           |
|--------------------------------------|---------------------------|
| Taxable                              | \$0.00                    |
| Tax 0.0000%                          | \$0.00                    |
| Non-Taxable                          | \$15.00                   |
| Pre-Tax Discount 0.00%               | \$0.00                    |
| <b>Costs Total</b>                   | <b>\$15.00</b>            |
| <b>Gross Totals</b>                  | <b>Amount</b>             |
| <b>Gross Total</b>                   | <b>\$5,844.55</b>         |
| Taxable                              | \$0.00                    |
| Tax                                  | \$0.00                    |
| Non-Taxable                          | \$5,844.55                |
| Pre-Tax Discount 0.00%               | \$0.00                    |
| <b>Gross Total</b>                   | <b>\$5,844.55</b>         |
| <b>Adjustments</b>                   | <b>Amount</b>             |
| <b>Total Customer Responsibility</b> | <b>\$0.00</b>             |
|                                      | <b>Net Estimate Total</b> |
|                                      | <b>\$5,844.55</b>         |

## Estimate Event Log

|                       |                        |
|-----------------------|------------------------|
| Job Created           | 11/3/2025 03:39 PM     |
| Estimate Started      | 11/3/2025 03:41 PM     |
| Estimate Printed      | 11/3/2025 04:14 PM     |
| Estimate Committed    | Estimate Not Committed |
| Estimate Retrieval ID | 1008177893             |