



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

December 4, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #105505 on November 3, 2025  
Department of Administrative Services  
Claim dated November 4, 2025  
AOS Claim ID: 4191

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,844.55, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

MARK CAMPBELL, DIRECTOR

Date: November 4, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#105505 / Deer
Event Date	November 3, 2025
Summary	Vehicle 105505 - struck a deer (Claim # TBD)
Amount Requested	<b>\$5,844.55 TOTAL</b>
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts  
DAS Fleet Risk Program Manager  
ryan.betts1@iowa.gov  
515-281-8008



Risk, DAS &lt;das.risk@iowa.gov&gt;

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**Fwd: Vehicle #105505**

1 message

**Risk, DAS** <das.risk@iowa.gov>

Mon, Nov 3, 2025 at 2:20 PM

To: Tammy Hollingsworth &lt;tammy.hollingsworth@aos.iowa.gov&gt;, TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;

Please accept this email the initial 24 hour notification for an AON claim. Vehicle 105505 struck a deer on 11/3/2025. I will forward all information as soon as it is received.

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-8008 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>**Department of  
Administrative Services**

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

----- Forwarded message -----

From: **Jepsen, MacKenzie** <mackenzie.jepsen@iowa.gov>

Date: Mon, Nov 3, 2025 at 2:11 PM

Subject: Vehicle #105505

To: DAS Risk &lt;das.risk@iowa.gov&gt;

Please see the attached accident report.

I will get an estimate for you within the next few days.

Thank you!

--

**MacKenzie Jepsen****Budget Analyst 2**

North Central Correctional Facility

Iowa Department of Corrections

313 Lanedale Rockwell City, IA 50579

712-297-7521 x208

[mackenzie.jepsen@iowa.gov](mailto:mackenzie.jepsen@iowa.gov)

<https://doc.iowa.gov/>



Department of Corrections



**Business Office\_20251103\_150920.pdf**

114K



## Vehicle Accident Report

### Time and location of accident

Accident Date (Mo/Day/Year) <b>11/03/2025</b>	Time <b>0450</b>	No. of Vehicles <b>1</b>
County <b>Grundy</b>	State <b>Iowa</b>	

### Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
<b>George Zito</b>		<b>313 lanedale</b>	
Driver's License No./State		City, State, Zip	
<b>931AL2252 Iowa</b>		<b>Rockwell City IA 50579</b>	
Date of Birth	Department	Work Phone	Home Phone
<b>11/05/1997</b>	<b>Corrections</b>	<b>712-297-7521</b>	
License Plate No.	VIN	Year, Make, Model	
<b>105505</b>	<b>2C4RC1FG5PR591830</b>	<b>2023 CHRYSLER PACIFICA</b>	
Estimate (\$) of Damage		Description of Damage	

### Vehicle 2 (other vehicle) if more than two vehicles-use additional forms.

Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
Dustin Harris 6881572	
Name	Address/Phone

Accident Diagram	
<p>Complete diagram below, include a description of what happened.            Use the outline below to sketch the scene of your accident,            writing in street or highway names or numbers.            Use number 1 to indicate the State vehicle.</p>	
<p>The diagram consists of two parts. The left part shows a T-junction where a horizontal road meets a vertical road. The right part shows a two-lane road with a dashed center line. A vehicle, represented by a rectangle with an upward arrow and the number '1' inside, is moving forward. A deer is sketched ahead of the vehicle, with an arrow pointing to it and the word 'Deer' written above. The vehicle appears to have just struck the deer.</p>	



## Accident Information Exchange Sheet

### Other Vehicle information

Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	
Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.	

Complete the next section, tear at the dotted line and give to the other party involved.

### State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
<p style="text-align: center;">The State of Iowa is self-insured.          If you have any questions regarding an accident, please contact          DAS Fleet Services at 515-281-3162 of <a href="mailto:DAS.Risk@iowa.gov">DAS.Risk@iowa.gov</a></p>	



Jepsen, MacKenzie &lt;mackenzie.jepsen@iowa.gov&gt;

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**Vehicle 105505 - Out of Service**

1 message

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**Lucht, Nathan** <nathan.lucht@iowa.gov>

Mon, Nov 3, 2025 at 12:24 PM

To: DOCNCCF Captains &lt;docnccfcaptains@iowa.gov&gt;, DOCNCCF Business Office &lt;docnccfbusinessoffice@iowa.gov&gt;, Jay Maguire &lt;jay.maguire@iowa.gov&gt;

This morning at approximately 4:50am CO Zito informed me that he had hit a deer with vehicle 105505. He was near Guthrie Center at the time. Zito took photos of the vehicle at the location of the deer strike and continued on to UIHC because the vehicle was still driveable. We will be filling out a vehicle accident report, Zito will file a witness statement, the offender will fill out a witness statement. Photos of the vehicle will be sent out as well.

--

Nathan Lucht

Correctional Supervisor II

North Central Correctional Facility

Iowa Department Of Corrections

313 Lanedale

Rockwell City, Iowa, 50579

712-297-7521 ext. 206



Department of Corrections



**CARLSON AUTO BODY & REPAIR, LLC**  
540 HIGH ST, ROCKWELL CITY, IA 50579  
Office: (712) 297-5517  
Fax: (712) 297-8106  
carlsonauto@hotmail.com  
Tax ID: 270942183

Estimate ID  
25525557  
Original

Owner  
NCCF

Appraiser  
WESTON CARLSON  
carlsonauto@hotmail.com

Classification  
None

Loss Type  
Unknown

Deductible  
Unknown

**2023 Chrysler Pacifica (New) Touring Van 3.6L 6 Cyl Gas Injected Base FWD**

VIN  
2C4RC1FG5PR591838

Drivable  
Unknown

Odometer  
65814

Mitchell Service Code  
911335

Options

4 Doors	Air Conditioning	Alum/Alloy Wheels	Anti-Lock Brake Sys. (ABS)	Auto Air Condition
Automatic Headlights	Auxiliary Input	Bluetooth Wireless Connectivity	Cloth Seat	Cruise Control
Daytime Running Lights	Driver Seat With Power Lumbar Support	Driver-Front Air Bag	Dual A/C	Electric Defogger
Electronic Parking Aid	Electronic Stability Control	First Row Bucket Seat	Fog Lights	Front Heated Seats
Heated Mirror	Heated Steering Wheel	Interior Automatic Day/Night Or Electrochromatic Mirror	Keyless Entry System	Left-Curtain Air Bag
MP3 Player	Passenger-Front Air Bag	Power Door Locks	Power Driver Seat	Power Driver Sliding Door
Power Passenger Sliding Door	Power Rear Liftgate	Power Remote Mirror	Power Steering	Power Windows
Privacy Glass	Rain Sensing Wipers	Rear Gate Wiper	Rear Heating, Ventilation & Air Conditioning	Rear Spoiler
Rearview Camera	Remote Decklid Or Tailgate Release	Remote Vehicle Starter System	Satellite Radio	Second Row Bucket Seat
Second Row Side Airbag With Head Protection	Side Airbags	Side Blind Zone Alert	Smart Key System	Steering Wheel Mounted Audio Control
Theft Deterrent Sys.	Third Door	Third Row Seat	Tilt Steering Wheel	Tire Pressure Monitoring System
Traction Control/Electronic	Trip Computer	Universal Garage Door Opener		

**NCCF | 2023 Chrysler Pacifica (New) Touring**

Parts Profile  
N/A

Parts Profile Version  
N/A

		LABOR					PART			
Line #	Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Front Bumper										
1	AUTO Frt Bumper Cover Assy	Overhaul	Body	3.3#	3.3	Existing				

		LABOR					PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
2	103817	Frt Bumper Cover	Remove / Replace	Body	INC#	3.3	Aftermarket New		1	\$440.00*	
3	AUTO	Frt Bumper Cover	Refinish Only	Refinish	3.0 C	3.0					
4	103832	L Frt Up'r Bumper Bracket	Remove / Replace	Body	INC#	0.2	New	68229139AC	1	\$11.30	
5	AUTO	Frt Bumper Cover	Remove / Install	Body	INC#	1.5					
6	103838	Frt Up'r Bumper Shield	Remove / Replace	Body	INC	0.3	New	68433723AB	1	\$85.65	
Grille											
7	103707	Grille	Remove / Replace	Body	INC#	0.6	Aftermarket New		1	\$160.00*	
8	103809	Grille Trim	Remove / Replace	Body	INC#	0.3	Aftermarket New		1	\$94.00*	
Front Lamps											
9	103393	L Frt Combination Lamp Assembly	Remove / Replace	Body	0.4#	0.4	Aftermarket New		1	\$1,240.00*	
10	AUTO	Headlamps	Check / Adjust	Body	0.4	0.4					
11	101113	L Front Side Marker Lamp Assembly	Remove / Replace	Body	INC#	0.2	Aftermarket New		1	\$26.00*	
Cooling											
12	100950	L Cooling Shield	Remove / Replace	Body	INC#	0.2	New	68435935AB	1	\$63.20	
Trans Oil Cooler											
13	101035	Trans Oil Cooler Pressure Hose -M	Remove / Replace	Mechanical	1.0*	0.0	New	68217330AC	1	\$105.00	
Front Fender											
14	100025	L Fender Panel (HSS)	Remove / Replace	Body	2.1#	2.1	Aftermarket New		1	\$448.00*	
15	AUTO	L Front Combination Lamp	Remove / Install	Body	INC#	0.4					
16	AUTO	L Fender Outside	Refinish Only	Refinish	2.0 C	2.0					
17	AUTO	L Add To Edge Fender	Refinish Only	Refinish	0.5 C	0.5					
18	103526	L Lwr Fender Bracket	Remove / Replace	Body	0.5#	0.5	New	68243607AA	1	\$5.75	
19	AUTO	L Fender Assy	Remove / Install	Body	INC#	1.7					
20	100029	L Fender Liner	Remove / Replace	Body	0.4	0.4	Aftermarket New		1	\$88.00*	
Front Inner Structure											
21	100040	Frt Body Radiator Support	Remove / Replace	Body	5.8#	5.8	Aftermarket New		1	\$680.00*	
22	AUTO	Evacuate & Recharge A/C -M	Remove / Replace	Mechanical	1.4	1.4					
23	AUTO	Add To R&I/R&R Mechanical Components -M	Remove / Replace	Mechanical	1.9#	1.9					
24	100894	L Frt Body Brace	Remove / Replace	Body	0.3#	0.3	New	68231357AC	1	\$85.45	
Front Door											
25	100845	L Frt Door Outside	Blend	Refinish	0.9 C	2.1	Existing				

			LABOR				PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
26	100458	L Frt Rear View Mirror	Remove / Install	Body	0.8#	0.8	Existing				
27	100910	L Frt Uptr Door Moulding	Remove / Install	Body	0.3	0.3	Existing				
28	100460	L Frt Otr Door Belt Moulding	Remove / Install	Body	0.3	0.3	Existing				
29	100454	L Frt Door Trim Panel	Remove / Install	Body	INC	0.4	Existing				
30	100912	L Frt Otr Door Handle	Remove / Install	Body	0.3	0.3	Existing				

#### Additional Costs & Materials

31	936023	Car Cover	Additional Cost							\$10.00*	
32	936014	Flex Additive	Additional Cost							\$5.00*	

#### Additional Operations

33	AUTO	Clear Coat	Additional Operation	Refinish	1.9	0.0				\$0.00	
34	931127	Pre Repair Scan	Additional Operation	Mechanical	0.5*	0.0				\$0.00	
35	931128	Post Repair Scan	Additional Operation	Mechanical	0.5*	0.0				\$0.00	
36	933018	Mask For Overspray	Additional Operation	Refinish	0.3*	0.0				\$0.00	

\* Judgment Item

C Included in Clear Coat Calculation

T Included in Two Tone Calculation

A Included in Clear Coat and Two Tone Calculation

# Labor Note Applies

r CEG R&R Time Used for this Labor Operation

d Discontinued by Manufacturer

[ ] Verify the part number and price before ordering

## Estimate Totals

Labor	Units	Rate	Sublet	Add'l Amount	Totals
Body Labor	14.9	\$68.00			\$1,013.20
Refinish Labor	8.6	\$100.00			\$860.00
Mechanical Labor	5.3	\$80.00			\$424.00
<b>Total Labor</b>	<b>28.8</b>				<b>\$2,297.20</b>
				Taxable	\$0.00
				Tax 0.0000%	\$0.00
				Non-Taxable	\$2,297.20
				Pre-Tax Discount 0.00%	\$0.00
				<b>Labor Total</b>	<b>\$2,297.20</b>
<b>Parts</b>	<b>Amount</b>				
Taxable Parts	\$0.00				\$0.00
				Parts Adjustments	\$0.00
				Tax 0.0000%	\$0.00
				Non-Taxable	\$3,532.35
				Pre-Tax Discount 0.00%	\$0.00
				<b>Parts Total</b>	<b>\$3,532.35</b>
<b>Costs</b>	<b>Amount</b>				
Paint Materials	\$0.00				\$0.00
Shop Materials	\$0.00				\$0.00
Other Additional Costs	\$15.00				\$15.00

Estimate Totals

		Taxable	\$0.00
		Tax 0.0000%	\$0.00
		Non-Taxable	\$15.00
		Pre-Tax Discount 0.00%	\$0.00
		<b>Costs Total</b>	<b>\$15.00</b>
Gross Totals	Amount		
Gross Total	\$5,844.55		\$5,844.55
		Taxable	\$0.00
		Tax	\$0.00
		Non-Taxable	\$5,844.55
		Pre-Tax Discount 0.00%	\$0.00
		<b>Gross Total</b>	<b>\$5,844.55</b>
Adjustments	Amount		
Total Customer Responsibility			\$0.00
		<b>Net Estimate Total</b>	<b>\$5,844.55</b>

Estimate Event Log

Job Created	11/3/2025 03:39 PM
Estimate Started	11/3/2025 03:41 PM
Estimate Printed	11/3/2025 04:14 PM
Estimate Committed	Estimate Not Committed
Estimate Retrieval ID	1008177893