



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

December 4, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #614 on November 17, 2025  
Department of Administrative Services  
Claim dated November 24, 2025  
AOS Claim ID: 4196

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,282.50, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative  
Services  
Heather Hackbarth, Department of Management



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: November 24, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#614 / Hail
Event Date	November 17, 2025
Summary	Vehicle 614 - sustained hail damage (Claim # TBD)
Amount Requested	<b>\$3,282.50 TOTAL</b>
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Program Manager  
ryan.betts1@iowa.gov  
515-281-8008



Risk, DAS &lt;das.risk@iowa.gov&gt;

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**Fwd: Fw: Hail Damage Vehicle #614**

1 message

**Risk, DAS** <das.risk@iowa.gov>

Wed, Nov 19, 2025 at 7:49 AM

To: Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;, TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;

Please accept this email the initial 24 hour notification for an AON claim. Vehicle 614 sustained hail damage on 11/17/2025. I will forward all information as soon as it is received.

AOS # 4196

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-8008 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>**Department of  
Administrative Services**

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

----- Forwarded message -----

From: **Allspach Jacob** <allspach@dps.state.ia.us>

Date: Wed, Nov 19, 2025 at 7:46 AM

Subject: Fw: Hail Damage Vehicle #614

To: Risk, DAS ([das.risk@iowa.gov](mailto:das.risk@iowa.gov)) <das.risk@iowa.gov>Cc: vehicledamage <[vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us)>

Good morning,

Please see below.

Thank you!

**Jacob Allspach****Special Agent in Charge**

**Fleet and Supply**

Iowa Department of Public Safety

50 Forest Avenue | Des Moines, Iowa 50314

Mobile: 641-525-2717

[allspach@dps.state.ia.us](mailto:allspach@dps.state.ia.us)<https://dps.iowa.gov/><https://dpscareers.com/>**Department of  
Public Safety**

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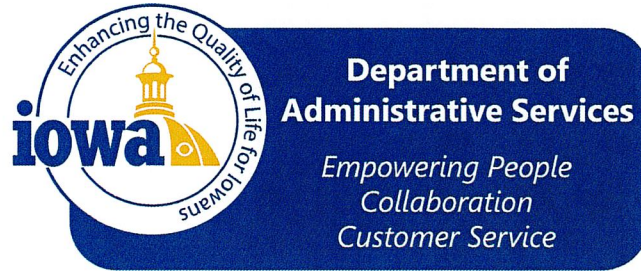
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**From:** Schwartz Thomas <[schwartz@dps.state.ia.us](mailto:schwartz@dps.state.ia.us)>**Sent:** Tuesday, November 18, 2025 5:12 PM**To:** Allspach Jacob <[allspach@dps.state.ia.us](mailto:allspach@dps.state.ia.us)>; Lamp Scott <[selamp@dps.state.ia.us](mailto:selamp@dps.state.ia.us)>**Cc:** Peasley Scott <[peasley@dps.state.ia.us](mailto:peasley@dps.state.ia.us)>; Dawson Daniel <[ddawson@dps.state.ia.us](mailto:ddawson@dps.state.ia.us)>**Subject:** Hail Damage Vehicle #614

Good evening. We had a storm with hail come through Treynor last night. When fueling up on my way home tonight, I noticed hail damage on the roof of my vehicle and I believe some on the hood and trunk as well. This vehicle does have >124,000 miles. Please let me know how you would like me to proceed.

Thanks,  
Tom





Department of Administrative Services  
DAS Fleet Services- Risk Management  
109 SE 13th St  
Des Moines, IA 50319

## Vehicle Accident Report Form

- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue\* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov).
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

## Vehicle Accident Report

### Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
11/17/2025	10:10 pm	1
County	State	
Pottawattamie	Iowa	

### Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Thomas J. Schwartz IV		27528 Chestnut Road	
Driver's License No./State		City, State, Zip	
150BB5484/Iowa		Trey nor, Iowa, 51575	
Date of Birth	Department	Work Phone	Home Phone
09/24/1975	Iowa DCI/SEOB	402-980-9632	402-312-4834
License Plate No.	VIN	Year, Make, Model	
JNG 034	2G1115S37G9169737	2016, Chevrolet, Impala	
Estimate (\$) of Damage		Description of Damage	
\$3,282.50		Hail damage on the hood, roof, and trunk.	

### Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			



**Property Damage other than vehicle (fence, utility pole, etc)**

Owner's Name, Address and Phone

Description of Property Damaged

**Injured Persons (attach additional sheets if necessary)**

Vehicle No. 1/ Name and Address

Describe Injuries

Vehicle No. 2/ Name and Address

Describe Injuries

**Witness**

Name

Address/Phone

Trisha Schwartz

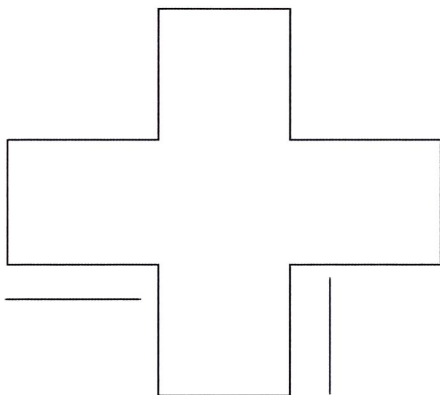
27528 Chestnut Road/402-312-4879

Name

Address/Phone

**Accident Diagram****Complete diagram below, include a description of what happened.**Use the outline below to sketch the scene of your accident,  
writing in street or highway names or numbers.

Use number 1 to indicate the State vehicle.



## Accident Information Exchange Sheet

### Other Vehicle information

Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

**Complete the next section, tear at the dotted line and give to the other party involved.**

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### State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.  
If you have any questions regarding an accident, please contact  
DAS Fleet Services at 515-281-3162 of [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)



All Makes Collision Center  
524 23rd Ave Council Bluffs, IA 51501  
Phone: (712) 256-3195

\*\*\* PRELIMINARY ESTIMATE \*\*\*

11/21/2025 03:08 PM

Owner

Owner: state of iowa

Inspection

Inspection Date: 11/21/2025 03:08 PM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License #2 :

Repairer

Repairer: ALL MAKES COLLISION

Address: 524 23rd ave

City State Zip: COUNCIL BLUFFS, IA 51501

Email: KARL.AAAUTO@LIVE.COM

Contact: KARL GETZSCHMAN

Work/Day: (712)256-3195

Cell: (712)355-0860

Work/Day:

Target Complete Date/Time:

Days To Repair: 3

Vehicle

OEM Part Price Quote ID: \*\*\*\*

2016 Chevrolet Impala 2LT 4 DR Sedan  
6 Cyl Gasoline 3.6 DI  
6-Speed Automatic

Lic Expire:

Veh Insp# :

Condition:

Ext. Refinish: Two-Stage

VIN: 2G1115S37G9169737

Mileage Type: Actual

Code: U4183B

Int. Refinish: Two-Stage

Options

1st Row LCD Monitor(s)  
Air Conditioning  
Anti-Lock Brakes  
Bucket Seats  
Chrome Grille  
Daytime Running Lights  
Dual Airbags  
Electric Parking Brake  
Ext Mirror Turn Signals  
Head Airbags  
Illuminated Visor Mirror  
Keyless Entry System  
Leather Steering Wheel  
Overhead Console  
Power Drivers Seat  
Rear Side Airbags  
Side Airbags

2nd Row Head Airbags  
Alarm System  
Auto Headlamp Control  
Carpeting  
Compact Spare Tire  
Digital Clock  
Dual Pwr Lumbar Supports  
Electric Steering  
Floor Mats  
Heated Power Mirrors  
In-Vehicle WiFi  
Knee Air Bags  
Lighted Entry System  
Power Brakes  
Power Windows  
Rear Window Defroster  
Side Mirror Lighting

AM/FM Stereo  
Aluminum/Alloy Wheels  
Auxiliary Audio Input  
Center Console  
Cruise Control  
Driver Information Sys  
Dual Zone Auto A/C  
Electronic Compass  
Halogen Headlights  
High Definition Radio  
Intermittent Wipers  
Leather Shift Knob  
OnStar System  
Power Door Locks  
Pwr Accessory Outlet(s)  
Rem Trunk-L/Gate Release  
SiriusXM Satellite Radio

Split Folding Rear Seat	Stability Cntrl Suspensn	Strg Wheel Radio Control
Tachometer	Theft Deterrent System	Tilt & Telescopic Steer
Tinted Glass	Tire Pressure Monitor	Touch Screen Display
Traction Control System	Trip Computer	USB Audio Input(s)
Velour/Cloth Seats	Wireless Audio Streaming	Wireless Phone Connect

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
<b>Front End Panel And Lamps</b>										
1	RI	41		Headlamp Assy,Halogen LT	R & I Assembly				1.7	SM
2	RI	42		Headlamp Assy,Halogen RT	R & I Assembly				0.3	SM
<b>Front Body And Windshield</b>										
3	SB	83		Panel,Hood	Sublet Repair	\$650.00*	+25.00			SM
4	RI	83		Hood Panel R & I	R & I Assembly				0.6	SM
5	RI	86		Pad,Insulator Hood	R & I Assembly				0.3	SM
6	SB	103		Fender,Front LT	Sublet Repair	\$120.00*				SM
7	SB	104		Fender,Front RT	Sublet Repair	\$120.00*				SM
<b>Roof</b>										
8	SB	341		Panel,Roof	Sublet Repair	\$1,250.00*				SM
9	RI	388		Roof Headliner R & I	R & I Assembly				4.1	SM
<b>Front Doors</b>										
10	SB	207		Door Shell,Front LT	Sublet Repair	\$100.00*				SM
11	SB	208		Door Shell,Front RT	Sublet Repair	\$100.00*				SM
<b>Rear Doors</b>										
12	SB	287		Door Shell,Rear LT	Sublet Repair	\$75.00*				SM
13	SB	288		Door Shell,Rear RT	Sublet Repair	\$75.00*				SM
<b>Quarter And Rocker Panel</b>										
14	SB	327		Panel Assy,Body Side RT	Sublet Repair	\$145.00*				SM
<b>Deck Lid And Back Glass</b>										
15	SB	479		Lid,Rear Deck	Sublet Repair	\$100.00*				SM
15				Items						

Estimate Total & Entries

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$55.00		7.0	7.0	\$385.00
Mech/Elec (ME)	\$55.00				
Frame (FR)	\$55.00				
Refinish (RF)	\$100.00				
<b>Labor Total</b>					7.0 Hours \$385.00
<b>Sublet Repairs</b>					\$2,897.50
<b>Gross Total</b>					\$3,282.50
<b>Net Total</b>					\$3,282.50 USD

ClaimID: F033564B-52ED-42C9-92CC-8E3BF96304EF

Alternate Parts Y/00/00/00/00/00 Cumulative 00/00/00/00/00 Zip Code: 51501 Default  
OEM Part Prices DT 11/21/2025 03:08 PM EstimateID 1421242077928235008 QuoteID \*\*\*\*  
Rate Name Default

Audatex Estimating 8.2.839 ES 11/24/2025 07:01 AM REL 8.2.839 DT 09/01/2025 DB 11/15/2025  
State Disclosure:Not Selected  
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Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM= Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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