



**OFFICE OF AUDITOR OF STATE
STATE OF IOWA**

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

December 4, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #614 on November 17, 2025
Department of Administrative Services
Claim dated November 24, 2025
AOS Claim ID: 4196

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,282.50, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: November 24, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#614 / Hail
Event Date	November 17, 2025
Summary	Vehicle 614 - sustained hail damage (Claim # TBD)
Amount Requested	\$3,282.50 TOTAL
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts

DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: Fw: Hail Damage Vehicle #614

1 message

Risk, DAS <das.risk@iowa.gov>

Wed, Nov 19, 2025 at 7:49 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email the initial 24 hour notification for an AON claim. Vehicle 614 sustained hail damage on 11/17/2025. I will forward all information as soon as it is received.

ACS # 4196

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

das.risk@iowa.gov<https://das.iowa.gov>

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: Allspach Jacob <allspach@dps.state.ia.us>
Date: Wed, Nov 19, 2025 at 7:46 AM
Subject: Fw: Hail Damage Vehicle #614
To: Risk, DAS (das.risk@iowa.gov) <das.risk@iowa.gov>
Cc: vehicledamage <vehicledamage@dps.state.ia.us>

Good morning,

Please see below.

Thank you!

Jacob Allspach

Special Agent in Charge

Fleet and Supply

Iowa Department of Public Safety

50 Forest Avenue | Des Moines, Iowa 50314

Mobile: 641-525-2717

allspach@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>



**Department of
Public Safety**

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From: Schwartz Thomas <schwartz@dps.state.ia.us>

Sent: Tuesday, November 18, 2025 5:12 PM

To: Allspach Jacob <allspach@dps.state.ia.us>; Lamp Scott <selamp@dps.state.ia.us>

Cc: Peasley Scott <peasley@dps.state.ia.us>; Dawson Daniel <ddawson@dps.state.ia.us>

Subject: Hail Damage Vehicle #614

Good evening. We had a storm with hail come through Treynor last night. When fueling up on my way home tonight, I noticed hail damage on the roof of my vehicle and I believe some on the hood and trunk as well. This vehicle does have >124,000 miles. Please let me know how you would like me to proceed.

Thanks,
Tom



Department of Administrative Services
DAS Fleet Services- Risk Management
109 SE 13th St
Des Moines, IA 50319

Vehicle Accident Report Form

- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or DAS.Risk@iowa.gov), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to DAS.Risk@iowa.gov.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accident			
Accident Date (Mo/Day/Year)		Time	No. of Vehicles
11/17/2025		10:10 pm	1
County		State	
Pottawattamie		Iowa	
Vehicle 1 (State vehicle)			
Driver's Name		Work Street Address	
Thomas J. Schwartz IV		27528 Chestnut Road	
Driver's License No./State		City, State, Zip	
150BB5484/Iowa		Treynor, Iowa, 51575	
Date of Birth	Department	Work Phone	Home Phone
09/24/1975	Iowa DCI/SEOB	402-980-9632	402-312-4834
License Plate No.	VIN	Year, Make, Model	
JNG 034	2G1115S37G9169737	2016, Chevrolet, Impala	
Estimate (\$) of Damage		Description of Damage	
\$3,282.50		Hail damage on the hood, roof, and trunk.	
Vehicle 2 (other vehicle) if more than two vehicles-use additional forms			
Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)

Owner's Name, Address and Phone	Description of Property Damaged

Injured Persons (attach additional sheets if necessary)

Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries

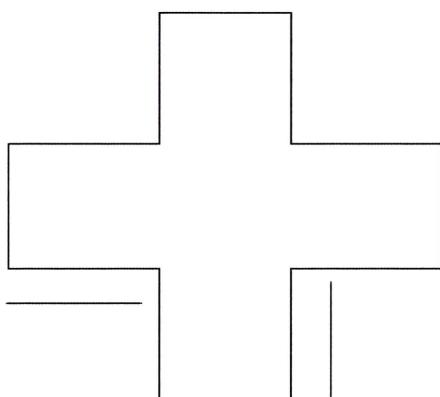
Witness

Name	Address/Phone
Trisha Schwartz	27528 Chestnut Road/402-312-4879
Name	Address/Phone

Accident Diagram

Complete diagram below, include a description of what happened.

Use the outline below to sketch the scene of your accident,
writing in street or highway names or numbers.
Use number 1 to indicate the State vehicle.



Accident Information Exchange Sheet

Other Vehicle information

Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.
If you have any questions regarding an accident, please contact
DAS Fleet Services at 515-281-3162 or DAS.Risk@iowa.gov

All Makes Collision Center
524 23rd Ave Council Bluffs, IA 51501
Phone: (712) 256-3195

*** PRELIMINARY ESTIMATE ***

11/21/2025 03:08 PM

Owner

Owner: state of iowa

Inspection

Inspection Date: 11/21/2025 03:08 PM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License #2 :

Repairer

Repairer: ALL MAKES COLLISION

Contact: KARL GETZSCHMAN

Address: 524 23rd ave

Work/Day: (712)256-3195

Cell: (712)355-0860

City State Zip: COUNCIL BLUFFS, IA 51501

Work/Day:

Email: KARL.AAAUTO@LIVE.COM

Target Complete Date/Time:

Days To Repair: 3

Vehicle

OEM Part Price Quote ID: ****

2016 Chevrolet Impala 2LT 4 DR Sedan
6 Cyl Gasoline 3.6 DI
6-Speed Automatic

Lic Expire:

VIN: 2G1115S37G9169737

Veh Insp# :

Mileage Type: Actual

Condition:

Code: U4183B

Ext. Refinish: Two-Stage

Int. Refinish: Two-Stage

Options

1st Row LCD Monitor(s)
Air Conditioning
Anti-Lock Brakes
Bucket Seats
Chrome Grille
Daytime Running Lights
Dual Airbags
Electric Parking Brake
Ext Mirror Turn Signals
Head Airbags
Illuminated Visor Mirror
Keyless Entry System
Leather Steering Wheel
Overhead Console
Power Drivers Seat
Rear Side Airbags
Side Airbags

2nd Row Head Airbags
Alarm System
Auto Headlamp Control
Carpeting
Compact Spare Tire
Digital Clock
Dual Pwr Lumbar Supports
Electric Steering
Floor Mats
Heated Power Mirrors
In-Vehicle WiFi
Knee Air Bags
Lighted Entry System
Power Brakes
Power Windows
Rear Window Defroster
Side Mirror Lighting

AM/FM Stereo
Aluminum/Alloy Wheels
Auxiliary Audio Input
Center Console
Cruise Control
Driver Information Sys
Dual Zone Auto A/C
Electronic Compass
Halogen Headlights
High Definition Radio
Intermittent Wipers
Leather Shift Knob
OnStar System
Power Door Locks
Pwr Accessory Outlet(s)
Rem Trunk-L/Gate Release
SiriusXM Satellite Radio

Split Folding Rear Seat	Stability Cntrl Suspensn	Strg Wheel Radio Control
Tachometer	Theft Deterrent System	Tilt & Telescopic Steer
Tinted Glass	Tire Pressure Monitor	Touch Screen Display
Traction Control System	Trip Computer	USB Audio Input(s)
Velour/Cloth Seats	Wireless Audio Streaming	Wireless Phone Connect

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Front End Panel And Lamps										
1	RI	41		Headlamp Assy, Halogen LT	R & I Assembly				1.7	SM
2	RI	42		Headlamp Assy, Halogen RT	R & I Assembly				0.3	SM
Front Body And Windshield										
3	SB	83		Panel, Hood	Sublet Repair	\$650.00*	+25.00			SM
4	RI	83		Hood Panel R & I	R & I Assembly				0.6	SM
5	RI	86		Pad, Insulator Hood	R & I Assembly				0.3	SM
6	SB	103		Fender, Front LT	Sublet Repair	\$120.00*				SM
7	SB	104		Fender, Front RT	Sublet Repair	\$120.00*				SM
Roof										
8	SB	341		Panel, Roof	Sublet Repair	\$1,250.00*				SM
9	RI	388		Roof Headliner R & I	R & I Assembly				4.1	SM
Front Doors										
10	SB	207		Door Shell, Front LT	Sublet Repair	\$100.00*				SM
11	SB	208		Door Shell, Front RT	Sublet Repair	\$100.00*				SM
Rear Doors										
12	SB	287		Door Shell, Rear LT	Sublet Repair	\$75.00*				SM
13	SB	288		Door Shell, Rear RT	Sublet Repair	\$75.00*				SM
Quarter And Rocker Panel										
14	SB	327		Panel Assy, Body Side RT	Sublet Repair	\$145.00*				SM
Deck Lid And Back Glass										
15	SB	479		Lid, Rear Deck	Sublet Repair	\$100.00*				SM
15 Items										

Estimate Total & Entries

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
		Hrs			
Sheet Metal (SM)	\$55.00	7.0	7.0	\$385.00	
Mech/Elec (ME)	\$55.00				
Frame (FR)	\$55.00				
Refinish (RF)	\$100.00				
Labor Total			7.0 Hours		\$385.00
Sublet Repairs				\$2,897.50	
Gross Total					\$3,282.50
Net Total					\$3,282.50 USD

Alternate Parts Y/00/00/00/00/00 Cumulative 00/00/00/00/00 Zip Code: 51501 Default
OEM Part Prices DT 11/21/2025 03:08 PM EstimateID 1421242077928235008 QuotID ****
Rate Name Default

Audatex Estimating 8.2.839 ES 11/24/2025 07:01 AM REL 8.2.839 DT 09/01/2025 DB 11/15/2025

State Disclosure: Not Selected

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Op Codes

* = User-Entered Value
NG = Replace NAGS
UE = Replace OE Surplus
EU = Replace Recycled
UM = Replace Reman/Rebuilt
UC = Replace Reconditioned
N = Additional Labor
IT = Partial Repair
P = Check

^ = Labor Matches System Assigned Rates
EC = Replace Economy
ET = Partial Replace Labor
TE = Partial Replace Price
L = Refinish
TT = Two-Tone
BR = Blend Refinish
CG = Chipguard
AA = Appearance Allowance
E = Replace OEM
OE = Replace PNX OE Srpls
EP = Replace PNX
PM = Replace PNX Reman/Reblt
PC = Replace PNX Reconditioned
SB = Sublet Repair
I = Repair
RI = R & I Assembly
RP = Related Prior Damage



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