

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

December 4, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #186 on September 30, 2025
Department of Administrative Services
Claim dated October 1, 2025
AOS Claim ID: 4170

The Department's request included a supplemental allocation request of \$280.15 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$280.15, which increases the allocation to \$2,626.85. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request	\$	<u>2,626.85</u>
Executive Council allocation (Revised)	\$	2,626.85
Less:		
Previous payments	\$	0.00
This payment	<u>\$</u>	<u>2,626.85</u>
Total	\$	<u>2,626.85</u>
Remaining Executive Council allocation	\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$2,626.85. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services



Date: November 18, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4170
Vehicle / Event	#186 / Raccoon
Event Date	September 30, 2025
Summary	Vehicle 186 struck a raccoon (Claim 319513)
Amount Requested	\$2,626.85 TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

Filters

Bank Account	<input type="text" value="000001000396882"/>
External Disbursement ID	<input type="text"/>
Disbursement Type	<input type="text"/>
Transaction Code	<input type="text"/>
Check / EFT	<input type="text"/>
External Issue Date	<input type="text"/>
Record Date	<input type="text"/>
Transaction ID	<input type="text"/>

Grid Actions    

1 - 1 of 1 Records

<input type="checkbox"/>	Bank Account	Check / EFT	Issue Date	Status	Record Date	Amount	Transaction Code	Transaction Dept	Transaction ID	Disbursement Type	Page 1 of 1
<input checked="" type="checkbox"/>	0800	000001000396882	10/21/2025	Paid	10/21/2025	\$2,626.85	AD	005	ADC101212500000175846	Check	   

Issue Date  

MM/DD/YYYY  

Status  

Apply  

Reset

View per Page-   20 50 100  

< < Page 1 of 1 > >

Grid Actions  

1 - 1 of 1 Records

<input type="checkbox"/>	Bank Account	Check / EFT	Issue Date	Status	Record Date	Amount	Transaction Code	Transaction Dept	Transaction ID	Disbursement Type	Page 1 of 1
<input checked="" type="checkbox"/>	0800	000001000396882	10/21/2025	Paid	10/21/2025	\$2,626.85	AD	005	ADC101212500000175846	Check	   

**INC.**

Serving your car, light & heavy duty truck, heavy equipment & RV repair needs.

11201 265TH ST, CLEAR LAKE, IA 50428

Phone: (641) 421-8555

FAX: (641) 421-8558

Federal ID: 87-2591068
 Resale Number: 1-17-020011
 Federal EPA: IAR000007856

Final Bill**RO Number: 27787**

Customer:	Insurance:	Adjuster:	Estimator:	Braden Byrnes
Iowa State Patrol		Phone:	Create Date:	9/30/2025
4425 S Washington		Claim:		
Mason City, IA 50401		Loss Date:		
(111) 111-1111		Deductible:		

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Silver Metallic Clea

VIN:	1C4SDJFT9PC676220	Interior Color:	Black	Mileage In:	Vehicle Out:	10/10/2025
License:		Exterior Color:	Silver Metallic Clea	Mileage Out:		
State:		Production Date:	8/2023	Condition:	Job #:	

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		FRONT BUMPER						
2	E01	Remove/Replace	O/H front bumper				3.1	Body	
3	E01	Remove/Replace	Bumper cover w/o prk aid	1	606.00	A/M	0.0	Body	3.0
4	E01		Add for Clear Coat						1.2
5	S01	Remove/Replace	RT Outer grille w/o fog lamps	1	36.00	A/M	0.0	Body	
6	E01	Remove/Replace	Lower grille w/pursuit	1	99.70	OEM	0.0	Body	
7	E01	Remove/Replace	Baffle w/RT, SRT	1	90.00	A/M	0.2	Body	
8	S01	Remove/Install	Brush guard				2.0	Body	
9	S01	Repair	Brush guard wiring				1.0	Body	
10	S01	Repair	Cut holes for brush guard				2.0	Body	
11	E01		FENDER						
12	E01	Remove/Install	RT Wheel flare w/o body color				0.3	Body	
13	E01	Remove/Install	LT Wheel flare w/o body color				0.3	Body	
14	E01		FRONT SUSPENSION						
15	E01	Remove/Replace	Skid plate	1	179.00	OEM	0.3	Body	
16	E01		VEHICLE DIAGNOSTICS						
17	S01	Sublet	Pre-repair scan	1	118.65	Sublet			
18	E01	Repair	Pre Repair Scan Labor				0.5	Mech	
19	S01	Sublet	Post-repair scan	1	141.50	Sublet			
20	E01	Repair	Post Repair Scan Labor				0.5	Mech	
21	S01		Freight/Mills	1	20.00	OEM			

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					1,030.70
Sublet/Miscellaneous					260.15

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 27787

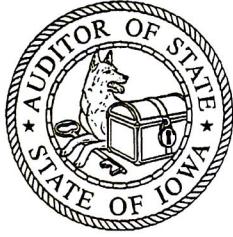
2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Silver Metallic Clea

Labor, Body	75.00	9.2	690.00
Labor, Refinish	135.00	4.2	567.00
Labor, Mechanical	75.00	1.0	75.00
E.P.C.			4.00
Subtotal	2,626.85		
Sales Tax			0.00
Grand Total	2,626.85		
Net Total	2,626.85		

Estimate Version	Total \$
Original	2,296.70
Supplement S01	330.15

Insurance Total \$:	0.00
Received from Insurance \$:	0.00
Balance due from Insurance \$:	0.00
Customer Total \$:	2,626.85
Received from Customer \$:	0.00
Balance due from Customer \$:	2,626.85

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Rob Sand
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October 14, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #186 on September 30, 2025
Department of Administrative Services
Claim dated October 1, 2025
AOS Claim ID: 4170

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,346.70, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management