

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

May 6, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$131.86. This brings the total allocation to \$7,274.45. On November 11, 2023, Vehicle #1388 was damaged by deer. Request was to cover repair costs. This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3637
TOS Job # 2550



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

April 11, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1388 on November 11, 2023
Department of Administrative Services
Claim dated November 16, 2023
AOS Claim ID: 3637

The Department's request included a supplemental allocation request of \$131.86 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$131.86, which increases the allocation to \$7,274.45. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request			\$	<u>7,274.45</u>
Executive Council allocation (Revised)			\$	7,274.45
Less:				
Previous payments	\$	0.00		
This payment		<u>7,274.45</u>		
Total			\$	<u>7,274.45</u>
Remaining Executive Council allocation			\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$7,274.45. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: January 19, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3637
Vehicle / Event	#1388/Animal
Event Date	November 11, 2023
Summary	Vehicle 1388 struck a deer. (269851)
Amount Requested	\$7,274.45 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
karl.bubser@iowa.gov
515-281-3162



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: November 16, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#1388/Animal
Event Date	November 11, 2023
Summary	Vehicle 1388 struck a deer. (269851)
Amount Requested	\$7,142.59 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Mariah.Fucaloro@iowa.gov
515-414-6582

1388 Final

SIGOURNEY BODY SHOP INC
 210 CLARK ST
 SIGOURNEY, IA 52591

Phone # 641-622-2022

Date	Invoice #
12/14/2023	202312024

Bill To
IOWA DEPT OF AGRICULTURE DEPARTMENT OF GENERAL SERVICES FLEET AND MAIL DIVISION 301 EAST 7TH STREET DES MOINES, IA 50319

Vehicle
2021 RAM 1500 DNR TRUCK FINAL BILL

Description	Amount
UPPER COVER	174.00T
BUMPER CHROME	845.00T
BUMPER BRACKET	253.00T
LAMP BRACKET	95.85T
RIGHT UPPER COVER INNER SUPPORT	58.25T
CENTER SUPPORT	67.40T
SIDE RETAINER	49.40T
FILLER PANEL	58.25T
LICENSE BRACKET	42.75T
GRILLE	590.00T
RIGHT CLOSURE PANEL	28.45T
EMBLEM CHROME	163.00T
RIGHT HEADLAMP ASSY	406.00T
RIGHT MOUNT BRACKET	278.00T
RADIATOR SUPPORT	1,010.00T
SHUTTER	709.00T
LOWER SHIELD	85.05T
RADIATOR	370.00T
RESERVOIR TANK	65.35T
ANTIFREEZE	48.40T
ELECTRIC COOLING MOTOR	93.75T
UPPER SHROUD	252.00T
LOWER SHROUD	65.75T
CONDENSER	490.00T
SUBTOTAL PARTS - \$6298.65	
LABOR AS PER ESTIMATE - 14.1 HOURS	975.80T

TERMS: Net 30 days from invoice date

Thank You For Your Business!

Subtotal	\$7,274.45
Sales Tax (0.0%)	\$0.00
Total	\$7,274.45



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

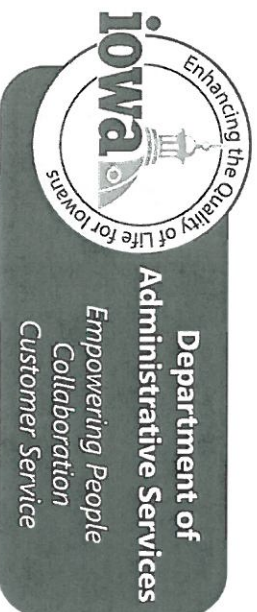
Mon, Nov 13, 2023 at 10:44 AM

Draft To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 1388 struck a deer on 11/11/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,



DAS Fleet Services, Risk
Iowa Department of Administrative Services
Division of Business and Property Services
Office: 515-725-2243
Das.Risk@iowa.gov
<https://das.iowa.gov>

Vehicle Accident Report

Time and location of accident			
Accident Date (Mo/Day/Year)		Time	No. of Vehicles
11/11/23		1815	1
County		State	
Keokuk		IOWA	
Vehicle 1 (State vehicle)			
Driver's Name		Work Street Address	
Wesley R. Gould		24580 215 th AVE	
Driver's License No./State		City, State, Zip	
936 RR 2911 Iowa		Sigourney, IA 52591	
Date of Birth	Department	Work Phone	Home Phone
3-21-1981	Natural Resources	641 6603441	
License Plate No.	VIN	Year, Make, Model	
1388	1C6RR7XT2M9307147	2020 Ram 1500	
Estimate (\$) of Damage		Description of Damage	
?		Front Grill Front Bumper	
Vehicle 2 (other vehicle) if more than two vehicles use additional forms			
Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)

Owner's Name, Address and Phone	Description of Property Damaged

Injured Persons (attach additional sheets if necessary)

Vehicle No. 1/ Name and Address	Describe Injuries

Vehicle No. 2/ Name and Address	Describe Injuries

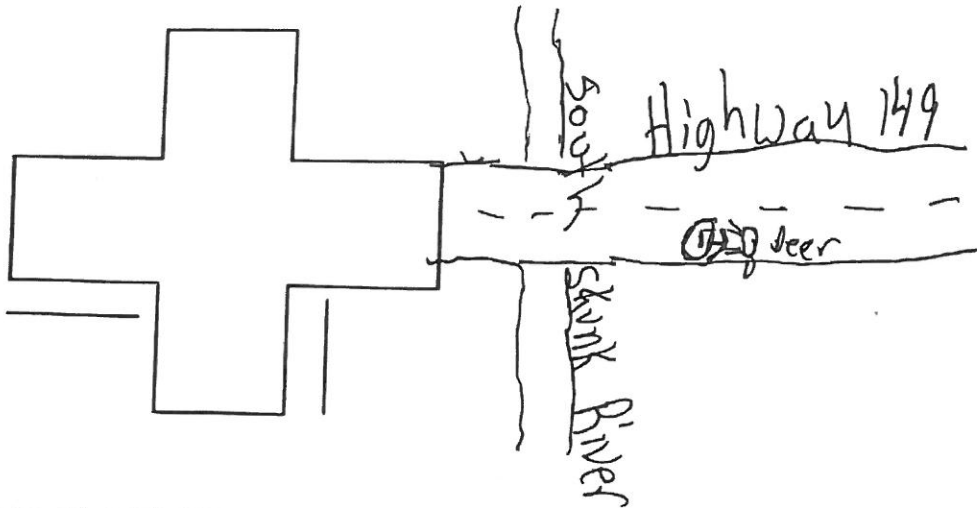
Witness

Name	Address/Phone

Name	Address/Phone

Accident Diagram

Complete diagram below, include a description of what happened.
 Use the outline below to sketch the scene of your accident,
 writing in street or highway names or numbers.
 Use number 1 to indicate the State vehicle.



1388
29C20

SIGOURNEY BODY SHOP Inc.
210 W CLARK ST, SIGOURNEY, IA 52591
Phone: (641) 622-2022
FAX: (641) 622-2626

Workfile ID: 7a7b0e85
PartsShare: 7Fn7Nb
Federal ID: 42-1383333

Preliminary Estimate

Customer: IOWA DNR

Job Number:

Written By: Tony Pitsch

Insured: IOWA DNR
Type of Loss:
Point of Impact: 12 Front

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
IOWA DNR
SIGOURNEY, IA 52591
(641) 660-3441 Business

Inspection Location:
SIGOURNEY BODY SHOP Inc.
210 W CLARK ST
SIGOURNEY, IA 52591
Repair Facility
(641) 622-2022 Business

Insurance Company:

VEHICLE

2021 RAM 1500 Classic SSV Crew Cab 4WD w/5'7" Box (Fleet) 4D P/U 8-5.7L Gasoline Sequential MPI DARK GREY

VIN: 1C6RR7XT2MS507747 Interior Color: BLACK Mileage In: 47,530 Vehicle Out:
License: C-354 Exterior Color: DARK GREY Mileage Out:
State: IA Production Date: Condition: Good Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Privacy Glass

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Keyless Entry
Message Center
Backup Camera

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

California Emissions
TRUCK
Rear Step Bumper
Bedliner (Spray On)
Trailer Hitch
Trailer Package

Preliminary Estimate

Customer: IOWA DNR

Job Number:

2021 RAM 1500 Classic SSV Crew Cab 4WD w/5'7" Box (Fleet) 4D P/U 8-5.7L Gasoline Sequential MPI DARK GREY

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2		O/H bumper assy				3.4	
3	Repl	Upper cover black molded	68207014AA	1	226.00	Incl.	
4	Repl	Bumper chrome, w/o prk snsr w/o air suspension	68160853AB	1	1,220.00	Incl.	
5	Repl	Bumper bracket	68232485AB	1	253.00	Incl.	
6	Repl	Lamp bracket	68232454AA	1	95.85	Incl.	
7	Repl	RT Upper cover inner support	68104944AD	1	58.25	Incl.	
8	Repl	Center support	68104942AD	1	67.40	Incl.	
9	Repl	Side retainer	68196983AA	1	49.40	Incl.	
10	Repl	Filler panel w/tow hooks	68196982AA	1	58.25	Incl.	
11		GRILLE					
12	Repl	Grille black hexagon, chrome surround bars	68093446AC	1	677.00	Incl.	
13	Repl	RT Closure panel	68197700AB	1	28.45		
14	Repl	Emblem chrome	68140322AA	1	163.00	Incl.	
15		FRONT LAMPS					
16	Repl	RT Headlamp assy clear lens	68096438AJ	1	456.00	Incl.	
17		RADIATOR SUPPORT					
18	Repl	RT Mount bracket	68222826AB	1	278.00	0.3	
19	#	Prescan		1		0.5 M	
20	#	R&I R&I WIG-WAG LITES IN SUPPORT (AFTERMARKET)					
21	Repl	Radiator support w/o diesel	68197334AA	1	1,010.00	3.6	
22		Aim headlamps				0.5	
23	Repl	Shutter w/o diesel RAM head grille	68302660AB	1	709.00 m	Incl.	
24		COOLING					
25	Repl	Radiator	55056858AE	1	450.00 m	3.3	
26		Deduct for Overlap				-0.8	
27	Repl	Reservoir tank	68050749AA	1	65.35 m	Incl.	
28		AIR CONDITIONER & HEATER					
29	*	Repl Condenser 8 speed trans	52014632AD	1	415.84 m	0.8	
30		AC Service evacuate & recharge				m 1.4	
31		AC Service refrigerant recovery				m 0.4	
32	#	.post scan		1		0.5 M	
SUBTOTALS					6,280.79	13.9	0.0

Preliminary Estimate

Customer: IOWA DNR

Job Number:

2021 RAM 1500 Classic SSV Crew Cab 4WD w/5'7" Box (Fleet) 4D P/U 8-5.7L Gasoline Sequential MPI DARK GREY

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			6,280.79
Body Labor	12.9 hrs @	\$ 62.00 /hr	799.80
Mechanical Labor	1.0 hrs @	\$ 62.00 /hr	62.00
Subtotal			7,142.59
Grand Total			7,142.59

Preliminary Estimate

Customer: IOWA DNR

Job Number:

2021 RAM 1500 Classic SSV Crew Cab 4WD w/5'7" Box (Fleet) 4D P/U 8-5.7L Gasoline Sequential MPI DARK GREY

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3TM13, CCC Data Date 11/08/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (***) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: IOWA DNR

Job Number:

2021 RAM 1500 Classic SSV Crew Cab 4WD w/5'7" Box (Fleet) 4D P/U 8-5.7L Gasoline Sequential MPI DARK GREY

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
29	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#52014632AD Condenser 8 speed trans Quote: 1687990073 Expires: 12/13/23	\$ 415.84