



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

May 6, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services.....\$5,551.24
On October 6, 2023, Vehicle #1461 was damaged by a deer. Request was to cover repair

costs. This represents full and final payment and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3609
TOS Job # 2499



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 11, 2024

Victoria Newton
Executive Council
LOCAL

Subject: Deer Damage to Vehicle #1461 on October 6, 2023
Department of Administrative Services
Claim dated October 12, 2023
AOS Claim ID: 3609

The vendor invoice included with the Department's request included sales tax of \$184.79, which will be deducted from the Department's request. Therefore, in accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$ 5,736.03
Less: Sales tax included on vendor invoice		<u>184.79</u>
Revised request		<u>\$ 5,551.24</u>
Executive Council Allocation		\$ 5,551.24
Less:		
Previous payments	\$ 0.00	
This payment	<u>5,551.24</u>	
Total		<u>\$ 5,551.24</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$5,551.24. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: January 18, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3609
Vehicle / Event	#1461/Deer
Event Date	October 6, 2023
Summary	Vehicle 1461 struck a deer. (267495)
Amount Requested	\$5,736.03 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
mariah.fucaloro@iowa.gov
515-414-6582

Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2024	72871010	1	\$770.40	01/12/2024		00002119304
	2024	72871010	2	\$199.50	01/12/2024		00002119304
	2024	72871010	3	\$954.80	01/12/2024		00002119304
	2024	72871010	4	\$3,811.33	01/12/2024		00002119304

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▼ Warrant Information

Fiscal Year : 2024 Amount : \$5,736.03
 Warrant Number : 72871010 Vendor Customer : 00002119304
 Line Number : 1 Last Updated : 1/12/24

▼ Issue Information

Issued : 01/12/2024 Void :
 Document ID : RISK00524010005 Duplicate :
 Document Line Number : 1 Stop :
 Line Amount : \$770.40
 Comments :

▼ Redeemed Information

Redeemed : Batch Number :
 Redeemed Bank : Sequence Number :
 Redeemed Fund :
 Redeemed Department :

▼ Fund Accounting

Fund : 0665 Object : 2715 Dept Object :
 Sub Fund : Sub Object : Dept Revenue :
 Department : 005 Object Class :
 Unit : 5790 Revenue Source :
 Sub Unit : Sub Revenue Source :
 Appropriation : 0000 Revenue Source Class :
 BSA :
 Sub BSA :

▼ Detail Accounting

Location : Reporting : Major Program :
 Sub Location : Sub Reporting : Program :
 Activity : 2920 Task : Phase :
 Sub Activity : Sub Task : Program Period :
 Function : Task Order :
 Sub Function :

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Adams A/B Co. Inc
Box635, Albia, IA 52531
641-932-2515 Fax 641-932-2445

FINAL BILL for Repair Order Number: 426100 Date 01/09/2024

State of Iowa Dnr
 -
 -,- -
 Home -
 Work -
 Cell -
 Customer PO#

2021 FORD F-150 XL
SuperCrew 4WD w/5.5' Box
WHITE 8-5.0L Flex Fuel Por
Vin: 1FTFW1E57MFA42610
License: 1461
Mileage In: 39213 Out:

Completion Date :
Claim Number:
APDSOI0267495-001

Type	Operation	Part #	Description	Retail
Parts New		ML3Z17D957CAPTM	Upper molding	\$521.48
Parts New		ML3Z17757BPTM	Bumper w/o front park aid primed	\$674.17
Parts New		ML3Z17E810AA	RT Outer cover w/o TREMOR	\$33.10
Parts New		ML3Z17B968AB	Center cover w/o engine htr 3.3, 5.0 lit	\$52.95
Parts New		ML3Z17626C	LT Valance outer	\$29.47
Parts New		ML3Z8200AA	Grille carbon black	\$420.18
Parts New		ML3Z13008K	LT Headlamp assy	\$1,075.23
Parts New		ML3Z8475D	Shutter upper	\$581.28
Parts New		ML3Z16103J	LT Fender liner XL, SSV	\$76.50
Parts Other			Pre Scan	\$85.00
Parts Other			Post Scan	\$85.00
Parts New		ML3Z17E811AA	LT Outer cover w/o TREMOR	\$33.10
Parts New		ml3z17c947e	LT Reinforcement	\$26.65
Parts New		ML3Z17F803B	LT Air duct	\$53.57
Parts New		ML3Z17C755AA	LT Hole cover w/o fog lamps	\$63.65

DEPARTMENT	HOURS	TOTALS
Body	10.7 @ \$72.00	\$770.40
Paint	7.7 @ \$124.00	\$954.80
Mech	2.1 @ \$95.00	\$199.50
Labor Totals		\$1,924.70
Parts Total		\$3,811.33
Original W/Tax		\$5,551.24
Supplement W/Tax		\$184.79
Net Total		\$5,736.03
Sales Tax		\$0.00
Job Total		\$5,736.03



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
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State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

November 14, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1461 on October 6, 2023
Department of Administrative Services
Claim dated October 12, 2023
AOS Claim ID: 3609

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,551.24, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management