

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

May 6, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Public Safety.....\$4,241.25
On April 4, 2023, State Patrol Vehicle #223 was damaged by hail. Request was to cover repair

costs. This represents full and final payment and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Acting Executive Secretary

cc: Jeannie Adams, Iowa State Patrol, Department of Public Safety
DAS Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim ID # 3477
TOS Job # 2562



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 11, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #223 on April 4, 2023
Department of Public Safety – Iowa State Patrol
Claim dated December 4, 2023
AOS Claim ID: 3477

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		<u>\$ 4,241.25</u>
Executive Council Allocation		\$ 4,241.25
Less: Previous payments	\$ 0.00	
This payment	<u>4,241.25</u>	
Total		<u>\$ 4,241.25</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

As requested by the Department, we recommend reimbursement be made to the Department of Administrative Services in the amount of \$4,241.25. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Jeannie Adams, Iowa State Patrol, Department of Public Safety
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: January 25, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3477
Vehicle / Event	#223/Hail
Event Date	April 4, 2023
Summary	Vehicle 223 received hail damage. (254647)
Amount Requested	\$4,241.25 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink, appearing to read "Karl Bubser".

Karl Bubser, Fleet Administrator
DAS Fleet Services
karl.bubser@iowa.gov
515-281-3162



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: December 4, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#223/Hail
Event Date	April 4, 2023
Summary	Vehicle 223 received hail damage. (254647)
Amount Requested	\$4,241.25 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Mariah.Fucaloro@iowa.gov
515-414-6582

Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2023	72566441	1	\$1,261.00	06/28/2023	07/07/2023	00002124546
	2023	72566441	2	\$671.00	06/28/2023	07/07/2023	00002124546
	2023	72566441	3	\$2,309.25	06/28/2023	07/07/2023	00002124546

First Prev Next Last

Search

▼Warrant Information

Fiscal Year : 2023 Amount : \$4,241.25
 Warrant Number : 72566441 Vendor Customer : 00002124546
 Line Number : 1 Last Updated : 7/7/23

▼Issue Information

Issued : 06/28/2023 Void :
 Document ID : RISK00523167003 Duplicate :
 Document Line Number : 1 Stop :
 Line Amount : \$1,261.00
 Comments :

▼Redeemed Information

Redeemed : 07/07/2023 Batch Number : 0000
 Redeemed Bank : 0000 Sequence Number : 02845
 Redeemed Fund : 0665
 Redeemed Department : 005

▼Fund Accounting

Fund : 0665 Object : 2715 Dept Object :
 Sub Fund : Sub Object : Dept Revenue :
 Department : 005 Object Class :
 Unit : 5790 Revenue Source :
 Sub Unit : Sub Revenue Source :
 Appropriation : 0000 Revenue Source Class :
 BSA :
 Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :
 Sub Location : Sub Reporting : Program :
 Activity : Task : Phase :
 Sub Activity : Sub Task : Program Period :
 Function : Task Order :
 Sub Function :

[Top](#)



F & BODY SHOP, INC.

BOX 382
901 S. DIVISION
CRESTON, IA 50801



Date	Invoice #
6/5/2023	26268

Bill To
IOWA STATE PATROL (badge 223) APDSSOI0254647-001

P.O. No.	Terms	Project
		26268

Quantity	Description	Rate	Amount
0.8	Hood Assy	68.00	54.40T
0.4	Hood Insulator	68.00	27.20T
1	HOOD	225.00	225.00T
1	2 OVERSIZE@\$50	100.00	100.00T
1	W/Shield Glass	531.25	531.25T
4.5	L Door Opening Panel	68.00	306.00T
2.5	L Center Pillar & Rocker Complete	68.00	170.00T
0.5	Roof Antenna	68.00	34.00T
4.4	Roof Headliner	68.00	299.20T
1	ROOF (PUSH TO PAINT)	1,200.00	1,200.00T
6	L Quarter Outer Panel	68.00	408.00T
1.9	L Quarter Panel Outside	68.00	129.20T
1	R QUARTER PANEL	100.00	100.00T
0.6	L Rear Combination Lamp	68.00	40.80T
0.5	Rear Bumper Cover	68.00	34.00T
1	Paint/Materials	278.40	278.40T
1	Hazardous Waste Disposal	2.35	2.35T
1.4	Clear Coat	68.00	95.20T
1	DECKLID	100.00	100.00T
1	DECKLID 1 OVERSIZE@\$50	50.00	50.00T
1	Adjustment	56.25	56.25
	Sales Tax	0.00%	0.00

Phone #		Fax #		Total	\$4,241.25
641 782-5115		641 782-8011			



Risk, DAS <das.risk@iowa.gov>

FW: #223 hail damage at residence 4-4-23

1 message

Adams Jeannie <jadams@dps.state.ia.us>

Wed, Apr 5, 2023 at 8:24 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, "ExecutiveCouncil [TOS]" <ExecutiveCouncil@tos.iowa.gov>

Cc: "Risk, DAS (das.risk@iowa.gov)" <das.risk@iowa.gov>

Trooper Sitzman's car was hit by large hail last night on 4-4-2023.

Jeannie Adams
ISP Fleet & Supply, Fleet Asset Manager
Department of Public Safety
30 N.E. 48th Place
Des Moines, Iowa 50313
Direct #: 515-725-0643
Cell Phone: 515-204-3019
Shop: 515-281-3277
Fax: 515-242-6321
Email: jadams@dps.state.ia.us<mailto:jadams@dps.state.ia.us>

From: Taylor Aaron <ataylor@dps.state.ia.us>
Sent: Tuesday, April 4, 2023 8:28 PM
To: vehicledamage <vehicledamage@dps.state.ia.us>; DAS.Risk@iowa.gov
Cc: Guill Bryan <guill@dps.state.ia.us>; Adams Jeannie <jadams@dps.state.ia.us>; post2sup <post2sup@dps.state.ia.us>
Subject: #223 hail damage at residence 4-4-23

Trooper Sitzman received hail damage to his patrol car tonight at his residence. He is off work until Friday. Once I receive the estimate I will forward it.

Thanks.

Sergeant Taylor *526*
Assistant District Commander
Iowa State Patrol District #2
1619 Truro Pavement
Osceola, IA 50213
Office: 641-342-2108
Fax: 641-342-4653
ataylor@dps.state.ia.us<mailto:ataylor@dps.state.ia.us>
[cid:image001.jpg@01D3A5B8.FCC375F0]

6 attachments

1.jpg
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State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2023009142

Date: (Month/Day/Year)	4-4-23	Time: (Time plus a.m./p.m.)	6:25PM
Vehicle Plate #:	JMG732	Vehicle Mileage:	31,072
Vehicle Description: (Yr/Make/Model/ & Vin#)	Dodge Charger Police 2C3CDXKGMH528655		
Assigned To:	Joe Sitzman	Badge #	223
Driven By:	Joe Sitzman	Badge #	223
Driver's Lic #:	676YY3250	Damage:	\$
Vehicle Towed: (Yes / No)	N/A	Towed By:	N/A
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)		Type of Vehicle: (Marked/Semi /Unmarked)	Unmarked
Injured/Injuries:			
Occupants: (Other than driver)			

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	1974 190TH AVE OSCEOLA, IA 50213		
County:			
Weather/Road Conditions:	RAIN, WIND, HAIL, THUNDERSTORMS		
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	
------------------------	--

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



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State Vehicle Damage Rpt form -223_.doc
87K

QUALITY CLAIMS SOLUTIONS

105 N Krohn Place
SIOUX FALLS, SD 57103
Phone: (877) 237-3727, FAX:(866) 371-2844
qcs@qcsdirect.com

Workfile ID: e509ce7d

For:

QUALITY CLAIMS SOLUTIONS

DAS Fleet Services

Estimate of Record

Owner: IOWA STATE PATROL

Job Number:

Written By: Mike Mayer

Insured: IOWA STATE PATROL	Policy #: NOT PROVIDED	Claim #: APDSOI0254647-001
Type of Loss: Collision	Date of Loss: 4/11/2023 12:00 PM	Days to Repair: 0
Point of Impact: 12 Front		

Owner:
IOWA STATE PATROL
CRESTON, IA 50801

Inspection Location:
F & M BODY SHOP
901 S DIVISION ST
CRESTON, IA 50601
Other
(641) 782-5115 Evening

Repair Facility:

VEHICLE

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

VIN: 2C3CDXKGMH528655	Production Date:	Interior Color:
License:	Odometer: 0	Exterior Color:
State:	Condition:	

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
California Emissions
Power Trunk/Liftgate

Estimate of Record

Owner: IOWA STATE PATROL

Job Number:

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		HOOD					
2	R&I	R&I hood assy				0.6	
3	R&I	Insulator				0.3	
4	*	Subl PDR Hood (ALU) Note: +25% Aluminum		1	225.00 X		
5	#	Subl PDR Oversize Note: 2 @ \$50		1	100.00 X		
6		WINDSHIELD					
7	*	R&I Windshield				3.5	
8	*	Subl Windshield		1	531.25 X		
9		PILLARS, ROCKER & FLOOR					
10	*	Rpr LT Aperture panel w/o wide body				4.5	2.5
11		Add for Clear Coat					1.0
12		ROOF					
13	*	Subl PDR Roof panel		1	1,200.00 X		
14		R&I R&I headliner				3.4	
15	*	Refn Roof panel - OPEN FOR PHOTOS					0.0
16		ELECTRICAL					
17	R&I	Antenna				0.3	
18		QUARTER PANEL					
19	*	Rpr LT Quarter panel w/o wide body				6.0	2.6
20		Overlap Major Adj. Panel					-0.4
21		Add for Clear Coat					0.4
22	*	Subl PDR RT Quarter panel w/o wide body		1	100.00 X		
23		REAR LAMPS					
24	R&I	LT Tail lamp assy				0.3	
25		REAR BUMPER					
26	*	R&I R&I bumper cover - DROP				0.5	
27		TRUNK LID					
28	*	Subl PDR Trunk lid all		1	100.00 X		
29	#	Subl PDR Oversize Note: 1 @ \$50		1	50.00 X		
30		MISCELLANEOUS OPERATIONS					
31	*	Repl Hazardous Waste		1	3.00	0.0	
SUBTOTALS					2,309.25	19.4	6.1

Estimate of Record

Owner: IOWA STATE PATROL

Job Number:

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			534.25
Body Labor	19.4 hrs @	\$ 65.00 /hr	1,261.00
Paint Labor	6.1 hrs @	\$ 110.00 /hr	671.00
Miscellaneous			1,775.00
Subtotal			4,241.25
Total Cost of Repairs			4,241.25
Deductible			0.00
Total Adjustments			0.00
Net Cost of Repairs			4,241.25

THIS IS NOT AN AUTHORIZATION TO BEGIN REPAIRS.

SUPPLEMENTS - Please be advised that the INSURANCE COMPANY requires notice of any supplements prior to the work being performed. Failure to notify INSURANCE COMPANY and allow INSURANCE COMPANY to review the supplemental charges may result in non-payment of the supplemental items.

ESTIMATE AUDIT - THIS DOCUMENT IS NOT AN APPRAISAL. INQUIRIES SHOULD BE DIRECTED TO THE INSURANCE COMPANY LISTED AT THE TOP OF THIS DOCUMENT.

REPAIR SHOPS CAN CONTACT QCS AUDITOR FOR ANY REPAIR RELATED INQUIRIES AT 1-877-237-3727.

Estimate of Record

Owner: IOWA STATE PATROL

Job Number:

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 04/10/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.