

MEMBERS OF COUNCIL  
HON. KIM REYNOLDS  
GOVERNOR  
HON. PAUL D. PATE  
SECRETARY OF STATE  
HON. ROB SAND  
AUDITOR OF STATE  
HON. ROBY SMITH  
TREASURER OF STATE  
HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

May 6, 2024

Mr. Leif Olson  
Chief Deputy Attorney General  
Attorney General's Office  
Hoover Bldg.  
LOCAL

Dear Mr. Olson:

The Executive Council, in a meeting held on this date, approved payment of the following cost items:

Kevin Cmelik .....\$1,155.00  
814 Shawnee Avenue  
Des Moines, IA 50313  
Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office

Payment will be made from the Attorney General's Office's Forfeiture Fund.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Acting Executive Secretary

CC: Jason Garvey, Attorney General's Office

BRENNA BIRD  
ATTORNEY GENERAL

LEIF OLSON  
CHIEF DEPUTY ATTORNEY GENERAL



1305 E. WALNUT ST.  
DES MOINES, IA 50319  
Main: 515-281-5164 • Direct: 515-954-9564  
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www.iowaattorneygeneral.gov

IOWA DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL

April 29, 2024

Victoria Newton  
Executive Secretary  
Executive Council  
State Capitol  
L O C A L

Re: Payment of Claims for Fees by Outside Counsel

Dear Victoria:

Our office requests Executive Council approval for payment of attorney fees in the amount of \$1,155.00. Under that Agreement, payment should be made to Kevin Cmelik for providing legal services.

The amount of the claim appears to be reasonable. We have reviewed both the billing and the Services Agreement and recommend payment. Under the terms of the contract, payment should be made from the Attorney General's Office's Forfeiture Fund and not from the General Fund.

Sincerely,

Leif Olson  
Chief Deputy Attorney General

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## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

April 15, 2024

Mr. Leif Olson  
Chief Deputy Attorney General  
Attorney General Office-Hoover Bldg.  
L O C A L

Re: Approval of attorney fees

Dear Mr. Olson:

I received the enclosed statement from Kevin Cmelik for the following fees:

Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office - Kevin Cmelik

Current balance	\$1,155.00
Waiting for AG recommendation	\$0.00
Pending EC Approval	\$0.00
Claims in Process	\$0.00
Warrant sent	\$0.00
Outstanding Total	\$1,155.00

May I please have your recommendation of this payment request?

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

# TIME SHEET

<b>Name</b>	Kevin Cmelik	<b>Title:</b>	Contract attorney
<b>Case</b>	Danielle Weiner	<b>Case no.</b>	23-1178

DATE	START TIME	END TIME	REGULAR HOURS	TASK	TOTAL HOURS
03/12/24	11:30 01:30 03:30	12:15 02:00 04:00	01:45	Record Review	<b>1:45</b>
03/13/24	09:30	12:15	02:45	Record Review Brief Draft	<b>04:30</b>
03/15/24	11:30	12:30	01:00	Research/ Drafting	<b>05:30</b>
03/17/24	08:30	10:00	01:30	Research Drafting	<b>07:00</b>
03/18/24	11:30	02:30	03:30	Drafting	<b>10:30</b>
03/21/24	09:00	09:00	0:30	Drafting Revision	<b>11:00</b>
03/22/24 03/24/24	11:00 10:00	02:30 12:00	4:30	Drafting Research Final Rev	<b>19:15</b>
<b>TOTAL</b>			<b>19 HRS. 15</b>		X 60 = \$1155

Employee signature: <i>Kevin Cmelik</i>	07/01/24
Supervisor signature:	