

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

May 6, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$119.06. This brings to total allocation to \$4,092.61. On August 11, 2023, Vehicle #1366 was damaged by hail. Request was to cover repair costs. This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3586
TOS Job # 2493



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

April 11, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #1366 on August 11, 2023
Department of Administrative Services
Claim dated August 30, 2023
AOS Claim ID: 3586

The Department's request included a supplemental allocation request of \$119.06 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$119.06, which increases the allocation to \$4,092.61. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>4,092.61</u>
Executive Council allocation (Revised)		\$	4,092.61
Less:			
Previous payments	\$	0.00	
This payment		<u>4,092.61</u>	
Total		\$	<u>4,092.61</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$4,092.61. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: March 8, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3586
Vehicle / Event	#1366/Weather
Event Date	August 11, 2023
Summary	Vehicle 1366 sustained hail damage. (264504)
Amount Requested	\$4,092.61 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
karl.bubser@iowa.gov
515-281-3162



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: August 30, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

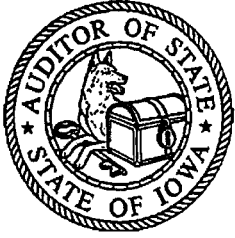
Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#1366/Hail
Event Date	August 11, 2023
Summary	Vehicle 1366 sustained hail damage. (264504)
Amount Requested	\$3,973.55 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Mariah.Fucaloro@iowa.gov
515-414-6582



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand
Auditor of State

November 14, 2023

Victoria Newton
Executive Council
LOCAL

Subject: Hail Damage to Vehicle #1366 on August 11, 2023
Department of Administrative Services
Claim dated August 30, 2023
AOS Claim ID: 3586

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,973.55, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2024	72957417	1	\$401.20	03/06/2024		00003028866
	2024	72957417	2	\$72.00	03/06/2024		00003028866
	2024	72957417	3	\$595.00	03/06/2024		00003028866
	2024	72957417	4	\$3,024.41	03/06/2024		00003028866

First Prev Next Last

Search

▼Warrant Information

Fiscal Year : Amount :
 Warrant Number : Vendor Customer :
 Line Number : Last Updated :

▼Issue Information

Issued : Void :
 Document ID : Duplicate :
 Document Line Number : Stop :
 Line Amount :
 Comments :

▼Redeemed Information

Redeemed : Batch Number :
 Redeemed Bank : Sequence Number :
 Redeemed Fund :
 Redeemed Department :

▼Fund Accounting

Fund : Object : Dept Object :
 Sub Fund : Sub Object : Dept Revenue :
 Department : Object Class :
 Unit : Revenue Source :
 Sub Unit : Sub Revenue Source :
 Appropriation : Revenue Source Class :
 BSA :
 Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :
 Sub Location : Sub Reporting : Program :
 Activity : Task : Phase :
 Sub Activity : Sub Task : Program Period :
 Function : Task Order :
 Sub Function :

[Top](#)



**NORTH IOWA COLLISION CENTER
INC.**

Serving your car, light & heavy duty truck, heavy
equipment & RV repair needs.
11201 265TH ST, CLEAR LAKE, IA 50428
Phone: (641) 421-8555
FAX: (641) 421-8558

Workfile ID: b91429d8
PartsShare: 7vS5dJ
Federal ID: 87-2591068
Resale Number: 1-17-020011
Federal EPA: IAR000007856

Final Bill

RO Number: 24565

Customer:	Insurance:	Adjuster:	Estimator:	Scott Larson
Iowa DNR	STATE DIVISION RISK	Phone:	Create Date:	8/15/2023
1008 9th Ae No		Claim: 264504		
Clear Lake, IA 50428		Loss Date:		
(111) 111-1111		Deductible:		

2020 CHEV Silverado 1500 Work Truck Double Cab 147" WB 4WD 4D P/U 8-5.3L Gasoline Direct Injection Charcoal Metallic

VIN: 1GCRYAEF5LZ195192	Interior Color:	Mileage In: 65,889	Vehicle Out: 10/26/2023
License: C-312	Exterior Color: Charcoal Metallic	Mileage Out:	
State: IA	Production Date: 12/2019	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		Rental Formula 11.0 / 4 = 3						
2	E01								
3	S01		HOOD						
4	S01	Remove/Replace	Hood (ALU)	1	1,063.78	OEM	1.5	Body	3.2
5	S01		Add for Clear Coat						1.3
6	S01	Remove/Replace	Seam Seal - Hood	1	37.50	Other	0.5	Body	
7	E01		FENDER						
8	E01	PDR	RT Fender	1	100.00	Other			
9	E01	Remove/Install	RT Fender liner				0.5	Body	
10	E01		ELECTRICAL						
11	E01	Remove/Install	Battery - D & R				0.2	Body	
12	E01	Remove/Install	Antenna assy grained black w/satellite radio				0.3	Body	
13	E01		CAB						
14	E01	PDR	Roof panel w/roof ant	1	575.00	Other			
15	E01	PDR	Oversize X 3	1	120.00	Other			
16	E01	Remove/Install	R&I headliner				3.1	Body	
17	E01	Remove/Install	Deduct for Overlap				(1.2)	Body	
18	E01	PDR	RT Upper rail	1	125.00	Other			
19	E01		FRONT DOOR						
20	E01	PDR	RT Door shell (ALU)	1	75.00	Other			
21	E01		REAR DOOR						
22	E01	PDR	RT Door shell (ALU)	1	125.00	Other			

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Final Bill

RO Number: 24565

2020 CHEV Silverado 1500 Work Truck Double Cab 147" WB 4WD 4D P/U 8-5.3L Gasoline Direct Injection Charcoal Metallic

23	E01	PDR	LT Door shell (ALU)	1	100.00	Other	
24	E01	Remove/Install	LT Handle, outside w/o passive entry chrome				0.3 Body
25	E01	Remove/Install	LT R&I trim panel				0.4 Body
26	E01		PICK UP BOX				
27	E01	PDR	RT Outer panel	1	150.00	Other	
28	E01		REAR LAMPS				
29	E01	Remove/Install	RT Tail lamp				0.3 Body
30	E01		VEHICLE DIAGNOSTICS				
31	S01	Sublet	Pre-repair scan	1	98.60	Sublet	
32	E01	Repair	Pre Repair Scan Labor				0.5 Mech
33	S01	Sublet	Post-repair scan	1	141.50	Sublet	
34	E01	Repair	Post Repair Scan Labor				0.5 Mech
35	E01		MISCELLANEOUS OPERATIONS				
36	E01	Remove/Replace	Tint time for color match			A/M	0.5

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts		250.00			2,721.28
Sublet/Miscellaneous		60.03			300.13
Labor, Body			68.00	5.9	401.20
Labor, Refinish			119.00	5.0	595.00
Labor, Mechanical			72.00	1.0	72.00
E.P.C.					3.00
Subtotal					4,092.61
Sales Tax					0.00
Grand Total					4,092.61
Net Total					4,092.61

Estimate Version	Total \$
Original	3,973.55
Supplement S01	119.06

Insurance Total \$:	0.00
Received from Insurance \$:	0.00
<hr/> Balance due from Insurance \$:	0.00
Customer Total \$:	4,092.61
Received from Customer \$:	0.00
<hr/> Balance due from Customer \$:	4,092.61

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



Risk, DAS <das.risk@iowa.gov>

29C20

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Aug 14, 2023 at 8:36 AM

To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 1366 received hail damage overnight 8/11/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

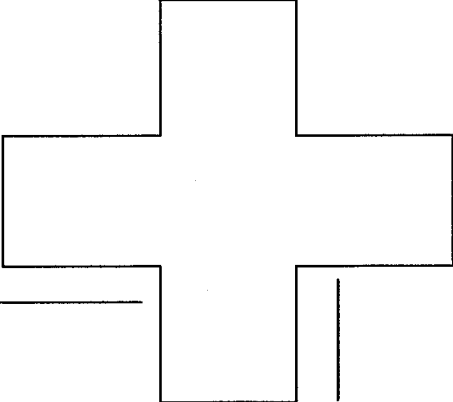


DAS Fleet Services, Risk
Iowa Department of Administrative Services
Division of Business and Property Services
Office: 515-725-2243
Das.Risk@iowa.gov
<https://das.iowa.gov>

Vehicle Accident Report

Time and location of accident			
Accident Date (Mo/Day/Year)	Time	No. of Vehicles	
08/11/2023	2100	1	
County	State		
Franklin	Iowa		
Vehicle 1 (State vehicle)			
Driver's Name		Work Street Address	
Jordon Hansen		2188 Heather Ave	
Driver's License No./State		City, State, Zip	
669yy3879/Iowa		Latimer, Iowa, 50452	
Date of Birth	Department	Work Phone	Home Phone
06/16/1988	DNR Law Enforcement	319-240-8033	712-209-1588
License Plate No.	VIN	Year, Make, Model	
1366	1GCRYAEF5LZ195192	2020 CHEVY 1500	
Estimate (\$) of Damage		Description of Damage	
		HAIL DAMAGE TO HOOD, ROOF, FENDERS	
Vehicle 2 (other vehicle) if more than two vehicles-use additional forms			
Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
Name	Address/Phone

Accident Diagram	
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>	
	<p>PARKED AT MY RESIDENCE AND HAIL STORM CAME THROUGH FRIDAY NIGHT AUGUST 11TH, 2023.</p>

QUALITY CLAIMS SOLUTIONS

Workfile ID:

e69acb9b

105 N Krohn Place
SIOUX FALLS, SD 57103
Phone: (877) 237-3727, FAX:(866) 371-2844
qcs@qcsdirect.com

For:

QUALITY CLAIMS SOLUTIONS

DAS Fleet Services

Estimate of Record

Owner: STATE OF IOWA, STATE OF IOWA

Job Number:

Written By: Ryland Malsam

Insured: STATE OF IOWA, STATE OF IOWA Policy #: UNK Claim #: APDSOI0264504-001
Type of Loss: Comprehensive Date of Loss: 8/23/2023 12:00 PM Days to Repair: 0
Point of Impact: 27 Hail

Owner:
STATE OF IOWA, STATE OF IOWA
CLEAR LAKE, IA 50428

Inspection Location:
North Iowa Collision Center Inc
11201 - 265th Street
Clear Lake, IA 50428
Other
(641) 421-8555 Evening

Repair Facility:

VEHICLE

2020 CHEV Silverado 1500 Work Truck Double Cab 147" WB 4WD 4D P/U 8-5.3L Gasoline Direct Injection

VIN: 1GCRYAEF5LZ195192 Production Date: Interior Color:
License: Odometer: 65,889 Exterior Color:
State: Condition:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks

DECOR

Dual Mirrors

Tinted Glass

CONVENIENCE

Air Conditioning
Tilt Wheel
Message Center
Telescopic Wheel
Backup Camera

RADIO

AM Radio
FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control

Front Side Impact Air Bags

Head/Curtain Air Bags

Hands Free Device

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Rear Step Bumper

Estimate of Record

Owner: STATE OF IOWA, STATE OF IOWA

Job Number:

2020 CHEV Silverado 1500 Work Truck Double Cab 147" WB 4WD 4D P/U 8-5.3L Gasoline Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	* TAX EXEMPT STATE VEHICLE*		1			
2	HOOD						
3	**	Repl A/M Hood (ALU)	84610675	1	<u>936.00</u>	1.5	3.2
4		Add for Clear Coat					1.3
5		Add for Underside(Complete)					1.6
6	FENDER						
7	*	Subl RT Fender		1	<u>100.00</u>		
8		R&I RT Fender liner				0.5	
9	ELECTRICAL						
10	*	R&I Battery				m <u>0.2</u>	
		Note: D&R					
11	*	R&I Antenna assy grained black w/o satellite radio					<u>0.3</u>
12	CAB						
13	*	Subl Roof panel w/o roof ant		1	<u>718.75</u>		
14	#	OVERSIZE DENTS		3	<u>120.00</u>		
15		R&I R&I headliner				3.1	
16		Deduct for Overlap				-1.2	
17	*	Subl RT Uniside assy		1	<u>156.25</u> s		
18	FRONT DOOR						
19	*	Subl RT Door shell (ALU)		1	<u>93.75</u>		
20	REAR DOOR						
21	*	Subl RT Door shell (ALU)		1	<u>156.25</u>		
22	*	Subl LT Door shell (ALU)		1	<u>125.00</u>		
23		R&I LT R&I trim panel				0.4	
24		R&I LT Handle, outside w/o passive entry black				0.3	
25	PICK UP BOX						
26	*	Subl RT Outer panel		1	<u>150.00</u>		
27	REAR LAMPS						
28		R&I RT Tail lamp				0.3	
29	VEHICLE DIAGNOSTICS						
30	*	Pre-repair scan		1	<u>60.00</u> m	<u>0.5</u> M	
		Note: SCANS OPEN FOR INVOICES					
31	*	Post-repair scan		1	<u>129.95</u> m	<u>0.5</u> M	
32	#	Tint Color		1			0.5
33	#	Hazardous Waste		1	3.00 X		
SUBTOTALS					2,748.95	6.4	6.6

Estimate of Record

Owner: STATE OF IOWA, STATE OF IOWA

Job Number:

2020 CHEV Silverado 1500 Work Truck Double Cab 147" WB 4WD 4D P/U 8-5.3L Gasoline Direct Injection

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			2,745.95
Body Labor	5.4 hrs @	\$ 68.00 /hr	367.20
Paint Labor	6.6 hrs @	\$ 119.00 /hr	785.40
Mechanical Labor	1.0 hrs @	\$ 72.00 /hr	72.00
Miscellaneous			3.00
Subtotal			3,973.55
Total Cost of Repairs			3,973.55
Deductible			0.00
Total Adjustments			0.00
Net Cost of Repairs			3,973.55

MyPriceLink Estimate ID / Quote ID:

1123680698843013120 /

THIS IS NOT AN AUTHORIZATION TO BEGIN REPAIRS.

SUPPLEMENTS - Please be advised that the INSURANCE COMPANY requires notice of any supplements prior to the work being performed. Failure to notify INSURANCE COMPANY and allow INSURANCE COMPANY to review the supplemental charges may result in non-payment of the supplemental items.

ESTIMATE AUDIT - THIS DOCUMENT IS NOT AN APPRAISAL. INQUIRIES SHOULD BE DIRECTED TO THE INSURANCE COMPANY LISTED AT THE TOP OF THIS DOCUMENT.

REPAIR SHOPS CAN CONTACT QCS AUDITOR FOR ANY REPAIR RELATED INQUIRIES AT 1-877-237-3727.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.