



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

July 29, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Damages to Vehicle #47 Due to a Deer on July 13, 2025  
Department of Administrative Services  
Claim dated July 17, 2025  
AOS Claim ID: 4103

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,410.41, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: July 17, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#47 / Deer
Event Date	July 13, 2025
Summary	Vehicle 47 - struck a deer (Claim # 312543)
Amount Requested	\$3,410.41 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Program Manager  
ryan.betts1@iowa.gov  
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: 47 Vehicle Damage Info 2025016902

1 message

Risk, DAS <das.risk@iowa.gov>

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Mon, Jul 14, 2025 at 12:33 PM

Please accept this email as initial 24 hr notification for AON, vehicle 47 struck a deer on 7/13/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: Schaffer Jeremy <jschaffe@dps.state.ia.us>

Date: Mon, Jul 14, 2025 at 10:06 AM

Subject: 47 Vehicle Damage Info 2025016902

To: vehicledamage <vehicledamage@dps.state.ia.us>, DAS Risk <das.risk@iowa.gov>

Cc: Beenen Brian <beenen@dps.state.ia.us>, Sigwarth Mark <sigwarth@dps.state.ia.us>, Beck Michelle <beck@dps.state.ia.us>, Oetker Erin <eoetker@dps.state.ia.us>

All,

I have attached the required vehicle damage documents and two photos of the damage to 47's patrol vehicle. Trooper Ambrose will be getting a vehicle damage estimate this week when he returns to duty from his regular days off. The OFALD form has been sent to the appropriate DOT email as well. If you have any questions, please call. Thank you.

Respectfully,

Sgt. J.J. Schaffer #380

**Sergeant Jeremy J. Schaffer #380**

Iowa State Patrol District 9

Iowa Department of Public Safety

1510 W 1<sup>st</sup> St Cedar Falls, IA 50613

Cell: 515-720-3165

Office: 319-266-2677

[jschaffe@dps.state.ia.us](mailto:jschaffe@dps.state.ia.us)

<https://dps.iowa.gov/>

<https://dpscareers.com/>





- by return e-mail and destroy all copies of the original message. No representation is made that this email or any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

6 attachments



47 #1.jpg  
2538K



47 #2.jpg  
3339K



47 2025016902 State Vehicle Damage Rpt form .doc  
86K



47 2025016902 OFALD.pdf  
173K



MARS\_Unit\_Report-2025016902.pdf  
136K



memo for vehicle damage 7-13-25.doc  
60K

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

**\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

### STATE VEHICLE: (Mark if Act of Nature X) CASE #: 2025016902

Date: <small>(Month/Day/Year)</small>	07-13-2025	Time: <small>(Time plus a.m./p.m.)</small>	0150 AM	
Vehicle Plate #:	47	Vehicle Mileage:	32,967	
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	Gray 2023 Dodge Durango 1C4SDJFT4PC676237			
Assigned To:	Trooper Ambrose	Badge #	47	
Driven By:	Trooper Ambrose	Badge #	47	
Driver's Lic #:	<b>398-AE-3058</b>	Damage:		\$1,000
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	N/A	
Towed To:	N/A	Towing Cost:	N/A	\$0
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked	
Injured/Injuries:	N/A			
Occupants: <small>(Other than driver)</small>	N/A			

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			

Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt:	(Yes/No)		

### OTHER INFORMATION:

Witnesses:	N/A
Accident Location: (Street/Hwy)	Westbound Hwy 18 in Floyd County
County:	Floyd
Weather/Road Conditions:	Clear/Normal
<b>** Please Include narrative of events here**</b> Trooper Ambrose's patrol vehicle was struck by a deer. Damage is a large scratch in driver side rear door.	
Property Damage other than Vehicles:	None
Cost:	\$1,000
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A

Investigating Officer:	Trooper Thompson #398
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### VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
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Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			



## MEMORANDUM

**TO:** LT. Beenen, sgt. Schaffer, sgt. Beck, and sgt sigwarth

**FROM:** Trevor Ambrose

**DATE:** 07/13/2025

**SUBJECT:** vehicle damage

I, Trooper Ambrose, was enroute to a 10-50 F. I was West bound on Highway 18 by Floyd. A deer came from the median side of the road and hit my back rear driver side door. I checked for damages and the only damage I see is a scratch into the paint.

Respectfully,

Trevor Ambrose





# WITHAM COLLISION CENTER

Workfile ID: 1a97e5c7  
Federal ID: 42-1060951

FORD-CHEVROLET-VW-KIA  
2033 LAPORTE RD, WATERLOO, IA 50702  
Phone: (319) 234-4200

## Preliminary Estimate

### Customer: ISP 47

Written By: Makenzie Simons

Insured: ISP 47  
Type of Loss:  
Point of Impact:

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**  
ISP 47  
(641) 229-6188 Cell

**Inspection Location:**  
WITHAM COLLISION CENTER  
2033 LAPORTE RD  
WATERLOO, IA 50702  
Repair Facility  
(319) 234-4200 Business

**Insurance Company:**

## VEHICLE

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

VIN: 1C4SDJFT4PC676237  
License:  
State: IA

Interior Color:  
Exterior Color:  
Production Date:

Mileage In:  
Mileage Out:  
Condition:

Vehicle Out:  
Job #:

### TRANSMISSION

Automatic Transmission  
4 Wheel Drive

### POWER

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors  
Power Driver Seat

### DECOR

Dual Mirrors  
Privacy Glass  
Console/Storage  
Overhead Console

### CONVENIENCE

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Message Center  
Steering Wheel Touch Controls  
Rear Window Wiper  
Telescopic Wheel  
Climate Control  
Dual Air Condition  
Backup Camera  
Parking Sensors

### RADIO

AM Radio  
FM Radio

Stereo  
Search/Seek  
Auxiliary Audio Connection  
Satellite Radio

### SAFETY

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control  
Stability Control  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device  
Xenon or L.E.D. Headlamps  
Blind Spot Detection

### SEATS

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

### WHEELS

Styled Steel Wheels

### PAINT

Clear Coat Paint

### OTHER

Rear Spoiler  
California Emissions

### TRUCK

Rear Step Bumper  
Trailer Hitch  
Trailer Package

Get live updates at [www.carwise.com/e/58mB7u](http://www.carwise.com/e/58mB7u)

# Preliminary Estimate

## Customer: ISP 47

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

Line		Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Rpr	Pre Scan				1.0 M	
2	#	Rpr	Post Scan				1.0 M	
3	#	Rpr	D/C Battery					
4	<b>ROOF</b>							
5		R&I	LT Roof molding				0.5	
6	<b>FRONT DOOR</b>							
7	*	Blnd	LT Door shell					<u>1.2</u>
8		R&I	LT Belt molding				0.1	
9		R&I	LT Body w'strip				0.4	
10		R&I	LT Power mirror w/o memory, w/blind spot detection gloss black				0.3	
11		Repl	LT Black out tape	5182137AB	1	4.90	0.2	
12		R&I	LT Handle, outside brushed chrome				0.3	
13		R&I	LT R&I trim panel				0.4	
14	<b>REAR DOOR</b>							
15		R&I	LT Handle, outside brushed chrome				0.4	
16	*	Rpr	LT Door shell				<u>6.5</u>	2.4
17			Add for Clear Coat					1.0
18	#	Refn	Feather Block & Prime					1.3
19		R&I	LT R&I trim panel				0.4	
20		R&I	LT Belt molding				0.3	
21		R&I	LT Door w'strip				0.2	
22		R&I	LT Surround w'strip				0.4	
23	<b>QUARTER PANEL</b>							
24	*	Rpr	LT Quarter panel				<u>3.0</u>	2.8
25			Overlap Major Adj. Panel					-0.4
26			Add for Clear Coat					0.5
27	#	Refn	Feather Block & Prime					0.6
28		Refn	Fuel door all					0.3
29			Add for Clear Coat					0.1
30	*	R&I	Fuel pocket				<u>0.5</u>	
31		R&I	Fuel door all				0.1	
32	**	Repl	A/M CAPA LT Wheel flare w/o body color	57010619AH	1	177.00	0.3	
33		R&I	LT Qtr glass Dodge w/o deep tint				1.5	
34	#	Blnd	LF ROOF RAIL					1.2
35	<b>REAR LAMPS</b>							
36		R&I	LT Tail lamp assy				0.3	
37	<b>REAR BUMPER</b>							
38		R&I	R&I bumper cover				1.2	
39	<b>MISCELLANEOUS OPERATIONS</b>							

## Preliminary Estimate

### Customer: ISP 47

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

40	#	Hazardous waste removal	1	4.00	T	
41	#	Corrosion protection	1	10.00		0.3
42	#	Denib and Polish	1		T	0.5
43	#	Repl Flex Additive	1	5.00		
44	#	R&I DECAL Frt door and Qtr				1.0
45	#	Mask to prime	1	10.00		0.3
<b>SUBTOTALS</b>				<b>210.90</b>	<b>21.4</b>	<b>11.0</b>

### ESTIMATE TOTALS

Category	Basis			Rate	Cost \$
Parts					206.90
Parts Discount	\$ 4.90			-10.0 %	-0.49
Body Labor	19.4 hrs	@		\$ 75.00 /hr	1,455.00
Paint Labor	11.0 hrs	@		\$ 135.00 /hr	1,485.00
Mechanical Labor	2.0 hrs	@		\$ 130.00 /hr	260.00
Miscellaneous					4.00
Subtotal					3,410.41
<b>Grand Total</b>					<b>3,410.41</b>
Deductible					0.00
<b>CUSTOMER PAY</b>					<b>0.00</b>
<b>INSURANCE PAY</b>					<b>3,410.41</b>

AUTHORIZED AND ACCEPTED: YOU ARE HEREBY AUTHORIZED TO MAKE THE ABOVE REPAIRS. I UNDERSTAND THAT PAYMENT IN FULL WILL BE DUE UPON RELEASE OF VEHICLE, INCLUDING ADDITIONAL SUPPLEMENTAL DAMAGE CHARGES, AND HEREBY GRANT YOU AND/YOUR EMPLOYEES, PERMISSION TO OPERATE THE CAR, TRUCK, OR VEHICLE HEREIN DESCRIBED ON STREETS, HIGHWAYS, OR ELSEWHERE FOR THE PURPOSE OF TESTING AND / OR INSPECTION. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON THE ABOVE CAR, TRUCK, OR VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. YOU WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO THE VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT, OR ANY OTHER CAUSE BEYOND YOUR CONTROL.

AUTHORIZED BY:\_\_\_\_\_ DATE\_\_\_\_\_

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR VEHICLE. ANY WARRANTIES APPLICABLE TO THE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OV YOUR VEHICLE.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.



**Customer: ISP 47**

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3TG11, CCC Data Date 07/10/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: ISP 47

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

PARTS SUPPLIER LIST

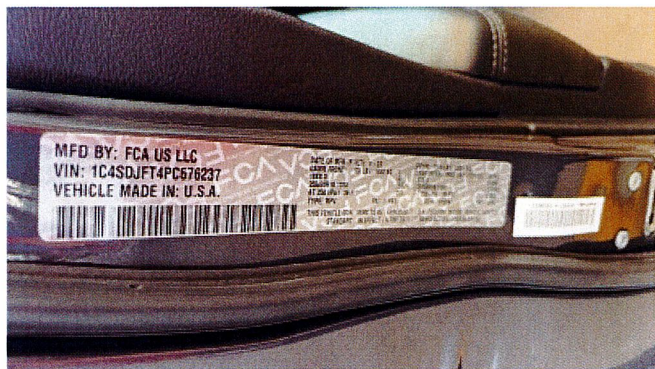
Line	Supplier	Description	Price
32	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1790105C A/M CAPA LT Wheel flare w/o body color Quote: 3056315949 Expires: 08/30/25	\$ 177.00



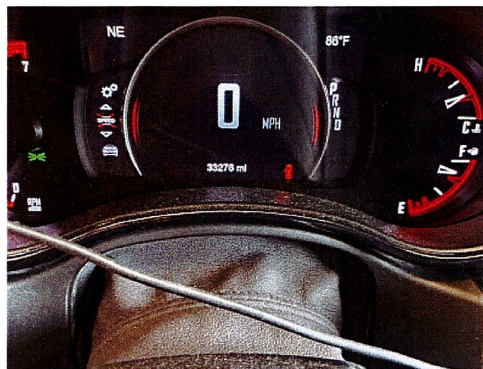
**WITHAM COLLISION CENTER**  
**2033 LAPORTE RD, WATERLOO, IA 50702**  
**Phone: (319) 234-4200**

**Image Report**

Owner:	ISP 47	Insurance:		Estimator:	Makenzie Simons	Vehicle Out:
RO Number:		Claim Number:				
Year:	2023	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D UTV	State:	IA	Mileage In:
Model:	Durango Pursuit A...	Engine:	8-5.7L Gasoline S...	VIN:	1C4SDJFT4PC676237	Condition:



7/15/2025  
Comments:



7/15/2025  
Comments:



7/15/2025  
Comments:



7/15/2025  
Comments:



7/15/2025  
Comments:



7/15/2025  
Comments:

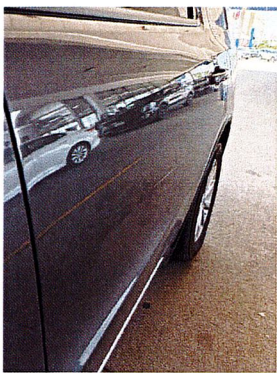


**Image Report**

Owner:	ISP 47	Insurance:		Estimator:	Makenzie Simons	Vehicle Out:
RO Number:		Claim Number:				
Year:	2023	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D UTV	State:	IA	Mileage In:
Model:	Durango Pursuit A...	Engine:	8-5.7L Gasoline S...	VIN:	1C4SDJFT4PC676237	Condition:



7/15/2025  
Comments:



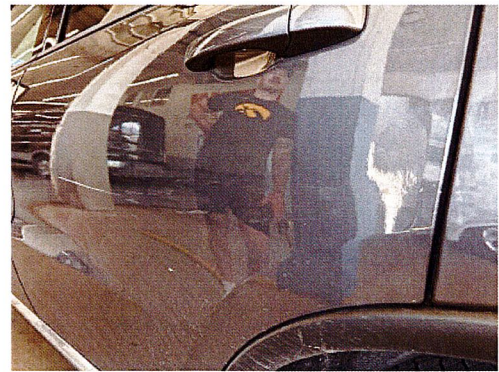
7/15/2025  
Comments:



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Comments:



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Comments:



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Comments:

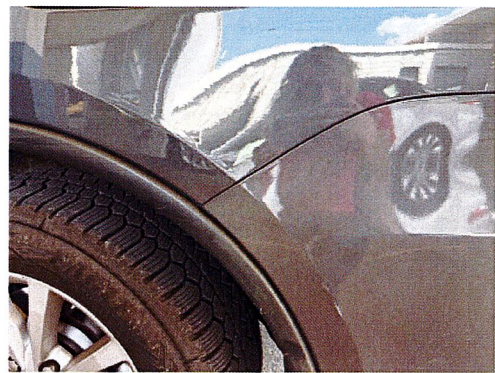


7/15/2025  
Comments:

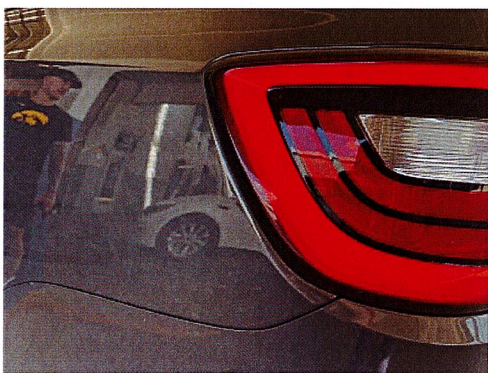


**Image Report**

Owner:	ISP 47	Insurance:		Estimator:	Makenzie Simons	Vehicle Out:
RO Number:		Claim Number:				
Year:	2023	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D UTV	State:	IA	Mileage In:
Model:	Durango Pursuit A...	Engine:	8-5.7L Gasoline S...	VIN:	1C4SDJFT4PC676237	Condition:



7/15/2025  
Comments:



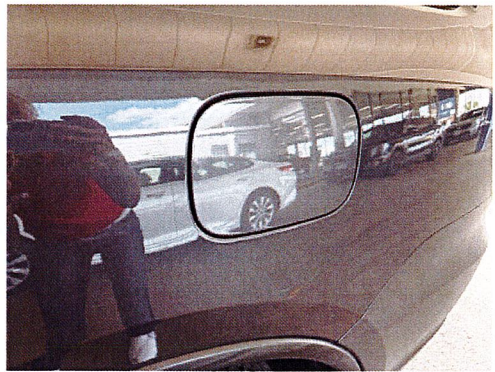
7/15/2025  
Comments:



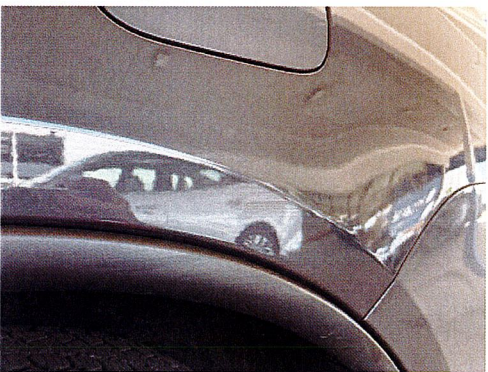
7/15/2025  
Comments:



7/15/2025  
Comments:



7/15/2025  
Comments:



7/15/2025  
Comments:



**Image Report**

Owner:	ISP 47	Insurance:		Estimator:	Makenzie Simons	Vehicle Out:
RO Number:		Claim Number:				
Year:	2023	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D UTV	State:	IA	Mileage In:
Model:	Durango Pursuit A...	Engine:	8-5.7L Gasoline S...	VIN:	1C4SDJFT4PC676237	Condition:



7/15/2025  
Comments:



7/15/2025  
Comments:



7/15/2025  
Comments: