



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

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December 13, 2021

Victoria Newton  
Executive Council  
L O C A L

Subject: Damage to Vehicle #239 due to deer on May 26, 2021  
Department of Public Safety – Iowa State Patrol  
Claim dated February 1, 2021  
AOS Claim ID: 2137

The Department's request included a supplemental allocation request of \$387.15 because additional damages were identified. However, one of the vendor invoices included was for vehicle damage inspection costs of \$35.00, which are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. We recommend Executive Council approval of the supplemental allocation, net of these costs, for a total of \$352.15. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	3,145.35
Excluded vehicle damage inspection costs			<u>(35.00)</u>
Revised request		\$	<u>3,110.35</u>
Executive Council Allocation (Revised)		\$	3,110.35
Less:			
Previous payments	\$	0.00	
This payment		<u>3,110.35</u>	
Total		\$	<u>3,110.35</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

As requested by the Department, we recommend that reimbursement be made to the Department of Administrative Services in the amount of \$3,110.35. This represents full and final payment on this allocation.

Sincerely,

Marlys K. Gaston, CPA  
Deputy Auditor of State

cc: Lieutenant Bryan Guill, Iowa State Patrol, Department of Public Safety  
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services